

**QUEBEC FEDERATION OF  
HOME AND SCHOOL ASSOCIATIONS INC.**



**2007 ANNUAL GENERAL MEETING**

**BOOK OF REPORTS**

April 28, 2007

Montreal Airport Hilton  
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Dorval, Quebec

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# QFHSA YEAR AT A GLANCE 2006-2007

## March 2007

- 31 CanHer Special Grant for Human Resources Needs Assessment
- 24 Board of Directors Meeting
- 23 QFHSA Think Tank Round Table Discussion on Wider Access to English Education
- 28 Marion Daigle presentation to the Rotary Club of Westmount about Literacy

## February 2007

- 11-17 CHSF & QFHSA Teacher Appreciation Week
- 17 Board of Directors Meeting & Special Meeting on Wider Access to English Education and The Role & Future Direction of QFHSA in regard to Wider Access to Eng. Educ.
- 16 Executives Appreciation Dinner at Le Parchemin, downtown Montreal

## January 2007

- 13 Board of Directors meeting
- 26 Leah Trineer attended Family Literacy Day program at the Montreal Childrens Hospital

December 2006 IC Forum, Montreal, attended by Leah Trineer

## November 2006

- 10-12 QCGN meeting in Montreal attended by Norma Stirling
- 23-24 QFHSA Display table at Quebec Provincial Association of Teachers Convention  
Anne MacWhirter presented workshop on the Born to Read project
- 25-26 CHSF Mid-Term meeting in Ottawa; QFHSA represented by Debi Brown, Treasurer

## October 2006

- 21 Fall Conference held at Macdonald High School, Sainte-Anne-de-Bellevue  
Keynote address by Noel Burke, MELS, on Community Learning Centres

## September 06

- 16 Board of Directors meeting; committee meetings
- 15 *The QFHSA Download* -launch of new seasonal on-line newsletter with parenting tips & info

## August 2006

- 25 Elena Purser presents workshop on CHSF/Health Canada project on Parents and Drugs:  
Student Substance Use Issues; workshop also given at the Fall Conference
- 25 Executive Workshops for local association presidents, treasurers, & membership chairs
- 26 Board of Directors meeting

## June 2006

- 9-11 QCGN Annual General Meeting, Gatineau, attended by Donna Norris & Norma Stirling
- 17 Board of Directors meeting
- 27 Mohawk Reserve School, Kahnawake - QFHSA information meeting  
for parents and teachers given by Marion Daigle and Harold Spanier
- 29 Community Learning Centres information launch, attended by Marion Daigle & Brian Rock

## May 2006

- 25-26 Quebec English School Boards Association & Canadian School Boards Conference  
held in Montreal, attended by Wanda Leah Trineer
- 27 Pat Waters parenting workshop on Homework at the FCPQ Conference & AGM in Quebec
- 30 to June 4 Canadian Home & School Federation Annual Meeting in Fredericton, NB, attended by  
Donna Norris; Michelle Armstrong; Elena Purser

## April 2006

- 1 Gaspé Regional Parent Conference workshops organized by QFHSA
- 4 CBC Editorial Board meeting attended by Bev Bishundayal & Leah Trineer
- 7 Saskatchewan Association of School Councils (SASC) Annual Parent Conference  
Keynote Speaker: Marion Daigle - QFHSA Children's Literacy Resource Guide
- 8 Ayer's Cliff Regional Parent Conference workshops organized by QFHSA
- 22 Chateauguay Valley Parent Conference workshops organized by QFHSA
- 28-29 QFHSA Awards Dinner and 62nd Annual General Meeting held at the Dorval Hilton

## 2006-2007

### Continuing Activities

Canadian Heritage reports submitted quarterly for grant projects & programs  
Parenting Workshops conducted by Pat Waters across the province  
Literacy Projects - *Children's Literacy Resource Guide with 8 new pages*; Born to Read  
Committee meetings - Board of Directors, Executive Committee, AGM, Fall Conference,  
Membership and School Closures, Education, Rights, Finance, etc.



