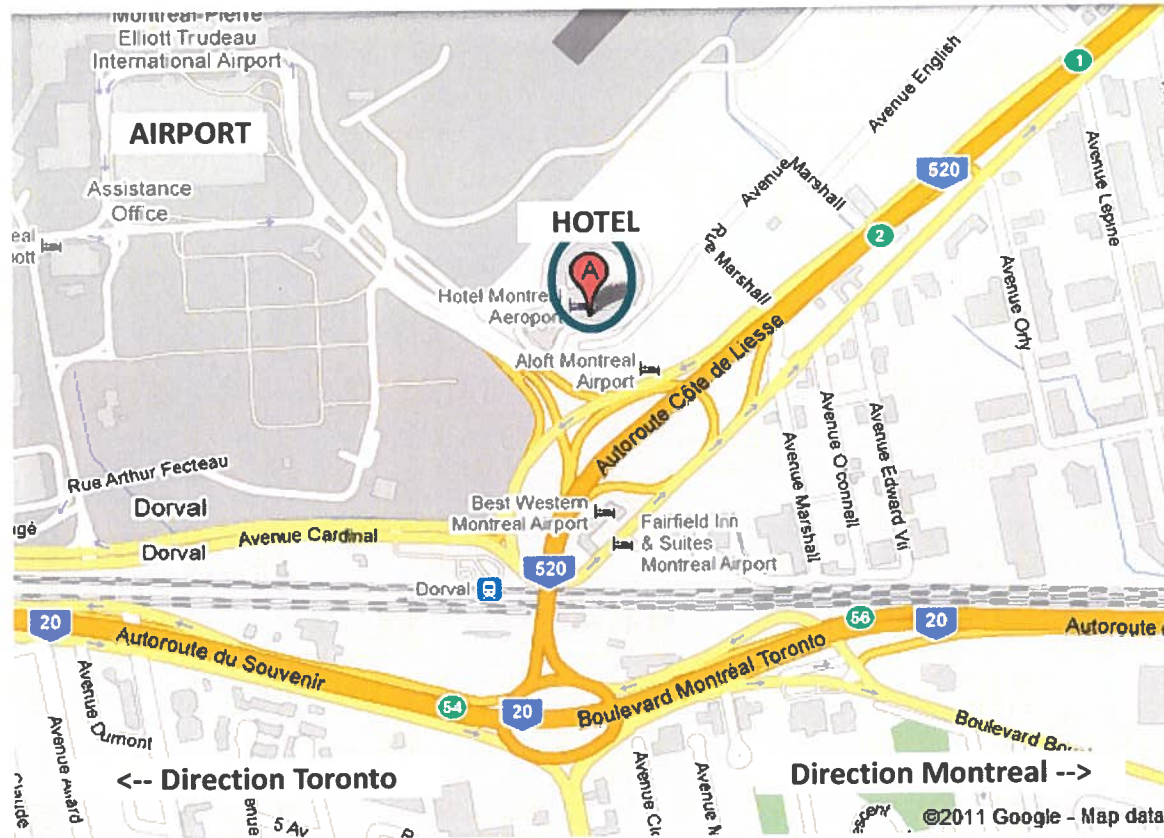


Please note there is much construction around the hotel and airport.



The hotel is immediately to your right before the entrance to the airport arrival and departure zones.



Quebec Federation of Home and School Associations, Inc.  
La Fédération Québécoise des Associations Foyers – Écoles Inc.

Quebec Federation of Home and School Associations, Inc.  
La Fédération Québécoise des Associations Foyers – Écoles Inc.

