

QFHSA

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS INC.

“HANDS WORKING TOGETHER FOR EDUCATION”



ANNUAL GENERAL MEETING
BOOK OF REPORTS

APRIL 30, 2016

Novotel Hotel
2599 Blvd. Alfred Nobel
St. Laurent, QC
H4S 2G1



Canadian
Heritage

Patrimoine
canadien



Éducation
et Enseignement
supérieur
Québec

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GLOSSARY OF ORGANISATIONS 2016

Updated: April 2016

4-H Quebec	4-H Provincial Association Promote the personal development of youth in agricultural and rural communities. Executive Director: Lorelei Muller	www.quebec4-h.com
AAESQ	Association of Administrators of English Schools of Québec Provincial organization representing administrators working for English-speaking school boards across Quebec. President: Jim Jordan Executive Director: Ron Silverstone	www.aaesq.ca
ABEE	Advisory Board on English Education Organisation reporting to the Ministre de l'Éducation et de l'Enseignement Supérieur The Minister of Education and Higher Education Chair: Dr. Cathrine Le Maistre	www.education.gouv.qc.ca/en/organismes-relevant-du-ministre/abee
ADGESBQ	Association of Directors General of the English School Boards of Quebec Development of educational policies in Quebec. Director General: Stephanie Vucko www.lceeq.ca/en/committee-list/association-directors-general-english-school-boards-qu%C3%A9bec-adgesbq	
AITC	Agriculture in the Classroom An informal network of provincial AITC's, to enhance agriculture education.	www.aitc-canada.ca
ATEQ	Association of Teachers of English Quebec Provide professional growth and leadership in English Language Arts: teaching theory, practices, resources and opportunity for application to Grants for Excellence in Teaching (GET). President: Anne Beamish (EMSB)	www.ateq.org
CQSB	Central Quebec School Board Chairman: Stephen Burke Director General: Stephen Pigeon	www.cqsb.qc.ca
CSDM	Commission Scolaire de Montréal Largest French school board in Quebec Président: Ms. Catherine Harel-Bourdon	www.csdm.qc.ca
CEQ	Centrale des Syndicats du Québec Provincial union of the majority of French-speaking teachers of Quebec	www.lacsq.org
CHSF	Canadian Home & School Federation The national federation composed of provincial Home and School Federations President: Cynthia Richards QFHSA Representative: Rickhey Margoless	www.canadianhomeandschoolfederation.org

CLC	Community Learning Centres (CLC)	www.learnquebec.ca/en/content/clc
	A part of LEARN. Located in many English-speaking schools, providing a range of services and activities, beyond school day, to meet the needs of learners, their families, and the wider community. Imitative Director: Paule Lanheuin	
CPC	Central Parents Committee (at each school board)	
CSEQ	Conseil supérieur de l'éducation (Superior Council of Education)	www.cse.gouv.qc.ca
	Advisory body to the Ministry of Education. Membership includes five commissions: primary, secondary, CEGEP, university and adult education. Interim President: Lucie Bouchard	
EMSB	English Montreal School Board	www.emsb.qc.ca
	Chairman: Angela Mancini Director General: Anne Marie Matheson	
ESSB	Eastern Shores School Board	www.essb.qc.ca
	Chairman: Wade Gifford Director General: Howard Miller	
ETSB	Eastern Townships School Board	www.etsb.qc.ca
	Chairman: Michael Murray Director General: Andre Turcotte	
EPCA	English Parents' Committee Association	www.epcaquebec.org
	Representing Quebec English parents' interests to the Minister of Éducation, et Enseignement Supérieur and assists and supports parents by providing education, advocacy and regional matters. President: Rhonda Boucher Executive Director : Angelo Grasso	
FCPQ	Fédération des comités de parents du Québec (Federation of Parent Committees for the Province of Quebec)	www.fcpq.qc.ca
	FCPQ gathers members from parents' committees from 61 Quebec's school boards (2 parents from each parent committee). President: Corinne Payne Representative for English Affairs: Pamela Susuan Gougeon	
FCSQ	Fédération des commissions scolaires du Québec	www.fcsq.qc.ca
	Federation of French School Boards of Quebec Director General: Pâquerette Gagnon	
LBPSB	Lester B. Pearson School Board	www.lbpsb.qc.ca
	Chairman: Suanne Stein Day Director General: Michael Chechile	
LITTORAL	Littoral School Board	www.csdulittoral.qc.ca
	Director General : Lucy de Mendonça Secretary General: Marc-André Masse	

LEARN	Leading English Education and Resource Network Provider of educational services and support through e-learning initiatives to English-speaking communities of learners within Quebec. CEO: Michael Canuel	www.learnquebec.ca
MEES	Ministère de l'Éducation et de L'Enseignement Supérieur The Ministry of Education of Quebec is the centralized body in Quebec which is responsible for developing and proposing educational policies throughout the province. Minister: Sebastien Proulx Assistant Deputy Minister: Sylvie Barcelo	www.education.gouv.qc.ca
PACTE	Provincial Advisory Council of Teachers of English QFHSA Representative: Marlyn Brownrigg	www.qpat-apeq.qc.ca/en
PCH	Patrimoine Canadien Heritage (Canadian Heritage) Government body responsible for national policies and programs that promote Canadian content, foster cultural participation, active citizenship and participation in Canada's civic life, and strengthen connections among Canadians.	www.pch.gc.ca
PPO	Parent Participation Organization	
QAHN	Quebec Anglophone Heritage Network Non-profit organization whose mission is to help advance knowledge of history and culture of English-speaking community in Quebec President: Simon Jacobs Executive Director: Matthew Farfan	www.qahn.org
QAIS	Quebec Association of Independent Schools An organization consisting of English elementary and secondary independent schools licensed in the public interest and located in Quebec, Canada. Executive director: Holly Hampson	www.qais.qc.ca
QCGN	Quebec Community Groups Network A provincial coalition of English-speaking organizations to contribute to the development and enhancement of the vitality of the English-language minority communities of Quebec. President: Dan Lamoureux Director General: Sylvia Martin-Laforge	www.qcgn.ca
QFA	Quebec Farmers' Association A not-for-profit, member-based organization that defends the rights and advocates on behalf of the English-Speaking agricultural community across Quebec. President: John McCart	www.quebecfarmers.org

QFHSA	Quebec Federation of Home & School Associations	www.qfhsa.org
	<p>An independent non-profit organization made up of local associations of parents and volunteers active in the schools (one of the provincial organizations comprising the CHSF).</p> <p>President: Brian Rock Executive Director: Carol Meindl</p>	
QFHSA	Regional Councils	
	<p>The councils are composed of the president (or delegate) from each local Home & School Association within a specified region. They meet two or three times a year to share ideas and discuss local concerns.</p>	
QPAT	Québec Provincial Association of Teachers	www.qpat-apeq.qc.ca/en
	<p>Association Provinciale Des Enseignantes et Enseignants du Québec (APEQ) The provincial union for English-speaking teachers in Quebec.</p> <p>President: Richard Goldfinch</p>	
QESBA	Quebec English School Boards Association	www.qesba.qc.ca
	<p>Composed of members from 9 English boards in Quebec.</p> <p>President: Jennifer Maccarone</p>	
NFSB	New Frontiers School Board	www.csnewfrontiers.qc.ca
	<p>Chairman: David D'Aoust Director General: Robert Buttars</p>	
RSB	Riverside School Board	www.rsb.qc.ca
	<p>Chairman: Dan Lamoureux Director General: Sylvain Racette</p>	
SWLSB	Sir Wilfrid Laurier School Board	www.swlauriersb.qc.ca
	<p>Chairman: Jennifer Maccarone Director General: Stephanie Vucko</p>	
WQSB	Western Quebec School Board	www.wqsb.qc.ca
	<p>Chairman: Jim Shea Director General: Paul Lamoureux</p>	

BUSINESS MEETING PROCEDURE

1. The Annual General Meeting [AGM] is conducted in accordance with our Constitution, By-Laws and Standing Rules. In the case of any procedural dispute reference shall be made to Robert's Rules of Order Revised.
2. Each official voting delegate of each Member Association shall have one vote on any question which comes before the meeting, except for associations more than 250 kilometers from Montreal. Such Associations will still be entitled to three votes, expressed either as an identical or divided vote. Application for such privilege is to be presented in writing to the Executive Secretary prior to the start of the business portion of the Annual General Meeting.
3. The quorum for transaction of business at the Annual General Meeting shall be twenty-five percent [25%] of Member Associations in good standing, represented by their official representatives or accredited alternates.
4. Voting shall be by ballot or show of hands. All questions shall be decided by a majority of those present and entitled to vote, except those which require a two-thirds [2/3] majority. On ballot votes, the votes of each association shall be handed in by the voting delegates of each association individually but at the same time. Counting of the votes shall be done by non-voting participants.
5. A delegate may not speak for more than two [2] minutes on any question under discussion, nor more than twice on any particular motion or resolution. Any person wishing to speak needs to stand and come to the microphone (if one is available).
6. Amendments to the Constitution and By-Laws require a two-thirds [2/3] vote of the delegates present and entitled to vote. Notice of the proposed amendments must have been mailed to all Member Associations at least ten [10] weeks prior to the meeting. Modifications to these proposed amendments received two [2] weeks before the AGM will be considered, but no modification may be made from the floor.
7. Resolutions to the Annual General Meeting must have been circulated to the Member Associations eight [8] weeks prior to the Annual General Meeting. Resolutions received after the date specified will be presented as Emergency Resolutions only after consideration by the Chairman of the meeting and the Resolutions Committee. Delegates presenting resolutions are reminded that they must be present at the time designated on the agenda for the presentation of their resolution. The presenting party may speak to the resolution, or amendments thereto, for not more than FIVE [5] minutes. In addition to amendments received two weeks before the AGM there may be amendments emanating from the caucus session held earlier, but no further amendments may be made from the floor.

PARLIAMENTARY PROCEDURE

PRINCIPLES

- 1 - Justice and Courtesy for All
- 2 - One thing at a time
- 3 - Recognition of the will of the Majority
- 4 - Protection of the Rights of the Minority

PURPOSE

To conduct business in an orderly and democratic manner by one or more of the Following Ways: Communications
Committee Reports
Motions or Resolutions

**To participate effectively in the proceedings of meetings.
Each person needs to know the fundamentals of parliamentary procedure.**

TO REFER

A question is referred to committee for further study and to submit a recommendation to the group at a later time.

TO TABLE

To set the matter aside until someone moves to reconsider it.

TO POSTPONE DEFINITELY

Postpone discussion until more facts are available.

TO POSTPONE INDEFINITELY

The motion may not be considered again that year.

THE MAIN MOTION

WHAT IS A MOTION?

A main motion introduces a new item of business; it is a proposal that the group take a certain action. It is the basis of all discussion and states the bounds of discussion. All remarks pertain directly to the contents of the motion on the floor. The making of the motion comes first, discussion follows. A subsidiary motion qualifies the main motion or proposes an alternate timetable for consideration.

WHEN IS A MOTION NEEDED?

- It forms a basis for discussion on all major decisions of the group.
- When in doubt, ask for a motion to be proposed.
- Motions must be made on all matters involving finances not already included in the budget as approved.
- On minor matters, a question may be resolved by the chairman 'taking the sense of the meeting'.
- The decision must be clearly stated for the secretary to report in the minutes as well as for the benefit of the members.

STEPS TO PRESENTING A MOTION:

1. Member stands or raises a hand and says:

"Madame Chairman / Mr. Chairman."

The chairman recognizes the speaker by name.

2. The member says, ***"I move that . . ."***, stating or reading a motion.

3. Another member raises a hand to be identified by the chairman, then says:

"I second the motion."

A second member says: ***"I second the motion."*** Meaning: The seconder believes the motion should be discussed, but *is not necessarily be in favour of it.*

4. Chairman says, ***"It has been moved by (name of mover) and seconded by (name of seconder) that . . . Is there any discussion?"***

5. The mover usually speaks first, giving the reasons for the motion. The opportunity to speak to the motion must be given to anyone who wishes to speak to or oppose the motion. Discussion should be addressed to the chairman.
6. At the end of the discussion, the chairman says:

"If there is no further discussion" or "Are you ready for the question?"

Then:

"The motion is that ... "

"All in favour?" (pause while the count is taken by the secretary)

"Opposed?" (pause while the count is taken by the secretary)

"Abstentions?" (pause while the count is taken by the secretary)

"The motion is carried" (or is defeated).

7. If anyone calls "Division" (questions the voice vote), the chair calls for a show of hands or a standing vote: ***"All in favour raise your hand. All opposed"***

If a majority request it, the vote may be taken by ballot. A "ballot vote" is the recommended procedure for election of officers and for resolving a contentious issue.

SUBSIDIARY MOTIONS

AMENDMENTS CHANGE MOTIONS:

To qualify the idea of a motion, but not to change the subject or the intent of the main motion.

1. ***"I move to amend the motion by"*** :
Inserting or adding a word, phrase or sentence.
Striking out a word, phrase or sentence.
Striking out and inserting a word or phrase or substituting a sentence or paragraph.
2. ***"I second the motion to amend."***
3. ***"It has been proposed to amend the motion to read as follows ... "***

The chairman states the main motion and the amendment so the group will understand how the amendment changes the motion. Amendment is handled in the same way as a motion with:

Discussion: ***"Is there any discussion?"***

Question : ***"If there is no further discussion, the amendment is"***

Vote : ***"All in favour of the amendment"***

Chairman announces the outcome:

"The amendment is carried (or defeated)."

"The motion now before the meeting is"

(states the motion plus the amendment(s) if it carried)

In dealing with motions, the vote is taken first on the amendment. If passed, the amended motion is voted on. If the amendment is defeated, the main motion in its original form is vote

PRESIDENT'S REPORT

Report To The Annual General Meeting, April 30, 2016

Submitted by: Brian Rock, President

Being President during the last twelve months has been an overwhelming experience. I should have realized what was coming around the corner when I was asked within minutes of being elected President if I would consider serving as a member of what became the Election Systems Study Panel. My immediate response was a resounding 'yes'.

The result was that most of June, July, and August was spent on the 417/40 between Aylmer and Montreal or the 40/417 between Montreal and Aylmer or sitting at hearings of the Jennings Panel in Downtown Montreal. Was it worthwhile, after all? Again a resounding 'Yes'.

The Honourable Marlene Jennings (Chair), Leo La France, Rachel Hunting and Rhonda Boucher were jewels to work with, and the Jennings Report and its thirteen (13) recommendations have had a significant influence on the issue of school board governance. Kudos go out to our Rights, Education and Resolutions Committee under the exemplary leadership of Linton Garner, Ginette Sauvé-Frankel, Rickhey Margolese, and Carol Meindl for the excellent Brief presented to the Jennings Panel.

