

2nd Annual

General Meeting



RDN

Regional Development Network
Réseau de Développement Régional

Réunir les
communautés régionales
D'EXPRESSION ANGLAISE DU QUÉBEC

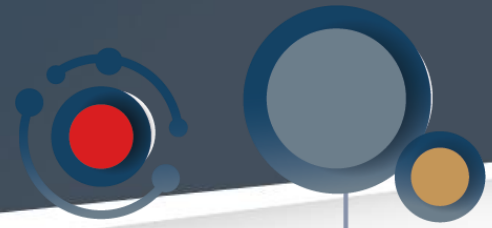
Connecting
**QUEBEC'S REGIONAL
ENGLISH-SPEAKING**
Communities



- | | |
|----------------------|--|
| 10:00 - 11:15 | Annual General Meeting |
| 11:30 - 12:15 | Strategic Plan for RDN members only (Consultation by Frances Ravensbergen) |
| 12:15 - 1:15 | Lunch |
| 1:15 - 1:30 | Opening of afternoon session - "Moving Forward in Partnership" |
| 1:30 - 1:45 | A word from Christopher Skeete, Member for Sainte-Rose, Parliamentary Assistant to the Premier for Relations with English-Speaking Quebecers |
| 1:45 - 2:00 | A word from our Partner - Jennifer Johnson, Executive Director at Community Health and Social Services Network (CHSSN) |
| 2:00 - 2:15 | A word from our Partner - Nicholas Salter, Executive Director at Provincial Employment Roundtable (PERT) |
| 2:15 - 2:30 | Break |
| 2:30 - 3:30 | A word from our Partner - William Floch, Assistant Secretary for Secrétariat aux relations avec les Québécois d'expression anglaise (SRQEA) |
| 3:30 | Wrap up |



1. Appointment of a chairperson and secretary for the meeting
2. Adoption of the Agenda
3. Adoption of the minutes of the last annual general meeting
4. Presentation of annual report
5. Presentation of the audited financial statements
6. Nomination of auditor
7. Adoption and / or amendments of Constitution & By-laws
8. Election of Directors
9. Varia
10. Adjournment



May 28, 2020, at 3:00 p.m. EDT via Zoom

Present

Members: Brigitte Wellens, Cathy Brown, Helena Burke, Sharleen Sullivan, Jody Lessard, Jessica Synnott, Brian Gignac, Michelle Eaton-Lusignan, Stephanie Helmer.

Special guests: Guy Rodgers, Hugh Maynard.

1. Appointment of a chairperson and secretary for the meeting

- Moved by Cathy Brown and seconded by Helena Burke that Hugh Maynard be nominated as secretary for the meeting.

Unanimous

- Moved by Jessica Synnott and seconded by Sharleen Sullivan that Brigitte Wellens be nominated as chairperson of the meeting.

Unanimous

2. Adoption of the Agenda

- Moved by Helena Burke and seconded by Brian Gignac that the agenda be adapted as presented.

Unanimous

3. Presentation of annual report

Brigitte Wellens gave a summary of the activities and events leading up to the founding general meeting including the first interim board planning session held in February in Laval, the preparation of the bylaws and that the bank account now had \$9,000 as a balance with all members having paid dues.



4. Presentation of financial statements

Brian Gignac, as interim treasurer, presented the financial statement which was straightforward with only the deposits of the membership fees having been recorded.

5. Nomination of auditor

Given that the organization was just starting operations and had little expense requiring an audit, it was agreed to defer the nomination responsibility to the board.

- Moved by Michelle Eaton-Lusignan and seconded by Sharleen Sullivan to delegate the responsibility for nominating an auditor for the first year's financial operations to the board of directors.

Unanimous

6. Setting of the amount to be paid as membership dues

Given that the organization was just starting operations, it was agreed to delegate the establishment of a membership fee to the board.

- Moved by Cathy Brown and seconded by Brian Gignac to delegate the responsibility for establishing a membership fee for the first year of operations to the board of directors.

Unanimous



7. Presentation of budget estimates for the upcoming year

No detailed budget had been prepared given that the organization did not yet have any external funding from programs or projects. Until such time as additional external funding is secured, the RDN budget would be limited to meeting, travel and admin costs.

8. Approval of decisions taken by the Interim Board of Directors

A list of decisions taken by the interim board of directors since the organization had been officially registered.

- Moved by Sharleen Sullivan and seconded by Cathy Brown that the founding general meeting approve all the decisions taken by the RDN interim board of directors, as presented.

Unanimous

9. Adoption of By-laws

The draft bylaws for the organization were presented for review and approval. Jody Lessard noted that the reference to “secretary-treasurer” in Article 5.1 should be changed to “secretary”.

- Moved by Michelle Eaton-Lusignan and seconded by Brian Gignac that the bylaws be approved as amended (Article 5.1).

Unanimous



10. Election of Directors

Brigitte Wellens explained the process for the elections and presented the slate of directors.

- Moved by Guy Rodgers and seconded by Hugh Maynard that the slate of directors be approved as presented.

Unanimous

11. Varia

Brigitte Wellens asked Guy Rodgers to share his wisdom given his supporting role in the foundation of RDN. Guy said that every group that works positively and collaboratively does great things, groups that fight amongst themselves don't. He said RDN had a very positive outlook and the future looks promising. Guy was thanked by all present.

12. Adjournment

The chairperson declared that the agenda had been completed and that the meeting was adjourned at 3:32 pm.

AGM Agenda



1. Appointment of a chairperson and secretary for the meeting
2. Adoption of the Agenda
3. Adoption of the minutes of the last annual general meeting
4. Presentation of annual report
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Regional Development Network
Réseau de Développement Régional