**QFHSA 63<sup>rd</sup> ANNUAL GENERAL MEETING - APRIL 28, 2007**  
**BUSINESS MEETING PROCEDURE**

1. The **Annual General Meeting [AGM]** is **conducted in accordance** with our Constitution, By-Laws and Standing Rules. In the case of any procedural dispute reference shall be made to Robert's Rules of Order Revised.
2. Each **official voting delegate** of each Member Association shall have **one vote** on any question which comes before the meeting, **except** for associations more than 250 kilometers from Montreal. Such Associations will still be entitled to three votes, expressed either as an identical or divided vote. Application for such privilege is to be presented in writing to the Executive Secretary prior to the start of the business portion of the Annual General Meeting.
3. The **quorum for transaction of business** at the Annual General Meeting shall be twenty-five percent [**25%**] of **Member Associations in good standing**, represented by their official representatives or accredited alternates.
4. **Voting** shall be by ballot or show of hands. All questions shall be **decided by a majority of those present** and entitled to vote, **except** those which require a two-thirds [**2/3**] majority. On ballot votes, the votes of each association shall be handed in by the voting delegates of each association individually but at the same time. Counting of the votes shall be done by non-voting participants.
5. A **delegate** may not **speak** for more than two [**2**] **minutes** on any question under discussion, nor more than twice on any particular motion or resolution. Any person wishing to speak needs to stand and come to the microphone (if we have one).
6. **Amendments to the Constitution and By-Laws** require a two-thirds [**2/3**] **vote** of the delegates present and entitled to vote. Notice of the proposed amendments must have been mailed to all Member Associations at least ten [**10**] weeks prior to the meeting. Modifications to these proposed amendments received two [**2**] weeks before the AGM will be considered, but **no modification may be made from the floor.**
7. **Resolutions** to the Annual General Meeting must have been circulated to the Member Associations eight [**8**] weeks prior to the Annual General Meeting. Resolutions received after the date specified will be presented as **Emergency Resolutions** only after consideration by the Chairman of the meeting and the Resolutions Committee. Delegates presenting resolutions are reminded that they must be present at the time designated on the agenda for the presentation of their resolution. The **presenting party** may **speak** to the resolution, or amendments thereto, for not more than FIVE [**5**] **minutes**. In addition to amendments received two weeks before the AGM there may be amendments emanating from the caucus session held earlier, **but no further amendments may be made from the floor.**

# PARLIAMENTARY PROCEDURE

## PRINCIPLES

- Justice and Courtesy for all
- One thing at a time
- Recognition of the will of the majority
- Protection of the rights of the minority

## PURPOSE

- ✓ To conduct business in an orderly and democratic manner by one or more of the following ways:
  - ✓ communications
  - ✓ committee reports
  - ✓ motions or resolutions

To participate effectively in the proceedings of meetings, each person needs to know the fundamentals of parliamentary procedure.

## THE MAIN MOTION

### WHAT IS A MOTION?

A main motion introduces a new item of business; it is a proposal that the group take a certain action. It is the basis of all discussion and states the bounds of discussion. All remarks pertain directly to the contents of the motion on the floor. The making of the motion comes first, discussion follows. A subsidiary motion qualifies the main motion or proposes an alternate timetable for consideration.

### WHEN IS A MOTION NEEDED?

- It forms a basis for discussion on all major decisions of the group.
- When in doubt, ask for a motion to be proposed.
- Motions must be made on all matters involving finances not already included in the budget as approved.
- On minor matters, a question may be resolved by the chairman 'taking the sense of the meeting'.
- The decision must be clearly stated for the secretary to report in the minutes as well as for the benefit of the members.

### THE STEPS TO PRESENTING A MOTION ARE:

1. member stands or raises a hand and says:  
**"Madame Chairman/Mr. Chairman."**  
The chairman recognizes the speaker by name.
2. The member says, **"I move that . . ."**, stating or reading a motion.
3. Another raises a hand to be identified by the chairman, then says:  
**"I second the motion."** The seconder believes the motion should be discussed, but may not necessarily be in favour of it.
4. Chairman says, **"It has been moved by (name of mover) and seconded by (name of seconder) that . . .  
..... Is there any discussion?"**
5. The mover usually speaks first, giving the reasons for the motion. The opportunity to speak to the motion must be given to anyone who wishes to speak to or oppose the motion. Discussion should be addressed to the chairman.
6. At the end of the discussion, the chairman says:  
**"If there is no further discussion . . . . ."** or **"Are you ready for the question?"** Then:  
**"The motion is that . . . ."**  
**"All in favour?"** (pause while the count is taken by the secretary)  
**"Opposed?"** (pause while the count is taken by the secretary)

**"Abstentions?"** (pause while the count is taken by the secretary)  
**"The motion is carried"** (or is defeated).

7. If anyone calls **"Division"** (questions the voice vote), the chair calls for a show of hands or a standing vote: **"All in favour raise your hand. All opposed . . ."** If a majority request it, the vote may be taken by ballot. A **"ballot vote"** is the recommended procedure for election of officers and for resolving a contentious issue.

