

**QUEBEC FEDERATION OF
HOME AND SCHOOL ASSOCIATIONS INC.**



2001 ANNUAL GENERAL MEETING

BOOK OF REPORTS

April 28, 2001

Royal Montreal Golf Club
25 South Ridge,
Ile Bizard, Quebec

Quebec Federation of Home and School Associations Inc.
3285 Cavendish Blvd., Suite 560
Montreal, Quebec H4B 2L9
Tel: (514) 481-5619 Fax: (514) 481-5610
e-mail: qfhsa@total.net
www.qfhsa.org

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QFHSA 57TH ANNUAL GENERAL MEETING, APRIL 28, 2001
BUSINESS MEETING PROCEDURE

1. The **Annual General Meeting** [AGM] is **conducted in accordance** with our Constitution, By-Laws and Standing Rules. In the case of any procedural dispute reference shall be made to Robert's Rules of Order Revised.
2. Each **official voting delegate** of each Member Association shall have **one vote** on any question which comes before the meeting, **except** for associations more than 250 kilometers from Montreal. Such Associations will still be entitled to three votes, expressed either as an identical or divided vote. Application for such privilege is to be presented in writing to the Executive Secretary prior to the start of the business portion of the Annual General Meeting.
3. The **quorum for transaction of business** at the Annual General Meeting shall be twenty-five percent [**25%**] of **Member Associations in good standing**, represented by their official representatives or accredited alternates.
4. **Voting** shall be by ballot or show of hands. All questions shall be **decided by a majority of those present** and entitled to vote, **except** those which require a two-thirds [**2/3**] majority. On ballot votes, the votes of each association shall be handed in by the voting delegates of each association individually but at the same time. Counting of the votes shall be done by non-voting participants.
5. A **delegate** may not **speak** for more than two [**2**] **minutes** on any question under discussion, nor more than twice on any particular motion or resolution.
6. **Amendments** to the Constitution and **By-Laws** require a two-thirds [**2/3**] **vote** of the delegates present and entitled to vote. Notice of the proposed amendments must have been mailed to all Member Associations at least ten [**10**] weeks prior to the meeting. Modifications to these proposed amendments received two [**2**] weeks before the AGM will be considered, but **no modification may be made from the floor.**
7. **Resolutions** to the Annual General Meeting must have been circulated to the Member Associations eight [**8**] weeks prior to the Annual General Meeting. Resolutions received after the date specified will be presented as **Emergency Resolutions** only after consideration by the Chairman of the meeting and the Resolutions Committee. Delegates presenting resolutions are reminded that they must be present at the time designated on the agenda for the presentation of their resolution. The **presenting party** may **speak** to the resolution, or amendments thereto, for not more than FIVE [**5**] **minutes**. In addition to amendments received two weeks before the AGM there may be amendments emanating from the caucus session held earlier, **but no further amendments may be made from the floor.**

PARLIAMENTARY PROCEDURE

PRINCIPLES

- Justice and Courtesy for all
- One thing at a time
- Recognition of the will of the majority
- Protection of the rights of the minority

PURPOSE

- ✓ To conduct business in an orderly and democratic manner by one or more of the following ways:
 - ✓ communications
 - ✓ committee reports
 - ✓ motions or resolutions

To participate effectively in the proceedings of meetings, each person needs to know the fundamentals of parliamentary procedure.

THE MAIN MOTION

WHAT IS A MOTION?

A main motion introduces a new item of business; it is a proposal that the group take a certain action. It is the basis of all discussion and states the bounds of discussion. All remarks pertain directly to the contents of the motion on the floor. The making of the motion comes first, discussion follows. A subsidiary motion qualifies the main motion or proposes an alternate timetable for consideration.

WHEN IS A MOTION NEEDED?

- It forms a basis for discussion on all major decisions of the group.
- When in doubt, ask for a motion to be proposed.
- Motions must be made on all matters involving finances not already included in the budget as approved.
- On minor matters, a question may be resolved by the chairman 'taking the sense of the meeting'.
- The decision must be clearly stated for the secretary to report in the minutes as well as for the benefit of the members.

THE STEPS TO PRESENTING A MOTION ARE:

1. member stands or raises a hand and says:
"Madame Chairman/Mr. Chairman."
The chairman recognizes the speaker by name.
2. The member says, **"I move that . . ."**, stating or reading a motion.
3. Another raises a hand to be identified by the chairman, then says:
"I second the motion." The seconder believes the motion should be discussed, but may not necessarily be in favour of it.
4. Chairman says, **"It has been moved by (name of mover) and seconded by (name of seconder) that . . . Is there any discussion?"**
5. The mover usually speaks first, giving the reasons for the motion. The opportunity to speak to the motion must be given to anyone who wishes to speak to or oppose the motion. Discussion should be addressed to the chairman.
6. At the end of the discussion, the chairman says:
"If there is no further discussion" or **"Are you ready for the question?"** Then:
"The motion is that"
"All in favour?" (pause while the count is taken by the secretary)

"Opposed?" (pause while the count is taken by the secretary)
"Abstentions?" (pause while the count is taken by the secretary)
"The motion is carried" (or is defeated).

7. If anyone calls **"Division"** (questions the voice vote), the chair calls for a show of hands or a standing vote: **"All in favour raise your hand. All opposed . . ."** If a majority request it, the vote may be taken by ballot. A **"ballot vote"** is the recommended procedure for election of officers and for resolving a contentious issue.

SUBSIDIARY MOTIONS

AMENDMENTS CHANGE MOTIONS: To qualify the idea of a motion, but not to change the subject or the intent of the main motion.

1. **"I move to amend the motion by"** :
 - Inserting or adding a word, phrase or sentence.
 - Striking out a word, phrase or sentence.
 - Striking out and inserting a word or phrase or substituting a sentence or paragraph.
2. **"I second the motion to amend."**
3. **"It has been proposed to amend the motion to read as follows"**
The chairman states the main motion and the amendment so the group will understand how the amendment changes the motion. Amendment is handled in the same way as a motion with:

Discussion: **"Is there any discussion?"**

Question: **"If there is no further discussion, the amendment is"**

Vote: **"All in favour of the amendment"**

Chairman announces the outcome:

"The amendment is carried (or defeated)."

"The motion now before the meeting is"

(states the motion plus the amendment(s) if it carried)

In dealing with motions, the vote is taken first on the amendment. If passed, the amended motion is voted on. If the amendment is defeated, the main motion in its original form is voted on.

TO REFER: A question is referred to committee for further study and to submit a recommendation to the group at a later time.

TO TABLE: To set the matter aside until someone moves to reconsider it.

TO POSTPONE DEFINITELY: Postpone discussion until more facts are available.

TO POSTPONE INDEFINITELY: The motion may not be considered again that year.

- Recommended useful resource materials available for reference during a meeting:
A copy of your organization's Constitution and By-Laws. Robert's Rules of Order or other guide to basic rules of parliamentary procedure.

57TH QFHSA ANNUAL GENERAL MEETING - April 28, 2001
BUSINESS MEETING AGENDA

Book of Reports

1. Welcome & Introductions	
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<p>***** <i>St-r-e-t-c-h Break</i> *****</p>	
12.3 Caucusing 2001 Resolutions	<i>Circulated Feb. 23, 2001</i>
12.4 Loyalty Card Presentation and Discussion	<i>Circulated Mar. 30, 2001</i>
<p>***** <i>Networking Luncheon</i> *****</p>	
12.5 Vote on Resolutions	
12.6 Vote on Loyalty Card Program	
13. Acceptance of remaining Reports	
14. New Business	
15. Installation of Board of Directors & Officers	
16. Adjournment	

**MINUTES OF THE 56th ANNUAL GENERAL MEETING
QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS
HELD APRIL 29, 2000, at the ROYAL MONTREAL GOLF CLUB**

Registered and present during the April 29th, 2000, Annual General Meeting were 83 people. The Friday Evening Awards Dinner was attended by 52 people, including 11 guests.

There were 25 local Home & School Associations (out of a possible 68 in good standing) present and represented by 64 accredited delegates. They were:

Allancroft	Dunrae Gardens	Merton
Baie Comeau Elem & High	East Hill	Royal West Academy
Beacon Hill	Edinburgh	St Patrick
E.P. Beaconsfield	E.P. Harwood	Thorndale
Beaconsfield High	Hillcrest Academy	Valois Park
Bishop Whelan Elem & High	John Rennie High	Vaudreuil Catholic High
Buckingham	Lachine High	Windermere
Christmas Park	Lindsay Place High	
Dante Pre-K	Macdonald High/Mini-Mac	

Norma Stirling, President, welcomed everyone to the AGM and all sang *O Canada*.

1. **Introductions**

The QFHSA Board of Directors was introduced to delegates.

Guests Ann Cumyn and Howard Solomon, both commissioners with the Lester B Pearson School Board, were acknowledged.

At the Head Table were Norma Stirling, President; Sylvia Adams, Parliamentarian; and Donna Sauriol, Recording Secretary.

Patricia Waters, Central Vice-President of the Canadian Home and School Federation, and QFHSA AGM Hospitality Chair, was introduced and spoke briefly on some "Canadian" concerns: Bill C-3 Youth Justice hearings, media awareness, internet usage by children, and literacy. Mentioned that the Canadian AGM was being held this year in Ingersoll, Ontario and would be attended by Norma Stirling, QFHSA President and Norma Cheng, QFHSA Executive Vice-President. She mentioned how many people from Quebec had served the national organization: Sylvia Adams and Helen Koeppel were both CHSF Past Presidents; Barbara Milne-Smith was a Past Treasurer; current Treasurer, Debi Brown, was the QFHSA Treasurer; Marion Daigle is a CHSF Life Member.

The President then briefly reviewed what was in the delegate's kits.

Membership prizes were presented by Norma Cheng, QFHSA Membership Chair.

Newsletter prizes were presented by Diane Radu, Editor of "Focus on the Locals".