ANNUAL REPORT 2020-2021

Réunir les
communautés régionales
D'EXPRESSION ANGLAISE DU QUÉBEC

Connecting
**QUEBEC'S REGIONAL
ENGLISH-SPEAKING**
Communities

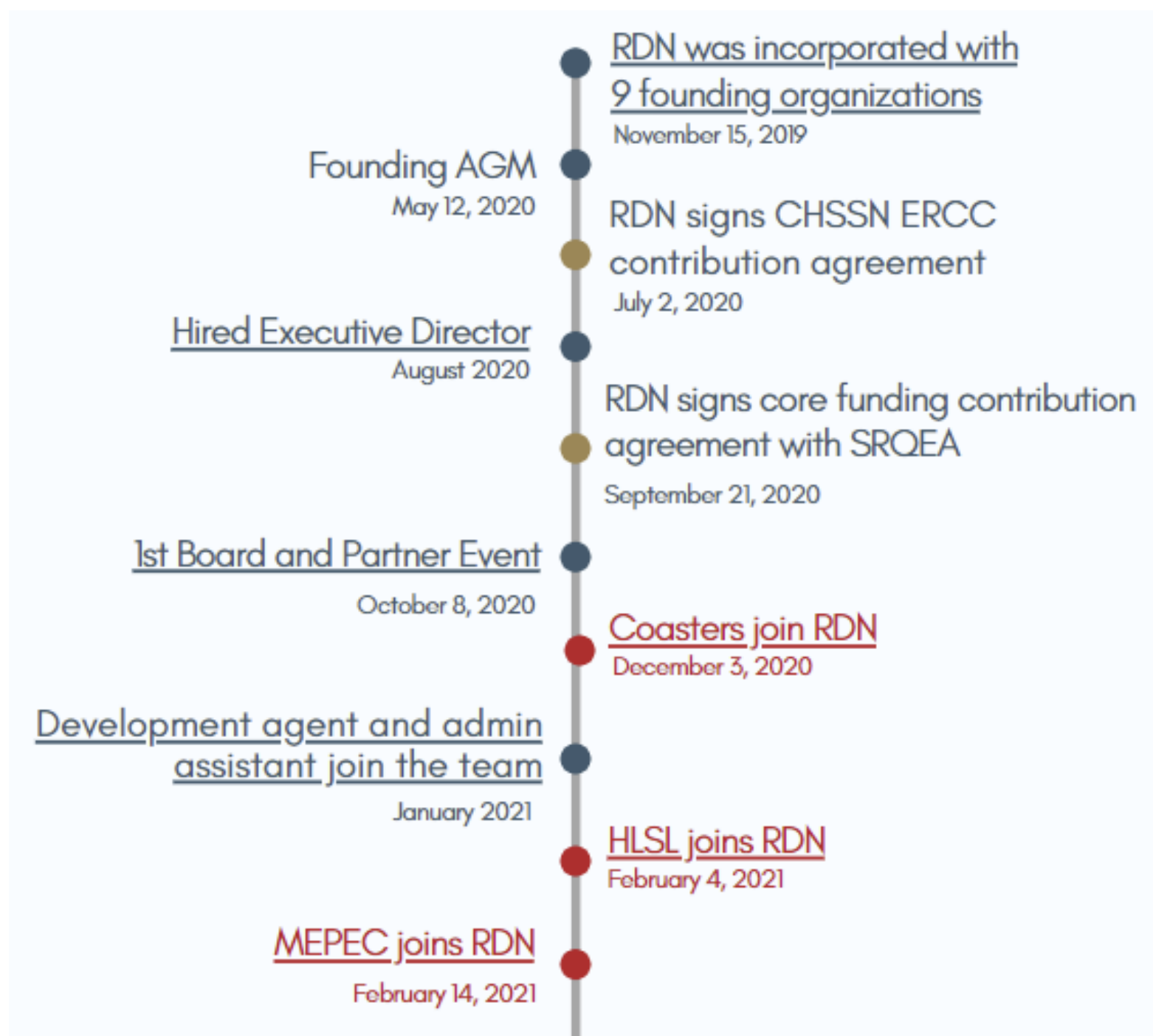


Board Members

BRIGITTE WELLENS – **President**
JODY LESSARD – **Vice President**
BRIAN GIGNAC – **Treasurer**
SHARLEEN SULLIVAN – **Secretary**
HELENA BURKE
MICHELLE EATON-LUSIGNAN
KIM HARRISON
STEPHANIE HELMER
JESSICA SYNNOTT

Staff

CATHY BROWN – **Executive Director**
DAVID BALLAM – **Development Agent**
OLIVIA CHAMPAGNE – **Social Economy Officer**
JANO STEFFEN – **Executive Assistant**



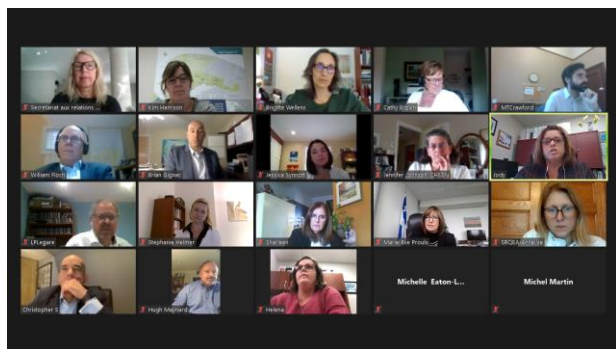
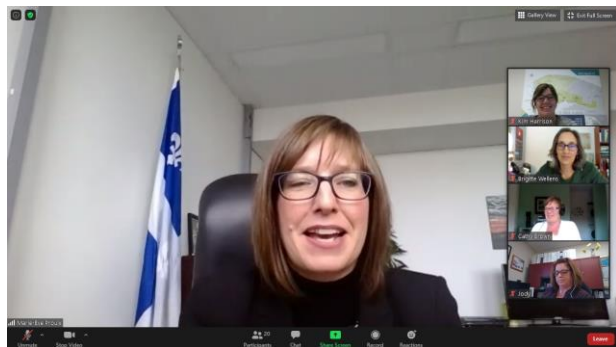
9 Founding Organizations



- 4 Korner
- Council for Anglophone Magdalen Islanders (CAMI)
- Committee for Anglophone Social Action (CASA)
- English Community Organization of Lanaudière (ECOL)
- Megantic English-speaking Community Development Corporation (MCDC)
- Neighbours Regional Association of Rouyn-Noranda
- North Shore Community Association (NSCA)
- Vision Gaspé-Percé Now (VGPN)
- Voice of English-speaking Québec (VEQ)



Brief History



Secrétariat aux relations
avec les Québécois
d'expression anglaise



Founding AGM
May 12, 2020

Hired Executive Director
August 2020

1st Board and Partner Event
October 8, 2020

Development agent and admin
assistant join the team
January 2021

MEPEC joins RDN
February 14, 2021

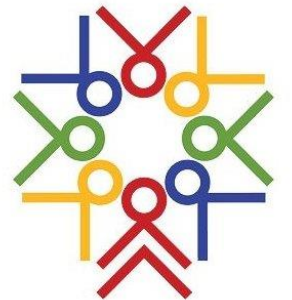
RDN was incorporated with
9 founding organizations
November 15, 2019

RDN signs CHSSN ERCC
contribution agreement
July 2, 2020

RDN signs core funding contribution
agreement with SRQEA
September 21, 2020

Coasters join RDN
December 3, 2020

HLSL joins RDN
February 4, 2021





RDN signs ERRC contribution agreement with SRQEA
March 12, 2021

Office space acquired
February 25, 2021

ARC joins RDN
March 15, 2021

MWCN joins RDN
March 22, 2021

RDN signs Employment Strategy contribution agreement with SRQEA
March 22, 2021

RDN signs Social Economy contribution agreement with SRQEA
March 30, 2021





CHSSN - ENHANCING REGIONAL COMMUNITY CAPACITY (ERCC) Phase 1 (2020-2021)

Objectives

- Act, on behalf of its member organizations, as a point of interaction with the various actors involved in the field of socio-economic development, including governments, institutions and other organizations.
- Provide a forum for dialogue and discussion on issues related to the socio-economic development of the communities served by member organizations;
- Provide support to member organizations in achieving their objectives related to socio-economic development, including research, training, expertise and coordination;
- Foster and facilitate collaborative initiatives that will contribute to the socio-economic development of the communities served by member organizations.