## SUBSIDIARY MOTIONS

**AMENDMENTS CHANGE MOTIONS:** To qualify the idea of a motion, but not to change the subject or the intent of the main motion.

1. **"I move to amend the motion by . . . ."**:

Inserting or adding a word, phrase or sentence.

Striking out a word, phrase or sentence.

Striking out and inserting a word or phrase or substituting a sentence or paragraph.

2. **"I second the motion to amend."**

3. **"It has been proposed to amend the motion to read as follows . . . ."**

The chairman states the main motion and the amendment so the group will understand how the amendment changes the motion. Amendment is handled in the same way as a motion with:

Discussion: **"Is there any discussion?"**

Question: **"If there is no further discussion, the amendment is . . . ."**

Vote: **"All in favour of the amendment . . . ."**

Chairman announces the outcome:

**"The amendment is carried (or defeated)."**

**"The motion now before the meeting is . . . ."**

(states the motion plus the amendment(s) if it carried)

In dealing with motions, the vote is taken first on the amendment. If passed, the amended motion is voted on. If the amendment is defeated, the main motion in its original form is voted on.

**TO REFER:** A question is referred to committee for further study and to submit a recommendation to the group at a later time.

**TO TABLE:** To set the matter aside until someone moves to reconsider it.

**TO POSTPONE DEFINITELY:** Postpone discussion until more facts are available.

**TO POSTPONE INDEFINITELY:** The motion may not be considered again that year.

- ▶ Recommended useful resource materials available for reference during a meeting:  
A copy of your organization's Constitution and By-Laws. Robert's Rules of Order or other guide to basic rules of parliamentary procedure.





**MINUTES OF THE 62<sup>nd</sup> ANNUAL GENERAL MEETING**  
**QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS INC.**  
Held April 29, 2006 at the Montreal Airport Hilton, Dorval

Registered and present during the 62<sup>nd</sup> Annual General Meeting were 95 people.  
The Friday evening Awards Dinner was attended by 155 people, including special guests.  
There were 33 local Home & School Associations present (out of a possible 78).  
Local Associations with voting delegates were:

Allancroft	East Hill	McDowell (Dr. S.E.)
Allion	Edgewater	New Carlisle High School
Arundel	Edinburgh	Pierre E Trudeau [Vaudreuil]
Ecole Primaire Beaconsfield	Elizabeth Ballantyne	Riverview
Beaconsfield High School	Evergreen	Roslyn
Beurling Academy	Forest Hill	Seignior
Bishop Whelan	Gardenvue	St John Fisher
Buckingham	Hillcrest Academy	St Patrick
Courtland Park	John Rennie High School	Sunnydale Park
Dorset	Lindsay Place High School	Thorndale
Dunrae Gardens	Macdonald High School	Valois Park

**WELCOME AND INTRODUCTIONS**

In the absence of President Donna Norris, the meeting was chaired by the Executive Vice-President, Michelle Armstrong. She welcomed everyone and introduced those at the Head Table: Sylvia Adams, Past-President of QFHSA and of Canadian Home & School Federation, serving as Parliamentarian; Anne MacWhirter, Vice-President, Time Keeper; Marlyn Brownrigg, Speakers List; Carol Ohlin, Minutes.

The remaining Directors were also presented to the delegates: Debi Brown, Treasurer; Oliver Cole, Secretary; Beverlee Bishundayal, Vice-President; Directors: Joanie Beaubien Rossy; Connie De Giorgio; Margaret Funnell; Ane Iacono; Elena Purser; Brian Rock; Leah Trineer. Also present were Past Presidents Marion Daigle, Norma Stirling and Susan Tweddell.

The President welcomed guest Tarek Toni, QFHSA Advisor, Official Languages Support Programs, Department of Canadian Heritage.

Elena Purser, QFHSA Director and designated delegate to the 2006 CHSF Annual Meeting, brought greetings on behalf of Canadian Home and School Federation.