The meeting was officially called to order at 9:10 am

2. **Appointments: Parliamentarian, Recording Secretary, Scrutineers, Credentials Chair and Timekeeper**

- MOTION:** M. Lalande (Lachine)/R. Margolese (Mini-Mac) to appoint Donna Sauriol as Recording Secretary. **CARRIED**
- MOTION:** N. Cheng (Beaconsfield High)/J. Parker (Lindsay Place High) to appoint Sylvia Adams as Parliamentarian. **CARRIED**
- MOTION:** S. Fisher (Beaconsfield High)/N. Bhatti (Royal West Academy) to appoint Louise Giguère and Denise Smyth as Scrutineers. **CARRIED**
- MOTION:** M. Tomkinson (Mac High)/B. Rock (Baie Comeau High) to appoint Susan Tweddell as Credentials Chair. **CARRIED**
- MOTION:** A. MacLeod (John Rennie High)/N. Zaferis (Bishop Whelan) to appoint Margaret Funnell as Timekeeper. **CARRIED**

Credential's Committee chair, Susan Tweddell, reported that there was a quorum. Twenty-six local Associations were represented, out of a possible 68 in good standing. A quorum is 17.

3. **Business and Parliamentary Procedures**

Delegates' attention was called to these items on pages 1-3.

4. **Approval of Agenda**

Delegates asked to note that item 13 should be numbered 12 and that item 14 (Acceptance of remaining Reports) would follow after item 12.2.

- MOTION:** M. Cox (Mini-Mac)/M. Lovat (Vaudreuil Catholic High) to approve the agenda, with noted changes. **CARRIED**

5. **Approval of Minutes of 1999 AGM**

Several corrections were noted. Under item 1 - Howard Solomon, School Commissioner. Under item 2 - Replace J. Roy (Elizabeth Ballantyne) with G. Walsh (Lachine High). Under item 4 - show Gene Walsh's school as Lachine High. Under item 8 (final motion) - change vote count to: For 41; Opposed 15; Abstentions 4. Between Item 9 and 10 - note that President moved out of chair and Pat Waters took the gavel. Following item 10 - note the President resumed the chair. Under item 11.2 - should read: Appointment of auditor for the year 1999 (not 2000) and, similarly, in the motion itself show the year as 1999. Following item 11.2 please note that Miriam Lalande, President, left the chair. Following item 11.3 please note that Miriam Lalande was back in chair.

- MOTION:** M. Lalande (Lachine High)/M. Tomkinson (Mac High) to approve the Minutes, as corrected. **CARRIED**

6. **Business arising from 1999 AGM Minutes**

There was no business arising.

7. **President's Report**

President highlighted some points. Business Development Bank had conducted a survey of our members and one concern was need for more communication. With this in mind, we have gone back to four issues of the NEWS, monthly updates from the President. Regional Councils - we have four up and running. Parental Concerns - we have received a grant for the Parent Advocacy Project and

are also working on a Community Kitchen project to help poor families. Safety in schools is being addressed by an Emergency Response Program in schools.

8. **Constitution, By-Laws, Standing Rules Committee Report** (p.18, Bk of Rpts)

Miriam Lalande and Louise Giguère were thanked for their work on a very comprehensive generic constitution, for use by the locals. The second phase was begun in January under Ann Cumyn, Acting Chair, to complete the work on the by-laws, begun at last year's meeting.

Election of officers by the Board (this amendment was tabled from 1999)

Article III 2(a): The Officers of the Federation **shall be appointed by the Board of Directors at the first meeting following the** Annual General Meeting from among the Directors of the Federation. They shall be

MOTION: M. Lalande (Lachine High)/M. Baker (Dunrae Gardens) to look at the tabled motion regarding Article III 2(a).

Vote is to defeat the 1999 motion.

CARRIED UNANIMOUSLY

Article III, add 1(e): The Board of Directors shall be empowered to suspend a Director. This suspension shall remain in effect until either the Director is reinstated by the Board of Directors or until the next following general meeting when the members shall either dismiss or reinstate the Director.

MOTION: S. Fisher (Beaconsfield High)/D. Nicoll (St Patrick) to accept Article III 1(e).

CARRIED

Article III, add 2(e): The Board of Directors shall be empowered to suspend an Officer. This suspension shall remain in effect until either the Officer is reinstated by the Board of Directors or until the next following general meeting when members shall either dismiss or reinstate the Officer. The suspended Officer remains a Director unless the Board of Directors takes action under Article III 1(e).

MOTION: M. Charron (St Patrick)/E. Baumholtz (Hillcrest Academy) to accept Article III 2(e).

CARRIED

Article III, add 3: Dismissal

A two-thirds (2/3) vote at a general meeting is required for the dismissal of a Director or of an Officer.

MOTION: R. Margolese (mini-Mac)/M. Tomkinson (Mac High) to accept Article III 3.

CARRIED

Article IV 1, add: The Standing Committees of the Federation shall include:

Executive Committee, Finance Committee, Nominations Committee **and President's Advisory Committee.**

MOTION: R. Margolese (mini-Mac)/K. Murison (Vaudreuil Catholic High) to accept the additions to Article IV 1.

CARRIED

Article IV, add 3: The President's Advisory Committee shall consist of five (5) persons appointed by the Board of Directors from a permanent list of Past Presidents and persons who have acted in an advisory capacity to the Federation and have maintained their membership in the Federation.

MOTION: M. Baker (Dunrae Gardens)/G. Barassi (East Hill) to accept Article IV 3.

CARRIED

Article VIII Change heading to: **BANKING, CHEQUES AND CONTRACTS**

add 3: All contracts entered into on behalf of the Federation must be authorized by the Board of Directors.

MOTION: C. Albano (East Hill)/C. Farrell (E.P. Beaconsfield) to add 3 to Article VIII.

CARRIED

Article IX, add 2(iii): **The suspension of a Director or an Officer.**

MOTION: M. Charron (St Patrick)/M. Cox (mini-Mac) to add 2(iii) to Article IX.

CARRIED

Article X 1: The duties and responsibilities of the President are:

to add to 1(a): To preside at the Annual General Meeting, **The President may, with the approval of the Board of Directors, invite a person who is not a Director to act as a non-voting chairman at any meeting of the Board of Directors.**

MOTION: M. Lovat (Vaudreuil Catholic High)/R. Margolese (mini-Mac) to accept the addition to Article X 1(a).

CARRIED

9. **Education Report** (see p.37, Bk of Rpts)

Chair, Alice MacLeod, said that information on the current proposed curriculum changes were difficult to obtain and her Committee would continue to work on it.

10. **Treasurer**

10.1 **Finance Report** (see p.21, Bk of Rpts)

MOTION: E. Baumholtz (Hillcrest Academy)/M. Charron (St Patrick) to receive and accept the Finance Report.

CARRIED

10.2 **Receipt of 1999 Financial Statements and Auditor's Report** (pp.22-24, and pp.26-36)

MOTION: E. Baumholtz (Hillcrest Academy)/N. Bhatti (Royal West Academy) to receive and accept the financial statement, complete with auditor's report thereon.

Discussion regarding Website grant.

Vote on motion.

CARRIED

10.3 **Appointment of Auditor for 2000**

MOTION: E. Baumholtz (Hillcrest Academy)/C. Farrell (E.P. Beaconsfield) to re-appoint Verelli-Arrizza as our auditor.

CARRIED

10.4 **Budgets: 2000, 2001**

MOTION: D. Nicoll (St Patrick)/N. Bhatti (Royal West Academy) to approve the Resolution on p.25, Bk of Rpts., regarding Year 2001 Budget and Year 2000 Revised Budget.

CARRIED

11. **Nominations Report** (see p.17, Bk of Rpts)

MOTION: E. Baumholtz (Hillcrest Academy)/P. Bassett (Vaudreuil Catholic High) to accept Nominations Committee report.

CARRIED

11.1 **Nominations for Directors/Officers**

There are two vacancies for a one-year term and one vacancy for a two-year term.

MOTION: M. Lalande (Lachine High)/R. Margolese (mini-Mac) to appoint JoAnne Perreault as a Director for a one-year term.

CARRIED

MOTION: J. Parker (Lindsay Place High)/M. Charron (St Patrick) to close nominations for a one-year term.

CARRIED

MOTION: M. Baker (Dunrae Gardens)/P. Bassett (Vaudreuil Catholic High) to nominate Connie DeGiorgio as a Director for a two-year term. **CARRIED**

MOTION: N. Bhatti (Royal West Academy)/M. Lovat (Vaudreuil Catholic High) to close nominations for a two-year term. **CARRIED**

11.2 Election of Officers of Quebec Federation

President: Norma Stirling; Executive Vice-President: Norma Cheng; Vice-President: Don Smith. **ACCLAIMED**

MOTION: K. Murison (Vaudreuil Catholic High)/M. Baker (Dunrae Gardens) to close nominations for the vacant position of Vice-President. **CARRIED**

MOTION: M. Lovat (Vaudreuil Catholic High)/D. Nicoll (St Patrick) to close nominations for the vacant position of Treasurer. **CARRIED**

MOTION: M. Lovat (Vaudreuil Catholic High)/A. Rossi (Bishop Whelan) to close nominations for the vacant position of Secretary. **CARRIED**

Vacant positions are to be filled by the Board.

12. Resolutions and Policy (p.38, Bk of Rpts)

Four resolutions were circulated this year. They will be discussed in caucusing sessions.

13. Acceptance of remaining Reports

MOTION: N. Cheng (Beaconsfield High)/M. Cox (mini-Mac) to accept the remaining reports presented in the Book of Reports [2000] en bloc. **CARRIED**

MOTION: E. Baumholtz (Hillcrest Academy)/N. Bhatti (Royal West Academy) that the Quebec Federation endorse the Reliable Life Insurance Student Accident Plan for the year 2000-2001. **CARRIED**

MOTION: E. Baumholtz (Hillcrest Academy)/M. Lovat (Vaudreuil Catholic High) to recess the Business Meeting until 12:20. **CARRIED**

Recess

Item 12: Resolutions, cont.

Following the caucus sessions on the resolutions, the resolutions were presented and voted on.