CHSSN - ENHANCING REGIONAL COMMUNITY CAPACITY (ERCC) Phase 1 (2020-2021)

Overall outputs

- Hired an Executive Director - August 3, 2020
- New office set up and incorporation of non-profit
- Designed Policies and Procedures with the RDN board
 - Policies and Procedures document created and approved by the Board of Directors - October 7, 2021
 - Employee handbook created and approved by the board
 - Membership guidelines created and approved by the board
 - Board handbook created and approved by the board
- Recruited 5 additional community organizations as members
 - “Value Added to Members” and “Who we are” document created
- Five Board of Directors meetings held via Zoom
- Mentoring by CHSSN on building community capacity
 - Received over 120 hours of mentoring from CHSSN
- RDN has set priorities for 2020-2021
 - The Board of Directors has agreed that priorities for RDN will focus on the ERCC initiative, the Employment Strategy, and the Social Economy project
- Website and communication plan created
 - Designed promotional materials
- Began communications and representation with federal, provincial, and regional stakeholders



SRQEA - Core funding

Objectives

- To build RDN's capacity to support its members in socio-economic development and to effectively work towards their mission
- To develop RDN's capacity to manage province-wide initiatives on behalf of a network of regional organizations
- To build effective relationships with key departments of the Government of Quebec
- To build effective relationships and partnerships with both French and English non-governmental organizations



SRQEA - Core funding

Overall outputs

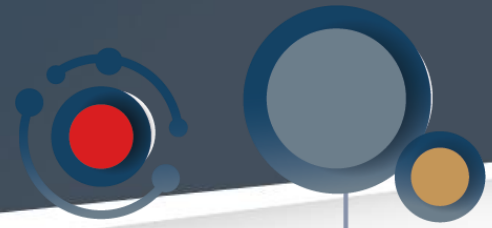
- Admin Assistant hired - December 14, 2020
- Development Agent hired - January 18, 2021
- Communication plan created and marketing and promotional materials designed and purchased
- Membership policy developed and disseminated
 - 5 new member community organizations
- Acquired expertise in managing provincial initiatives through professional development and by creating an action plan with the support of provincial organizations
- Strategic Plan currently being finalized
- Professional development session offered to RDN member organizations (First session regarding pay equity)
- 15 meetings occurred with government and strategic partners
- Participated in government consultation processes and support the integration of the socio-economic development needs in provincial policies and action plans
- 8 non-governmental organizations have met with RDN
- 5 potential partnerships established
- Knowledge base is created and validated with partners and stakeholders (community and regional profiles completed for each member organization)



SRQEA - ENHANCING REGIONAL COMMUNITY CAPACITY (ERCC) Phase 2 (2021-2023)

RDN supports the SRQEA in the implementation of Phase 2 of the ERCC initiative to continue outreach to English-speaking communities, continue program development and service offer, and to continue to build relationships with provincial government entities. RDN is doing so by:

- Working in collaboration with the Secrétariat aux relations avec les Québécois d'expression anglaise (SRQEA) to facilitate the implementation of phase 2 of this initiative
- Supporting the maintenance and expansion of satellite offices in the regions;
- Assisting regional organizations in identifying key socio-economic sectors and developing programming in these sectors;
- Enabling regional organizations to develop relationships with key provincial entities.



SRQEA - ENHANCING REGIONAL COMMUNITY CAPACITY (ERCC) Phase 2 (2021-2023)

Overall outputs

- Collaborated with and advised the SRQEA in the development and implementation of the ERCC phase 2 contribution agreements with ERCC organizations
 - 25 meetings with SRQEA to develop a framework for the agreements with the ERCC organizations
- 15-20 work plans reviewed and recommendations provided
- 80 hours of meetings CHSSN to facilitate successful transfer and management of the ERCC initiative



Employment Strategy

Objectives

- Improve access to employability services to English-speaking youth by developing, maintaining and evolving the capacity of Carrefour jeunesse- emploi organizations to offer employability services to English-speaking youth.
- Improve access to employability services to English-speakers outside the youth sector by providing support for designated organizations currently involved in employment activities to evolve and update their existing level of service.
- Explore opportunities to support the expansion of employability services to English-speakers in designated MRCs where English-speakers face employability challenges by participating with the majority-language community on local and regional tables pertaining to employability.



Employment Strategy

Overall outputs

- Participant agreements have been signed with organizations covering 11 RTS areas
- Work plans reviewed
- Three meetings with PERT to improve information sharing for the provincial employment strategy



Part 1: What is the Social and Solidarity Economy?

What is the SSE?

Social Enterprises

Social enterprises including cooperatives and revenue-generating programs of non-profit groups

Social Financing

Credit unions and social financing organizations like grants and community loan funds.

Community Assets

Social assets of community organizations such as housing coops, childcare centers, etc.

Education

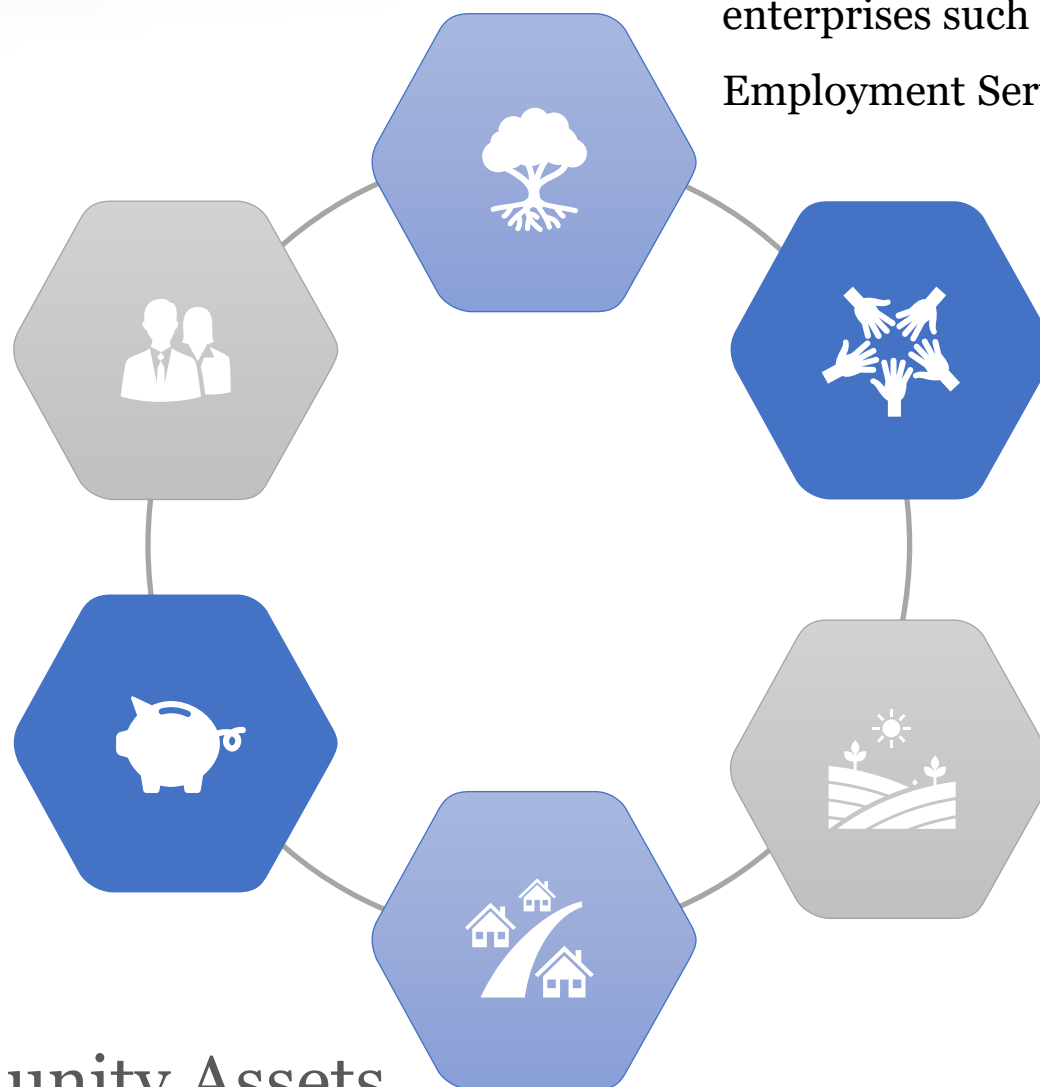
Training and skill development enterprises such as Youth Employment Services (YES).