Membership awards were presented by Joanie Beaubien Rossy, Membership Chair. Amelia Millin of Edgewater Elementary School received the book for the staff/teachers' draw. Newsletter awards were presented by Diane Radu, Editor of QFHSA *NEWS Focus on the Locals*.

The President briefly explained the contents of the delegates' kits.

The 62<sup>nd</sup> Annual General Meeting was officially called to order at 9:00 a.m.

### 1.1 Appointments & Procedures

Credentials	Diane Radu and Joanie Beaubien Rossy
Parliamentarian	Sylvia Adams
Recording Secretary	Carol Ohlin
Speakers List	Marlyn Brownrigg
Scrutineers	Beverlee Bishundayal and Sheila Splane
Time Keeper	Anne MacWhirter

**MOTION:** Carol Hawthorne (Ecole Primaire Beaconsfield)/Carol Rybinski (Valois Park) to accept these appointments. **CARRIED**

Joanie Beaubien Rossy, Registration Credentials, reported that there were presently 21 Home & School Associations in attendance which fulfilled the requirements for a quorum.

### 1.2 Parliamentary Procedure

Sylvia Adams briefly reviewed the Business Meeting Procedures described in the Book of Reports, page 3, and the principles of Parliamentary Procedure, pages 4-5.

### 2. ACCEPTANCE OF AGENDA

**MOTION:** Elisabeth Gimber (Allancroft)/Diana Kowal-Gibson (Lindsay Place High School) to accept the Agenda. **CARRIED**

### 3. ADOPTION OF THE MINUTES OF 2005 AGM (Book of Reports, pages 7-12)

**MOTION:** Rickhey Margolese (Macdonald High School)/Tina LeBlanc (Elizabeth Ballantyne) to accept the 2005 AGM Minutes in the Book of Reports. **CARRIED**

There was no business arising from the 2005 AGM Minutes.

### 4. PRESIDENT' S REPORT (Book of Reports, pages 13-14)

In the absence of President Donna Norris, Executive Vice-President Michelle Armstrong presented the President's Report.

**MOTION:** Michel Belleville (Lindsay Place High School)/Diane Lussier (Riverview) to accept the President's Report. **CARRIED**

### 5. EDUCATION REPORT (Book of Reports, page 30)

Oliver Cole, Chairperson of the Education Committee, presented the report and gave an update on the progress of the School Success Plans survey.

**MOTION:** Leah Trineer (Roslyn)/Diana Kowal-Gibson (Lindsay Place High School) to accept the Education report. **CARRIED**

### 6. MEMBERSHIP REPORT (Book of Reports, page 38)

Joanie Beaubien Rossy, Membership Chair, spoke to this report.

**MOTION:** Mary-Ellen Jones (Beurling Academy)/Franca Celli (Hillcrest Academy) to accept the Membership Report. **CARRIED**

**MOTION:** Joanie Rossy (Allancroft)/Donna Callard (Allancroft) To ratify the decision of the Board of Directors' meeting of January 14, 2006, to terminate the affiliation of the following Home and School associations for failure to submit

memberships and fees by February 1: Eardley Elementary, Philemon Wright High School, and Terry Fox Elementary (Pierrefonds).  
[As required by the Standing Rules, Article II, Section 2] **CARRIED**

7. **CANADIAN HOME & SCHOOL FEDERATION** (Book of Reports, pages 25-27)  
Anne MacWhirter, QFHSA 2005 delegate to CHSF, spoke to her report. She reported that the other provincial organizations were very interested in Quebec's Letter of Reaffirmation for local association membership. CHSF has been gathering information on student safety on buses. Michelle Armstrong has been nominated by Quebec and Ontario to serve as Central Vice-President for another two-year term.
8. **LITERACY** (Book of Reports, pages 34-35)  
Marion Daigle, Literacy Resource Chair, noted that the principal activity of the past year has been the launch of the *Children's Literacy Resource Guide* at the Fall Conference. This project was funded by the Department of Canadian Heritage. The *Guide* has been distributed to all Home & School local associations, educators, literacy and community organizations. The principal at Roslyn Elementary School, for example, photocopied the book for all the teachers and the school inaugurated their Born to Read program on January 27<sup>th</sup> - Literacy Day. Marion was also the keynote speaker at the Saskatchewan Association of School Councils AGM on April 7-8, where she discussed the *Guide* and gave a workshop.
9. **CONSTITUTION** (Book of Reports, page 29)  
Norma Stirling spoke to the report. As previously circulated to the local associations, the Constitution Committee recommended two amendments to the By-Laws, Article II, Membership and Fees, Sections #7 and #8.  
**MOTION:** Michel Belleville (Lindsay Place High School)/Lisa Chartier (Hillcrest Academy) to accept the addition of Section #7 to the By-Laws, Article II, Membership and Fees. **CARRIED**