Resolution 2000/1 RESPONSIBILITY FOR EDUCATION: SCHOOL BOARDS AND LOCAL AUTONOMY

The importance of transportation of students as a function of school board powers was noted.

MOTION: M. Lalande (Lachine High)/R. Margolese (mini-Mac) to adopt the resolution. **CARRIED**

Resolution 2000/2 SCHOOLS ARE FOR EDUCATION

Recommendation from caucus: to make it a more inclusive resolution; to focus on commercialism in schools in all its aspects. With this in mind, the delegates voted on splitting the resolution into two separate resolutions.

MOTION: R. Margolese (mini-Mac)/N. Zaferis (Bishop Whelan) to divide the resolution into two separate resolutions. Resolution #2 [Schools are for Education] to contain Whereas 1, 2, 4, 5 and the Therefore Be It Resolved; Resolution #5 [Adequate and Sufficient Funding for Quality Education] to contain Whereas 1, 2, 3 and the original resolution's Therefore Be It Further Resolved. **CARRIED**

The new **Resolution 2000/5** - Therefore Be It Resolved now reads: that the Quebec Federation of

Home and School Associations *insist that* the Minister of Education provides adequate *and sufficient* funding to school boards to enable quality education to take place without the commercial exploitation of students.

MOTION: M. Charron (St Patrick)/R. Margolese (mini-Mac) to adopt Resolution 2000/2 Schools are for Education. **CARRIED**

MOTION: M. Tietjen (Beacon Hill)/E. Baumholtz (Hillcrest Academy) to adopt Resolution 2000/5 Adequate and Sufficient Funding for Quality Education. **CARRIED UNANIMOUSLY**

Resolution 2000/3 LACK OF FACILITIES IN ELEMENTARY SCHOOLS

Caucus changes suggested: Whereas #2, remove *in some cases*. In the Therefore Be It Resolved change “the need for such facilities” to read: “the need for *appropriate* facilities”.

MOTION: S. Fisher (Beaconsfield High)/E. Baumholtz (Hillcrest Academy) to adopt the resolution. **CARRIED UNANIMOUSLY**

Resolution 2000/4 OMNIBUS RESOLUTION REAFFIRMING RESOLUTIONS 1999/5, 1999/6, and 1999/7

Marion Daigle spoke to the resolution. Need to expand parents’ rights, never to diminish them. Referred delegates to history sheet on our Rights Committee which is in their kits. Need to be more aggressive with these resolutions.

Under destinations, add: the Prime Minister, Premiers of the Provinces, Minister of Intergovernmental Affairs, Heritage Canada.

MOTION: M. Charron (St Patrick)/B. Rock (Baie Comeau High) to adopt the resolution. **CARRIED UNANIMOUSLY**

The Resolution Committee Chair, Helen Koeppel, thanked the caucus leaders and those locals who had worked on the resolutions ahead of time. Dr Winifred Potter was thanked for her tremendous amount of work on the Omnibus Resolution.

14. New Business

None. Delegates were reminded that the Fall Conference would be at Beaconsfield High School on Saturday, October 21, 2000.

15. Installation of Board of Directors

Pat Waters, Central V.P., Canadian Home & School, installed the new Board.

Meeting adjourned.

President

Secretary

PRESIDENT'S REPORT

Report to Annual General Meeting - April 28, 2001
Submitted by Norma Cheng, President

The **Theme** for 2000-2001 was **T.E.A.M. Works: Imagine it and Together We Can Make it Happen.**

Highlights of 2000/2001:

- **Fall Conference:** We send our heartfelt thanks to all the many volunteers who made this year's Fall Conference a huge success. We start with the Home and School Association and our Host School of Beaconsfield High School for their gracious hospitality. To all of you who gave workshops on **Leadership and Parenting** your *teaching* was a wonderful asset. I know we all have benefited from Lucy MacDonald's plenary talk on **Optimism**.
- **Regional Councils:** We held another introductory meeting at the Fall Conference and now six Councils are holding regular meetings. These are very helpful in keeping Associations in touch with each other and with the Federation. The ideas shared at these meetings help all of us to be stronger.
- **Advocacy Program:** This program to help parents to act as natural advocates for their children was begun last year. We have hired a co-ordinator and facilitators from British Columbia have carried out the training. The process of finding a pilot school or group is in full swing.
- **Community Kitchen:** This program is undergoing some changes. Instead of the parent coming in to learn, the students will stay once a week after school. They would learn to cook meals that would be nutritionally sound and help prevent diabetes. The program would be open to all students with the choice of the 20 chosen to participate being made by the Community Co-ordinator at the school. They would cook a meal to take home and also will feed up to 60 senior citizens that would come into the school to eat. The pilot school is still Macdonald High School and a dietician will still be an important part of the program. Beaconsfield Oldtimers Hockey Association has provided \$2000.00 in funding. Further funding is being applied for under Health Canada Diabetes Strategy Prevention Program. A nominal fee will be charged to both participating students and seniors. We are also still looking for a volunteer Co-ordinator.
- **Committee Involvement:** We continue to have members sitting on many Education related committees. These include: Elementary Language Arts Consultative Committee, Secondary Language Arts Advisory Council, *Gazette* Newspapers-in- Education.
- **History Project:** The process has begun to put together a complete history of the Quebec Federation of Home and School Associations. The last history compiled was completed in 1970. This project is being co-ordinated by our Rights Committee and worked on by a historian in the McGill History Department. We hope to be distributing the published product at next year's Annual General Meeting.
- **Website:** With the help of a Young Canada Works grant last summer we hired Gordon Denison to revamp our Website and update the information. Our Executive Vice-President, Don Smith, supervised this work. We are very happy with Gordon's work and especially grateful that he has continued to work with us on a volunteer basis. We hope that all of you visit the site and find it satisfactory. Any suggestions are appreciated.
- **Office move:** As many of you will have noticed, from our return address, we have moved to a bigger office. It is right next door to our old office so that it is easy to find. Remember we are here to serve you and welcome your calls and visits.

Coming In 2001/2002

The Theme will be **Partnering for Safe and Caring Schools**. Workshops today will introduce some of this information to you. They are: Bullying and Taxing, Evaluation of Student Achievement, and Creating Wellness. We hope that you will find each of these interesting and informative.

Don't forget, we are here to assist you in any way we can. Just call us. We will do all in our power to answer your concerns.

NOMINATION COMMITTEE

Report to the Annual General Meeting- April 28, 2001

Submitted by Norma Stirling, Chairperson

Mandate: To receive nominations for and to recruit qualified people for the Board of Directors.

Members: The Nomination Committee was appointed by the Board of Directors in November. It consisted of 2 Board members: Norma Stirling, Chairman, and Alice MacLeod and 1 individual member, Marion Daigle.

The term of office for a Director is two years and every year one half of the Board of Directors positions comes up for election. There were nine vacancies for Directors this year, seven for a two-year term and two for a one-year term.

Present Directors serving the remaining one-year of a two-year term are:

Norma Cheng Connie De Giorgio Helen Koeppel Norma Stirling
Louise Rousseau-Giguere

The first call for nominations was sent out to the locals December 8, 2000 with a deadline set for February 9, 2001. A second call for nominations went out on February 23, 2001. The final date for receiving nominations to be voted on at the AGM was March 30, 2001. Nominations received after that date would be considered by the Board of Directors for appointment. (QFHS Standing Rules Art.VII,3.)

As of March 30th the committee has received nominations for six of the nine positions available:

Nominations received for a two-year term 2001/2003

Donna Blais Ida Duc Marg Funnell
JoAnne Perreault Don Smith Brian Rock

Nominations received for a one-year term:

None to date.

There are still 2 openings for the one-year term and 1 opening for the two-year term. The following nominations have been received for Officers of the Federation:

President	Norma Cheng
Executive Vice-President	vacant
Vice-President	vacant
Vice-President	vacant
Secretary	Helen Koeppel
Treasurer	vacant

The Committee agrees that in order to increase local representation from each School Board and Region having Home and Schools, nominations really need to be initiated at the local level. Therefore the Committee is submitting the following recommendation.

Recommendation: That in future years, each Regional Council be asked to submit at least one nomination for Director. In regions that have not yet established a Regional Council, nominations would be received from individual schools.

MEMBERSHIP COMMITTEE

Report to the Annual General Meeting – April 28, 2001

Submitted by Norma Cheng, Chairman, and the office.

Mandate: To promote, encourage and assist Home & School organizations and activities throughout the province of Quebec. Responsible for working with local membership chairpersons; preparing membership kits and other information to help promote membership locally and provincially.

Members of the Committee: Margaret Funnell, Helen Koeppe, Jennifer Kirsch, Jenny McDonagh, Susan Tweddell, and Norma Stirling

Membership Campaign:

February 2000:	4058 Families	80 Member Associations
February 2001:	4607 Families	87 Member Associations

Visits to schools: Visits were made on a regular basis throughout the year. Members of the committee are always willing to visit locals and inform schools of the benefits of Home & School Associations.

New locals: There were 12 new locals formed this year. While some new locals only have an executive when they first form it is important that locals open their membership to all parents by having a membership campaign.

Fees: Once again we have the membership fees remaining at \$15.00

President/Treasurer/Membership Evening was held in June. It was well attended. A new updated Membership Kit was put together.

Local concerns: Once again there have been many questions about the relationship between Home & Schools, PPO's and Governing Boards. If you have a Home & School it does not mean you cannot have a PPO. In some schools the Home & School serves as this second committee. In those cases the Governing Board comes to the Home & School for parental input. Benefits of a Home and School over a PPO:

- That you are INDEPENDENT
- All your members have input in decision making
- You are entitled to have your own bank account
- You have access to the QFHSA Charitable Tax Service
- You have extensive Liability Insurance as well as Directors and Officers Insurance.
- You have access to all the resources of the QFHSA
- You have a Provincial organization who speaks out on your behalf
- When your child graduates you can still stay a member forever and have input in your local school community

Finance Committee Report

Report to the Annual General Meeting - April 28, 2001

Submitted by Norma Cheng - President

Members of the Committee: Norma Cheng, Margaret Funnell, David Harries, Helen Koeppel, Denise Smyth.