Malavoy, Bolduc, Blais, Moreau, and now Proulx - five Ministers of Education of Quebec in two years! Talk about job security! I have served as the Chairman and our Executive Director Carol Meindl, has provided secretarial support for the Coalition For the Future of English Education in Quebec (COFFEE-Quebec) which was founded just fifteen months ago, and has met seven times at various educational institutions in the Greater Montreal area. **Professor Richard Y. Bourhis** of the **Université du Québec à Montréal** made an excellent presentation on the decline of the English school system in Quebec to the National Assembly Committee on Culture and Education in Quebec City.

Our Rights, Education and Resolutions Committee was called upon again early in the New Year to begin preparations for a Brief on Educational Bill 86, and Linton Garner, Ginette Sauvé-Frankel, Rickhey Margolese and Carol Meindl again responded in stellar fashion to prepare and deliver a thought-provoking presentation to the National Assembly Committee on Culture and Education.

I would like to take this opportunity to also thank Lawrence DePoe for his support and advice as Immediate Past President, Leah Trineer for her continuing efforts as Treasurer and with the Finance Committee, Debi Brown for her work as Secretary and with the Literacy Committee, Rhonda Boucher for her work with the Membership Committee and fund-raising, and Rosemary Murphy who more recently joined the Board of Directors, but has already clearly demonstrated how her school board experience is a valuable asset for our organization. Rosemary has agreed to chair our Planning Committee for Celebration of the Centennial of Home and School in the province of Quebec in 2019. Marion Daigle has also agreed to be a member and historical resource on this special Committee. I would like to thank Marion Daigle and Carol Ohlin for their continuing work on the organization of our Archives.

Mary Skagos, our former Administrative Assistant, earlier in the year left our employ to become involved in a promising business venture, and Shadi Asadollahi who was a part-time Administrative Assistant has returned to university to pursue her studies. We wish both of them well in their future endeavours. Thanks to our present staff for running our office so efficiently. Our Administrative Assistant, Charlene MacFarlane's cheerful voice greets you as you call the QFHSA office and she is learning more and more about the QFHSA as time goes by. Marlyn Brownrigg brings her experience at the local association level to her position as Membership Services

Coordinator and does such a fine job. Carol Meindl is our Executive Director par excellence. Carol is well known and respected within the not-for-profit organizations province wide.

And last but not least, a big thank you to our local association presidents, executive members, and volunteers who are there day after day, month after month, year after year to do what is needed to make our schools better places in which our children learn and grow up to be future home and school association members.

Have a great Annual General Meeting and Awards Banquet!

EXECUTIVE DIRECTOR'S REPORT

Report to the Annual General Meeting, April 30, 2016
Submitted by: Carol Meindl, Executive Director

HIGHLIGHTS OF 2015

Service

Once again, the QFHSA business in 2015 was dominated by visits to member associations and the subject of school boards, their governance and their elections. We were very happy to be able to visit many Home and School member associations in 2015 and to respond to their requests for support, advice and guidance. We drafted a Guideline on Home and School Fundraising, that we hope, will serve as an answer to many questions as they arise and as a template for all associations to consult.

Representation

Bill 86, of course, was the major focus in 2015 but the work had begun much earlier, as soon as the new Minister, Francois Blais, suggested a merging of English school boards and an elimination of school board elections. The work that had begun in March with the organization of the COFFEE-Quebec meetings, to give the English Education sector organizations an opportunity to consult together, continued throughout the year culminating with a presentation before the Committee on Culture and Education on March 8, 2016. Seven (7) meetings in all were hosted in various locations and enjoyed two presentations: one from the Honorable Marlene Jennings (Chair, Election Systems Study Panel) and another from Professor Richard Y. Bourhis (*"The Decline of the English School System in Quebec"*). Prof. Bourhis accompanied Brian Rock to provide the Committee with much needed statistical information (numbers don't lie) regarding the state of the English system. This all served to help the QFHSA Rights and Education Committee formulate its position on school board elections, with the additional input from the results of the online survey which was sent out to our member associations last March. By the time a subsequent invitation was received from the Committee on Culture and Education to present the brief at the National Assembly on Tuesday March 22, 2016, the Rights and Education committee were ready (notwithstanding a brand new Minister, Sebastien Proulx).

Regular Programming

With the generous financial support of Canadian Heritage and the Ministry of Education, we were able to offer again several worthy projects:

Youth Exploring Science (YES) a series of science activities broadcast through the Community Learning Centers network to schools in the rural regions of Quebec..

Family Treasures/Famous Family Recipes essay contest which ran again this year with some wonderful essays being submitted. The richness of the English community is diverse and palatable.

Reluctant Readers project gave us an opportunity to help some small schools in the regions acquire reading material for their libraries that are of specific interest to the students.

Special projects

With a special grant from the Community Celebrations Fund of Canadian Heritage, we were able to offer **Spirit Parapan American Challenge**, a project that promoted the ParaPan American Games in Toronto in August 2015 and gave the students an opportunity to participate in some sport activities coupled with the challenges of the disabled. Ten Home and Schools and thirty Summer Day camps participated.

Writers in the Community in partnership with Quebec Writers Federation, the objective was to facilitate in the encouragement of students to learn how to organize their thoughts and express themselves through writing/music/poetry, enable students to share their "view of the world" with their peers in a respectful environment and enable students to develop public speaking skills. Home and School member association La Tuque High students were the beneficiaries of this project in 2015.

Community Partners

QFHSA continued its on-going partnerships with Dynamix and DM Family and School Services, Quebec Anglophone Heritage Network as well as Canadian Parents for French. A new partnership that is being developed is with the McGill Chamber Orchestra to help promote their youth program of concerts.

We welcomed the **Quebec Provincial Association of Retired School Educators** as an Affiliated Member organization along with their president, Renate Sutherland.

Community Liaisons

QFHSA also sits at many tables, bringing the perspective of the parent to the larger community, such as Quebec Community Groups Network (QCGN), Coalition for the Future of English Education in Quebec (COFFEE-Quebec), Canadian Home and School Federation (CHSF), Language Rights Support Program (LRSP), Provincial Advisory Council of Teachers of English (PACTE), and at LEARN/Community Learning Centres.

With the budget cuts to education and the major school change fallout, QFHSA will lose some member associations as they merge or close, but we are also very pleased to welcome two new Home and School Associations: Mountainview and St. Vincent Elementary. The work of Home and School continues.

2015 QFHSA ANNUAL GENERAL MEETING MINUTES

Report to the Annual General Meeting, April 30, 2016
Held May 2, 2015 at the Novotel Hotel in St Laurent, QC

Registered and present during the 2015 Annual General Meeting were 70 people including special guests:

- Kathleen Weil - Minister of Immigration, Diversity and Inclusiveness
- Pierre Chouinard - President English Parents Committees Association
- Cathrine Le Maistre - Chair of Advisory Board on English Education
- Johnnie Belinda Cluff - Qu'Anglo
- Dan Lamoureux - President Quebec Community Groups Network
- Kim Hamilton - Director of Communications/Quebec English School Boards Association
- Renate Sutherland - President Quebec Provincial Association of Retired Educators

Our partners DM Family and School Services, Directors and Past Presidents.

The Saturday evening Awards Dinner was attended by 122 people (representing 22 member associations), including special guests:

- David O. Johnston - Commissioner's Representative, Office of the Commissioner of Official Languages
- Raymond Ledoux - CPC Chair, New Frontiers School Board
- Renate Sutherland - President Quebec Provincial Association of Retired Educators
- Marla Williams - Quebec Project Coordinator, Virtual Choir, Canadian Parents for French
- Mona Segal & Deb Kellman - DM Family Services
- Sylvia Adams and Marion Daigle - QFHSA Past Presidents

The theme of the 2015 AGM was “*Together we are Stronger*”

There were 25 local Home & School Associations present. Local Associations with voting delegates were:

Beacon Hill Elementary	La Tuque High School	St. John Fisher Elementary
Beaconsfield HS & Sherwood Forest	Lindsay Place High School	St Thomas High School
Birchwood Elementary	Macdonald High School	Thorndale Elementary
Chelsea Elementary	Onslow Elementary	Westwood High School
Elizabeth Ballantyne Elementary	Pierre Elliott Trudeau Elementary	Willingdon Elementary
Evergreen Elementary	Poltimore Elementary	
Flemming Elementary	Sherwood Forest Elementary	
Gardenview Elementary	South Hull Elementary	
Honore-Mercier Elementary	Souvenir Elementary	
John Rennie High School	St. Charles Elementary	

WELCOME and INTRODUCTIONS

The meeting was chaired by the President, Lawrence DePoe. He welcomed everyone and introduced those at the Head Table:

- Sylvia Adams - Past-President of QFHSA, serving as Parliamentarian
- Mary Skagos - Recording Secretary

Carol Meindl - QFHSA Executive Director
Wanda Leah Trineer - QFHSA Treasurer
Rosalind Hoenig - QFHSA Executive Vice-President

The remaining Directors were also presented to the delegates:

Mona Segal -Secretary
Rhonda Boucher -Director
Joyce Shanks -Director
Rickhey Margolese -Vice President
Brian Rock -Vice President

Out-going Directors Mona Segal and Joyce Shanks were thanked for their services.

The President welcomed the invited guests:

Kathleen Weil - Minister of Immigration, Diversity and Inclusiveness; David O. Johnston - Commissioners Representative, Office of the Commissioner of Official Languages; Renate Sutherland - President of the Quebec Provincial Association of Retired Educators; Pierre Chouinard - President English Parents Committee Association; Kim Hamilton - Director of Communication for QESBA; Cathrine Le Maistre - Chair of Advisory Board on English Education; Dan Lamoureux - President of Quebec Community Groups Network. Our partners DM Family and School Services, Mona Segal and Deb Kellman.

Regrets were received from:

Angela Mancini -Chair of the English Montreal School Board
Suanne Stein Day -Chair of the Lester B. Pearson School Board
Marcus Tabachnick -Executive Director of the Quebec English School Boards Association
David D'Aoust -President of the Quebec English School Boards Association
Helene David -Minister of Culture and Education

Greetings

Rickhey Margolese - Quebec Representative for Canadian Home and School Federation, brought greetings from the national office. CHSF felt the theme "Together we are Stronger" spoke to Home and School Associations across the nation and that although the education system has changed countless times in the years since our inception, the parental voice has held one mandate: the care and education of our children.

Cathrine Le Maistre - Chair of the Advisory Board on English Education (ABEE), brought greetings and explained about ABEE and its role in advising the Minister of Education on matters concerning English education in Quebec. One of the problems that ABEE faces is that there is not always immediate feedback from their advice but it does eventually filter through. Le Maistre praised QFHSA for its leadership in initiating the Coalition for the Future of English Education in Quebec (COFFEE-Quebec) and for bringing together such a wide range of stakeholders in the English Education sector.

David O. Johnston - brought greetings from the Office of the Commissioner of Official Languages and gave praise for all our achievements and accomplishments. He mentioned that it is the 1st QFHSA AGM he has attended as Representative for the Commissioner and he looks forward to maintaining the relationship.

Key Note Speaker

The Keynote Speaker for the morning was the **Honourable Kathleen Weil, Minister for Immigration, Diversity and Inclusiveness**. Minister Weil recalled the brief prepared by the QFHSA to oppose Bill 60 at the National Assembly and thanked the organization for

promoting inclusiveness and diversity in their mandates and through their actions. She described the vision for the new policy on immigration and diversity and encouraged the continued relationship with the QFHSA. In echo to this year's theme "Together we are stronger", and reflective of the strides made by the QFHSA, Minister Weil offered an inspiring quote from **Margaret Mead**; "**Never doubt that a small group of thoughtful citizens can changed the world. Indeed it is the only thing that ever has.**"

AGM Business Session

The 2015 Annual General Meeting was then officially called to order. Carol Meindl, Registration Credentials, reported that there were presently 25 Home & School Associations in attendance which fulfilled the requirements for a quorum.

Review Of AGM Kit

Carol Meindl, Executive Director, gave a review of the documents included in the kit and Lawrence DePoe, President, explained how to use the voting cards. An evaluation form would be sent out electronically following the AGM in addition to the paper copy provided in the kit and all delegates were urged to provide their feedback. A draw for a 14' inflatable movie screen would be done at the end of the Business Session.

1. APPOINTMENTS & PROCEDURES

Parliamentarian	Sylvia Adams
Recording Secretary	Mary Skagos
Speakers List	Mona Segal and Joyce Shanks
Time Keeper	Brian Rock
Credentials	Mary Skagos
Scrutineer	Lawrence DePoe
Steering Committee	Rosalind Hoenig

Motion:

Barbara Schnider, Lindsay Place/ Leah Trineer, Roslyn moved to accept these appointments. **Motion Carried**

Sylvia Adams briefly reviewed the Business Meeting Procedures described in the Book of Reports, p. 10, and the principles of Parliamentary Procedure, p. 11.

2. ADOPTION OF AGENDA

There was one addition to the agenda. Rickhey Margolese requested that 3(a). Business Arising be added.

Motion: **Joyce Shanks, Wilder Penfield/Marilyne Boyer, St Thomas** to adopt the agenda as amended. All in favor. **Motion Carried**

3. APPROVAL OF THE MINUTES OF 2014 AGM (Book of Reports, p. 13-22)

There were no corrections to the minutes;

Motion: **Leah Trineer, Roslyn/ Rhonda Boucher, Poltimore** to approve the 2014 AGM Minutes as provided in the Book of Reports. **Motion carried.**

There was business arising from the 2014 AGM Minutes. At the previous AGM an amendment to the By-Laws was presented that would give the Board of Directors authority to write briefs and make presentations on behalf of the membership. This amendment had not been voted on and was table to the next AGM. After considerable discussion, motion was made to give Board of Directors authority to prepare statements, briefs, responses on behalf of the Membership.

Motion: **Leah Trineer , Roslyn/Susan Afonso, St Charles** to adopt the amendment in the QFHSA By-laws:
Article IX- Board of Directors and Executive Committee

The Board of Directors shall be empowered to represent the interests of its members in response to time sensitive issues by writing and presenting resolutions, statements, press releases, and/or position papers. (Added May 2014)

Any resolution passed by the Board of Directors shall be ratified at the next AGM before it becomes QFHSA policy. All in Favour. **Motion carried**

4. PRESIDENT'S REPORT (Book Of Reports, P. 23)

Lawrence DePoe, President, spoke to his report and thanked the Executive Director for all her work. The President's Report was received.