**Article II, Section 7**

7. Voluntary dissolution of a local Home & School Association requires the following procedure:

- (a) A decision by an Association to disband can only be taken by a two-thirds vote of members present at a General Meeting, provided that there is a quorum at such a meeting in accordance with the Association's By-Laws, and that a formal notice of such an intent has been forwarded to all members, and that a motion to disband has been included in the announcement of the General Meeting.
- (b) The reasons for a proposal of dissolution shall be forwarded in writing to Federation at least sixty (60) days before any action is taken.
- (c) In the case of a decision to dissolve, all assets shall be sent to Federation to be held in trust until the association is re-constituted.

**MOTION:** Charlene Vacon (Forest Hill)/Diane Lussier (Riverview) to place Section #8 to the By-Laws, Article II, Membership and Fee on the floor for discussion.

**CARRIED**

**Note:** Proposed changes to the wording are *in bold italics*.

8. If a school is being closed, the following procedure shall be applicable:
- (a) Where there is a Maintaining Association connected with said school, this association shall be merged with the Maintaining Association(s) of the school(s) to which the pupils are being transferred.
  - (b) If there is no association at the new school(s) the association of the old school shall do its utmost to establish a Home & School Association at the new school(s).
  - (c) School closings do not affect the membership status of individual parents.
  - (d) The disposal of all assets, including equipment, belonging to the local association connected with the school being closed shall be the responsibility of said association. If said association wishes it may place its assets in trust with Quebec Federation pending final decision as to its disposal.

**MOTION:** Elisabeth Gimber (Bishop Whelan)/Beth Weaver (Dunrae Gardens) to amend the last sentence of Section 8 (d) to read: *If said association wishes, it may place its **monetary** assets in trust with Quebec Federation pending final decision as to its disposal.*

**CARRIED**

(with two abstentions)

**MOTION:** Deborah Richardson (Arundel)/Laurie Betito (Sunnydale) to amend the first sentence of Section 8 (d) to insert **monetary** and to remove the words **including equipment** so that (d) reads: *The disposal of all **monetary** assets belonging to the local association connected with the school being closed shall be the responsibility of said association.*

**CARRIED**

**MOTION:** Margaret Gurinkas (John Rennie High School)/Diane Lussier (Riverview) to accept all of Section 8 with the amendments to (d).

**CARRIED**

The By-Laws, Article II, Membership and Fees, Section 8 (d) now reads:

- (d) The disposal of all monetary assets belonging to the local association connected with the school being closed shall be the responsibility of said association. If said association wishes it may place its monetary assets in trust with Quebec Federation pending final decision as to its disposal.

The following Motion was proposed from the floor after discussion regarding the ownership of property (non-financial assets) purchased by Home and School Associations.

**MOTION:** Michel Belleville (Lindsay Place High School)/Franca Celli (Hillcrest Academy) That QFHSA research the subject of the dispersal of equipment belonging to Home and School Associations connected with a school being closed and to inform the local associations of its findings prior to June 15, 2006.

**CARRIED**

## **10. RESOLUTIONS & POLICY** (Book of Reports, page 44)

Statement of Policy and Proposed Resolutions 2006/01, 2006/02 and 2006/03 were previously circulated. Rickhey Margolese, Resolutions Committee, spoke to the report and presented the three proposed resolutions.

**10.1 Disposition of 2005 Resolutions** – Book of Reports, Page 44.

### **10.2 CAUCUSING**

The Resolutions Committee recommended that in place of separate caucusing sessions it would be more effective to have a *caucus of the whole* in order to involve everyone in the discussion of Resolution 2006/01 Wider Access to English Education.

**MOTION:** Lindsay McLeod (St John Fisher)/Mary-Ellen Jones (Beurling Academy) to recess the meeting from 11:00 to 11:15 following the Caucusing Session. **CARRIED**

The meeting was called to order at 11:15. Rickhey Margolese presented the Resolutions. A simple majority is required to pass; the procedure for amendments was explained. Additions, or changes to the destinations, do not require an amendment.