Mandate:

- To call for budgets to be submitted to Quebec Federation of Home and School Associations Inc. [QFHSA] by the Board and its committees.
- To review accounting procedures, the auditor's report and the expense sheet for Directors.
- To prepare recommendations for the membership and administration fees.
- To assist in finding future sources of funding (other than the Department of Canadian Heritage).

Highlights of the year 2000/2001:

- Formulated and had adopted by the Board the Financial Approval Limits and Procedures [F.A.L.&P.], to enhance and streamline internal control.
- Consolidation of the QFHSA's books from 3 sets [General Operating, Membership Development, Rights] to one.
- A treasurer's workshop was held on June 14, 2000 and was well attended.
- A new treasurer's kit was put together.
- Drafted the budget for the year 2002 to be recommended to the Board and presented to this Annual General Meeting for approval.

QFHSA 2002 - Revenue & Expense Budget

	2000 Actual To 31-Dec Incl Project Expenses	2000 Actual To 31-Dec Re-grouping Project Exp	2000 Budget	Fav (Unfav)	2001 Budget	2002 Budget PROPOSED
REVENUES						
MEMBERSHIP REVENUE						
Family Membership Revenue	67,173.00	67,173.00	66,000.00	1,173.00	67,500.00	69,600.00
Group Membership Revenue	300.00	300.00	500.00	(200.00)	500.00	500.00
Administration Fee Revenue	3,600.00	3,600.00	3,750.00	(150.00)	3,750.00	3,750.00
Individual Membership Revenue	358.00	358.00	500.00	(142.00)	500.00	500.00
TOTAL MEMBERSHIP REVENUE	71,431.00	71,431.00	70,750.00	681.00	72,250.00	74,350.00
GRANT REVENUE						
MEQ Grant Revenue	20,000.00	20,000.00	20,000.00	0.00	20,000.00	20,000.00
CanHer Program Grant Revenue	50,000.00	50,000.00	50,000.00	0.00	50,000.00	52,500.00
CanHer Project Grant Revenue - Total	13,757.39	13,757.39	33,284.00	(19,526.61)	8,073.00	0.00
Non-Government Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT REVENUE	83,757.39	83,757.39	103,284.00	(19,526.61)	78,073.00	72,500.00
OTHER REVENUE						
Sale of Materials - NOS	684.15	684.15	600.00	84.15	600.00	600.00
Sale of T.A.W. Materials	1,324.40	1,324.40	600.00	724.40	600.00	1,000.00
P.A.L.S. & W/S Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue	509.32	509.32	200.00	309.32	200.00	0.00
Interest Revenue	3,497.75	3,497.75	2,000.00	1,497.75	2,000.00	2,000.00
NEWS Ad & Subscription Revenue	1,376.80	1,376.80	1,000.00	376.80	1,000.00	1,000.00
AGM Revenue	2,417.00	2,417.00	2,800.00	(383.00)	3,000.00	3,000.00
Fall Conference Revenue	2,860.00	2,860.00	3,000.00	(140.00)	3,000.00	3,300.00
Think Tank Revenue	0.00	0.00	410.00	(410.00)	300.00	0.00
Donation-Processing Fee Revenue	845.00	845.00	300.00	545.00	600.00	600.00
Donations to Specified Projects	0.00	0.00	2,250.00	(2,250.00)	750.00	0.00
Donations To QFHSA - Other	200.00	200.00	1,000.00	(800.00)	1,000.00	600.00
TOTAL OTHER REVENUE	13,714.42	13,714.42	14,160.00	(445.58)	13,050.00	12,100.00
TOTAL REVENUE	168,902.81	168,902.81	188,194.00	(19,291.19)	163,373.00	158,950.00

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QFHSA 2002 - Revenue & Expense Budget

	2000	2000		2001	2002	
	Actual To 31-Dec Incl Project Expenses	Actual To 31-Dec Re-grouping Project Exp	Budget	Fav (Unfav)	Budget	Budget PROPOSED
EXPENSES						
ADMINISTRATION EXPENSES						
Directors' Expenses incl Travel - NOS	1,358.91	1,272.51	600.00	(672.51)	600.00	1,000.00
Other Travel, Accommodation etc-NOS	2,303.84	39.31	0.00	(39.31)	0.00	300.00
AGM Expenses	4,446.61	4,446.61	5,400.00	953.39	5,400.00	5,400.00
Fall Conference Expenses	4,978.14	4,978.14	3,000.00	(1,978.14)	3,000.00	3,000.00
Think Tank Expenses	0.00	0.00	660.00	660.00	700.00	0.00
Meeting Expense: Board Of Directors	721.57	721.57	1,200.00	478.43	1,200.00	1,200.00
Meetings/Conferences/Seminars - NOS	895.68	741.62	1,600.00	858.38	1,600.00	1,600.00
CHSF Meeting Expense	1,967.04	1,967.04	2,000.00	32.96	3,000.00	2,000.00
School-Visit Expense	1,008.11	1,008.11	500.00	(508.11)	600.00	2,000.00
Literacy Development Expenses	176.12	176.12	500.00	323.88	200.00	1,000.00
CHSF Affiliation Fees Expense	5,250.00	5,250.00	5,250.00	0.00	5,000.00	5,500.00
Membership Exp. Other Organizations	0.00	0.00	50.00	50.00	50.00	50.00
Donations to Other Organizations	0.00	0.00	100.00	100.00	100.00	100.00
Cost of WORKSHOPS Offered incl PALS	103.80	103.80	500.00	396.20	0.00	500.00
Info & Promo Materials Expense	2,850.99	1,680.99	3,000.00	1,319.01	2,400.00	2,500.00
T.A.W. Materials Expenses	1,219.41	1,219.41	1,000.00	(219.41)	1,000.00	1,000.00
Committee & Reg Council Expense - Total	3,159.50	3,159.50	4,900.00	1,740.50	4,900.00	6,600.00
Board Development Expenses	287.00	287.00	500.00	213.00	500.00	500.00
NEWS Expense - incl Postage	19,853.21	19,853.21	20,000.00	146.79	20,000.00	20,000.00
Equipment Purchase & Installation	9,147.07	3,147.07	5,000.00	1,852.93	2,000.00	2,000.00
Equipment Repair - NOS	0.00	0.00	500.00	500.00	500.00	500.00
TOTAL ADMINISTRATION EXPENSES	59,727.00	50,052.01	56,280.00	6,207.99	52,750.00	56,750.00

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QFHSA 2002 - Revenue & Expense Budget

	2000	2000		2001	2002	
	Actual To 31-Dec Incl Project Expenses	Actual To 31-Dec Re-grouping Project Exp	Budget	Fav (Unfav)	Budget	Budget PROPOSED
OPERATING EXPENSES						
Administrative Expenses - NOS	931.73	925.66	2,000.00	1,074.34	2,000.00	2,200.00
Accounting/Auditing Expense	1,320.20	1,320.20	1,600.00	279.80	1,600.00	1,600.00
Legal Expense	1,244.50	1,244.50	1,600.00	355.50	1,600.00	1,600.00
Website Expense	1,327.92	1,327.92	1,800.00	472.08	1,800.00	1,800.00
Advertising Expense	496.70	248.35	0.00	(248.35)	0.00	100.00
Postage/Courier Exp incl Equipment	4,498.70	4,471.46	3,900.00	(571.46)	3,900.00	4,000.00
Bank Charges & Interest Expense	105.67	105.67	100.00	(5.67)	100.00	100.00
Insurance: Members	10,163.29	10,163.29	9,500.00	(663.29)	9,700.00	10,580.00
Insurance: Other	834.47	834.47	300.00	(534.47)	300.00	800.00
Office Supplies & Machine Exp - NOS	5,895.50	5,895.50	8,300.00	2,404.50	8,300.00	8,300.00
Office Rent	12,743.70	12,093.72	13,500.00	1,406.28	14,200.00	14,500.00
Office Cleaning and Maintenance	1,602.37	1,602.37	300.00	(1,302.37)	300.00	300.00
Telephone	1,842.97	1,842.97	2,000.00	157.03	2,000.00	2,000.00
Electricity	285.65	285.65	1,500.00	1,214.35	2,000.00	1,120.00
Internet Access	110.73	110.73	200.00	89.27	200.00	200.00
Consultants' Fees	1,552.50	0.00	0.00	0.00	0.00	0.00
Payroll Expense - Total	41,094.09	35,786.51	45,034.00	9,247.49	52,551.00	53,000.00
DAS/CSST Penalties & Interest	47.34	47.34	0.00	(47.34)	0.00	0.00
TOTAL OPERATING EXPENSES	86,098.03	78,306.31	91,634.00	13,327.69	100,551.00	102,200.00
TOTAL EXPENSE As Noted	145,825.03	128,358.32	147,894.00	19,535.68	153,301.00	158,950.00
PROJECT EXPENSES						
Parental Advocacy		→ 6,159.13	30,214.00	24,054.87	10,072.00	
Technical Upgrade		→ 6,000.00	6,000.00	0.00	0.00	
Young Canada Works		→ 5,307.58	4,086.00	(1,221.58)	0.00	
History		0.00	0.00	0.00	0.00	
TOTAL PROJECT EXPENSES		17,466.71	40,300.00	22,833.29	10,072.00	0.00
Grand TOTAL EXPENSE	145,825.03	145,825.03	188,194.00	42,368.97	163,373.00	158,950.00
NET INCOME	23,077.78	23,077.78	0.00	23,077.78	0.00	0.00

Having approved a parallel resolution at its March 23, 2001, meeting, the Board of Directors voted to submit this resolution for approval at the April 28, 2001, AGM.