5. EXECUTIVE DIRECTOR'S REPORT (Book Of Reports, P. 24-25)

Carol Meindl, Executive Director, spoke to her report, highlighting some of the more important activities in 2014 such as building community, the archive display, partnering with other organizations, responding to needs, community service, the Brief History of QFHSA and the sharing of ideas. The Executive Director's report was received.

6. FINANCIAL REPORT (Book Of Reports, P. 49-50)

6.1 Wanda Leah Trineer, Treasurer spoke to the Financial Report. She reported that 2014 was a fairly stable year for QFHSA despite the deficit reported of \$33,393.90. There was an increase in staffing as well as the cost of the Special Bulletin on School Board Elections and the Incredible Years project that accounted for the deficit.

Motion: **Rhonda Boucher, Poltimore/Colomba Monteleone, St Charles** to accept the Treasurer's financial report. All in Favor. **Motion carried.**

6.1. Proposed Budget for 2015, 2016- The Treasurer presented the proposed budget for 2015 and draft budget for 2016.

Motion: **Ginette Sauve-Frankel/ Betty Skagkos, Gardenview** to accept the proposed budgets. All in Favor. **Motion carried.**

6.2. The Financial report was received.

6.3. *Re-Appointment of Auditor for 2015 – Verelli Arrizza*

Motion: **Susan Afonso, St Charles/ Sheila Desormeaux, PETES** to re-appoint Verelli Arrizza as auditor for the QFHSA for the year 2015. All in Favor. **Motion carried**

7. RIGHTS AND EDUCATION AND RESOLUTION COMMITTEE REPORT

Brian Rock spoke to the Rights and Education and Resolution report. He mentioned that 2014 had been an active year for the committee with efforts made to increase awareness and participation in the November School Board Elections as well as the meet the Candidate Meetings. Three resolutions were prepared for the 2015 AGM: 2015/01 Cultural Diversity and Inclusion, 2015/02 History of Residential Schools and 2015/03 School and School Yard Maintenance. Brian Rock invited delegates to join the efforts of the Rights Committee to pursue what is in the best interest of all parents.

8. NOMINATIONS REPORT (Slides 30-38)

Wanda Leah Trineer, Chair of Nominations Committee, presented the Nominations Report. She explained the duties and obligations of a director and of an officer. Then she introduced the nominees for Directors for the years 2015-17 and the nominees for officers.

Election of Directors/Officers

Two (2) Directors have completed the second year of the 2013-2015 term:

Joyce Shanks Mona Segal

Nominations for a two-year term, 2015 - 2017

Rickhey Margoese Lawrence DePoe Linton Garner Ginette Sauve-Frankel

Four (4) individuals are commencing the 2nd year of their 2015-2017 terms:

Wanda Leah Trineer Rosalind Hoenig Rhonda Boucher Brian Rock

Joyce Shanks and Mona Segal have completed the second year of their 2-year term, and have chosen not to stand for re-election as a Director.

Nominations for Officers 2015-2017

President	Brian Rock
Immediate Past President	Lawrence DePoe
Executive Vice-President	Rosalind Hoenig
Treasurer	Wanda Leah Trineer
Secretary	Debi Brown

The positions for the two (2) Vice Presidents remained vacant.

There were no other nominations from the floor. The Nominations for Directors was declared closed.

Let the record show that the new slate of Directors as presented was elected by acclamation.

Let the record also show that the new slate of Executive, as presented by the nomination committee, was elected by acclamation.

9. MISSION / VISION

Joyce Shanks and Carol Meindl introduced the results of the Board of Director's Retreat in January 2015 and explained the rationale behind the suggested changes to the Mission Statement and the introduction of the Vision: *We believe that every student should have the opportunity to enjoy an enriched school experience* There had been the feeling that there should be a mission statement that reflected what the goals and obligations of the Board of Directors were in comparison to that of the member associations.

The responsibility of the Board of Directors is to support and serve the member associations, as well as represent their best interests. Therefore, it was suggested that the mission for the Board of Directors and Staff should be: The QFHSA Board of Directors and Staff provide resources, information, support and representation to, and on behalf of, our local Home and School Associations and their member communities. The mission for the Member Associations would be: Home and School Associations promote the involvement of parents, students, educators and the community at large in the advancement of learning and acts as a voice for families. The Board wished to introduce the idea to the membership for feedback. **The mission statement would be re-examined at the 2016 AGM.**

10. SPIRIT PARAPAN AMERICAN CHALLENGE

Carol Meindl, Executive Director, introduced the Spirit Parapan American Challenge project to the delegates and encouraged them to seek more information and register their school to participate. QFHSA applied for and received a grant from Canadian Heritage to promote the Pan Am and Parapan American Games with a project. The project would be brought to schools and day camps across Quebec in 2015.

11. RESOLUTIONS REPORT (Book of Reports, p. 35-37)

11.1. Disposition of 2014 Resolutions

Brian Rock reported that both 2014 resolutions were translated and bilingual versions, with covering letters, were sent to their specified destinations. Several responses were received so that the 2015 activity will include follow up to those responses. He reminded the delegates of the importance of resolutions and reiterated the request for delegates to form a sub-committee to work on the QFHSA Statement of Policy.

11.2. Resolutions from the floor

There were no resolutions from the floor. The Resolutions Report was received.

11.3. The 2015 Resolutions were introduced and some background information was provided by:

2015/1 Cultural Diversity and Inclusion:	Carol Meindl
2015/2 History of Residential Schools:	Sharad Bhargava
2015/3 School and School Yard Maintenance:	Brian Rock

12. CAUCUS SESSION ON RESOLUTIONS

The delegates were broken up into three groups to discuss the resolutions, according to individual interest. The caucus sessions were moderated by Sharad Bhargava, Carol Meindl and Brian Rock.

13. VOTE ON RESOLUTIONS

There were some suggestions of friendly amendments to two (2) of the resolutions:

- **2015/01 Cultural Diversity and Inclusion** to be re-named **Diversity and Inclusion** and the word cultural to be deleted. The rationale was “*why should diversity and inclusion be limited to culture? It should be broader than that.*”

Motion: **Libby Madramootoo, Macdonald/Stephanie Beaumier, Elizabeth Ballantyne** to accept the friendly amendments to resolution 2015/01 and drop the word “Cultural” from the title and the text. The resolution would then read Diversity and Inclusion. All in Favour **Motion Carried**

Motion: **Libby Madramootoo, Macdonald/Stephanie Beaumier, Elizabeth Ballantyne** to adopt resolution 2015/01 All in Favor. **Motion Carried**

- **2015/02 History of Residential Schools** some felt that more needed to be said but it is such a complicated issue. It would need more research. It was decided to adopt it as a basic resolution and if it is implemented by the Government, then it will be revisited. Thanks to Sharad Bhargava and St Thomas.

Motion: **Jeff Reed, La Tuque/ Laurie Betito, St Thomas** to adopt the resolution as presented, without amendments All in favor. **Motion carried**

- **2015/03 School and School Yard Maintenance.** There was one amendment requested: 7th Whereas to read:

***WHEREAS** in 1991 both Canada and Quebec signed the UN Convention on the Rights of the Child (CRC) and that both governments must act at all times in compliance with the CRC and in the best interest of the child (Art. 1), ensuring children the highest standard of health (art. 24), a standard of living adequate for the child's full development (art. 27) and that the child's education be directed to the development of the child's fullest abilities (art. 29) and specifically to the development of respect for the natural environment (art. 29e)*

Motion: **David McLeod, Willingdon/ Effie Kontakos, Souvenir** to adopt the friendly amendments to resolution 2015/03. All in favor. **Motion carried**

Motion: **Audrey Wilson, John Rennie / Lisa Fougere, Westwood** to adopt resolution 2015/03 All in favor. **Motion Carried**

14. **REGIONAL COUNCILS**

The delegates were broken up again into three groups and given an opportunity to network by the exchange of information and questions amongst their peers. This was the first year that Regional Councils were included in the AGM program.

15. **INSTALLATION OF BOARD OF DIRECTORS FOR 2015-2016**

Sylvia Adams, Past-President of QFHSA, installed the Board of Directors for 2015-2016.

16. **ADJOURNMENT**

Motion: **Libby Madramootoo, Macdonald/ Chelsea Henman, Willingdon** to adjourn the meeting at 5:00 p.m. All in favor.
Motion Carried

Membership and Newsletter Prizes

Membership awards were presented by Marlyn Brownrigg, Membership Services Coordinator and Carol Meindl, Executive Director, to five (5) local associations: Beacon Hill, Evergreen, St Patrick, Westpark, and New Carlisle and they also welcomed two (2) new associations: Greater Gatineau Elementary School (Western Quebec School Board) and Flemming Elementary (Eastern Shores School Board).

Newsletter Awards which were judged and chosen by Joyce Shanks, Interim QFHSA NEWS Editor, were presented to two (2) Elementary Schools: Gardenvue and Margaret Manson and one (1) High School: Lindsay Place.

The Draw Was Held For The Door Prize

Inflatable Movie screen. The winner was Birchwood Elementary School.

Brian Rock, President

Debi Brown, Secretary

Date

Date

2015 – 2016 YEAR AT A GLANCE

May 1, 2015 – April 30, 2016

MAY

Saturday, May

- QFHSA Annual General Meeting
@ Novotel Hotel, Ville Saint-Laurent
- Post- Annual General Meeting Board of Directors Meeting
- QFHSA Awards Banquet

Tuesday May 5

- QPARSE Annual General Meeting

Thursday May 7

- Visit to a Prospective Home and School Association

Friday May 8

- QFHSA Staff Meeting
- QFHSA Board Of Directors Meeting

Wednesday, May 20

- Second Conference of International Language Commissioners

Thursday, May 21

- University Of Ottawa Hosted By Graham Fraser, Commissioner of Office of Official Languages of Canada
- AAESQ/QESBA Spring Conference
@ Hilton Quebec City
- Conference @ McGill University *"Is It Too Late Too Successfully Vitalize English-Speaking Quebec?"*

Friday May 22

- Consultation Session with Home and School Association

Monday May 25

- PETES ParaPan American Assembly
- Visit to a prospective Home And School Association

Thursday May 28

- Consultation Session with Canadian Heritage of Quebec

JUNE

Monday June 1

- Flemming Elementary ParaPan American Assembly
- Opening of St. Patrick Elementary building extension
- Visit to local association

Tuesday June 2

- Gardenvue Elementary ParaPan American Assembly

Thursday June 4

- Hillcrest Academy ParaPan American Assembly
- QFHSA Literacy Committee
- Special Annual General Meeting of the Birchwood Elementary Home and School Association in Saint-Lazare

Monday June 8

- St. Gabriel Elementary ParaPan American Assembly
- Consultation Session
- Visit to prospective Home and School association

Tuesday June 9

- Jules Verne Elementary ParaPan American Assembly

Wednesday June 10

- Roslyn Elementary ParaPan American Assembly
- Press Conference of Official Launch of the Election Systems Study Panel @ Monkland Community Center

Thursday June 11

- Chelsea Elementary ParaPan American Assembly

Friday June 12

- QCGN Annual General Meeting

Monday June 15

- QFHSA Staff Meeting
- QFHSA Board of Directors meeting
- COFFEE Quebec Meeting @ QAIS Sacred Heart

Tuesday June 16

- Essay Contest Winners Award Presentations
@ Gardenvue Elementary

2015 – 2016 YEAR AT A GLANCE

May 1, 2015 – April 30, 2016

JUNE (contd)

June 17

- Meeting with CLC
- Visit to local association

JULY

Thursday, July 2

- QFHSA Rights and Education Committee meeting

Tuesday, July 14

- QFHSA Executive Committee meeting

AUGUST

Tuesday August 4

- Fall Conference Planning Meeting

Monday August 10

- Meeting with local association executive

Thursday August 13

- Elections System Study Panel Presentation to QESBA

Wednesday August 26

- QFHSA Staff Meeting

Saturday, August 29

- QFHSA Board of Directors meeting

Monday August 31

- CPF Virtual Choir group video launch + Planning Meeting For 2016

SEPTEMBER

Wednesday September 9

- COFFEE Quebec Meeting

Thursday September 10

- Elections System Study Panel meeting with partners: QESBA, EPCA, QCGN

SEPTEMBER (contd)

Monday, September 14

- Elections System Study Panel Meeting with Education Minister Francois Blais @ Quebec City

Thursday September 17

- Revision of QFHSA By-Laws
- Meeting w/Board Director& Membership Representative

Friday September 18

- QFHSA Board of Directors Meeting

Monday September 21

- COFFEE Quebec Meeting

Thursday September 24

- Executive Training Workshops

September 29

- Meeting with local association executive

OCTOBER

Thursday, October 1

- Meeting with LEARN, CLCs, Canadian Parents for French, FCPQ, QFHSA @ Pontiac High School, Shawville, Outaouais

Monday October 5

- EMSB Visit

Wednesday October 7

- Visit to a local association

Thursday October 8

- EMSB Visit
- Goldbloom Distinguished Community Service Awards Banquet

Thursday October 13

- QESBA Conference
- Visit to a prospective Home and School Association

Wednesday October 14

- Meeting with local association executive

Friday, October 16

- QESBA Annual Convention & Awards Banquet @Sherbrooke

2015 – 2016 YEAR AT A GLANCE

May 1, 2015 – April 30, 2016

OCTOBER (contd)

Saturday, October 17

- QESBA Workshop & Annual General Meeting @ Sherbrooke

Thursday October 20

- Literacy Committee Meeting

Monday October 26

- Executive Committee Meeting

Tuesday October 27

- QFHSA presentation to Concordia University Education Department @ Concordia University

Wednesday October 28

- ABEE meeting
- Editorial meeting

Friday October 30

- PACTE meeting

NOVEMBER

Tuesday November 3

- New Full-Time Administrative Assistant begins employment @ QFHSA

Saturday, November 7

- QFHSA Fall Conference @ Roslyn Elementary School

Thursday November 26th and Friday November 27th

- Booth at QPAT conference

DECEMBER

Tuesday December 8

- COFFEE Quebec meeting @ EPCA

Friday December 11

- Special teleconference with Board of Directors

Wednesday December 16

- Bill 86 QFHSA, EPCA, QCGN, QESBA Press conference @ Montreal

JANUARY

Friday, January 15

- COFFEE Quebec meeting @ QFHSA

NOVEMBER (contd)

Monday November 9

- Meeting with local association executive
- COFFEE-Quebec Meeting @ EPCA

Saturday, November 14

- EPCA Annual General Meeting

Monday, November 16

- National Forum on Healthy Schools and Communities

Tuesday, November 17

- National Forum on Healthy Schools and Communities

Wednesday, November 18

- QCGN Meeting with Quebec Liberal Ministers/MNAs @ Quebec City
- TD Trust Childrens Book Awards

November 25

- Home and School association meeting

November 27

- QPAT Quebec Provincial Association of Teachers' Convention

Saturday, November 28

- QFHSA Board of Directors meeting @ QFHSA office

DECEMBER

Tuesday, December 8

- COFFEE-Quebec @ EPCA Office, Saint-Laurent

Friday December 11

- Special teleconference Board of Directors Conference

Wednesday, December 16

- Bill 86 QFHSA/EPCA/QCGN/QESBA Press Conference @ Montreal

JANUARY

Monday, January 11

- Regular Meeting of COFFEE-Quebec @ QFHSA Office

2015 – 2016 YEAR AT A GLANCE

May 1, 2015 – April 30, 2016

JANUARY (contd)

Friday, January 15

- QFHSA Board of Directors meeting

FEBRUARY

Tuesday, February 9

- QCGN Town Hall Meeting Teleconference

Friday, February 19

- Funeral of Dr. Victor Goldbloom @ Montreal
- QFHSA Board of Directors meeting @ QFHSA Office

February 10

- Meeting with merging associations (LBPSB)

February 23

- Visit to a local association

MARCH

Thursday March 10

- Executive Appreciation Dinner

March 14

- Meeting with merging associations (LBPSB)

APRIL

April 1 - 2

- Youth Exploring Science

April 8

- QFHSA Board of Directors meeting

April 9

- Meeting with local associations
- Youth Exploring Science

April 15 - 16

- Youth Exploring Science

April 16

- PACTE meeting

REPORTS

ADMINISTRATION REPORT

Report to the Annual General Meeting, April 30, 2016

Submitted by: The Office

MANDATE

- To oversee the office, technology, equipment/supplies, contracts, etc.
- To oversee Human Resources - hiring, contracts, evaluations, and staff meetings etc.
- To submit written reports of the activities to the Board of Directors, including recommendations when appropriate.
- To oversee the organization of the various committees of the Federation, including finding chairpersons.