**Vote on Resolutions** as circulated and discussed in the *caucus of the whole*.

**Note:** Proposed changes to the wording are *in bold italics*.

### 10.3 RESOLUTIONS 2006

#### Resolution 2006/01 Wider Access to English Education

Marion Daigle and Brian Rock presented this Resolution.

**MOTION:** Franca Celli (Hillcrest Academy)/Leah Trineer (Roslyn) to amend the last **Be It Further Resolved** to read:  
BE IT FURTHER RESOLVED that *QFHS* urge the Minister of Education, Leisure and Sport *to* recognize that neither the confirmation of a parent's Canadian citizenship, nor the confirmation of the school of attendance of a child in another province of Canada, is a legitimate reason for delaying the child's provisional entry into an English language school. **CARRIED**

**MOTION:** Henriette Racine (Forest Hill)/Lindsay McLeod (St John Fisher) to accept Resolution 2006/01 with amendment. **CARRIED**

Abstention: Stephanie Martin (Ecole Primaire Beaconsfield)  
Lisa Chartier (Hillcrest Academy)

Against: Michel Belleville (Lindsay Place High School)

#### Resolution 2006/02 Technical/Vocational Education for Youth

Oliver Cole, Chair of the Education Committee, spoke to this Resolution.

**MOTION:** Lisa Chartier (Hillcrest Academy)/Lindsay McLeod (St John Fisher) to accept Resolution 2006/02. **CARRIED**

#### Resolution 2006/03 Children's Literacy Resource Guide

Marion Daigle, Literacy Resource Chair, presented the Resolution.

**MOTION:** Deborah Richardson (Arundel)/Silvana Di Medio (Hillcrest Academy) to accept a friendly amendment to **Be It Further Resolved** to read:

BE IT FURTHER RESOLVED that local Home and School Associations *be encouraged to* use the Children's Literacy Resource Guide as a leadership tool to stimulate parents, teachers and community volunteers together to create learning activities and opportunities for all children and youth in their care. **CARRIED**

**MOTION:** Leah Trineer (Roslyn)/Tara Hamel (Pierre E. Trudeau) to accept Resolution 2006/03 with amendment. **CARRIED**

Abstention: Carmelina Zolla (Gardenvue)

It was suggested by Franca Celli (Hillcrest Academy) that the Guide be made available to pre-school associations and to be included in the list of destinations.

**MOTION:** Barbara Schnider (Valois Park)/Diana Kowal-Gibson (Lindsay Place High School) to accept the Resolutions Report. **CARRIED**

11. **FINANCE REPORT** (Book of Reports, page 31 & Revised Budgets for 2006 and 2007 included in the delegates' conference kits)  
Debi Brown, Treasurer, presented the Finance Reports. Margaret Funnell was thanked for her many years of invaluable service to the Finance Committee and especially for the preparation of the grant applications.

11.1 **Membership Fee 2006/07**

**MOTION:** Debi Brown/Joanie Beaubien Rossy (Allancroft) to accept the Board of Directors' recommendation that the 2006/07 membership fee remain at \$16 per family. **CARRIED**

11.2 **2005 Financial Statements**

**MOTION:** Agnes Blais (New Carlisle High School)/Beth Weaver (Dunrae Gardens) to accept the 2005 Financial Statements and the Auditor's Report. **CARRIED**

11.3 **Re-appointment of Auditor**

**MOTION:** Ethel Ward (New Carlisle High School)/Martha Wickware (Evergreen) to re-appoint Verelli Arrizza C.A. as QFHSA auditor for the year 2006.

**CARRIED**

11.4 **Revised Proposed Budget 2006**

The Treasurer explained that the Revenue amounts for the Grants Income, in particular the federal grant received from the Department of Canadian Heritage, were not yet available. The figure in the report represents the amount applied for in the grant application.