Year 2002 Budget Resolution

WHEREAS Article X of the QFHSA By-Laws requires the QFHSA Treasurer “to ensure that the annual budget is prepared for presentation to the Board of Directors and the Annual General Meeting;” and

WHEREAS the QFHSA Annual General Meeting scheduled for April 2001, will be the last QFHSA Annual General Meeting held prior to the beginning of QFHSA fiscal year 2002; and

WHEREAS the QFHSA normally relies on government grants for a significant proportion of its program funding and an even greater proportion of its project funding; and

WHEREAS government grants are often finalized only after the last Annual General Meeting held prior to the beginning of the next QFHSA fiscal year; and

WHEREAS actual commitments and disbursements must be approved by the QFHSA Board of Directors either directly, by resolution, or indirectly, by application of the Financial Approval Limits and Procedures adopted by the Board of Directors;

WHEREFORE BE IT RESOLVED:

THAT the QFHSA Annual General Meeting receive and adopt the attached Year 2002 Budget as the Federation’s current best-estimate of the Revenues it will receive and the Expenses it will incur that year.

Verelli-Arrizza

Comptables Agréés - Chartered Accountants

Anthony Verelli, C.A.
Adriano Arrizza, C.A.

AUDITORS' REPORT

To the Members of
QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

We have audited the balance sheet of Quebec Federation of Home and School Associations as at December 31, 2000 and the statements of revenues and expenses and cash flow for the year then ended. These financial statements are the responsibility of the associations' management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, the association derives revenues and contributions, the completeness of which is not susceptible to complete audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the association and we were not able to determine whether any adjustments might be necessary to revenues and equity.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenues and contributions referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the association as at December 31, 2000 and the results of its operations for the year then ended in accordance with generally accepted accounting principles.

VERELLI ARRIZZA


Chartered Accountants

Montreal Quebec
March 15, 2001

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS
(Incorporated under the laws of Quebec)

BALANCE SHEET

AS AT DECEMBER 31, 2000

	ASSETS	
	2000	1999
CURRENT		
Cash and deposits	\$ 220,569	\$ 104,658
Funds held in trust	5,346	5,400
Accounts receivable	89	442
Sales tax receivable	5,885	5,975
Prepaid expenses	7,960	4,717
	<u>\$ 239,849</u>	<u>\$ 121,192</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 2,300	\$ 4,886
Funds held in trust	5,346	5,400
Program grants received in advance	65,850	26,100
Project grants received in advance	57,440	-
Membership fees received in advance	39,230	38,200
	<u>170,166</u>	<u>74,586</u>
EQUITY		
BALANCE - BEGINNING OF YEAR	46,606	49,491
Excess of revenues (expenses)	<u>23,077</u>	<u>(2,885)</u>
BALANCE - END OF YEAR	<u>69,683</u>	<u>46,606</u>
	<u>\$ 239,849</u>	<u>\$ 121,192</u>

ON BEHALF OF THE BOARD

 Director

See accompanying notes

 Director

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

STATEMENT OF REVENUES AND EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2000

	2000	1999
REVENUE (Exhibit C)	\$ <u>168,903</u>	\$ <u>115,194</u>
EXPENSES		
CHSF Affiliation fees	5,250	8,250
Conferences and meetings		
AGM	4,447	5,572
Fall	4,978	1,955
Think- tank	-	660
Board of Directors (including Development)	1,009	2,411
Committees and councils	3,160	114
CHSF meetings	1,967	1,758
Other organization meetings	896	1,595
School visits	1,008	124
Membership materials (including TAW)	4,070	2,857
Home and School News	19,853	19,229
Website	1,328	-
Insurance	10,998	4,103
Provincial office		
Equipment purchases	9,147	1,000
Postage and courier	4,499	3,123
Office supplies	5,896	8,335
Telephone	1,843	1,362
Cleaning and maintenance	1,602	61
Administration	3,993	4,613
Rent, electricity and occupancy charges	13,029	12,204
Salaries and payroll levies	41,141	37,138
Consultants/volunteers: fees and expenses	3,856	-
Literacy development	176	201
Miscellaneous	1,680	1,350
Donations	-	64
	<u>145,826</u>	<u>118,079</u>
EXCESS OF REVENUES (EXPENSES)	\$ <u>23,077</u>	\$ <u>(2,885)</u>

See accompanying notes

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

SCHEDULE OF REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2000

	2000	1999
REVENUES		
Membership fees - family (Note 2)	\$ 67,173	\$ 75,088
Membership fees - other	658	895
Canadian government grant-program	50,000	11,333
Canadian government grant-projects	13,757	-
Quebec government grant	20,000	20,000
Donations received for locals	27,458	17,257
Donations remitted to locals	(26,613)	(27,398)
Donations - other	200	650
News - advertising and subscriptions	1,377	840
Fall conference	2,860	2,975
Think tank	-	270
AGM	2,417	3,497
Membership materials (including TAW)	2,009	1,315
Miscellaneous	509	190
Interest	3,498	1,856
Administration fees	3,600	6,426
	<u>\$ 168,903</u>	<u>\$ 115,194</u>

See accompanying notes

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED DECEMBER 31, 2000

	2000	1999
OPERATING ACTIVITIES		
Excess of revenues (expenses)	\$ 23,077	\$ (2,885)
Decrease (increase) in accounts receivable	353	(442)
Decrease (increase) in sales tax receivable	90	(920)
Increase in prepaid expense	(3,243)	(2,217)
Increase (decrease) in accounts payable and accrued liabilities	(2,586)	2,763
Increase in grants received in advance	97,190	1,417
Increase (decrease) in membership fees received in advance	<u>1,030</u>	<u>(882)</u>
CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	115,911	(3,166)
 CASH - BEGINNING OF YEAR	 <u>104,658</u>	 <u>107,824</u>
CASH - END OF YEAR	\$ <u><u>220,569</u></u>	\$ <u><u>104,658</u></u>

See accompanying notes

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS
 NOTES TO FINANCIAL STATEMENTS
 AS AT DECEMBER 31, 2000

1. COMPARATIVE FIGURES

Certain figures in the 1999 financial statements have been reclassified to conform with the basis of presentation used in 2000.

2. REVENUE RECOGNITION

The Quebec Federation of Home and School Associations membership year starts September 1 and ends the following August 31. The revenues of the years ended December 31, 2000 and December 31, 1999 as per Exhibit C, include the following amounts.

	2000	1999
1998-1999 Family Membership Fees @ \$13	\$ -	\$ 55,988
1999-2000 Family Membership Fees @ \$15	47,558	19,100
2000-2001 Family Membership Fees @ \$15	<u>19,615</u>	<u>-</u>
 Total family membership fee revenue	 \$ <u>67,173</u>	 \$ <u>75,088</u>

3. PROGRAM GRANTS

Effective with fiscal year 2000, the Canadian Heritage Program Grants are applied to the fiscal year. Previously, Canadian Heritage Program Grants were applied to membership years.

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2000

4. PROJECT GRANTS

The financial statements include the following amounts regarding projects, for which specific funding has been received.

PROJECTS

Project Grants in 2000	TOTALS	Parental Advocacy	Technical Upgrade	Young Canada Works	History
A. Project grants originally received	\$ 71,197	\$ 32,293	\$ 6,000	\$ 2,904	\$ 30,000
B. Project grant-revenue recognized in prior years	-	-	-	-	-
C. Project grant-revenue recognized in 2000	13,757	4,853	6,000	2,904	-
D. Project grants received in advance (A - B - C)	57,440	27,440	-	-	30,000
E. Project expenses incurred in 2000	17,467	6,159	6,000	5,308	-
F. Project expenses funded by QFHSA in 2000 (E - C)	3,710	1,306	-	2,404	-

EDUCATION COMMITTEE

Report to Annual General Meeting – April 28, 2001

Submitted by Alice MacLeod, Chairman

Mandate: Responsible for maintaining and developing education policy for QFHSA and its membership as defined by the Mission Statement

Members of the Committee: David Harries, JoAnne Perrault, Dianne Skoda (SLAAC liaison), Mary Baker (ELACC liaison), Marion Daigle (Resource), Norma Cheng (ex officio).

Summary of Activities:

A) Meetings Attended:

1. ELACC – see under QFHSA Liaison/Area Reports
2. SLAAC – see under QFHSA Liaison/Area Reports
3. The Gazette – Newspapers-in-Education Advisory Committee

B) Meetings called:

1. MEQ – Consultation on Evaluation Policy – Home and School Associations were invited to attend or to submit comments on the proposed Evaluation Policy to help QFHSA formulate a response to the consultation.

C) Recommendations:

1. The New Curriculum has been in place for Cycle One of Elementary School in the school year 2000/2001. We need to evaluate the effectiveness of the implementation, the teacher training, the availability of curriculum materials in both languages, and the evaluation process. We will need to inform the Ministry of Education of any concerns that may arise.
2. Cycle Two, Elementary School will implement the Curriculum Reform in 2001/2002. We need to review the implementation, teacher training, availability of curriculum materials in both languages and the evaluation processes that accompany the new curriculum.

RESOLUTIONS AND POLICY

Report to the Annual General Meeting – April 28, 2001

Submitted by Helen Koeppé

Mandate: To facilitate the discussion of issues and parental concerns and to help present these in a format suitable for consideration at the AGM.

It was encouraging to notice increased interest in the part of local associations to the process. Several important resolutions from last year were folded into one and enable QFHSA to keep voicing the concerns of our memberships. Last year's Omnibus resolution in addition to being sent to all the provincial premiers was sent in the new year also to the Estates general on the Condition of the French Language; and to the newly appointed Commissioner of Minority Languages, Dr. Denyse Adam.

Thank you to all from the Rights Committee; the Board of Directors, members and local associations who participated at meetings or by phone in our search for input.

QUEBEC HOME AND SCHOOL NEWS

Report to the Annual general Meeting – April 28, 2001

Submitted by Helen Koeppé

Mandate: To produce the NEWS on a regular basis in a shorter format; for the benefit of members.

2000-2001 Issues: To provide membership with a wide spectrum of material with an emphasis on issues and events of interest to parents.

Thank you to all those who submitted articles and material; especially to the contributions to Focus on the Locals. Our production crew Donna Sauriol, Joan Daigle, Diane Radu and Ted Sancton are forever in our debt.

WEB PAGE

Report to the Annual General Meeting – April 28, 2001

Submitted by Donald W. Smith, Chairperson

The Quebec Federation of Home & School Associations obtained a Youth Canada Works grant for the summer of 2000 and hired a student to build a complete and efficient web site.