MEMBERS

Leah Trineer (Chair), Lawrence DePoe (President), Carol Meindl (Executive Director)

Administrative Changes

There were some changes in administration this year.

The committee mandates were reviewed and were re-organized into the current committee structure:

Executive	Chair	Brian Rock
Finance	Chair	Leah Trineer
Administration/Office/Services-Hiring	Chair	Rosalind Hoenig
Nominations	Chair	Leah Trineer
Literacy	Chair	Debi Brown
Communications	Chair	Carol Meindl
✓ Editorial	Chair	Christina Franc
Membership Development	Chair	Rhonda Boucher
Rights, Education & Resolutions	Chair	Brian Rock
✓ Rights Sub-Committee	Chair	Ginette Sauv�-Frankel
✓ Education Sub-committee	Chair	Linton Garner
✓ Resolutions Sub-committee		Rickhey Margolese
Constitution-Bylaws/ Standing Rules	Chair	Rickhey Margolese

Staffing Changes

Mary Skagos indicated her intention to pursue other projects, and reduce her availability as Administrative Assistant over the summer months with the aim to be replaced by the Fall.

A search began for a new Administrative Office Assistant to work full time.
Shadi Asadollahi continued on at one day a week to serve as book keeper.

Charlene McFarlane was hired in November of 2015 to serve as Administrative Office Assistant and take over all duties, including bookkeeping.

QFHSA Office Staff 2015-16

Mary Skagos	Administrative Assistant (May -- Nov. 2015)
Charlene McFarlane	Administrative Office Assistant (Nov. 2015 -- present)
Shadi Asadollahi	Book Keeper (June – Nov. 2015)
Marlyn Brownrigg	Membership Services Coordinator
Carol Meindl	Executive Director

Contract Workers

Qu'Anglo Communications and Consulting	QFHSA NEWS Editor	Christina Franc
Marion Daigle	Archivist	

Board of Director Changes

Director Rosalind Hoenig submitted a letter of resignation in September 2015.
Coming on to the Board as Directors were Linton Garner and Ginette Sauvé-Frankel.
A leave of absence was requested by Lawrence DePoe for 6 months in March 2016 and was granted by the Board of Directors.
Rosemary Murphy was appointed to the Board of Directors in February 2016.

Board of Directors 2015-2016

Brian Rock	President
Lawrence DePoe	Immediate Past President (on leave)
Rosalind Hoenig	Executive Vice President (May -- Sept 2015)
Rickhey Margolese	Executive Vice President (interim Sept 2015 -- Apr 2016)
Ginette Sauvé Frankel	Vice-President
Linton Garner	Vice President
Leah Trineer	Treasurer
Rosemary Murphy	Director
Rhonda Boucher	Director
Carol Meindl	Executive Director (non-voting)

AUDITOR'S REPORT

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

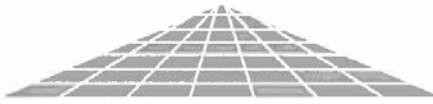
FINANCIAL STATEMENTS

**AS AT DECEMBER 31, 2015
(Unaudited)**

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS
FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2015
(Unaudited)

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VERELLI & ARRIZZA S.E.N.C.

Société de Comptables Professionnels Agréés
Partnership of Chartered Professional Accountants

Adriano Arrizza, CPA, CA.
Anthony Verelli, CPA, CA.

REVIEW ENGAGEMENT REPORT

To the Directors of
QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

We have reviewed the statement of financial position of Québec Federation of Home and School Associations (Federation) as at December 31, 2015 and the statements of changes in net assets, operations and cash flow for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly, consisted primarily of enquiry, analytical procedures and discussions related to information supplied to us by the Federation.

A review does not constitute an audit and consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

 1

Pointe Claire, Québec
April 21, 2016

By 1 Anthony Verelli, CPA-Auditor, CA

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS
(Incorporated under the laws of Québec)

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2015
(Unaudited)

	2015	2014
ASSETS		
CURRENT		
Cash and cash equivalents	\$ 142,575	\$ 157,225
Marketable securities	6,711	6,656
Funds held in trust (Note 3)	9,500	9,500
Advertising fees receivable	-	1,150
Sales taxes receivable	9,040	9,348
Grants receivable	6,500	5,500
Prepaid expenses	15,249	14,911
	\$ 189,575	\$ 204,290
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities (Note 4)	\$ 18,175	\$ 7,455
Deferred program grants (Note 5)	39,167	39,167
Deferred membership fees (Note 6)	39,871	72,023
	97,213	118,645
NET ASSETS		
NET ASSETS RESTRICTED FOR AWARDS PURPOSES (NOTE 3)	9,500	9,500
UNRESTRICTED NET ASSETS	82,862	76,145
	92,362	85,645
	\$ 189,575	\$ 204,290

ON BEHALF OF THE BOARD:



Director



Director

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

STATEMENT OF CHANGES IN NET ASSETS

**FOR THE YEAR ENDED DECEMBER 31, 2015
(Unaudited)**

	Restricted for awards purposes	Unrestricted	2015	2014
BALANCE - BEGINNING OF YEAR	\$ 9,500	\$ 76,145	\$ 85,645	\$ 119,041
Excess (deficiency of) revenues over expenses	-	6,717	6,717	(33,396)
BALANCE - END OF YEAR	\$ 9,500	\$ 82,862	\$ 92,362	\$ 85,645

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2015

(Unaudited)

	2015	2014
REVENUES	\$ 263,591	\$ 220,038
EXPENSES		
CHSF Affiliation fees and others	2,150	2,150
Travel and conferences	21,349	24,594
Home and school news	11,853	21,567
Committee costs	6,660	4,067
Insurance	16,297	14,872
Provincial office		
Postage and courier	3,450	3,920
Office supplies	8,033	8,961
Telephone	4,990	4,888
Professional fees	6,788	5,949
Rent, electricity and occupancy charges	20,927	21,513
Salaries and employee benefits	83,565	93,249
Fees and honorariums	16,882	26,599
Raise a Reader	3,394	3,852
History and archive project	2,092	31
Increase in value of marketable securities	(51)	(672)
Other projects	48,495	17,894
	256,874	253,434
EXCESS (DEFICIENCY OF) REVENUES OVER EXPENSES	\$ 6,717	\$ (33,396)

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED DECEMBER 31, 2015

(Unaudited)

	2015	2014
OPERATING ACTIVITIES		
Excess (deficiency of) revenues over expenses	\$ 6,717	\$ (33,396)
Item not affecting cash:		
Increase in value of marketable securities	(51)	(672)
	6,666	(34,068)
Decrease (increase) in advertising fees receivable	1,150	(1,150)
Decrease (increase) in sales taxes receivable	307	(2,337)
Increase in grants receivable	(1,000)	(1,000)
Increase in prepaid expenses	(339)	(8)
Increase (decrease) in accounts payable and accrued liabilities	10,720	(4,044)
Decrease in deferred program grants	-	(8,333)
Increase (decrease) in deferred membership fees	(32,153)	32,617
CASH FLOWS FROM OPERATING ACTIVITIES	(14,649)	(18,323)
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	157,224	175,547
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 142,575	\$ 157,224
CASH AND CASH EQUIVALENTS MADE UP AS FOLLOWS:		
Cash	\$ 122,280	\$ 136,979
T-Bill Fund	20,295	20,246
	\$ 142,575	\$ 157,225

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

SCHEDULE OF REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2015

(Unaudited)

	2015	2014
REVENUES		
Membership fees - family	\$ 91,959	\$ 75,418
Membership fees - other	230	90
Federal Canadian heritage program grant	90,000	90,000
Quebec government grant	25,000	33,333
Other federal grant	40,000	-
Other project revenues	1,502	2,310
Donations - other	1,843	1,150
News - advertising and subscriptions	1,187	2,162
Conferences	9,075	9,635
Membership materials	50	110
Interest earned	264	230
Administration fees received	2,380	5,600
	263,490	220,038
Donations received for locals	32,746	22,677
Donations remitted to locals	(32,645)	(22,677)
	\$ 263,591	\$ 220,038

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2015

(Unaudited)

1. NATURE AND PURPOSE OF THE FEDERATION

The Québec Federation of Home and School Associations (Federation) is an incorporated, independent, not-for-profit volunteer organization dedicated to enhancing the education and general well-being of children and youth. It promotes the involvement of parents, students, educators and the community at large in the advancement of learning and acts as a voice for parents. The Federation is a registered not-for-profit organization.

2. SIGNIFICANT ACCOUNTING POLICIES

a) The Federation applies the Canadian accounting standards for not-for-profit organizations as set out in Part III of the CICA handbook, hereafter referred to as "ASNPO".

b) Revenue Recognition

The Federation uses the deferred method of accounting and recognizes revenue in the period in which the related expenses are incurred. Under the deferred method, endowment contributions are reported as direct increases in net assets.

i) Membership fees are received mostly in the Fall of each year and are taken into revenue over the period from the first of September to the following thirty-first of August.

ii) Program funding and grants are received from Federal and Provincial agencies. The revenue from Federal agencies is recognized over the donor fiscal year which is from the first day of April to the following thirty-first day of March. The revenue from the Provincial agency is from the Ministry of Education and is recognized over the period from the first day of September to the following thirty-first day of August.

iii) All other revenues are recognized when received.

c) Expensing Capital Assets

The Federation expenses all capital assets in the year they are acquired.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2015

(Unaudited)

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

d) **Contributed Services**

All volunteers at all levels of the Federation contribute approximately 31,521 hours per year (2014: 23,100) to assist the Federation in carrying out its activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

e) **Use of Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses for the periods covered.

The main estimates relate to the impairment of financial assets.

f) **Cash and Cash Equivalents**

The Federation's policy is to disclose bank balances under cash and cash equivalents including bank overdrafts with balances that fluctuate from being positive to overdrawn and temporary investments with a maturity period of three months or less from the date of acquisition.

g) **Marketable Securities**

The marketable securities are recorded at fair value.

h) **Financial Instruments**

Initial and Subsequent Measurement

The Federation initially measures its financial assets and financial liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or the exchange amount, as appropriate.

The Federation subsequently measures all of its financial assets and financial liabilities at cost or amortized cost except for marketable securities that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in the statement of operations during the year.

Financial assets measured at amortized cost on a straight-line basis include cash and cash equivalents, funds held in trust and advertising fees receivable.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2015

(Unaudited)

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

h) Financial Instruments (Cont'd)

Financial liabilities measured at amortized cost on a straight-line basis include the accounts payable and accrued liabilities, deferred program grants and deferred membership fees.

Financial assets measured at fair value include marketable securities.

Transaction Costs

Transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in the statement of operations in the year incurred. Transaction costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and recognized in the statement of operations over the life of the instrument using the straight-line method.

Impairment

For financial assets measured at cost or amortized cost, the Federation determines whether there are indications of possible impairment. When there is an indication of impairment, and the Federation determines that a significant adverse change has occurred during the year in the expected timing or amount of future cash flows, a write-down is recognized in the statement of operations. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

3. FUNDS HELD IN TRUST

The Federation has funds in trust amounting to \$9,500 (2014: \$9,500). The donors have requested that the interest earned on the funds in trust be used to pay for awards given out at the annual general meeting. A committee was formed to consider all submissions for the awards, and to choose the ones they consider best meet the guidelines.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

**AS AT DECEMBER 31, 2015
(Unaudited)**

4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Accounts payable and accrued liabilities consist of the following:

	2015	2014
Trade payables and accrued liabilities	\$ 17,077	\$ 5,892
Amounts due to employees	1,098	1,563
	\$ 18,175	\$ 7,455

5. DEFERRED PROGRAM GRANTS

The deferred program grants from Canadian Heritage and the Québec Ministry of Education are utilized for operating activities and are calculated as follows:

	2015	2014
Balance - Beginning of year	\$ 39,167	\$ 47,500
Plus: Amount received for subsequent year	47,500	39,167
	86,667	86,667
Less: Amount recognized as revenue in the year	(47,500)	(47,500)
Balance - End of year	\$ 39,167	\$ 39,167

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2015

(Unaudited)

6. DEFERRED MEMBERSHIP FEES

The deferred membership fees are from members of the Federation and are utilized for operating activities.