**MOTION:** Janet Pelletier (Seigniory)/ Lisa Chartier (Hillcrest Academy) to accept the Revised Proposed Budget for 2006. **CARRIED**

11.5 **Proposed Budget 2007**

**MOTION:** Carol Rybinski (Valois Park)/Karen Losinger (St John Fisher) to accept the Proposed Budget for 2007. **CARRIED**

11.6 **Student Accident Insurance Policy** (Book of Reports, page 46)

**MOTION:** Carmelina Zolla (Gardenview)/Carol Rybinski (Valois Park) to accept the recommendation of the Board of Directors that QFHSA endorse the Reliable Life Insurance Student Accident Plan for the year 2006-2007. **CARRIED**

12. **REMAINING REPORTS [except Nominations]**

**MOTION:** Rickhey Margolese (Macdonald High School)/Beth Weaver (Dunrae Gardens) to accept the remaining reports (except Nominations) from the Book of Reports *en bloc*. **CARRIED**

13. **NOMINATIONS REPORT** (Book of Reports, page 40 and up-date previously circulated in the AGM Mailing #4)

**Nominations**

Norma Stirling, a Past-President, presented the Nominations Report and conducted the election for the Board of Directors, 2006/2007. She noted that nominations from the

floor would be referred to the Board of Directors for appointment. There were no nominations from the floor.

Eight Directors are completing the term 2005-2007:

Michelle Armstrong	Anne MacWhirter	Brian Rock
Joanie Beaubien-Rossy	Donna Norris	Harold Spanier
Beverlee Bishundayal	Elena Purser	

**MOTION:** Carol Rybinski (Valois Park)/Mary Skagos (Gardenview) to elect the following nominees to the Board of Directors for a two-year term:

Debi Brown	Ane Iacono	Barbara Smith
Marlyn Brownrigg	Margaret Mitchell	Sheila Splane
Oliver Cole	Barbara Schnider	Leah Trineer

**CARRIED**

**MOTION:** Donna Callard (Allancroft)/Dawn Chipps (Lindsay Place High School) to declare Nominations closed.

**CARRIED**

**MOTION:** Silvana Di Medio (Hillcrest Academy)/Lisa Chartier (Hillcrest Academy) to accept the Nominations Report.

**CARRIED**

**Election of Officers**

**MOTION:** Mary-Ellen Jones (Beurling Academy)/Barbara Schnider (Valois Park) to accept the slate of officers:

President	Donna Norris
Executive Vice-President	Michelle Armstrong
Secretary	Beverlee Bishundayal
Treasurer	Deborah Brown
Vice-President	Marlyn Brownrigg
Vice-President	Wanda Leah Trineer

**CARRIED**

**INSTALLATION OF BOARD OF DIRECTORS**

Sylvia Adams, Past-President of Canadian Home and School Federation and of QFHSA, invested the Board of Directors for 2006-2007.

**ADJOURNMENT** The meeting was adjourned at 12:15 p.m.

\_\_\_\_\_  
Michelle Armstrong  
Executive Vice-President

\_\_\_\_\_  
Beverlee Bishundayal  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





## **PRESIDENT'S REPORT**

Report to Annual General Meeting – April 28, 2007

Submitted by Donna Norris, President

The theme for 2005-2006 was **Spirit of Volunteer**.

This coming year the theme will be: **Home, School, Community: The Power of Belonging**.

### **Highlights of 2006\07**

1. At our 2006 Annual General Meeting we started our year with a celebration for Donna Sauriol for her years of dedicated service to QFHSA. We also welcomed two new directors to our board.
2. In May, Elena Purser and Michelle Armstrong attended the Canadian Home and School Federation's Annual Meeting in Fredericton, New Brunswick. Michelle Armstrong was nominated for another two year term as Central Vice President representing Quebec and Ontario at the Executive table
3. In June, Norma Stirling and I attended the Quebec Community Groups Network (QCGN) Annual General Meeting in Gatineau. Elections were held and Martin Murphy remains as President. Please see the QCGN report for further details. The Community Learning Centre's launch also took place at the end of June and Marion Daigle attended on behalf of QFHSA.
4. In August, QFHSA held Executive Workshops for the local association at the provincial office. It was well-attended and the following workshops were given: President, Membership, and Newsletters/Publicity. Elena Purser also presented to the Board of Directors the workshop on Drug Wise Parents, a CHSF/ Health Canada initiative that is ongoing.
5. September we launched the QFHSA Newsletter on our website. Beverlee Bishundayal oversees the information and layout for the newsletter which may be downloaded and used by the local associations.
6. Our Fall Conference was on October 21<sup>st</sup> at Macdonald High School. The large group of volunteers merits our special appreciation for their efficient and gracious hospitality and organization as the host school.