Solidarity Markets

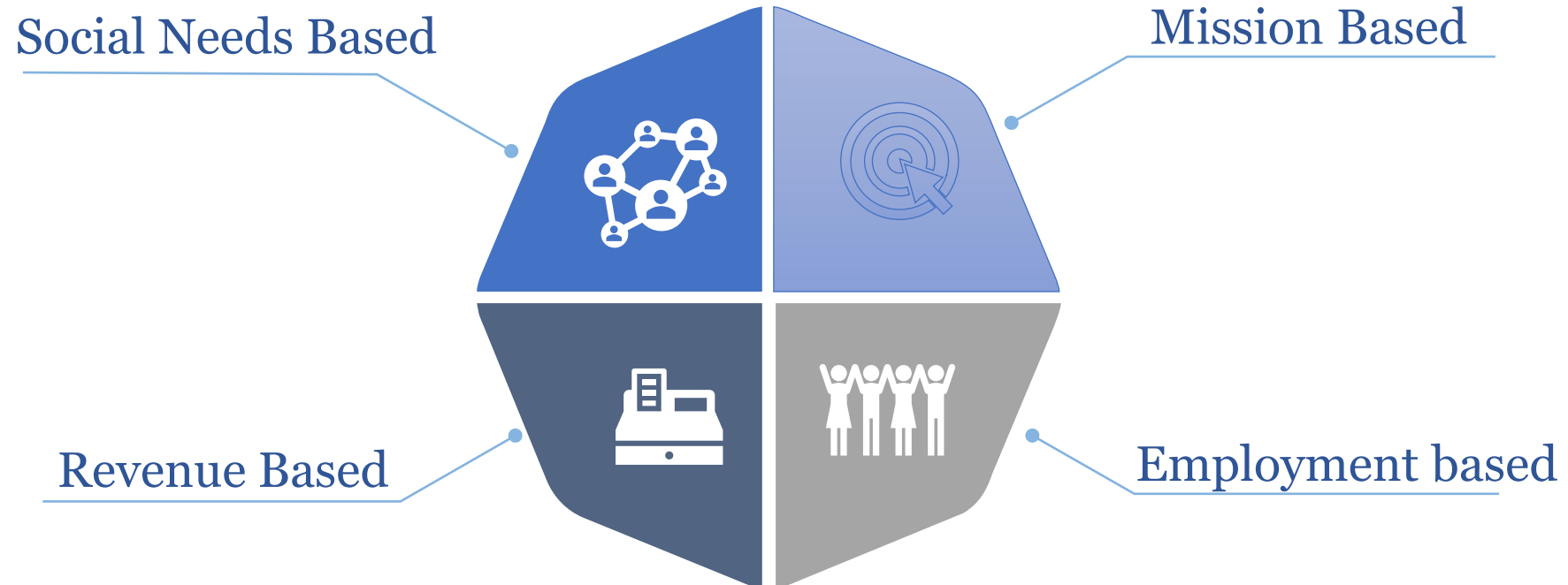
Solidarity markets such as fair trade, sliding scale pricing and other mutual aid initiatives.

Local Development

Sectoral and regional organizations such as renewable energy associations and the cable coop federation.

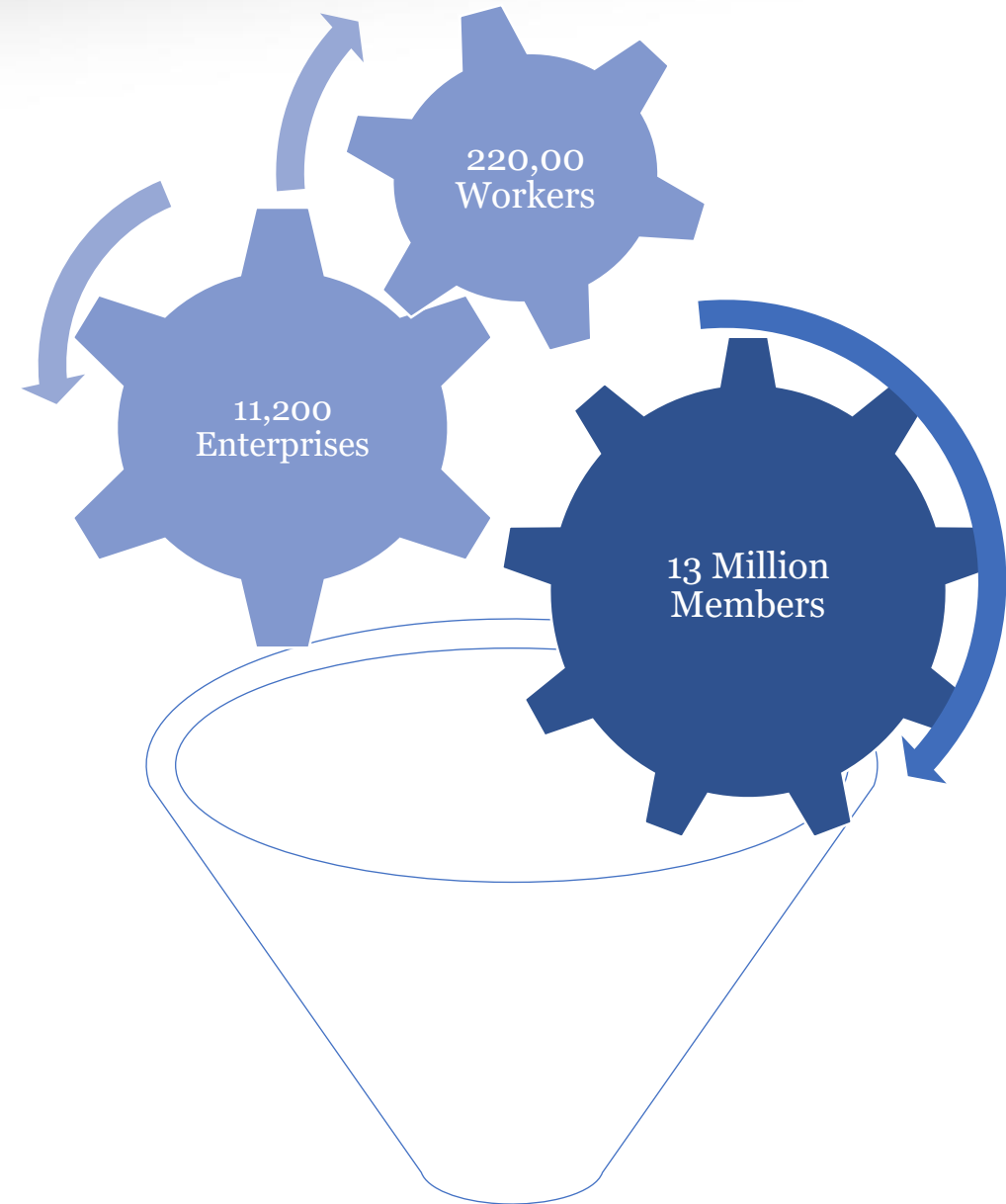


What makes a Social Enterprise?