	2015	2014
Balance - Beginning of year	\$ 72,023	\$ 39,407
Plus: Amount received during the year	39,871	72,023
	111,894	111,430
Less: Amount recognized as revenue during the year	(72,023)	(39,407)
Balance - End of year	\$ 39,871	\$ 72,023

7. FINANCIAL INSTRUMENTS

Financial Risks:

The Federation is exposed to various risks through its financial instruments without being exposed to concentrations of risk. The main risks are broken down below:

a) Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Federation's main credit risks relate to its grants receivable.

b) Liquidity Risk

Liquidity risk is the risk that the Federation will encounter difficulty in meeting obligations associated with financial liabilities. The Federation is exposed to this risk mainly in respect of its accounts payable and accrued liabilities, deferred program grants and deferred membership fees.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2015

(Unaudited)

7. FINANCIAL INSTRUMENTS (CONT'D)

c) Interest Rate Risk

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Federation is exposed to interest rate risk on its fixed and floating interest rate financial instruments. Fixed interest instruments subject the Federation to a fair value risk, since fair value fluctuates inversely to changes in market interest rates, while the floating rate instruments subject it to a cash flow risk.

d) Other Price Risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Company is exposed to other price risk through its investments in listed securities for which the value fluctuates with the quoted market price.

FINANCE REPORT

FINANCE COMMITTEE

Report to the Annual General Meeting, April 30, 2016

Submitted by: Leah Trineer, Treasurer

Members:

Leah Trineer (Treasurer), Carol Meindl (Executive Director), Brian Rock (President)
Marlyn Brownrigg (Membership Services Coordinator)

Mandate:

Prepare annual budgets for the Quebec Federation of Home and School Associations Inc. (QFHSA) Board of Directors and its Committees. Review accounting procedures, the auditor's report and the expense sheets for directors. Prepare recommendations for the membership and administration fees. Review the Charitable Information Return. Oversee the finances, comparing actual results to budgets and prepare financial reports and recommendations for the Board to review at its periodic meetings. Reviews the financial reports submitted by the local home and schools.

Activities:

- Prepared the Proposed 2016 and 2017 budgets for the 2016 AGM.
- Reviewed and revised policies and procedures on expense reporting.
- Reviewed Financial Reports for locals and advised staff of any issues arising.
- Shared financial report information at Board of Director and Executive Meetings.

Financial changes:

The board acknowledged that we follow generally accepted accounting principles for non-profit organizations.

Provincial funding remained stable and federal funding increased, as confidence in the work we do continues.

NEW:

QFHSA applied and was granted two-year funding from Canadian Heritage for 2016-17 and 2017-18.

CanadaHelps

QFHSA began offering its member associations the option of collecting donations for their associations through a QFHSA Canadahelps account. To date seven (7) Home and Schools have requested funds be set up in their names.

Please see the proposed budgets for 2016 and 2017 fiscal years and the financial statement for January 1 to December 31, 2015.

Recommendation:

The Finance Committee recommends that the proposed budgets for 2016 and 2017 be approved by the membership at the Annual General Meeting, April 30, 2016.

2016- 2017 PROPOSED BUDGET REPORT

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS			
FINANCIAL STATEMENTS			
	2015 Actuals	2016 Budget	2017 Budget
Revenues			
Membership revenue- Family	91,959.00	84,000.00	80,000.00
Membership revenue-other	230.00	400.00	250.00
Federal Canadian Heritage Program Grant	90,000.00	90,000.00	95,000.00
Quebec Government Grant	25,000.00	25,000.00	25,000.00
Other Federal Grant	40,000.00		3,500.00
Other provincial Grant		2,000.00	1,500.00
Other project Revenues	1,502.00	1,500.00	1,100.00
Donations- other	1,843.00		100.00
News- Advertising and subscriptions	1,187.00	4,000.00	2,500.00
Conferences	9,075.00	8,500.00	9,000.00
Membership materials	50.00		100.00
Interest earned	264.00	200.00	200.00
Administration fees	2,481.00	5,000.00	5,500.00
TOTAL REVENUES	263,591.00	220,600.00	223,750.00
EXPENSES			
CHSF Affiliation fees and others	2,150.00	2,150.00	2,150.00
Travel and Conferences	21,349.00	26,250.00	27,950.00
Home and School NEWS	11,853.00	12,000.00	11,500.00
Committee costs	6,660.00	1,350.00	2,250.00
Insurance	16,297.00	17,000.00	15,000.00
Provincial office			
Postage and courier	3,450.00	6,500.00	4,500.00
Office supplies	8,033.00	7,800.00	7,500.00
Telephone	4,990.00	5,000.00	5,000.00
Professional Fees	6,788.00	6,700.00	7,100.00
Rent, electricity and occupancy charges	20,927.00	24,750.00	24,350.00
Salaries and employee benefits	83,565.00	92,000.00	91,000.00
Fees and Honorariums	16,882.00	18,400.00	18,700.00
Raise a reader	3,394.00	4,000.00	4,000.00
History and archive project	2,092.00	250.00	500.00
Increase in value of marketable securities	- 51.00		
Other projects	48,495.00	5,000.00	7,000.00
TOTAL EXPENSES	256,874.00	229,150.00	228,500.00
Net (Loss) Gain	6,717.00	- 8,550.00	- 4,750.00

NOMINATIONS REPORT

Report to the Annual General Meeting, April 30, 2016
Submitted by Wanda Leah Trineer, Nominations Chair

MANDATE

To receive nominations for, and to recruit qualified people to the Board of Directors. The term of office for a Director is two years and each year, ideally, one –half of the Board of Director positions come up for election. The Board consists of up to 20 elected Directors, plus the Past President.

The first call for nominations was mailed to the local associations on January 22, 2016 with a deadline set for February 27, 2016. Nominees must be paid up members in good standing. [QFHSA By-laws Article VI.4] Nominations should be signed by at least two, and preferably three, persons from the local Association and/or the QFHSA Board of Directors.

Deadline

The deadline for receiving nominations to be voted on at the AGM was February 27, 2016. Nominations received after that date would be considered by the Board of Directors for appointment.[QFHSA Standing Rules Article VII.3]

Officers of the Federation

According to the By-laws [Article ii.2 (a)] *“The officers of the Federation shall be elected annually at the Annual General Meeting from among the Directors of the Federation.”* These positions can be nominated from the list of present Directors as well as from the list of newly-elected Directors.

Nominees – As of March 28, the committee had received the following nominations:

Current Directors completing the term 2014-2016

Rhonda Boucher Wanda Leah Trineer Brian Rock

Current Directors in 2nd year of the two-year term 2015-2017

Rickhey Margolese Lawrence DePoe Linton Garner Ginette Sauv -Frankel Debi Brown

Nominees for a two year tem 2016-2018

Rosemary Murphy Tanima Ghosh-Harltton

- **Rosalind Hoenig** (2014-2015) resigned from the Board of Directors in October 2015. The QFHSA wishes her all the best in her future endeavours and thanks her for her many contributions.
- **Lawrence DePoe** requested and was granted a Leave of Absence for 6 months, commencing March 1, 2016.

Committees

Committee chairs can be held by a Director or a Resource person. Volunteers are always welcome to participate in their areas of interest: Rights, Education, Health, Literacy, Membership, Regional Councils, and Resolutions.

Contact the office if interested in working on any of these committees (514)-481-5619 or info@qfhsa.org.

Slate for Board of Directors 2016-2017

Brian Rock
Lawrence Depoe*
Linton Garner
Ginette Sauve-Frankel
Rosemary Murphy
Wanda Leah Trineer
Debi Brown
Rickhey Margolese
Rhonda Boucher
Tanima Ghosh-Harnton

Slate for Executive 2016-2017

President	-Brian Rock
Immediate Past President	-Lawrence Depoe*
Executive Vice President	-Linton Garner
Treasurer	-Wanda Leah Trineer
Vice President	-Rosemary Murphy
Vice President	-Ginette Sauvé-Frankel
Secretary	-Debi Brown

* *The position of Immediate Past President is ex officio and is non-voting.*

COMMUNICATIONS, MEDIA & PUBLIC RELATIONS REPORT

Report to the Annual General Meeting- April 30, 2016
Submitted by: Charlene McFarlane, Administrative Assistant

QFHSA News, social media posts, website updates, conferences, press releases, and television, radio, print and online local, provincial and national media coverage of the QFHSA and initiatives.

QFHSA News

3 Published: 4 issues/year

Subscribers: 4500

Social Media

Followers: Increase from 363 to 413

of Posts/Month: 12

Website Updates

Updates per Month: 12 per month

Conference Calls

of Momentum Conferences: 5 conference call meetings

Press Releases

of Press Releases: 2

- March 15, 2016: AGM 2016/Invitation to Consultation On Bill 86
- March 29, 2016: Follow-Up — Summary on Bill 86 Consultation AGM 2016

Online News Media

Montreal Gazette

Date: February 18, 2015

Article: Strip Searches Are Unacceptable, School Officials Say

Subject: Quebec Education Minister Yves Bolduc responds to the Opposition over the strip search of a teenager woman, during question period Wednesday, February 18, 2015 at the legislature in Quebec City.

Online: www.montrealgazette.com/news/local-news/strip-searched-are-unacceptable-school-officials-say

Global News

Date: May 2, 2015

Article: An End to School Board Elections? QFHSA Hopes Not

Subject: Plans to End School Board Elections

Online: www.globalnews.ca/news/1975703/an-end-to-school-board-elections-qfhsa-hopes-not

Montreal Gazette

Date: June 10, 2015

Article: English panel to study options for school board elections

Subject: Elections Systems Study Panel (ESSP)

Online: www.montrealgazette.com/news/local-news/english-panel-to-study-options-for-school-board-elections

Ns-News.Com: Montreal's North Shore Online News

Date: June 16, 2015

Article: Input Sought On Options for School Board Representation

Subject: Elections Systems Study Panel (ESSP)

Online: www.ns-news.com/input-sought-options-school-board-representation

The Record: the Voice of the Eastern Townships

Date: Wednesday, September 16, 2015

Article: Study Panel Recommends Universal Suffrage Be Maintained

Subject: Elections Systems Study Panel (ESSP)

Online: www.sherbrookerecord.com/content/study-panel-recommends-universal-suffrage-be-maintained

RIGHTS, EDUCATION & RESOLUTIONS REPORT

Report to the Annual General Meeting, April 30, 2016
Rights, Education and Resolutions (RER) Committee
Submitted by Linton Garner, Ginette Sauvé-Frankel and Rickhey Margolese

Members of the RER Committee

Linton Garner (Chair of the Rights Sub-committee), Ginette Sauvé-Frankel (Chair of the Education Sub-committee), and Rickhey Margolese (Chair of the Resolutions Sub-committee), Carol Meindl (Secretary), Marion Daigle (Resource), Sharad Bhargava, Marlyn Brownrigg, Michael Nalecz, Barbara Schnider, Mona Segal (and Brian Rock, ex officio)

Mandate

QFHSA is concerned with the well-being of children and the cultural health of our community as a proper environment in which to raise them. Rights are not simply an abstraction. Rights define our obligations to and opportunities for our children. Home and School has a history of pleading and defending the rights of all children and their parents. Parents should have the choice of the Official Language used in the education of their children. The development and follow-up of education policy is an important role for the QFHSA Rights, Education and Resolutions Committee.

2015 Rights, Education and Resolutions Committee (RER) Activities

Rights Sub-committee

The Rights, Education and Resolutions Committee (RER) was very active in 2015. As a result of the change of government in Quebec, the continuing replacements of Education Ministers, and the talk of reforming school boards and the election of their commissioners, the Rights Sub-committee realized that the future of English school boards rested considerably on the success or failure of the English Community to educate the minister on what was truly at stake.

The Coalition for the Future of English Education in Quebec (COFFEE-Quebec) continued to meet over the course of the summer and spawned a partnership between Quebec English School Board Association (QESBA), Quebec Community Groups Network (QCGN), the English Parents' Committee Association (EPCA), and the Quebec Federation of Home and School Associations (QFHSA). Together, they offered resources and personnel to serve on the Election Systems Study Panel, and asked the Honourable Marlene Jennings to chair. The Panel consisted of Rachel Hunting (QCGN), Rhonda Boucher (EPCA), Leo LaFrance, former Assistant Deputy Minister of Education and Brian Rock, (QFHSA). The panel consulted the English community and gathered briefs from over 40 organizations. The QFHSA Rights and Education Committee consulted the Home and School community and prepared a brief to submit to the Elections Systems Study Panel.

The Panel's report was submitted to the Minister in September 2015.

In February and into April of 2016, the Committee on Culture and Education called for briefs and sent invitations to organizations to present at the hearings in Quebec City. QFHSA was invited to present on March 22, 2016. The Rights Committee prepared a brief and appointed Brian Rock, Linton Garner, Ginette Sauvé-Frankel, Rickhey Margolese, and Carol Meindl to represent the QFHSA at the National Assembly hearings.

www.assnat.qc.ca/en/video-audio/archives-parlementaires/travaux-commissions/AudioVideo-63755.html

COFFEE-Quebec was also invited to present at the hearings and invited Prof. Richard Y. Bourhis to present his research on the decline of the English education system in Quebec.

www.assnat.qc.ca/en/video-audio/archives-parlementaires/travaux-commissions/AudioVideo-63355.html

Resolutions Sub-committee

Members: Rickhey Margolese- Chair, Brian Rock; Carol Meindl, Joyce Shanks, Marlyn Brownrigg, Mona Segal, Sharad Bhargava, Barbara Schnider, Mike Nalecz

Resolutions 2015

Three (3) resolutions were presented and subsequently adopted at the 2015 AGM:

- **Resolution 2015 /01 Cultural Diversity and Inclusion (originally introduced in draft form at AGM 2014)**
- **Resolution 2015 /02 History of Residential Schools (original resolution submitted by St. Thomas High School Home and School Association)**
- **Resolution 2015 /03 School and School Yard Maintenance (update of resolution 2001/06 School Maintenance)**

Disposition of Resolutions

Copies of the Resolutions were mailed out to all the destinations in May 2015. Acknowledgements of receipt were received from:

- **Resolution 2015 /01 Diversity and Inclusion**
Charles Bernard, M.D. President/Director General of the College des médecins du Québec,
Louise Paquette, adjointe administration, Fédération des médecin specialists du Québec
- **Resolution 2015 /02 History of Residential Schools**
David Eggen, Chair of Council of Ministers of Education, Canada
- **Resolution 2015 /03 School and School Yard Maintenance**
Catherine Guillemette, attaché politique for the Ministry of Education, Higher Education and Research

Annual General Meeting 2016- Proposed Resolutions

The resolutions sub-committee met in tandem with the Rights, Education and Resolutions Committee. No resolutions were ready in time to be submitted for the 2016 QFHSA AGM due to the many hours needed to write the Brief on Bill 86 (An Act to modify the organization and governance of school boards to give schools a greater say in decision-making and ensure parents' presence within each school board's decision-making body). More information on the QFHSA Brief and our presentation to M. Sébastien Proulx, Ministre de l'Éducation et de l'Enseignement Supérieur and to La Commission de la culture et de l'éducation can be found in the Rights and Education Report in this book of reports.