The address of our web site is <http://www.qfhsa.org>

The student hired to build the web site has remained with Home & School as a volunteer. Updates are made by the student.

RIGHTS COMMITTEE

Report to the Annual General Meeting – April 28, 2001

Submitted by Marion Daigle, Chairman

Members of the Committee:

Marion Daigle, Helen Koeppel, Winnifred Potter, Barbara Milne-Smith, Brian Rock, Nick Zaferis, Gordon Robertson, Betty Shannon, Alice MacLeod, Norma Cheng (ex officio).

Mandate:

QFHSA is concerned with the well-being of our children and the cultural health of our community as a proper environment in which to raise them. Rights are not simply an abstraction. They define our obligations to and opportunities for our children. We Home and Schoolers have a history of pleading and defending the rights of ALL children and their parents. Parents should also have the choice of the Official Language used in the education of their children.

Activities 2000-01

1. QFHSA History Project

A \$30,000 Grant from a private foundation has been received to carry out this project over 18 months under the guidance and supervision of the McGill History Department and Department of Archives. This will be a valuable tool in educating our membership about the influential role that parental involvement has played in Quebec schools in the 20th century. It should stimulate further involvement in this century.

2. Official Languages Commissioner

- Consultation – May 4, 2000 – Montreal region. Commissioner Dyane Adam met with members of English language minority organizations to hear concerns. Marion Daigle represented QFHSA. Full report available
- January, 2001 – QFHSA addressed a letter to Dr Adam to request her office to examine education issues pertinent to the English language minority under section 23 of the Charter. This was in response to a similar undertaking currently underway for the French language minority in other provinces.

3. QFHSA Fall Conference -

October 21, 2000 – Committee members organized a workshop – Focus on Educational Rights: Are You Ready? Helen Koeppel, Chairman

4. Commission des États Généraux sur la situation et l'avenir de la Langue Française au Québec

QFHSA submitted in February, 2001 the QFHSA Omnibus Resolution 2000/4, requesting: wider access to English language schools; equality in the Canadian Constitution of official minority language education rights; immediate access to English language schools under section 23 without bureaucratic prevarication.

5. Resolution 2000/01 – Wider Access to English Schools

RECOMMENDATION

That this resolution be passed by the QFHSA delegates to the AGM 2001

MEMBERSHIP DEVELOPMENT

Report to the Annual General Meeting – April 28, 2001

Submitted by Margaret Funnell - Director, Membership Development

Members contributing: Norma Cheng, Louise Giguère, Helen Koeppe, Norma Stirling

Mandate: to prepare the application for the Department of Canadian Heritage [CANHER] Program grant; to participate at meetings of and communicate with the Quebec Community Groups Network [QCGN]; to prepare programs and outreach for off-island communities; to apply for other projects that may from time to time be funded by CANHER; to produce new or revised promotional materials linked to membership development. In addition a member sits on the Finance Committee.

QFHSA is a member of the QCGN, which now has a five-year agreement with the Federal Government for the disbursement of the Official Languages Communities Support Program funds. QCGN's members sign a contract with the Department of Canadian Heritage.

In mid-2000 the Quebec Federation of Home and School Associations [QFHSA] again received a CANHER Program Grant, for the purposes of "minimum vitale". This, plus membership revenue and an MEQ grant are QFHSA's main sources of revenue. Regular program funding from CANHER allows QFHSA to bring parent members from off-island Home and School Associations in more remote areas to its workshops, Fall Conference and Annual General Meeting [AGM]. It helps subsidize important Regional Council meetings where schools are faraway from each other. Funding allows QFHSA to make trips to off-island Home and School Associations, including many new Associations. Since last spring, trips were made to the Gaspé and to the North Shore for QCGN meetings and visits to present and potential Home and School Associations. Representatives will be visiting the Magdalene Islands this June for a meeting. Funding allows QFHSA to produce or renew membership materials, to support the Fall Conference and AGM, to produce four issues per year of the Quebec Home & School NEWS, to upgrade its office equipment and increase office help.

A pamphlet entitled 'Conflict - Power Struggles at Home' was produced as a joint project of AMCAL and QFHSA. Work was done on the website last summer making use of a Young Canada Works grant and the Board Advocacy Committee is continuing its work on the Advocacy project which is funded through a CAHER Development Grant.

SAFETY/TRANSPORTATION COMMITTEE

Report to the Annual General Meeting – April 28, 2001

Submitted by Donald W. Smith, Chairperson

1. Attendance at Executive and Board of Directors meetings.
2. Regular contribution to the *Safety Scene* in the *Quebec Home & School News*.
3. Report to Executive and Board of Directors meetings on current safety issues.
4. Further study of possible emergency response project for schools.

GUN CONTROL COALITION

Report to the Annual General Meeting – April 28, 2001

Submitted by Donald W. Smith

1. Attendance at Executive and Board of Directors meetings.
2. Report to Executive and Board of Directors meetings on current safety issues.

Please note that the responsibility of this coalition was taken over at the end of the last calendar year following the resignation of the former co-ordinator.

STUDENT ACCIDENT INSURANCE

Report to the Annual General Meeting – April 28, 2001

Submitted by the Executive Committee

Recommendation: To recommend to the voting delegates at the Annual General Meeting that we endorse the Reliable Life Insurance Student Accident Plan for the year 2001-2002.

Reliable Life's coverage and premium(s) have not changed since last year, but the coverage has been improved.

LITERACY IN THE INFORMATION AGE PROJECTS

Report to the Annual General Meeting – April 28, 2001

Submitted by Marion Daigle, Resource

Active Members: Anne MacWhirter and Heather MacWhirter (Gaspé), Klondie Nadeau (Lower North Shore). **Liaison:** Beverley Graham, Carol Hart.

Mandate:

- To promote awareness of the requirement for literacy in the information age, especially directed towards children and youth.
- To mobilize school and community volunteer resources to advocate and deliver programs for prevention and remediation. A resourcebook is available.
- To work in partnership with all sectors of the community to promote literacy through the formation of literacy exchanges.

Background:

- The project originated with the Canadian Home and School Federation in 1989-90, funded by the National Federation Secretariat. Each provincial Home & School Association has since developed its own plan of action.
- QFHSA's partnership with literacy organizations is an important link in our education network.

1. September, 2000 - Born to Read – Family Ties, Gaspé

QFHSA sponsored a funding proposal to Literacy Partners of Quebec (LPQ) re this ongoing project. A request was made for \$730.00 and they were awarded \$1000.00

2. September 8, 2000 – International Literacy Day

QFHSA joined others in the 'Sign on to Literacy' sponsored by the Gazette. A supplement 'The Wonders of Reading' was widely distributed to highlight literacy issues.

3. October 18-23, 2000 – Membership Development - St. Paul's River, Lower North Shore

– a very successful trip to promote leadership training and literacy projects. Participation by Marion Daigle at the Coasters Association AGM has brought requests for further information to this region about Home and School.

4. October 26, 2000 – AGM Literacy Partners of Quebec

Attended by Marion Daigle. A special highlight was networking to discuss problems and solutions facing the literacy community. Too many people needing services fall between the cracks. The literacy movement is fragile in an exceptional time of need.

5. **December 1, 2000 – Library Systems and Documentation Center – John Abbott College**

A workshop for students given annually by Marion Daigle highlights family literacy issues. A donation of \$100, raised by the students, was given to Beverley Graham, Library Technician, who purchased an amazing 31 books for St. Gabriel elementary school in Montreal. This is her second award for this school.

6. **January 27, 2001 – Family Literacy Day**

Third annual activity day, sponsored by ABC Canada, a literacy foundation. Carol Hart, QFHSA member, Lindsay Place High, mobilized her colleagues at the Royal Bank branch, Galeries des Sources and held a giant book drive. 1400 books were contributed! QFHSA agreed to distribute them among schools, community centers and the Montreal Children's Hospital.

Challenges for 2001-02

The **need for quality literacy programs** for the very young has never been greater. Community projects such as Born to Read can have a dramatic effect on preparing children for school. **School and community libraries need to be assessed as centers of excellence in the 21st century.** How do yours measure up? This is a challenge for every Home and School Association. Watch for further developments.

Recommendation:

That a minimum two hour workshop be held on the above challenge at the Fall Conference 2001.

PALS (PARENTS ASSIST LEARNING AND SCHOOLING)

Report to the Annual General Meeting - April 28, 2001

Submitted by Pat Waters, Coordinator/Resource

The PALS workshops were being offered to the member associations again this year. As a service by QFHSA, the first one was free; there was a small charge for each one after that. A fee was also charged to outside organizations. The fee covers the cost of photocopying, travel and preparation. Workshops that took place during the 2000-2001 school year are:

1. At William Latter School, Chambly, November 21, 2000 a workshop was conducted by Pat Waters on "Responsibility and Homework". There were 27 parents present.

A second workshop on discipline entitled, "Who's Really in Charge? An Approach to Positive Parenting", was held on February 5, 2001 at William Latter School, Chambly, approximately 16 parents attended.

A Communication and a Bullying workshop are planned for the spring.

2. Ecole des Grands Chenes (Willowdale) in Pierrefonds invited Pat Waters to do "Responsibility and Homework" on November 22, 2000. It was a bilingual presentation with one of their parents, Christine Verret, co-facilitating and French overheads. I have given her a COPAIN kit. 17 parents attended.

3. Mini-Mac had a workshop on November 14, 2000 on "Homework and Responsibility", but the turn out was low as only 3 parents came.

4. Kahnawake Community Services invited Pat Waters back to do another workshop on "Building Self-Esteem"; there were 18 parents in attendance.

5. Quebec Learning Consortia, Bishop's University, February 9, 2001, Pat presented "Parents + Teachers = School Success" to a group of teachers for professional development.

6. MOPS (Moms of Preschoolers), Greenfield Pk., May 3, 2001. A PALS presentation on Discipline will be made to mothers of young children who meet on a monthly basis.