- Quebec is the global leader in the cooperative movement
- When including non-profits and other hybrid models we are looking at least another 20,000 enterprises
- The SSE is going from the margins to the mainstream

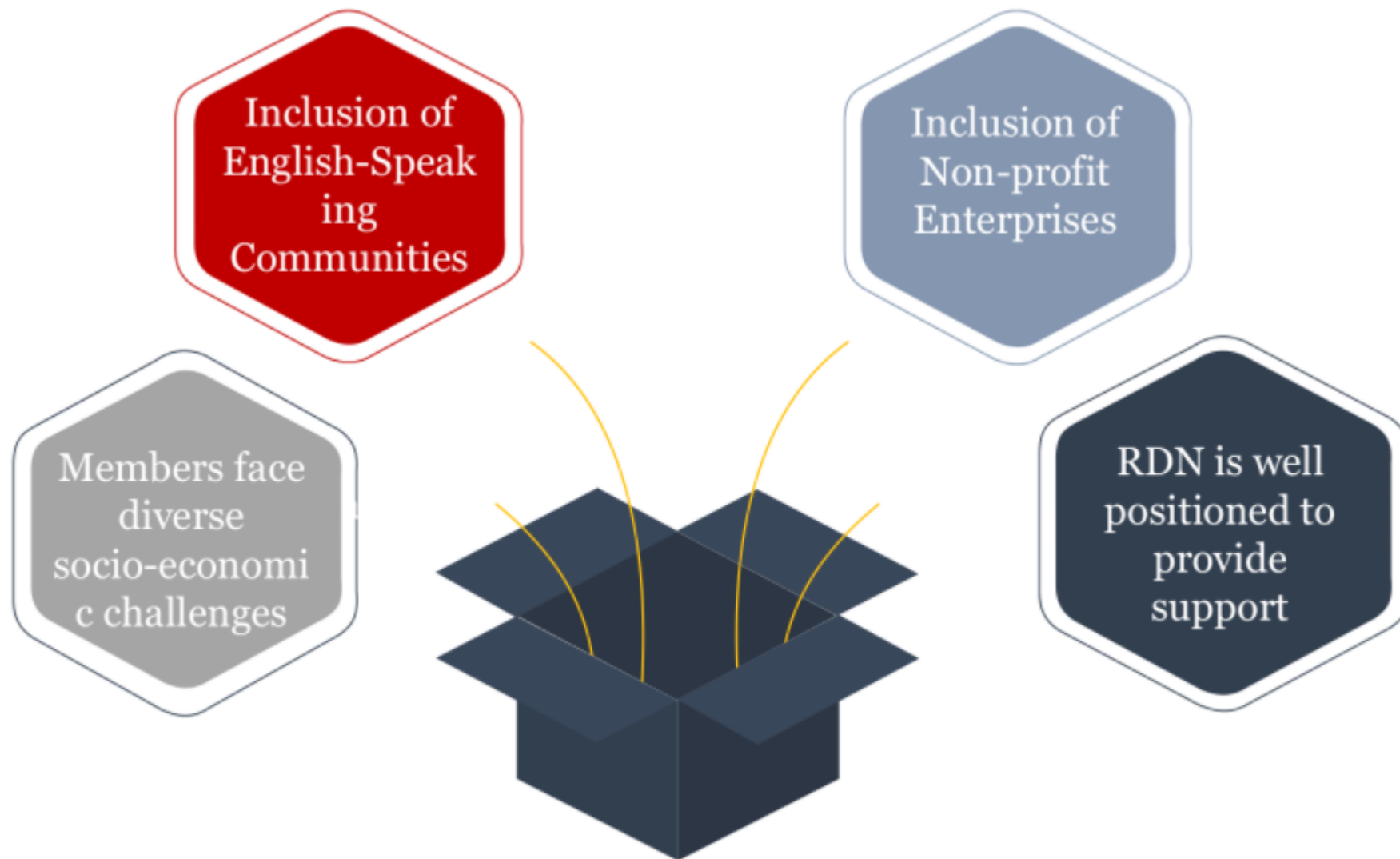


\$47.8 Billion Annual
Revenue turnover in
Quebec



Part 2:
What is RDN's Social and
Solidarity Economy English-
speaking Network?

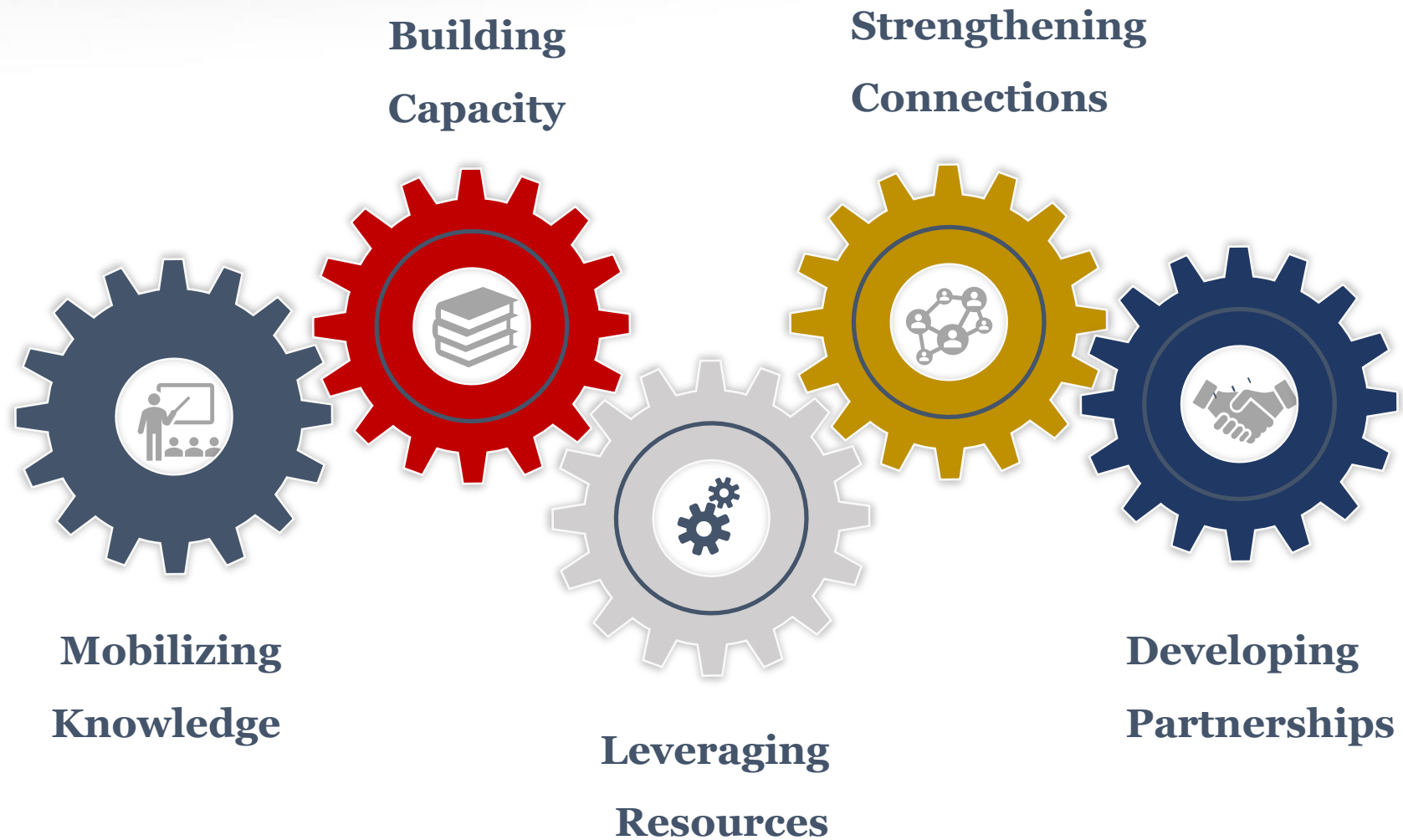
Why is RDN creating SEEnet?