QFHSA is presently working on a resolution with CHSF for the establishment of the institution of a Canadian Commissioner for Children and Young People.

Statement of Policy

The Statement of Policy is a compilation of statements based on resolutions passed over the years by the delegates at the Annual General Meeting. It complements the purposes and objectives of Quebec Federation of Home and School Associations Inc. Following the AGM, it should be updated each year and copies distributed to the local associations. Due to difficulties beyond our control, the Statement of Policy has not been updated since 2007 and remains a project in progress.

The Resolutions/Policy committee continues to seek interested persons willing to work on the Policy project. If you are interested, please contact the QFHSA office.

MEMBERSHIP SERVICES AND MEMBERSHIP DEVELOPMENT REPORT

Report to the Annual General Meeting – April 30, 2016
Submitted by: Marlyn Brownrigg, Membership Services Coordinator and Rhonda Boucher,
Membership Committee Chair

Mandate:

To promote, encourage, and assist Home and School associations with membership activities. To evaluate and update membership kits and other membership materials designed to promote membership. To offer training for membership chairpersons via the executive workshops and the Fall conference. To visit local Home and School associations and other schools interested in forming a Home and School Association.

Executive Workshops:

The Executive Training Workshops took place on September 24th at the QFHSA office.

There were 3 (three) workshops: President/Vice-President, Treasurer, and Membership/Communications.

In total 34 people attended representing 17 local associations.

A separate report is included in the Book of Reports.

Membership Fee:

The annual Membership Fee will continue to be \$18.00 per family per household.

Regional Councils/School Merger Meetings (May 2015-April 2016):

May 2, 2015

QFHSA AGM: Regional councils were held at the QFHSA AGM. Delegates were divided into 3 (three) groups mainly LBPSB, EMSB, WQSB and other off-island schools.

November 7, 2015

Fall Conference: 3 (three) regional councils were held: EMSB /WQSB, LBPSB/SWLSB and High Schools.

February 10, 2016

Merger meeting with Thorndale and Greendale Home and School Associations.

March 14, 2016

Merger meeting with Sherwood Forest and St. Paul Home and School Associations.

March 5, 2016

Merger meeting with Orchard and St. Lawrence Home and School Associations.

April 9, 2016

Regional council meeting with North Hatley and Ayer's Cliff Home and School Associations.

Consultations with Local Associations and School Boards:

Throughout the year meetings were held with local associations either at the QFHSA office or at individual schools. In a few instances, the QFHSA ran elections for the Home and School and other meetings were held to discuss specific issues and/or to learn about the role that Home and School plays in the school. QFHSA representatives also met with officials from various school boards to discuss the role and responsibilities of a Home and School, fundraising guidelines and other matters.

Results of the 2015/2016 Membership Campaign (to March 8th):

	2015-2016	2014-2015
Family Memberships (through locals):	4193	4000
Associate Membership (through locals)	113	80
Individual Memberships	7	8
Group Affiliate Membership	1	-
Local Associations	87	86
Local Associations in Good Standing *	65	71

*In good standing refers to having all required paperwork and reports submitted to the office by March 15, 2016

New Home and School Associations:

Welcome to St. Vincent's Elementary and Mountainview Elementary (Sir Wilfred Laurier School Board).

Home and School Mergers (LBPSB):

The following associations have merged:

- Greendale & Thorndale will become Kingsdale Academy
- Sherwood Forest & St. Paul will become Sherbrooke Academy
- Orchard's & St. Lawrence's new name will be announced on April 25, 2016.

The QFHSA would like to thank the members of these associations for all their time and commitment and look forward to working with the new associations in the coming years.

2015-2016 Membership Awards:

Beacon Hill Elementary (LBPSB), Buckingham Elementary (WQSB), Clearpoint Elementary (LBPSB), Edgewater Elementary (LBPSB), LaurenHill Academy (EMSB)

Honorable Mentions:

Thank you to the Home and School Associations whose diverse programs encourage participation in their local associations.

EXECUTIVE TRAINING REPORT

Report to the Annual General Meeting, April 30, 2016

Submitted by: Marlyn Brownrigg, Membership Services Coordinator and Carol Meindl Executive Director

The Executive Training Workshops took place on September 24th at the QFHSA office. There were 3 (three) workshops:

1. President/Vice-President
2. Treasurer
3. Membership/Communications

In total 34 people attended representing 17 local associations:

Birchwood
Cedarcrest
Dorval
Edinburgh
Elizabeth Ballantyne
Evergreen

Genesis
Greendale
Honoré Mercier
Merton
Pierre Elliot Trudeau
St. Patrick

St Paul
St Thomas
St Vincent
Wilder Penfield
Willingdon

President's Workshop

Sheila Desormeaux - Home and School President from Pierre Elliot Trudeau (LBPSB), led the President's workshop for 18 attendees. Besides going through the kit, other discussions touched on the work-to-rule constraints and the relationship between Home and School and Governing Board.

Treasurer's Workshop

7 (seven) people attended this workshop which was facilitated by Leah Trineer. Some of the Executives had experience as Treasurer and some were new in their positions. Included in the kit was the *Suggested Guidelines for Fundraising* document passed by the QFHSA Board of Directors.

Membership/Communications

Barbara Schnider and Lisa Fougere facilitated this workshop. For the first time, communication methods (i.e. newsletters, Facebook, etc.) were discussed in this workshop. Many of the 6 (six) attendees were Secretaries on the Executive and not Membership Chairs.

LITERACY REPORT

Report to the Annual General Meeting- April 30, 2016
Submitted by Debi Brown - Chair, Carol Meindl - Executive Director,
Marlyn Brownrigg - Membership Services and Marion Daigle - Resource

MANDATE

- To promote awareness of the requirements for literacy in a knowledge-based society.
- To mobilize school and community volunteer resources to advocate and deliver literacy programs for prevention and remediation.
- A Children's Literacy Resource Guide (CLRG) is available to help deliver programs.

COMMITTEE MEMBERS

Debi Brown (Chair), Carol Meindl (Executive Director), Marlyn Brownrigg (Membership Services), Marion Daigle (Resource), Ute Wilkinson (Volunteer)

Activities May 2015 - April 2016

1.0 Reluctant Reader Project:

This project, which supports reading at the high school level, got off to a late start due to the pressure tactics in the education system. Correspondence between the QFHSA and the teachers began in January 2016. The teachers and students look for reading materials that are not only interesting to teenagers but also cater to the reading level of each student. One of the main goals of this program is to encourage and foster a love of reading.

- a) In January 2016, the Literacy Committee allocated \$300.00 (each) to five high school programs to purchase books of particular interest to students.

Selected schools were: Beaconsfield High School (Embarkations program- LBPSB), Westwood High School (ALT program- LBPSB), Gaspé Polyvalent (Secondary 5 class- ESSB), New Carlisle (Stocking the Shelves- ESSB) and Lindsay Place (literacy program - LBPSB). Metis Beach (ESSB) was added in March 2016.

- b) Reports submitted to the QFHSA included the following:

Information on the books purchased, the future plans for the program and the helpfulness of the resources from the QFHSA. Results have been very successful.

"I was able to use the financial donation towards acquiring a wider range of books directed at exposing the students to international topics and authors". John Sams, Teacher at Gaspé Polyvalent

- c) The staff members responsible for these programs were encouraged to send pictures or write an article for the QFHSA NEWS.

2.0 Born to Read Project:

This year, three Home and School associations organized Born to Read events. They were: Roslyn Elementary (EMSB), Edgewater Elementary (LBPSB) and Wilder Penfield Elementary (LBPSB). The inaugural Born to Read afternoon at Wilder Penfield was very successful and was well received by the community.

3.0 New Projects and Opportunities:

- a) Young Mother's Literacy and Art Program:
In collaboration with Linton Garner (QFHSA board member), the literacy committee collected books for the 0-5 age group destined for a young mother's literacy and art program in Ville St. Pierre. The literacy committee is looking forward to meeting with the program coordinators to discuss their upcoming projects.
- b) QFHSA AGM Book Drive:
The QFHSA will accept donations of gently used books at this year's Annual General Meeting.
- c) Writers in the Community:
La Tuque students learned how to organize their thoughts and express themselves through writing/music/poetry, to share their "view of the world" with their peers in a respectful environment, and to develop their public speaking skills. This project was offered in collaboration with the Quebec Writers Federation and the QFHSA subsidized this project with a \$1500.00 grant.

4.0 Liaisons with the Community:

- a) Allancroft Adult Education Center (LBPSB):
2 (two) boxes of books were donated for adult readers and their families.
- b) Entry Island:
As there are no school-aged children in the community, and the school is now closed, books (adult-level) were sent to the Community Learning Centre (CLC).
- c) Gaspé Polyvalent (ESSB):
Sent books for the high school library.
- d) Books for New Richmond and New Carlisle High Schools (ESSB) were delivered by Anne MacWhirter and Dave Douesnard.

5.0 Books for New Home and School Associations:

- a) St. Vincent's Elementary (EMSB): A box of both English and French books was given to this school.
- b) Mountainview Elementary (SWLSB): A box of both English and French books was sent to this school April.

6.0 Donors and Volunteers:

It would not be possible for the QFHSA to support our literacy programs without the help of the following:

- a) NOVA/Santé West Island's Bookstore in Ste. Anne-de-Bellevue generously donates their surplus books to the QFHSA for distribution to schools and communities particularly in outlying areas.

- b) Canadian Heritage (PCH) and le Ministère de l'Éducation et de l'Enseignement supérieur (MEES): Funds from these organizations help with the mailing costs and the purchase of new books, if necessary.
- c) MNAs:
This year, monetary donations were received from Geoff Kelley (MNA Jacques Cartier) and David Birnbaum (MNA D'Arcy McGee) and were used to defray the mailing costs of books.
- d) Tembec: Once again, Tembec sent boxes of paper to off-island schools that are part of the QFHSA network.
- e) Ute Wilkinson: This tireless volunteer continuously sources books from various books sales including the Hudson Memorial Public Library sales. No request is too large or small for Ute, a LBPSB librarian. Her keen eye and knowledge of reading material is a great asset to the QFHSA literacy committee.

7.0 Fall Conference 2015:

- a) The office staff and volunteers organized the books for both the keynote speakers and the school libraries. One book per school was allocated.
- b) Literacy workshop: 4 (four) panelists spoke on Literacy: Today's Challenges at the QFHSA Fall conference on November 7th. *"I learned that the definition of literacy today has changed significantly to represent today's reality".*
QFHSA 2015 Fall Conference Evaluation Form

8.0 Essay Projects:

Family Treasures and Famous Family Recipes were offered in a combined format for another year to encourage creative writing and family history (see separate report). Students submitted essays and recipes and the best essays will be chosen in May by the panel of judges and will be published in the summer issue of the QFHSA NEWS.

ESSAY PROJECT REPORT

Family Treasures/Famous Family Recipes From Farm To Fork

Report to the Annual General Meeting, April 30, 2016
Submitted by Carol Meindl, Executive Director

MANDATE

To offer students the opportunity to combine the elements of English Language Arts with History/ Culture; where they can explore their own sense of self as well as their family's history.

By researching, asking questions and writing creatively, children will have an opportunity to share some of their family history and culture with their classmates and their community.

FAMILY TREASURES / FAMOUS FAMILY RECIPES

History:

Family Treasures was first launched in 2011 after the original concept was presented by Ben Loomer (LEARN) to a Community Learning Center conference as an opportunity for community organizations to participate in Family Literacy Day. It has since been offered by QFHSA for the last 4 years.

The *Famous Family Recipes* essay contest was launched for the first time this year in conjunction with Health and Nutrition week. It offered students a chance to explore favorite family recipes, enjoy the stories that go with them, and share their family history and culture with their classmates and community.

It was decided in 2015 to merge the two essay projects into one. Both stories and recipes would then be accepted.

General Information:

Family Treasures Famous Family Recipes

The essay contest was open to all Home and School Members Associations, targeting Cycle 3 (Grade 5-6) and Secondary 1 & 2 (Grade 7-8).

Students were invited to write a 250 word (Cycle 3) or a 450 word (Secondary 1&2) essay describing a family treasure (or family story), why it was important to their family and what it meant to them. Submissions could include a digital photograph or illustration, if desired.

The QFHSA assembled a pair of judges: Dorothy Williams, Director, Quebec Anglophone Heritage Network, and Carol Ohlin, Literacy Committee. Essays were judged on content and poignancy.

Winning submissions will be announced on May 6, 2016 and winners will be notified by their teacher upon receiving the news from the QFHSA. Prizes will be awarded in person by one of the judges and the executive director.

The winning essays will be published in a special feature of the QFHSA NEWS June edition and are posted to the QFHSA website.

www.qfhsa.org/treasureessays.htm

The QFHSA will continue to offer the project as the essays that are submitted are such a fine example of the diversity of the English Speaking community and look to have increased participation from the member association schools.

FROM FARM TO FORK

Children come home from school asking what is for supper. Often the mother or father prepares the food, combining ingredients and spices for a flavour unique to that family recipe. The children are familiar with the meal, and enjoy eating it, but are they aware of just how complicated providing the food we eat can really be? Do they know where it comes from, how it is grown, how it is harvested?

Do they know the road From Farm to Fork?

The Quebec Federation of Home and School Associations invited the 9-11 year olds to embark on a journey of discovery. We invited them to choose a favorite family recipe and research where the ingredients come from. We wanted to know where they are from, how they are grown and how they are harvested. We also want to hear the story behind the meals or recipe, what is the special occasion or significance of the meal.

The QFHSA assembled a pair of judges: April Stewart, Agriculture in the Classroom and Ben Loomer, LEARN. Essays were judged on choice of topic and level of research conducted as well as sentimental value.

Winning submissions will be announced on May 6, 2016 and winners will be notified by their teacher upon receiving the news from the QFHSA. Prizes will be awarded in person by one of the judges and the executive director.

The winning essays will be published in a special feature of the QFHSA NEWS June edition and are posted to the QFHSA website www.qfhsa.org/farm.htm

QFHSA will continue to offer the project as English Speaking community and look to have increased participation from the member association schools.

HISTORY / ARCHIVE PROJECT REPORT

Report to the Annual General Meeting, April 30, 2016

Submitted by: Marion Daigle, Co-Ordinator

MANDATE

To bring both the QFHSA History and Archives up-to-date. These will be valuable tools in educating our membership and the wider public about the influential role that parental involvement has played in Quebec's schools and communities, beginning in the 1920s and which has continued into the 20th century.