HEALTH ISSUES COMMITTEE

Report to the Annual General meeting – April 28, 2001

Submitted by Shirley Straughton, Chairman

Mandate: To identify health risks affecting children, promote preventative health measures, and submit reports to the QFHSA Board of Directors.

Summary of Activities:

NEWS:

Articles were published on the following subjects:

- prevention of infection from animals
- folic acid supplementation to prevent neural tube defects
- blood transfusions for children
- how to accurately take a child's temperature
- CHIRRP statistics on scooter and platform shoe injuries
- prevention and care of children's colds
- teenage smoking and political actions
- information on Health Canada's new Child Health Record

Home & School Community Kitchen:

- interview was done with the West Island Chronicle to promote the program in September 2000
- workshop was given at the QFHSA Fall Conference entitled "Nutrition and Learning: QFHSA Community Kitchen Project"
- partial funding was received upon request from Beaconsfield Old-Timers Hockey Association
- participated in a teleconference Feb. 14, 2001 for Health Canada's "Canadian Diabetes Strategy"
- proposal written for funding from above CDS Prevention Program
- focus of the project has shifted to students preparing meals for their families and for seniors in their community with both groups learning lifestyle strategies for diabetes prevention

National Immunization Records Group:

- participated in teleconference and monitoring status and challenges faced by this dedicated group of professionals

High School CPR:

- prepared information in response to a request from Ecole Mgr. Scheffer, Lourdes de Blanc Sablon

Safety:

- Obtained videos, "Car Time 1-2-3-4", on car seat safety free of charge from Transport Canada and distributed them to Home & School members at 2000 QFHSA AGM

CANADIAN HOME AND SCHOOL FEDERATION

Report to Annual General Meeting - April 28, 2001

Submitted by Norma Cheng - President

The AGM was held in Ingersoll Ontario in May 2000. It was attended by Norma Cheng. The Mid-Term was held in Ottawa in Nov. 2000 and was attended by Norma Cheng and Norma Stirling. As always the time of Provincial Sharing was invaluable.

Annual General Meeting:

At the Annual General Meeting we spent time finalizing the Standing Rules, and working on the Mission and Vision Statement of the CHSF.

Mission and Vision Statements:

The Canadian Home and School Federation is a national organization that advocates for quality education and the well-being of children and youth. With representation from all of the provinces it provides a forum and a voice for parents to discuss and present parental views to the federal government and public. It encourages parent leadership, collaborates with stakeholders, and is the national resource center for parents.

The Canadian Home and School Federation recognizes that the home, school, and community share the responsibility for the education and welfare of children and youth in Canada.

New Executive:

President: Patricia Waters

Western Vice President: Silvia Dyck

Central Vice President: Patricia Johansen

Eastern Vice President: Linda Bateman

Treasurer: Debi Brown

Mid-Term:

Loyalty Card Program: This program was brought forward by the Ontario Home and School Association. It has been set up under the "Just For Kids Foundation" under the direction of Craig Cushman and Jay Bedard. This would be a swipe card program that would raise funds for CHSF, each Provincial organization, and local Home and School Associations. Each province agreed to take it back to their Boards and Members for consideration.

Financial Commitment to CHSF: It was requested that each province increase their commitment by 10%. The Quebec Home and School Federation Board has agreed to do this.

Resolutions: Some resolutions proposed for the 2001 AGM are:

1. Corporate Sponsorship for CHSF
2. National Emergency Response Program.
3. Safety on the Internet
4. Daily Physical Education Program
5. Protection of Children with Anaphylaxis
6. A Commissioner for Canada's Children.

The Annual General Meeting for 2001 will be June 6-10 in Saskatoon, Saskatchewan.

OFFICE SERVICES COMMITTEE

Report to the Annual General Meeting - April 28, 2001

Submitted by Norma Stirling, Chairperson

Committee members: Norma Stirling, Donna Sauriol, and Norma Cheng.

Mandate:

- ♦ Review contracts re: leases and rental - premises, equipment etc.
- ♦ Review office technology/staff or directors training (office procedures etc) where needed
- ♦ Committee member to serve on Finance Committee
- ♦ Teacher Appreciation Week
- ♦ Maintaining office materials/supplies
- ♦ Set up a policy on Board Members use of office/staff
- ♦ Summer cleanup

Highlights:

- ♦ Completed the office move to Suite 560.
- ♦ Renegotiated the Office lease.
- ♦ Upgraded of the Telephone System
- ♦ Purchased a new fax machine.
- ♦ Purchased two new computers, networked all office computers, and had a backup system installed for the main office computer work.
- ♦ Currently in process:
 - ♦ Purchasing Audio-Visual equipment: TV, VCR, Overhead Projector and Audio-Visual cart as well as other miscellaneous office equipment.
 - ♦ Organizing to have in office refresher course for staff in Word.
 - ♦ Organizing to have staff trained in use of Simply.
 - ♦ Investigating Bell Key-Pack Solution for Long Distance Economy Plan and unlimited Internet access.

CONSTITUTION COMMITTEE

Report to the Annual General Meeting – April 28, 2001

Submitted by Helen Koeppe, Chair

Over the past several years many changes have been made both to the By-Laws and to the Standing Rules. It was felt that a year of grace was needed before any contemplation of further changes.

ADVOCACY COMMITTEE

Report to Annual General Meeting – April 28, 2001

Submitted by Norma Stirling – Chairperson

Members of the Committee:

Norma Stirling & Harriet Greenstone, Co Chairpersons, Connie DeGiorgio, Ludmila Girvan, Lucy MacDonald, Sheila McArthur, Joanne Perreault

Mandate:

This pilot project is designed to empower parents to act as natural advocates for their children and to help students to resolve school issues in a positive way. It will assist member Home and School Associations, Regional Councils, their parent leaders, and parents themselves to fulfil their role as advocates for children and will assist students in becoming self-advocates. Agents for this project are trained parent leaders or facilitators. The project will train and assist facilitators as mentors for individual parents advocating on behalf of their children; will assist facilitators to promote ongoing and early resolution of parent issues through the appointment of individual advocates; and will assist facilitators to promote self-advocacy for students.

Highlights:

- ♦ In November 1999, the QFHSA applied to the Dept. of Canadian Heritage for a grant to develop a Parental Advocacy Project.
- ♦ In April of 2000, we received \$32,293 of the \$44,960 in funding applied for.
- ♦ In May 2000, we made a presentation to the English Montreal School Board, to request approval to set up the pilot project in one of their schools. This was favorably received.
- ♦ In June 2000, we held a forum of parents and educators to establish the specific needs that the program would have to address and consequently the mandate of the program. From that meeting we were able to set up a Steering Committee of seven people, who met throughout the summer to lay the groundwork for the project. However, due to the Summer Break for Schools we were not able to begin the process until September.
- ♦ In September we contacted the British Columbia Confederation of Parent Advisory Councils (BCCPAC) Advocacy Project to confirm our interest in being trained by their Coordinators. The BCCPAC is the equivalent to our provincial organization, QFHSA.
- ♦ On October 21st, we did a workshop for parents at the QFHSA Fall Conference and once again had an overwhelming positive response to the project.
- ♦ On Nov. 17th we did a workshop for educators at the QPAT Convention. We had a very positive response.
- ♦ In November we hired Michelle Poisson as part time Coordinator for the project.
- ♦ Nov. 20th to 23rd the coordinator and several of the Committee were trained by the BC Coordinators. We have purchased the rights to use and copy the BC materials and Manual, which are very comprehensive.
- ♦ In January we submitted an application to the Dept. of Canadian Heritage for funding to continue into Phase two of the project, next year.
- ♦ We are currently working on the adaptation of the BC material, the development of Quebec Resources necessary for the project, preparations to launch the project in local schools as well as preparations to set up a 1-800-message line available across the province.

ELEMENTARY LANGUAGE ARTS CONSULTATIVE COMMITTEE (ELACC)

Report to the QFHSA Annual General Meeting – April 2001

Submitted by Mary Baker, Education Committee Liaison

Mandate: The purpose of the Elementary Language Arts Consultative Committee is to make recommendations to the Coordinator of English Language Arts regarding the needs and concerns of the milieu involved in Elementary English Language Arts.

Members: ELACC has about 20 members, representing school boards, teachers' and administrators' associations, McGill, Concordia, the PAPT/PACT Curriculum Council, the International Reading Association, private schools and the QFHSA.

Issues and activities:

- The English Language Arts (ELA) program was approved by the Commission d'études. ELA was held up as a model that the other sectors should follow. However, owing to constant criticism in the French press and results from the pilot schools, the MEQ decided in March that the whole program needed to be revised in terms of presentation and length. The deadline for the revision was April 23. ELACC was required to hold an extra meeting to assess the revisions before they were submitted.
- ELACC members reported on their progress and the strategies they were using in explaining the curriculum reform to various groups.
- A number of guests gave presentations at the meetings, including consultants from the Cree School Board on the Cree program, Gus Porchetta on "science for poets" and Karen Rye on teaching media.
- In spring 2001 ELACC's mandate was in the process of being revised, with more emphasis being placed on teaching literacy.

SECONDARY ENGLISH LANGUAGE ARTS ADVISORY COUNCIL (SLAAC)

Report to the Annual General Meeting - April 28, 2001

Submitted by Dianne Skoda - Education Committee Satellite

Mandate: For over 30 years, the Secondary Language Arts Advisory Council (SLAAC) has been providing advice and feedback to the coordinators of the English Language Arts Curriculum, hence shaping the direction of High School English Language Arts education. QFHSA parents have always enjoyed a place at this prestigious table.

Members: SLAAC has about 35 members including representation from the MEQ, teachers, consultants and principals from several school boards, McGill University, Cegeps, teacher groups, various literacy groups, and QFHSA. Our six meetings for 2000/2001 have been held at the central location of the English Montreal School Board.