“

The vision of the SEEnet is that the English-speaking communities of Quebec will be better positioned to benefit from meaningful employment and sustainable economic development.

”



Community Engagement Goals



Increase interaction with English-speaking communities to build awareness around the benefits of the social and solidarity economy in Quebec.

Provide entry level education opportunities for English-speaking communities to improve their knowledge about and become further engaged in the social and solidarity economy in Quebec.

Advance accessibility to technical expertise for English-speaking communities to support and develop their entrepreneurial capacities to better participate in the social and solidarity economy in Quebec.

Network Building Goals



Cultivate purposeful interactions with English-speaking community organizations, enterprises and individuals to build relationships and awareness around the benefits of participation in their regional social and solidarity economy ecosystem.

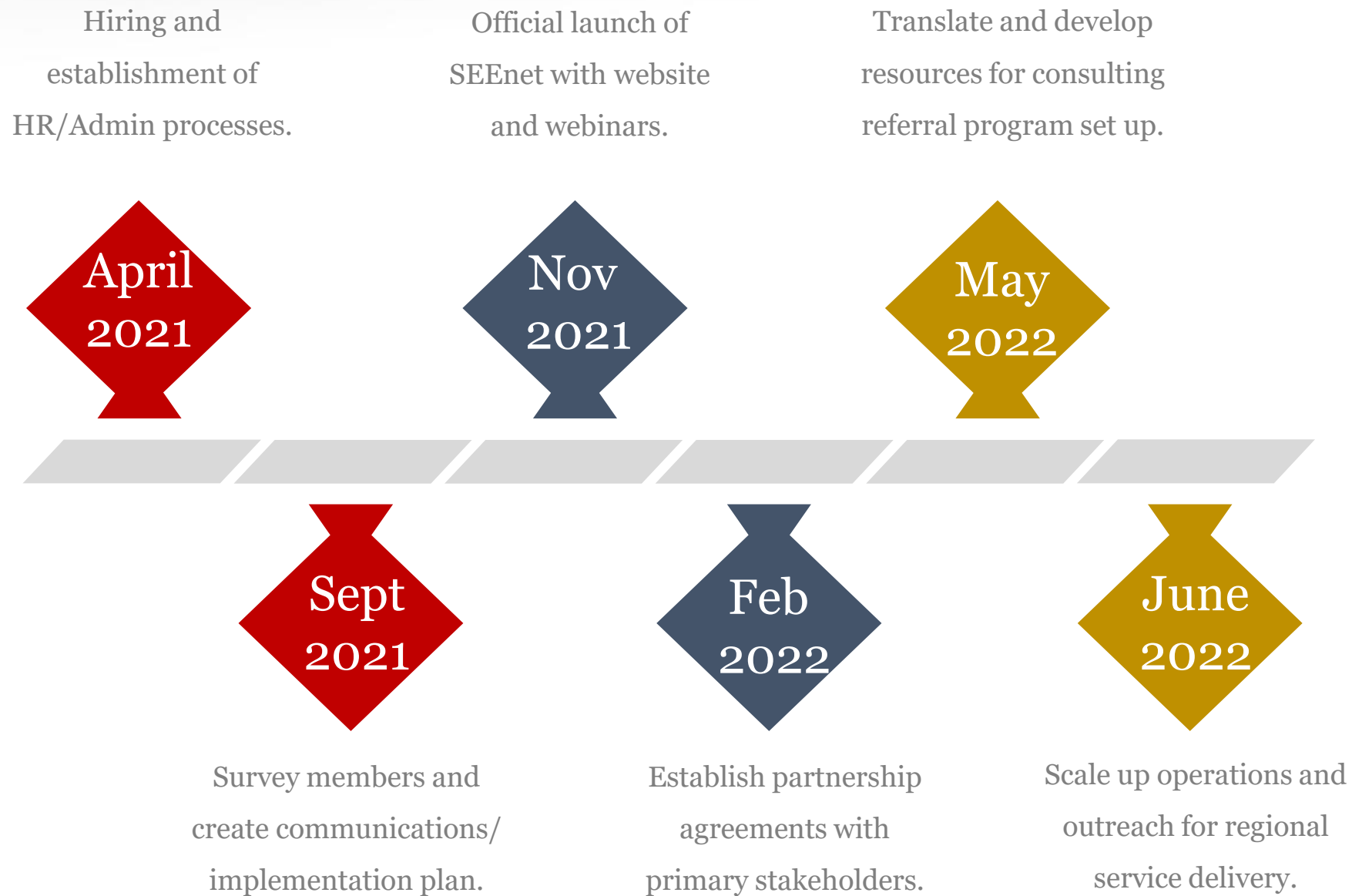
Create a network of solidarity for English-speaking community organizations to provide support and mobilize resources for the ongoing and beneficial participation in the social and solidarity economy in Quebec.

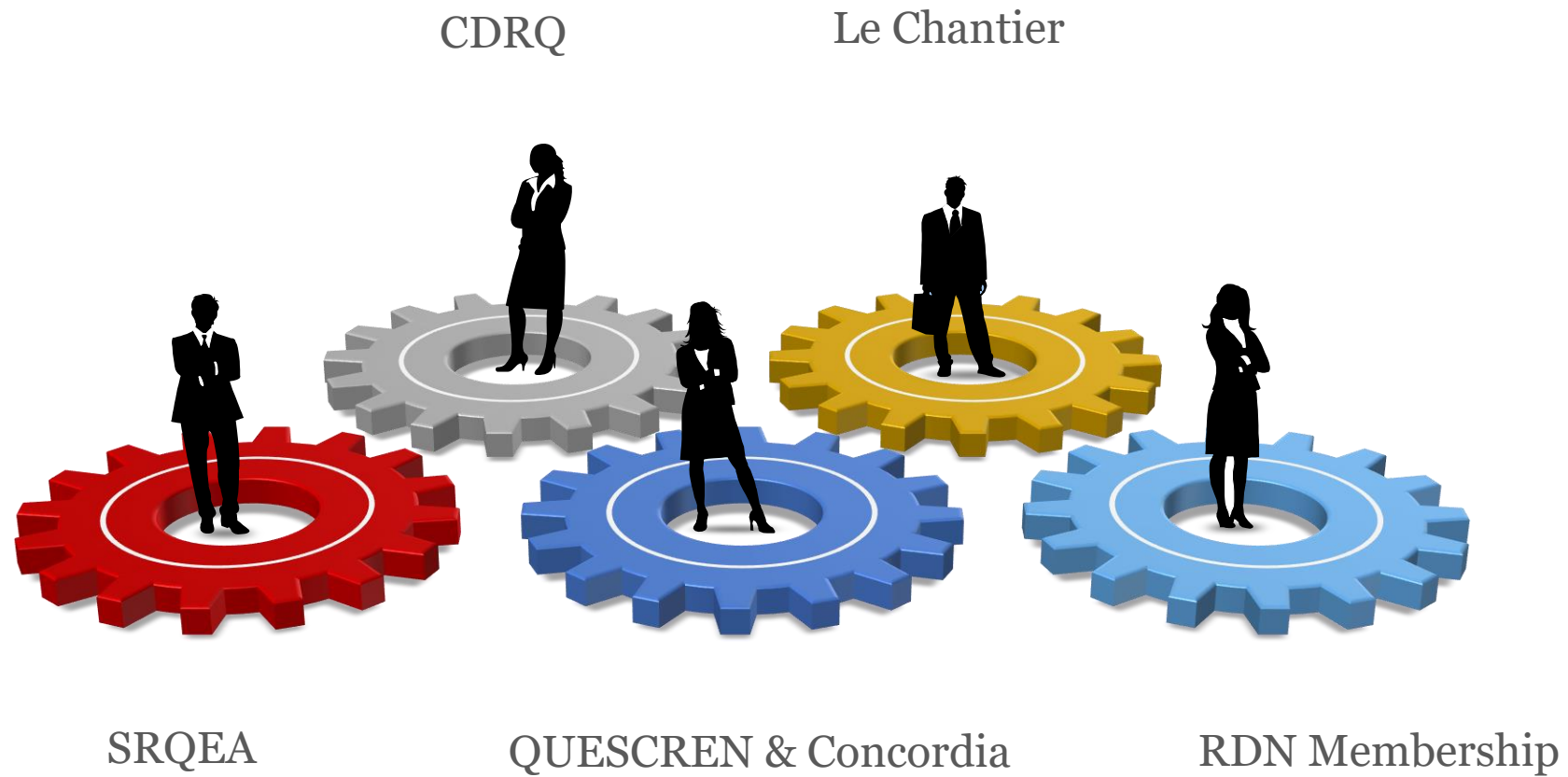
Formalize participation of the English-speaking communities at the provincial level of Quebec's social and solidarity economy ecosystem.