Project Staff

Marion Daigle, Co-Ordinator and Carol Ohlin, Assistant

Unfortunately I had to take a leave of absence from QFHSA from mid-June until December, 2015. Thank you to the Board of Directors and QFHSA staff for their support to me and my family.

Background to Date

There are now over 200 archival boxes of preliminary historical files. They comprise a large number dealing with Local Association activities, Briefs, Resolutions and Policy, QFHSA NEWS (dating from 1948 onwards), records of QFHSA committees, conferences, countless projects and the list goes on. All of this material was invaluable in the preparation of an updated QFHSA History.

Highlights 2015-16

1. May, 2015- QFHSA Booklet- A History of Achievement

The first QFHSA AGM took place in 1945. May 2, 2015, the launch of the QFHSA History highlighted 70 years of accomplishments by an outstanding corps of thousands of Home and School volunteers in communities across Quebec.

While I was responsible for the text and photos, I am grateful for the generous assistance with typing, proofreading and editing by Phil Daigle, Carol Meindl, Mary Skagos, Marlyn Brownrigg and especially Carol Ohlin, project research assistant, and Andre Knox on design and layout.

Copies of the History have been circulated to local Home and School Associations, school boards, educational and community organizations interested in the well-being of children and youth. Response has been very positive.

A more comprehensive QFHSA history is anticipated in future as there is much more to be said about the achievements of this organization.

2. Archival Work

Marion Daigle and Carol Ohlin have continued to assess, sort, organize and set up extensive preliminary archive files.

The Calvin and Winifred Potter Files

In May 2014 the Potter family donated thirty boxes and bags of archival material pertinent to their QFHSA volunteer work from 1968-2009. Seven boxes remain to be archived.

Photographs and Newspaper Clippings

Carol Ohlin is working on the large photo collection. This is a huge ongoing task where identification of participants, events, etc. are concerned. The year was not always recorded.

History/Archives Files

The office and co-ordinator's files (2000-2015) needed to be sorted , arranged and integrated. Thus far the Archive files have been completed: contracts, funding applications, budgets, suppliers, reports, correspondence, assisting external researchers (5 to date).

Preliminary work on the History files, especially the recent History project began mid March, 2016.

Financial Records

Carol Ohlin has also been working on weeding and filing early records. Her previous office experience at QFHSA has been very helpful in organizing the preliminary archive.

Future Direction

Once all of the material has been archived in file boxes on a preliminary basis a significant timeline will be established for preparing permanent archives.

3. Local Associations Archives Recommendation

Already some local associations have donated their files to QFHSA, especially from those where schools have been closed. It is recommended that local Home and School Associations take steps to record their history and to catalogue their archives. Information is included in the AGM Conference kit.

QFHSA EVENTS

AGM 2015

Report to the Annual General Meeting, April 30, 2016

Submitted by: Carol Meindl

Theme: "Together we are stronger"

Arrangements:

Coordinators:	Mary Skagos, Marlyn Brownrigg, Carol Meindl, Rosalind Hoenig, Shadi Assadollahi
Book of Reports	- Mary Skagos, Carol Meindl, Marlyn Brownrigg, Shadi Assadollahi
Nominations	- Wanda Leah Trineer
Registration	- Office
Resolutions	- Rickhey Margolese
Membership Awards	- Marlyn Brownrigg
Newsletter Awards	- Joyce Shanks
Awards and Prizes	- Carol Meindl, Marlyn Brownrigg, Mary Skagos, Anne MacWhirter, Betty Skagkos, Marion Daigle. Carol Ohlin
Parliamentarian	- Sylvia Adams, past president
Speaker's List	- Mona Segal and Joyce Shanks
Recording Secretary	- Mary Skagos
Time Keeper	- Brian Rock
Credentials	- Mary Skagos
Scrutineers	- Lawrence DePoe
Steering Committee	- Rosalind Hoenig

Highlights:

Keynote speaker, the Honorable Kathleen Weil, MNA for Notre-Dame-de-Grace, as well as the launch of the ***Brief History of QFHSA: A Record of Achievement.***

1. Annual General Meeting & Conference - Saturday May 2, 2015
 - a) Registration - 70 people, representing 25 member Home and School Associations including special guests: Kathleen Weil - Minister of Immigration, Diversity and Inclusiveness; Pierre Chouinard, President - English Parents Committees Association; Cathrine Le Maistre, Chair - Advisory Board on English Education; Johnnie Belinda Cluff - Qu'Anglo; Dan Lamoureux, President - Quebec Community Groups Network; Kim Hamilton, Director of Communications - Quebec English School Boards Association; Renate Sutherland, President - Quebec Provincial Association of Retired Educators; our partners DM Family and School Services.
 - b) Six schools attended from outside the Montreal Area: Chelsea, Onslow, Poltimore, South Hull (all from WQSB); Flemming (ESSB); and La Tuque (CQSB).
 - c) Five (5) membership awards and three (3) newsletter awards were presented at the end of the meeting by Marlyn Brownrigg, Membership Service Coordinator, and Carol Meindl, Executive Director.
 - d) Greetings were brought forth from Rickhey Margolese, Quebec Representative for Canadian Home and School Federation, Cathrine Le Maistre, Chair of the Advisory Board on English Education, and David Johnston, Quebec representative for the Office of the Commissioner of Official Languages

- e) The keynote Speaker was the Honorable Kathleen Weil, Minister of Immigration, Diversity and Inclusion and MNA for Notre Dame de Grace.
- f) The business meeting approved the minutes of the previous AGM on May 2, 2014 as well as the revised budget for 2015 and the Budget for 2016.
- g) Election of the Board of Directors was held and Sylvia Adams, Parliamentarian and Past President, conducted the installation Ceremony. Two new Directors were elected: Linton Garner and Ginette Sauvé-Frankel.

2. Awards Banquet

- a) Attended by 122 people including Directors, guests David O. Johnston - Commissioner's Representative, Office of the Commissioner of Official Languages; Raymond Ledoux - CPC Chair, New Frontiers School Board; Renate Sutherland - President Quebec Provincial Association of Retired Educators; Marla Williams - Quebec Project Coordinator, Virtual Choir, Canadian Parents for French; Mona Segal and Deb Kellman - DM Family Services; and Sylvia Adams and Marion Daigle - QFHSA Past presidents. There were 22- member Home and School associations represented.
- b) The Master of Ceremonies was Rosalind Hoenig.
- c) The recipients of our four (4) major awards were:

Gordon Paterson Award: Paul Cahill, Edinburgh Elementary School
Lewis Peace Prize: Nathalie Swanson & OLWEUS, Onslow Elementary School
Pat Lewis Humanitarian Award: John Kesson, Lindsay Place High School
Pat Lewis Environmental Award: Dorset Environmental Club, Dorset Elementary
- d) There were **58 Unsung Hero Awards** and **52 Golden Torch Awards** presented.
- e) We once again had a dance portion added to our program of activities with Chris Blais, Manta Studios, providing the music.

FALL CONFERENCE 2015

Fall Conference Committee – November 7, 2015

Report to the Annual General Meeting- April 30, 2016

Submitted by: Carol Meindl, Executive Director

Committee members:

Marlyn Brownrigg, Membership Services; Carol Meindl, Executive Director; Charlene McFarlane, Administrative Assistant.

Plenary Session:

The Fall Conference was held at Roslyn Elementary School on Saturday, November 7, 2016. The QFHSA president, Brian Rock, welcomed all the members and special guests.

Greetings were then brought from the following special guests –Cathrine Le Maistre, Chair of the Advisory Board on English Education (ABEE) and David Johnston, Quebec Representative for the Office of the Commissioner of the Official Languages (OCOL) and Nick Katalifos, principal of Roslyn Elementary School.

Special thanks were offered to Aaron Fraser and the Roslyn Home and School Association for helping with the baking and set-up.

Also Attending Were:

Renate Sutherland, President of Quebec provincial Association of Retired School Educators (QPARSE);
Marla Williams, Project Coordinator, Canadian Parents for French (CPF);
Pierre Chouinard, President of English Parents Committee Association – EPCA (at the time of conference)
Angelo Grasso, Executive Director of English Parents Committee Association (EPCA)
Dayo Odubayo, English Parents Committee Association (EPCA).

Regrets Were Received From:

Dan Lamoureux, President - Quebec Community Groups Network (QCGN)

Our Keynote Speaker:

Honorable Marlene Jennings, Chair of the Election Systems Study Panel.

Ms. Jennings explained the extent of the consultation process and the information that was gathered over the summer months to present to the then Minister of Education, Yves Bolduc. The feedback from everyone in attendance, members, special guests and displayers, was extremely positive. Everyone found her presentation to be highly informative.

Special Draw:

There was a special draw from the schools attending who participated in the Spirit Parapan American Challenge project for a Pachi – the mascot of the 2016 ParapanAm Games held in Toronto. Winner of the draw was Chelsea Elementary School.

Workshops Seven (7) workshops were offered in 2015:

1st Session Workshops

- The Home and School Election Process: *Facilitated by Brian Rock and Debi Brown*
- Writing your Home and School By-Laws: *Facilitated by Rickhey Margoese & Marlyn Brownrigg*
- Literacy: Today's Challenges: *Facilitated by Leah Trineer, Lawrence DePoe, Carol Meindl, Linda Shoehet*

2nd Session Workshops

- Email Etiquette: *Facilitated by Luigi Di Fillippo**
- Talking to our Kids about Money (Money Fair): *Facilitated by Brian Smith*
- Teamwork for Success: *Facilitated by Corey Szwarcok*
- Managing Stress through Mindfulness: *Facilitated by DM Family & School Services*

* *Luigi Di Fillippo sent his regrets and the workshop had to be cancelled.*

Attendance:

47 Home and School members registered and represented 20 Home & Schools; Four (4) of which were from off the island. Six (6) directors and four (4) staff members were also present as were 9 special guests from a variety of educational organizations.

Regional Councils:

Three (3) Regional Council meetings took place in the afternoon following the presentation. The elementary schools were split up into two groups and the high school group made up the third group. As always, the discussions were interesting and many issues were touched upon.

Displayers:

There were 12 displayers at this year's conference. All the displayers were satisfied with the set-up and pleased to make new contacts, however, they felt they did not get the amount of traffic that they would have desired. Some held raffles at their tables and prizes were given out at the end of the day.

Schools who attended the Fall Conference:

Beacon Hill Elementary	Lakeside Academy
Beaconsfield High	Les Petits Bouts-de-Choux-de-L'Est
Birchwood Elementary	LaurenHill Academy
Chelsea Elementary	Lindsay Place High
Dorval Elementary	Merton Elementary
Edgewater Elementary	South Hull Elementary
Edinburgh Elementary	St. Thomas High
Elizabeth Ballantyne Elementary	Westwood Elementary
Greater Gatineau Elementary	Willingdon Elementary
John Rennie High School	Wilder Penfield Elementary

Observations/recommendations:

People were disappointed that the *Email Etiquette* workshop had been cancelled. Arrangements will be made for this workshop to be held at the office in 2016.

As there is a lot of sitting required throughout the day, it was suggested a movement exercise segment be integrated into future programs.

The inclusion of vendors at Fall Conference should be reviewed as they do not get the amount of traffic that they desire.

EXECUTIVE APPRECIATION DINNER

Executive Appreciation Dinner – March 10, 2016

Report to the Annual General Meeting- April 30, 2016

Submitted by: The QFHSA Office

Attendance

Approximately 58 people attended the Executive Appreciation dinner on March 10, 2016. 17 Home and Schools were represented along with 6 (six) members from the QFHSA board of directors, 2 (two) presenters from DM Family and School Services and 2 (two) staff members. The Home and Schools were from the following school boards.

EMSB: 2

SWLSB: 2

LBPSB: 12

WQSB: 1

Venue

The Pointe-Claire Curling club was chosen for its proximity to highways 20 and 40 and because alcohol could be purchased at the venue. The venue (kitchen and hall) was rented for 4 (four) hours and the chair/table/screen set-up was done by the curling club staff.

Meal

Caterer Nadia Prevost provided the main meal. The meal included soup, two types of lasagna, salad, rolls and dessert. The QFHSA provided soft drinks, crackers, one alcoholic drink per person (included in the venue cost) and coffee/tea.

Speakers

DM Family and School Services presented a mini-workshop (45 minutes) on "Resilient Parents - Resilient Kids". The topic was well received as was the length of the presentation.

Door Prizes

2 (two) - \$25.00 Chapters gift certificates were raffled off.

Comments

A online questionnaire was sent to attendees and the QFHSA will look at the following for next year's event: Montreal-centred location and a more varied menu.

YOUTH EXPLORING SCIENCE

Report to Annual General Meeting- April 30, 2016
Submitted by Carol Meindl, Executive Director

MANDATE.

The YES project was initiated by QFHSA to provide science workshops to member schools in more remote regions of Quebec via the video-conferencing network of the Quebec Community Learning Centers (CLC), to inspire tomorrow's scientists.

The Project

Three science workshops were offered this year to students (7-11 years old) in the eastern and western regions of Quebec and were animated by Biologist Evelyn Castillo.

April 1, 2 Spa Science: Bath Bombs

April 15, 16 Find the Culprit (forensic science)

April 22, 23 All about Sharks!

Some of the CLCs suggested that offering the workshops on a weekday as well as a weekend might attract more students. The QFHSA adapted the project to accommodate this option. Workshops were offered on the Friday afternoons as well as the Saturdays.

CLC participation

We enjoyed the participation of 3 CLCs this session:

- Gaspé Tri-School CLC in Gaspé (Eastern Shores School Board) crd. Don Barclay
- La Tuque CLC in La Tuque (Central Quebec School Board), crd. Jeff Reed
- Laurentian Regional High School CLC in Lachute (Sir Wilfrid Laurier School Board) crd. Melanie Bujold

The LEARN office in Laval served as the broadcast location on the Fridays and on the Saturdays. Many thanks to Eric Stenzel for making himself available as the IT Technician.

School Participation

There were 40 students registered from 5 schools: Gaspé Elementary, La Tuque Elementary, Grenville Elementary, Morin Heights Elementary* and Laurentian Elementary School* .

(* not a Home and School)

Summary: There is a continued interest in participating in the YES project. It is serving a need that is apparent in the regions. The students really enjoy the hands on aspect of these workshops as well as the 'take home' materials for further exploration. The schools also benefit as the demonstration materials stay in the school. The QFHSA will continue to offer Youth Exploring Science as part of our regular programming for our member associations in the regions and as an outreach initiative to inner city schools and prospective new members.