Concerns: This year, the Secondary Language Arts Advisory Council has seen the publication and implementation of the Cycle One (Grades 1 and 2) program, and the beginning of the creation of the Cycle Four and Five (Grades 7 through 11) programs. The four, equally important competencies, which are the base of the elementary language arts program, are:

- the student reads literary, popular & information-based texts*
- the student writes self-expressive, narrative and information-based texts*
- the student views/reads visual texts critically*
- the student interacts in the role of sender and receiver*

Although modifications from the MEQ are always a possibility, it is expected that these same four competencies will form the base for the new high school English Language Arts programs. SLAAC members are excited to be part of the development of a literacy program, rather than a curriculum confined to the discipline of English Language Arts.

There have been many concerns expressed about the "read-ability" of the new program because it is quite lengthy (everyone calls it "the brick"!) and it is difficult to follow.

Educating and involving teachers in the curriculum reform and implementation remains an immensely important topic. There has been much discussion about the need for teams of teachers to work together and the possibility of innovative scheduling, particularly at the high school level, which might be needed to allow for this to happen. The biggest change for high school teachers is to start to teach students how to learn for life and to become media literate. Possibly in August 2001, McGill will offer teachers a two-week summer school based around the education reform.

Obstacles that must be overcome in order to attain successful implementation of the reform at the secondary level are cited as the stringent high school schedule and structure, the uncertainty of the evaluation policy, the difficulty of managing a portfolio approach in high school, ministerial exit exams at the end of Cycle Four, the differentiated programs for Cycle 5, the current conservative teacher training programs and the reluctance of many high school teachers to change.

SLAAC members feel that the Ministry and the community may be underestimating the groundwork needed to put the new curriculum in place.

GASPÉ AREA REPORT

Report to the Annual General Meeting – April 28th, 2001
Submitted by Anne MacWhirter, Area Liaison

We have two very active Home and School groups, one in New Carlisle and one in Shigawake-Port Daniel.

Regular business meetings are held, with special programs of interest to the parents. Students participate in some meetings, one in particular being the May meeting where the students give their speeches they have prepared for the Regional competition, held in early May.

In June 2000, a delegation from QFHSA met with parents in New Carlisle to exchange ideas and information concerning the local and provincial levels of Home and School. Early in the school year, 2001, the new Regional Council met in New Carlisle with delegates from the two locals and two members from the North Shore. In the future, we hope to meet on the North Shore to enable more schools to participate.

In New Carlisle, the annual bazaar was once again a success. Early memberships can be purchased in May in both locals for \$10.00, with the balance coming from fundraising.

Parents who attend meetings are recognized at the school closings in June, where students are presented with a book. Two book fairs are sponsored by each Home and School to encourage literacy and to replenish the libraries annually.

Each group relies on parent and teacher participation and we are pleased to have both in our schools.

The “Born To Read” baby book bag project which began in New Carlisle on the Gaspé more than a decade ago has been passed over to the Family Ties organization for future distribution.

REGIONAL COUNCILS

Report to Annual General Meeting – April 28, 2001

Submitted by JoAnne Perreault – Chairperson

At the Fall Conference the three Regional councils established last year did a short presentation on their accomplishments and the values shared in their meetings. Since that time, two more Councils have been established and there are also plans for a new regional council in region 3 of the EMSB and there is the possibility of one starting up in the Aylmer region.

The following are reports submitted by each of the current Regional Councils:

LESTER B. PEARSON REGION 1: Helen Koeppe

Schools that seem to participate are from the Lachine area; attempts have been made to reach other schools (in LaSalle, Verdun and Dorval). Wide range of discussion: school change, lack of sufficient resources and resource personnel; and the need for optimistic, cooperative outlook.

- ♦ **LESTER B. PEARSON REGION 2:** Alice MacLeod
Doing well. Meeting regularly (every 2 months or so). Dealing with upcoming events.
- ♦ **BILINGUAL GROUP:** David Harries
Having another very successful year. Meeting regularly with guest speakers and themes.
- ♦ **LESTER B. PEARSON REGION 4:** JoAnne Perreault
Group not as big as expected but those attending make up for the lack of numbers. January meeting: Airing out of frustrations and problems that seem to plague most Home and Schools: lack of volunteers.
- ♦ **EASTERN SHORES AND CENTRAL QUEBEC:** Don Smith & Anne MacWhirter
Although they do not meet as often (due to the distances involved), they certainly make up in enthusiasm and high spirits.
Their mission states:
 - To exchange ideas to help their H&S run more efficiently,
 - To create links between isolated H&S communities,
 - To reach out to other schools to rekindle or found H&S associations.

Thank you to all those who have taken the extra time to make these meetings happen.

FALL CONFERENCE 2000

Report to Annual General Meeting – April 28, 2001

Submitted by Pat Waters, Co-Chair

Program: The Fall Conference was on October 21st, 2000 at Beaconsfield High School. The theme was “T.E.A.M. WORKS: Together Everyone Achieves More”. The plenary session featured guest speaker Lucy MacDonald, M.Ed. She spoke on “The Power Of Optimism: Purpose, Passion and Possibility”.

Workshops: Leadership Workshops were given in Session I on YOUR Home & School Vision (Lynda Kowalenko), Focus on Educational Rights: Are You Ready? (Helen Koeppe), The Local Home & School’s Constitution (Ann Cumyn), The Advocacy Project (Norma Stirling), and Nutrition & Learning (Shirley Straughton). Session II was a discussion on Regional Council Sharing, held in the auditorium. In Session III Parenting Workshops were given on Brain Gym: At Last Learning Can Be Fun (Nicole Duranceau), The Benefits of the Stay-At-Home Parent (Ida Duc), “Missing” – a presentation on Internet Safety (Drew Ann Wake) and *Your Life: Your Choice!* (Judy Roberts) about teens and alcohol. Workshops were well attended with anywhere from 14 to 29 participants.

Registration: The total number of people registered was 120 (87 paid registrants representing 39 schools). There was a large number in attendance from out-of-town.

Hospitality: Maggie Tietjen, together with volunteers from Beaconsfield High Home & School, organized the hospitality. Allancroft School and Beacon Hill provided muffins. Marie Claude Asselin of Chocolat Lamontagne donated chocolates for centerpieces. Lunch was catered again by Barbara Whelan. Bernard Gauthier of Kozy Shack also donated puddings for dessert. Once again Macdonald College donated apples.

Displays: There were 13 displays this year.

Promotional Materials: Conference kits included materials from the following: Big Brothers & Big Sisters of West Island, Correctional Service of Canada, *Gazette* – Literary Supplement, McCord Museum and Media Awareness Network.

Photographer: Don Smith took the photographs once again this year.

THINK TANK

This year there was no Think Tank before the Fall Conference. However, a special get-together was held in the office with 12 out-of-towners and members of the Board of Directors on Friday, October 20th, 2000. Dinner was held in the restaurant downstairs.

TEACHER APPRECIATION WEEK (TAW), February 11th-17th, 2001

Report to the Annual General Meeting – April 28, 2001

Submitted by the office.

(Ann Bishundayal)

CHSF Idea Files (which included Order Sheet, 2001 Participation Report Sheet, Poster and Idea File) were sent out to Home & School Associations in early November. Packages were sent to group affiliates at the end of November.

There were only fourteen orders placed this year for TAW supplies. Once again this is down from the last two years (27 in 2000 and 32 in 1999). Of the fourteen schools placing orders six were not Home & School Associations. The Quebec Ministry of Education advertised their own Teacher Appreciation Week as taking place one week earlier than ours (February 4th to 10th). This caused some concern with many schools who were calling to find out which was the “official” week to celebrate. Many schools were displaying two different posters for two different weeks.

As a matter of interest the Quebec Ministry of Education makes no reference to the Home & School in their packages sent out to schools. Home & Schoolers helped them put together this “package” several years ago.

Reports were received from some schools regarding their TAW activities and these were used in the March issue of NEWS.

Recommendation – that a letter be written (by the QFHSA) to the Quebec Ministry of Education asking if perhaps we could not come to some agreement on the “week” of celebration so as not to cause so much confusion at the school/parent level. As an individual I have written by own letter regarding this matter, as I was one of the original people who helped supply the Government with information, which they used in their original packages.

AGM 2000 COMMITTEE REPORT

Report to Annual General Meeting – April 28, 2001

Submitted by Norma Stirling – Chairperson

Mandate: To organize the Annual General meeting of the QFHSA, in accordance with the timeline as defined in the QFHSA By-Laws regarding Nominations, Resolutions, Constitution and By-Law Changes and Awards.

Members: Due to the absence of an AGM General Arrangements Coordinator, this job was undertaken by Norma Stirling, Norma Cheng and Helen Koeppel. All members of the Board of Directors took on a task in preparation for the AGM.

Highlights:

- The theme this year was **"T.E.A.M. Works: Imagine It and Together We Can Make It Happen!"**
- In November, a Timeline was set to accommodate the deadlines defined in our By-Laws for notices for Nominations, Resolutions, Constitution and By-Law Changes and Awards. Five mailings were sent out to the local Associations between Dec. 10, 1999 and April 8, 2000
- On Friday, April 28, 2000, we held an Awards Dinner. This was the first time in many years that the Awards presentation was separate from the Day of the AGM and the format seemed to be well liked. A Wine and Cheese Reception was held in the office and the Dinner was held in the Szechwan Restaurant in the office building. The Master of Ceremonies was Richard Meades, Principal of MacDonald High School. The award winners were:
 - For the Gordon Paterson Award, Jim MacKinnon, Principal of Lindsay Place High School,
 - For the Leslie N. Buzzell Award, Shirley Straughton of MacDonald High School, and
 - For the Lewis Peace Prize, Diana Jackson, a teacher at Dorset School.Fifty-two people attended.
- On Saturday April, 29, 2000, the Annual General Meeting and Conference were held at the Royal Montreal Golf Club, which graciously donates their premises and services to accommodate our AGM. The day began with the awarding of the Membership and Newsletter Prizes and then the business meeting proceeded including the election of the new Board of Directors and Officers and the passing of six Resolutions. A light lunch was served during which delegates had the opportunity to network. After lunch three workshops were presented:
 1. "Safe Passage - A media Awareness Presentation"
 2. "Teaching Skids to Surf"
 3. "Coping with School Change" – A Panel Discussion

Eighty-three people attended this year's AGM.