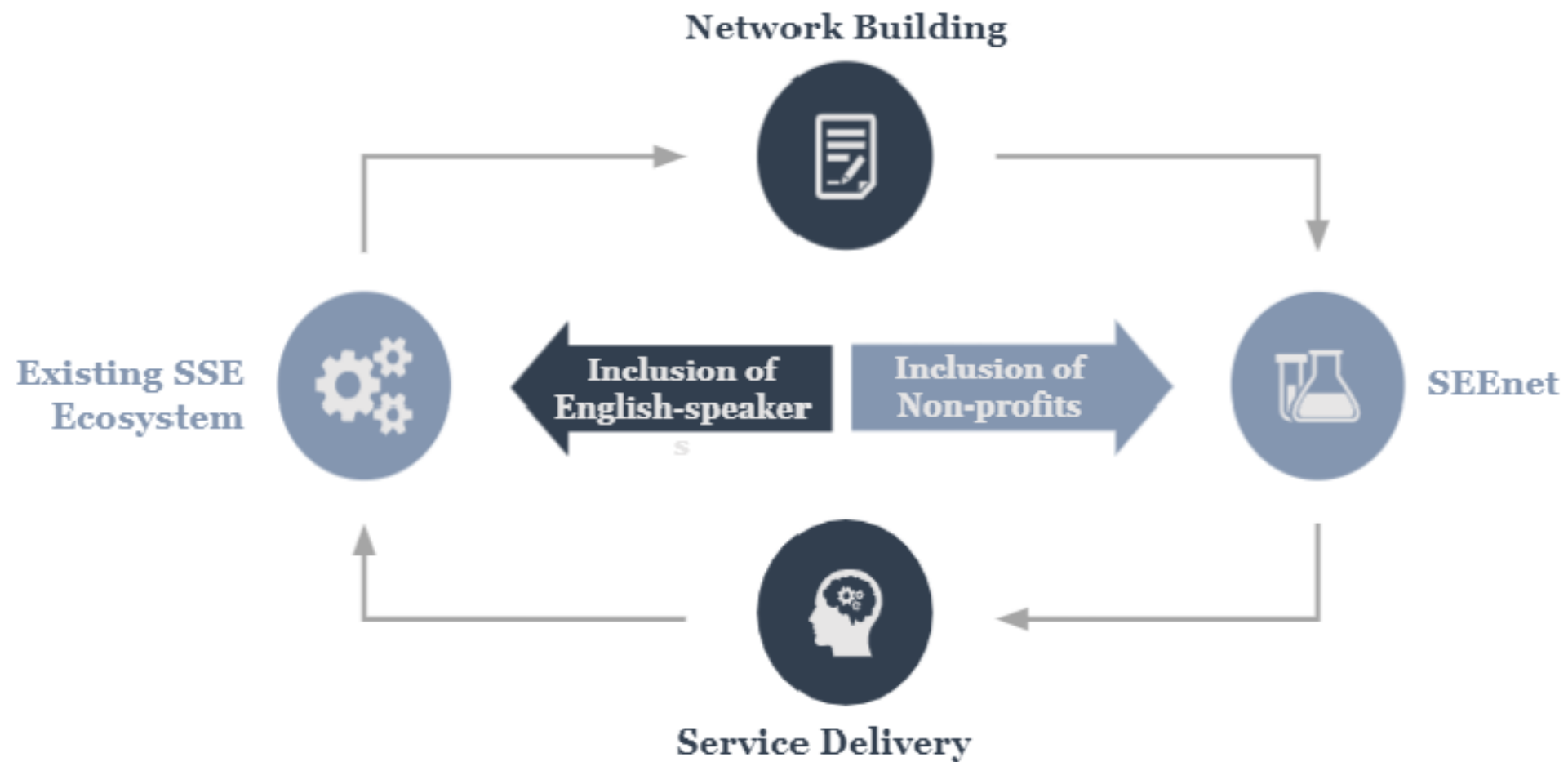


Part 3: Launch Overview for SEEnet

Start up Timeline









Monthly Webinar

Entry level reoccurring introductory webinar on the SSE and social enterprise models.



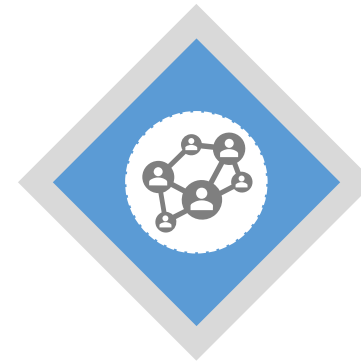
Consultation Program

Directory of English-speaking consultants to mentor and coach new projects in their start up.



Resource Directory

Translation and development of a resource toolbox to support entrepreneurs develop their projects.



Network Building

Cultivate a support network for entrepreneurs and practitioners to connect through events, newsletters and social media.



Membership in RDN

What's the value-added of belonging to the Regional Development Network?

What can RDN do for my organization?

- RDN can act as a point of interaction with the various and multiple actors involved in the field of community development, including governments, institutions and other networks.
- RDN can provide a forum for dialogue and discussion amongst like-minded groups on issues related to the socio-economic development of regional English-speaking communities.
- RDN can provide support to member organizations in achieving their objectives related to community development, including research, training, expertise and coordination.
- RDN can foster and facilitate collaborative initiatives that will contribute to the socio-economic development of the communities served by member organizations.



RDN's Value Proposition for Members

Emphasis on the Regions

RDN provides its members with:

- ✓ Support for Organizational Capacity
- ✓ Networking amongst members
- ✓ Networking with other networks
- ✓ Pertinent information, resources and contacts
- ✓ Representation

Above all else . . . Leadership!