QFHSA LIAISON REPORTS

CANADIAN HOME AND SCHOOL FEDERATION (CHSF) REPORT

Report to the QFHSA Annual General Meeting April 30, 2016
Submitted by Rickhey Margoese, QFHSA representative

Up to 2015, the meeting in May would consist of a board meeting and an AGM. With the changes made (and now in force) to the CHSF Articles (formerly called the Constitution and Bylaws) because of the new regulations implemented in the Canada Not-for-profit Corporation Act (CNCA), we held our first Spring Midterm meeting in Fredericton, New Brunswick on May. 28, 29 + 30, 2015 and our first Fall AGM in Halifax Nova Scotia on Nov 12, 2015. This was followed by a three-day Fall Board meeting on Nov 12, 13 and 14, 2015.

The CHSF board members and executive are only able to meet face-to-face twice a year because of the high costs incurred but we feel this cost is justified because of the amount of work we are able to accomplish during our time together.

It was strange not to meet in Ottawa this year, as we usually tie this time to going to Remembrance Day services and meeting with MPs and our partner organizations.

CHSF SPRING MIDTERM MEETING 2015

The Spring Midterm meeting was held in Fredericton, New Brunswick on May. 28, 29 + 30, 2015.

In addition to the various committees working on their mandates and setting the goals for 2015-2016, there was much work done to organize the AGM scheduled for November 2015. It will be held in Nova Scotia. The 2015-2016 budget was finalized and a motion was passed to bring this budget to the membership at AGM. Brian Peat, from Ontario was accepted to receive a CHSF Life Membership and will receive this honour at the next Ontario Federation of Home and School Association's AGM. CHSF representatives will attend this event.

The 2016 TSAW poster was approved along with a 3-year schedule for upcoming TSAW dates (Feb 12-18, 2017; Feb 11-17, 2018 and Feb 10-16, 2019). Senator Nancy Raine approached CHSF for support for a National Health and Fitness Day which we approved. QFHSA introduced two resolutions to be submitted for approval at the 2015 CHSF AGM.

CHSF ANNUAL GENERAL MEETING (AGM) 2015

The Annual General Meeting was held in Halifax, Nova Scotia on Nov. 12, 2015 in the morning.

The first order of business at the AGM was to vote in the member representatives to the CHSF Board of Directors (a new rule of the CNCA).

The member provinces then shared what they were doing at their provincial and local association levels. It was very informative and much like the Regional Councils that QFHSA run a number of times a year for our local associations. Members took this opportunity to share information with each other. Questions were asked and answered. Lots of information was exchanged.

There were two Resolutions presented to be voted on. Both came from QFHSA and both were passed with a majority and will now become CHSF policy. These resolutions were:

2015-01 Financial Literacy

2015-02 History of Residential Schools

This was followed by the business portion of the meeting – approval of last year’s AGM minutes (May 5, 2015) and Special members meeting minutes (Oct 7, 2015); discussion and receiving of reports; approval of 2015-2016 budget; appointment of accounting firm and finally the election of the new executive for a 2-year term (President, 1st VP and Secretary/Treasurer). The 2nd VP is completing the second year of her mandate. The new slate of officers for 2015-2016 are:

President	-	Cynthia Richards
1 st VP	-	Diane Power
2 nd VP	-	Charla Dorrington
Secretary/Treasurer	-	Michelle Ercolini
Past President	-	Janet Walsh

CHSF FALL BOARD MEETING 2015

The Fall Board meeting was held in Halifax, Nova Scotia on Nov. 12, 13 + 14, 2015.

In addition to the various committees working on their mandates, there were three discussions of the whole board due to their importance - Copyright developments, the need to update the CHSF Standing Rules to reflect our new Articles and Bylaws and the Communication Plan to increase membership. I would like to highlight copyright in this report.

COPYRIGHT

Janet Walsh, Past President is our representative on the Education Coalition (Copyright) (ECC). She advised us that matters surrounding copyright will be ramping up in the coming months. If amendments of the Copyright Act are passed by the Federal Liberal government, there will be a significant impact on educational copyrights which will affect School Boards and result in expenditures into the millions. The Liberals while in opposition in 2012 did not support the Education Amendment to Copyright.

Changes to fair dealing in relation to education would “turn back the clock”. **Prior to the new Copyright Act 2012 the education sector paid about \$23, 000, 000.00 / year for education tariffs.** These tariffs are paid through provincial education ministry budgets. Approximately 80% of the budget is for staff wages leaving only 20% for students. And it is from this 20% that education tariffs are paid.

Some examples of educational use in Copyright Act: Materials that Chris Hadfield developed (video from space station) was beamed into classrooms across Canada and around the world with students having access and not having to pay for it. Prior to Copyright Act 2012, students in Canada would have had to pay for it. Teachers showing works of Emily Carr, Group of Seven, from a book or on a whiteboard would require payment. In Canada tariffs were charged while most of the world's students had it free of charge.

Parents would likely prefer that educational dollars be spent on resources such as teacher assistants, laptops, etc. instead of having those dollars spent on tariffs for copyright.

CHSF will keep provincial Home and School associations and Parent Advisory councils across the country informed of upcoming changes to the Copyright Act. Parents MAY be called into action to help stop these changes.

QUEBEC COMMUNITY GROUPS NETWORK (QCGN) REPORT

Report to the Annual General Meeting, April 30, 2016
Submitted by Carol Meindl, Liaison

Mission: Founded in 1995, the Quebec Community Groups Network (QCGN) is a not-for-profit organization linking 41 English-language community organizations across Quebec. The Quebec Community Groups Network (QCGN) identifies, explores and addresses the strategic issues affecting the development and vitality of English-speaking Quebec. It encourages dialogue and collaboration among its member organizations, individuals, community groups, institutions and leaders. In partnership with member organizations, stakeholders, community leaders and institutions, it articulates the views of English-speaking Quebec on issues of strategic concern and takes action to address them.

The QFHSA has been an active member of QCGN since its beginning. Our Directors have at times served on their Board and Carol Meindl is currently involved with their Membership Committee.

2015-16 Activities Highlights

QCGN Members Opposed to Bill 86

More than two dozen representatives from QCGN member organizations shared their opposition to Bill 86 in a town hall discussion on the implications of the Liberal government's proposed legislation to reform school boards. Network members related the impacts Bill 86 will have on their communities. The QCGN wrote a brief on Bill 86 and following comments from the town hall, it was finalized, translated and was deposited with the Committee on Culture and Education. Dr. Victor Goldbloom, Walter Duszara, and Geoffrey Chambers – were scheduled to appear on February 23. The main thrusts of the QCGN's brief were:

- 1) the important link between schools and community vitality;
- 2) the intrinsic right of Quebecers to stand for and vote in elections; and
- 3) the fact that our community is all but absent from provincial levers of power – elected officials and bureaucracy – and that rather than the majority dictating to our minority community how we should enjoy our rights, the government should consult with us to find solutions that will meet mutual objectives.

QCGN Consulted on Government of Canada's Communications Policy

The federal Treasury Board Secretariat recently consulted with QCGN on the Government of Canada's new Communications Policy and Federal Identity Program Policy, which is being modernized. These policies have not been renewed in many years, and advances in digital technology and efforts to make government more transparent and responsive over the past decade have created a new operational environment. Current Communications and Federal Identity policies and their related instruments are quite lengthy, repetitive and unclear in certain areas, and need to be updated, simplified, and reinforced.

QCGN Members will notice changes to federal government communications, and messaging should become politically 'neutral'. There will be a shift from passive communications to collaborative, transparent, adaptable and modern engagement and digital tools will be leveraged to enhance the government's communication reach. Behind the scenes accountabilities will be clarified, which should make it easier for us to collectively interact with a federal institution on key parts of the Official Languages Act.

The QCGN will monitor the new policies' implementation and, if necessary, communicate community concerns to Treasury Board.

Membership

The Membership Committee did extensive work to review the organization's membership policy. The resultant Membership Recruitment and Retention Policy set new categories and subcategories of membership. Several new organizations applied to join the Network in 2015:

Quebec Association of Independent Schools (QAIS); The Donald Berman YALDEI Developmental Center; Quebec Counseling Association (QCA); Quebec English-Language Production Council (QEPC); Queen Elizabeth Health Complex (QEHC); Jeffrey Hale Community Partners (JHPC); Literary and Historical Society of Quebec/Morrin Cultural Centre.

The current Board of Directors 2015-16:

- Dan Lamoureux, President (Greater Montreal Community Development Initiative, Chair Riverside School Board)
- James Shea, Vice President/Membership Chair, (Chair for the Western Quebec School Board)
- Walter Duszara , Secretary (Policy development and management consultant)
- Joe Rabinovitch, Treasurer
- Gregory Chambers
- Clarence S. Bayne, (President of the Black Community Resource Centre)
- Sovita Chander, President of the board of the Literary and Historical Society of Quebec
- Theodore Goloff,
(Senior Partner and Practice Group Leader, Labour and Employment Law at Robinson Sheppard Shapiro LLP)
- Stella Kennedy- Briand, (President of the Board of Directors of the Committee for Anglophone Social Action) (CASA)
- Matthew Larventz, (Commissioner at the Western Quebec School Board)
- Irene Tschernomor, (Executive Director and Chief Executive Officer of the Queen Elizabeth Health Complex)
- Cheryl Gosselin
(Associate Professor in the Department of Sociology and coordinator of the Gender, (Diversity and Equity program at Bishop's University)
- Juan-Carlos Quintana
(Project Development Officer at the ACCESS Adult Education and Career Training Center of Riverside School Board)
- Kate Shingler, (Managing Editor of Global Montreal's evening newscast)
- Sylvia Martin-Laforge, Director General

Sheila and Victor Goldbloom Distinguished Community Service Award

In 2009, the Quebec Community Groups Network launched the Sheila and Victor Goldbloom Distinguished Community Service Award which recognizes individuals who have contributed to strengthening the English-speaking community and to building bridges of understanding between Quebecers of different backgrounds.

The 2015 Goldbloom Awards were held at Montreal's St James Club on October 23 and awards were presented to three very deserving English-speaking Quebecers:

- **Gary Briand and Lynden Bechervaise:**

Four decades of contributions to the English community on the Gaspé coast. For more than 40 years both were heavily involved in teaching, promoting self-improvement on many levels, and initiating effective community organizations that continue to this day.

- **Fatiha Gatre Guemiri:**

For her involvement in the Montreal Chapter of the Canadian Council for Muslim Women and Muslim-Jewish Dialogue, which “focused on what brought us together rather than pushed us away”. She also discovered community work and her focus for the past 10 years has been on-going access to services in English in East End Montreal.

- **Royal Orr**

An outstanding volunteer who has provided invaluable communications and political counsel while building bridges between Quebecers of all backgrounds. He volunteers at Bishop's University and the Montreal City Mission as he pursues a successful career as a strategic communications advisor and trainer and senior faculty member of the Canada School for Public Service in Ottawa.

Young Quebecers Leading the Way Award

Alexander Gordon was the first recipient to be recognized and celebrated for his outstanding achievements as a young English-speaking Quebecer who is engaged in innovative initiatives that create change in our communities.

Brian Rock, President, and Leah Trineer, Treasurer, attended the event on behalf of QFHSA.

The QFHSA values its membership in the Quebec Community Groups Network and appreciates the opportunities it offers to network and be part of the greater English Speaking community of Quebec, bringing the voice of parents to the table.

QUEBEC ANGLOPHONE HERITAGE NETWORK (QAHN) REPORT

Report to the Annual General Meeting, May 2, 2015
Submitted by Carol Meindl, Liaison

MISSION

Founded in 2000, the Quebec Anglophone Heritage Network (QAHN) is a non-profit, non-partisan umbrella organization engaged with its members in promoting the preservation of the built, cultural and natural heritage of Quebec. It connects small museums and historical societies from across the province.

QAHN aims to promote a greater understanding of the history of Quebec's English-speaking communities by informing, inspiring and connecting people through its activities. Membership is open to any organization or individual, regardless of language or cultural affiliation, with an interest in the history, heritage and culture of Quebec's English-speaking communities.

QFHSA has been a core member of QAHN since 2013 by virtue of its own extensive archive of historical material that chronicles parental participation in education in Quebec for over 70 years. QAHN offers workshops on archive protection and management as well as volunteering strategies from which QFHSA staff and directors can benefit.

LIAISON

Carol Meindl, QFHSA Executive Director, is a member of the QAHN Board of Directors and serves as Secretary to their Board as well as liaison with QFHSA.

JOINT ACTIVITY

QAHN hosted a series of workshops on Volunteering Matters as part of their FOREVER project (Fostering Organizational Renewal through Enriching Volunteer Experience and Recognition) which offered sound advice on finding, keeping and appealing to today's volunteers. QAHN offers a discount on registration fees for Home and School members to attend these workshops.

Locations for the workshops

Chateau Ramezay, Old Montreal (Feb 5), Morrin Centre, Quebec City, (Mar 18), Colby Curtis Museum, Stanstead, (Apr 15) Wakefield Community Centre, Wakefield (May 20), Musée de la Gaspésie, Gaspé (Jun 17) Brome County Museum, Knowlton (Sept 23)
Members of Home and School are invited to take part in these workshops.

For more information: www.qahn.org or contact Carol Meindl.

QFHSA will continue to have an interest in the heritage projects that QAHN initiates and to look for ways to collaborate on these projects with the help of our member associations, in a joint effort to help promote and preserve English-speaking heritage in Quebec. Volunteering is part of the Quebec English Speaking Community's culture and heritage.

PACTE

Report to the Annual General Meeting, April 30, 2016
Submitted by: Marlyn Brownrigg, QFHSA representative to PACTE

- Two meetings were held - one on October 30th, 2015 and one on April 15, 2016.

- October 30th, 2015: Dianne Conrod from LEARN gave a presentation on Flipping Professional Development which gave strategies for more effective meetings and short professional development sessions. Technological resources are needed to make this successful. Megan Webster from McGill discussed the advantages and disadvantages of “one off” professional development and how it applies to encouraging and sustaining best teaching practices.

- April 15, 2016: The group watched professional development sessions for English Language Arts teachers, gave feedback on learning continua and had an overview of the Quebec Reading Connection’s website and projects.

- MEES: Participants are updated on the various projects organized at the ministry level i.e. Quebec Reading Connection and Reading in Mind.

- Member reports: All the consultants report on the various initiatives or priorities in their respective school boards.

- QFHSA reports: A written report listing QFHSA activities is always submitted to the group and information on literacy projects is distributed.



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