## 67<sup>th</sup> Annual General Meeting & Conference



**AGM 2011**  
**GET INVOLVED - EDUCATION MATTERS**

**Saturday, April 30, 2011**  
at  
**The Sheraton Airport Hotel**  
12505 Côte de Liesse  
Dorval, Quebec

# 67<sup>th</sup> Annual General Meeting

Saturday, April 30, 2011

10:30am – 5:30pm

The Sheraton Airport Hotel (formerly Wyndham Montreal Airport)

Petit Salon – 2<sup>nd</sup> floor

Parking in the hotel lot is included

- |       |  |
|-------|--|
| 10:30 | REGISTRATION / BRUNCH  |
| 11:15 | WELCOME & OPENING REMARKS<br>Membership & Newsletter Prizes<br>SPEAKER: Serge Laurendeau, President QPAT |
| 12:00 | AGM BUSINESS SESSION   |
| 1:30  | CAUCUS SESSION ON RESOLUTIONS  |
| 2:30  | REFRESHMENT BREAK  |
| 3:00  | AGM BUSINESS SESSION resumes   |
| 4:50  | INSTALLATION OF OFFICERS   |
| 5:00  | CLOSE OF BUSINESS MEETING  |

## EVALUATION FORM – draw

*Win a prize for your school's library!!  
Please fill out your evaluation form.  
It will help us plan next year's program.*

**GET  
INVOLVED**

# 67<sup>th</sup> Awards Banquet

Welcome to our AGM 2011

Our theme this year is:

## GET INVOLVED - EDUCATION MATTERS

The Sheraton Airport Hotel (formerly Wyndham Montreal Airport)

Grand Salon – 2<sup>nd</sup> floor

Parking in the hotel lot is included

REGISTRATION TABLE AT THE ELEVATOR ENTRANCE

- |         |  |
|---------|--|
| 5:30 pm | HOSPITALITY HOUR – Cash Bar – relax and mingle (Grand Salon Foyer) |
| 6:30 pm | AWARDS BANQUET   |

Dinner will be served in the Grand Salon (on 2<sup>nd</sup> floor)  
Wine can be purchased, if so desired.

*If you have allergies or dietary restrictions, please let us know in advance.*

## Awards

- |                                     |   |
|-------------------------------------|---|
| <b>Leslie N. Buzzell Award</b>      | recognizes the achievements of a Home & School member at the provincial level.  |
| <b>Gordon Paterson Award</b>        | recognizes an outstanding educator who believes in involving parents.   |
| <b>Lewis Peace Prize</b>            | recognizes an individual or group making a significant contribution towards peace.  |
| <b>Pat Lewis Humanitarian Award</b> | recognizes an individual, or group, at the elementary school level, making outstanding efforts toward a humanitarian cause. |
| <b>Unsung Hero Award</b>            | recognizes outstanding volunteers within the local school.  |
| <b>Golden Torch Award</b>           | recognizes the volunteer leadership achievements of Home & School executive or committee members at the school level.       |



## Registration Form AGM 2011

### QFHSA 67th ANNUAL GENERAL MEETING & AWARDS DINNER Saturday, April 30, 2011

#### **INDIVIDUAL REGISTRATION FORM**

DEADLINE: Friday, April 15, 2011

(Please submit a separate form for each person)

Name: \_\_\_\_\_ Tel/Fax: \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

\_\_\_\_\_ Postal Code: \_\_\_\_\_

Representing \_\_\_\_\_ Home & School/Other Organization.

#### **I will be attending....**

**Saturday**, April 30     **A G M** – Business Meeting & Resolutions  
10:30am-5:00pm at the Sheraton Airport Hotel \_\_\_\_\_

**Saturday**, April 30     **Awards Dinner** – at the Sheraton Airport Hotel  
5:30pm Cash Bar, 6:30 – 9:30pm Dinner \_\_\_\_\_

Please check **ONE**:  
Home & School Voting Delegate \_\_\_\_\_  
Home & School **Alternate** Voting Delegate \_\_\_\_\_  
QFHSA Director \_\_\_\_\_  
Home & School Member, **non-voting** \_\_\_\_\_  
Observer/Group Affiliate Member \_\_\_\_\_

\*\*\*\*\*

#### **CONFERENCE FEES**

**Registration:**     Those registering **before** April 15, 2011     choose Column **A**  
                             Those registering **after** April 15, 2011     choose Column **B**

*\*Please note: Registration for Awards Dinner will not be accepted after April 22, 2011\**