Presentation of Audited Financial Statements



SOCIO-ECONOMIC DEVELOPMENT NETWORK FOR THE ENGLISH-SPEAKING COMMUNITIES OF QUÉBEC

Statement of Revenues and Expenses

For the initial eleven-month year ended March 31, 2021

REVENUES

Contributions agreement		
Secrétariat aux relations avec les Québécois d'expression anglaise - Core funding	\$	47,327
Community Health and Social Services Network - Enhancing Regional Community		
Capacity		104,547
Founding Members		9,000
		<hr/>
		160,874

EXPENSES

Salaries and benefits		97,665
Advertising and promotions		10,192
Bank fees		37
Communications		4,114
Insurances		1,069
Maintenance and repair		172
Office supplies		9,107
Professional fees		28,066
Rent		220
Travel and meeting		1,232
Depreciation of capital assets		819
Depreciation of the financial support relating to capital assets		(819)
		<hr/>
		151,874

EXCESS OF REVENUES OVER EXPENSES	\$	9,000
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SOCIO-ECONOMIC DEVELOPMENT NETWORK FOR THE ENGLISH-SPEAKING COMMUNITIES OF QUÉBEC
Changes in Net Assets
For the initial eleven-month year ended March 31

BALANCE, BEGINNING OF PERIOD	\$	-
Excess of revenues over expenses		9,000
BALANCE, END OF PERIOD	\$	9,000

Presentation of Audited Financial Statements



SOCIO-ECONOMIC DEVELOPMENT NETWORK FOR THE ENGLISH-SPEAKING COMMUNITIES OF QUÉBEC
Statement of Financial Position
As at March 31, 2021

ASSETS

CURRENT ASSETS

Cash	\$	267,233
Accounts receivable (note 3)		703,180

970,413

CAPITAL ASSETS (note 4)

24,701

\$ 995,114

LIABILITIES

CURRENT LIABILITIES

Accounts payable (note 5)	\$	43,095
Deferred contributions (note 6)		918,318

961,413

DEFERRED FINANCIAL SUPPORT RELATING TO CAPITAL ASSETS

24,701

986,114

NET ASSETS

NOT ASSIGNED

9,000

\$ 995,114

Adoption and Amendments of By-laws



Current by-law	Suggested change for approval
<p>2.1 Membership Conditions Membership in the Corporation shall be open to all eligible organizations which support the objectives of the Corporation as itemized in Article 1.3 and who have paid their membership dues as noted in Article 2.2.</p>	<p>2.1 Membership Conditions Membership in the Corporation shall be open to all eligible organizations which support the objectives of the Corporation as itemized in Article 1.3.</p>
<p>2.2 Membership Dues Members must be paid up members of the Corporation for an amount as approved by the board of directors, and any members in default shall automatically cease to be members of the Corporation.</p>	<p>2.2 Membership Dues No membership fee shall be charged by the Corporation.</p>

Adoption and Amendments of By-laws



2.3 Termination of Membership

A membership in the Corporation is terminated when:

- A. A member corporation is dissolved;
- B. a member fails to maintain any qualifications for membership described in Articles 2.1 and 2.2 of these by-laws;
- C. the member withdraws by delivering a written resignation to the chair of the board of the Corporation in which case such resignation shall be effective on the date specified in the resignation
- D. the member is expelled in accordance with Section 2.4 below or is otherwise terminated in accordance with the articles or by-laws;
- E. the member's term of membership expires and is not renewed;
- F. or the Corporation is liquidated or dissolve.

Subject to the articles, upon any termination of membership the rights of the member automatically cease to exist.

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- F. or the Corporation is liquidated or dissolve.

Subject to the articles, upon any termination of membership, the rights of the member automatically cease to exist.



3.3 The Agenda

The agenda of the annual general meeting must include the following:

1. Appointment of a chairperson and secretary for the meeting
2. Adoption of the Agenda
3. Adoption of the minutes of the last annual general meeting
4. ~~Setting of the amount to be paid as membership dues~~
5. Presentation of annual report (s)
6. **Presentation of financial statements**
7. Nomination of auditor
8. ~~Presentation of budget estimates for the upcoming year~~
9. Adoption and / or amendments of Constitution & By-laws
10. Election of Directors
11. Varia

3.3 The Agenda

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1. Appointment of a chairperson and secretary for the meeting
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6. Nomination of auditor
7. Adoption and / or amendments of Constitution & By-laws
8. Election of Directors
9. Varia
10. **Adjournment**



3.11 Elections:

The members will elect the directors at the first meeting of members, and at each succeeding annual general meeting at which an election of directors is required. The assembly shall appoint a returning officer and a scrutineer. The latter are not eligible for nomination and they can neither nominate nor vote during the election. The meeting secretary acts as secretary of election and maintains his/her vote as well as to nominate or be nominated.



4.1 ~~Election~~ and Term

~~The members will elect the directors at the first meeting of members, and at each succeeding annual general meeting at which an election of directors is required. The assembly shall appoint a returning officer and a scrutineer. The latter are not eligible for nomination and they can neither nominate nor vote during the election. The meeting secretary acts as secretary of election and maintains his/her vote as well as to nominate or be nominated.~~

The Board of Directors shall consist of nine (9) members elected by the members of the Corporation at the Annual General Meeting by majority vote.

The senior employee of the Corporation (general manager, executive director or other appropriate title) will be considered an ex-officio member of the Board of Directors.

4.1 **Composition** and Term

The Board of Directors shall consist of nine (9) members elected by the members of the Corporation at the Annual General Meeting by majority vote.

The senior employee of the Corporation (general manager, executive director or other appropriate title) will be considered an ex-officio member of the Board of Directors.

Adoption and Amendments of By-laws



<p>4.3 Nomination Procedure</p> <p>Any member of the Corporation seeking election to the Board must be nominated by a member in good standing by submitting their candidacy in writing to the office of the Corporation at least 15 days prior to the date of the annual general meeting.</p> <p>The notice of convocation must indicate that an election will be held as well as the number of positions to be filled or replaced and nomination procedure.</p>	<p>4.3 Nomination Procedure</p> <p>Any member of the Corporation seeking election to the Board must be nominated and seconded by members in good standing by submitting their candidacy in writing to the office of the Corporation at least 15 days prior to the date of the annual general meeting.</p> <p>The notice of convocation must indicate that an election will be held as well as the number of positions to be filled or replaced and nomination procedure.</p>
<p>4.4 Duration of Mandate</p> <p>The mandate for all Board members shall be of two (2) years duration. The rotation shall be made on a four-five (4-5) basis, that is to say four seats shall be up for election after the first year, which will include the positions of Vice-President, Secretary and two (2) directors (as designated by the board of directors), with the remaining five seats up for election after the second year, which will include the positions of President, Treasurer and three (3) directors.</p>	<p>4.4 Duration of Mandate</p> <p>The mandate for all Board members shall normally be of two (2) years duration, with the exception of the first election when four directors will serve a term of three years to establish a rotation of director elections. The rotation shall be made on a four-five (4-5) basis, that is to say five seats shall be up for election after two years, with the remaining four seats up for election after the third year.</p>

Adoption and Amendments of By-laws



<p>6.1 Description of Offices</p> <p>d) Secretary: The secretary is in charge of the documents and registers of the Corporation. He / she acts as meeting secretary and writes the minutes.</p>	<p>6.1 Description of Offices</p> <p>d) Secretary: The secretary is in charge of the documents and registers of the Corporation. He / she acts as meeting secretary and ensures that there are adequate written minutes.</p>
<p>Annex 1 Areas designating regional representation of officers on the executive committee</p> <p>South Region 06 Montreal Region 05 Estrie Region 13 Laval Region 16 Montérégie</p>	<p>Annex 1 Areas designating regional representation of officers on the executive committee</p> <p>South Region 05 Estrie Region 16 Montérégie</p>



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Thank you to our funders!

***Secrétariat aux relations
avec les Québécois
d'expression anglaise***

Québec