<b><i>Business Meeting (includes parking)</i></b>	<b>\$20</b>	<b>\$20</b>	<b>\$ _____</b>
<b><i>Awards Dinner (includes parking)</i></b>	<b>\$45</b>	<b>\$60</b>	<b>\$ _____</b>
<b><i>Businesss Mtg &amp; Awards Dinner combo</i></b>	<b>\$60</b>	<b>\$75</b>	<b>\$ _____</b>
<b>Payment (please make cheque payable to <u>QFHSA Inc.</u>)     Total Amount Paid \$ _____</b>			

*If you have any allergies or dietary restrictions, please let us know in advance.*

**REGISTER EARLY and SAVE!**



Request for Accommodations Form AGM 2011

**QFHSA 67th ANNUAL GENERAL MEETING & AWARDS DINNER**

Saturday, April 30, 2011

**REQUEST FOR ACCOMMODATIONS FORM**

**OUT-OF-TOWN DELEGATES**

(One form for each delegate)

**DEADLINE:** April 15, 2011

**FAX:** QFHSA Office: 514-481-5610

**EMAIL:** [info@qfhsa.org](mailto:info@qfhsa.org)

**or**

**MAIL :** QFHSA  
3285 Cavendish Blvd., Suite 560  
Montreal, Quebec H4B 2L9

Name of Delegate: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Tel/Fax of Delegate: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Name of Association: \_\_\_\_\_

*Please fill in ALL the information.*

ACCOMMODATION NEEDED: Friday, April 29 \_\_\_\_\_

Saturday, April 30 \_\_\_\_\_

Would like to share a room with: \_\_\_\_\_ from \_\_\_\_\_  
(name) (school)

Please see Guidelines for Out-of-Town Expenses

Photocopy and retain in your local association file.

(File: AGM2011/Accommodations Delegates)

**QFHSA 67th ANNUAL GENERAL MEETING & AWARDS DINNER**  
Saturday, April 30, 2011

**EXPENSE GUIDELINES**  
**Out-of-town Delegates**

DEADLINE for Accommodation Request – Friday, April 15, 2011

**TRAVEL** – Either car/bus/air/train – please use the most economical means available.

**NO REIMBURSEMENTS WITHOUT ORIGINAL RECEIPTS**

*\*Please note: A total of \$350 for travel reimbursement per Local Association*

- **Car Allowance** - 25¢/km or actual gas receipts, whichever is the lesser amount.
- **Local Ground Transportation:** \$30 max. with receipts, for related travel only, i.e. to/from terminus, to/from conference site.
- **Air Travel:** Must be authorized by QFHSA office **beforehand**.  
Fax/Call/Email (see below).
- **Train:** Includes economy sleeping arrangements, e.g. berth.  
*Please make air/train reservations at least three (3) weeks in advance to obtain best rates.*

**ACCOMMODATIONS** – QFHSA will arrange shared accommodation at the Sheraton Airport Hotel (previously the Wyndham Airport Hotel). [see Request Form]  
(If you are not willing to share, you will have to pay the difference.)

**MEALS** (*while travelling*) – Daily allowance - \$45 maximum, with receipts.

Breakfast – up to \$8; Lunch – up to \$13; Dinner – up to \$24.

*Wine and alcoholic beverages excluded.*

**Awards Dinner and Conference Fees** – are at YOUR Association's expense, as per price shown on the REGISTRATION FORM. QFHSA recommends that local Home & School Associations budget to pay this expense for their delegates. It helps to say thank you for representing your association's membership and for volunteering time, talent and expertise on behalf of the association.

**BABY SITTING** – expenses are NOT covered by QFHSA. Can your local association assist your delegates?

Questions? FAX QFHSA office (514) 481-5610, E-MAIL info@qfhsa.org, or CALL (514) 481-5619 or 1-888-808-5619.

*Please note: Reimbursement cheque will be mailed out after the AGM – once receipts are submitted to the office.*

(File: AGM2011/Delegates Guidelines)