#### **Our Keynote Speaker: Noel Burke from the Ministry of Education, Leisure and**

**Sport (MELS):** The Community Learning Centres (CLCs) were the topic of the day. Mr. Burke explained how the centres would operate, how the committee was established that would choose the CLC locations and oversee their development. A clip of a CLC already in operation in the US was shown. A question period followed the presentation. Since this was the first time that most of the parents present had heard about the CLCs, there were a lot of questions.

There were 11 workshops to choose from; approximately 150 people attended.

7. In November, we had an information booth at the QPAT (Quebec Provincial Association of Teachers) Convention. The Literacy Resource Guide that was launched at the 2006 Fall Conference was still very popular with teachers. Anne MacWhirter presented a workshop on the Born to Read project. The Canadian Mid-Term Meeting was held in Ottawa in November. Our delegate, Debi Brown, represented us in discussions and decisions at the National table. Also Norma Stirling attended a QCGN (Quebec Community Groups Network) meeting held in Montreal. Norma is a member of their Governance Committee.
8. In February our Executives Appreciation Dinner for local Home and School Associations Executives was held Feb. 16th at Le Parchemin, in downtown Montreal. Once again this year it was a great success, with 33 people attending, despite winter weather. Laurie Betito (Dr Laurie) was our guest speaker. Dr.Laurie has an evening talk show (Passion) on CJAD. Dr.Laurie spoke on the commitment of the volunteers she works with and all volunteers involved in the schools. Anne MacWhirter organized some fun games for all.
9. Also in February a special meeting was held to take a look at *Wider Access to English Education*. This meeting was organized and facilitated by Marion Daigle and was attended by the Board of Directors, Rights Committee, Education Committee and our Constitution Chair.
10. We continue to work with Regional Councils and local Home and Schools. Several schools were visited this year and help was offered to those who were merging with another school [Lester B. Pearson School Board Major School Change].
11. Michelle Armstrong left the QFHSA Board when she relocated to New Brunswick. She is presently the acting Central Vice President representing QFHSA and the Ontario Home & School until the CHSF Annual Meeting in June this year. Marlyn Brownrigg has accepted the nomination to be the CHSF delegate and represent QFHSA at the national table.

I would like to acknowledge and thank Michelle Armstrong, Anne MacWhirter, Oliver Cole, Beverlee Bushundayal, Debi Brown, Brian Rock, Harold Spanier, Ane Iacono, Leah Trineer, Marlyn Brownrigg, Sheila Splane, Elena Purser, Margaret Mitchell, Barbara Smith and Barbara Schnider, for their dedication and hard work this past year.

I would also like to give heartfelt thanks to our resources: Pat Waters, Norma Stirling, Sylvia Adams, Marion Daigle, Marg Funnell, Shirley Straughton and Don Smith for their continuous involvement and support.

I would also like to mention the hard working and always appreciated staff of QFHSA: Donna Sauriol, Carol Ohlin. The support and teamwork of both the directors and staff is what makes QFHSA successful.

**QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**  
**FINANCIAL STATEMENTS**  
**AS AT DECEMBER 31, 2006**



# Verelli-Arrizza

Comptables Agréés - Chartered Accountants

Anthony Verelli, C.A.  
Adriano Arrizza, C.A.

## AUDITORS' REPORT

To the Members of  
QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

We have audited the statement of financial position of Quebec Federation of Home and School Associations (Federation) as at December 31, 2006, and the statements of revenues and expenses and cash flow for the year then ended. These financial statements are the responsibility of the Associations' management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, the Federation derives revenues and contributions from various sources, the completeness of the non-government revenue and contributions are not susceptible to complete audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Association and we were not able to determine whether any adjustments might be necessary to revenues and net assets.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the non-government revenues and contributions referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Federation as at December 31, 2006, and the results of their operations and their cash flow for the year then ended in accordance with Canadian generally accepted accounting principles.



Chartered Accountants

Montreal, Quebec  
February 23, 2007

**QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**  
**(Incorporated under the laws of Quebec)**

**STATEMENT OF FINANCIAL POSITION**

**AS AT DECEMBER 31, 2006**

**ASSETS**

<b>CURRENT</b>	<b>2006</b>	<b>2005</b>
Cash and cash equivalents	\$ 32,119	\$ 45,508
Funds held in trust	9,500	5,100
Sales taxes receivable	6,900	7,788
Grants receivable	67,561	81,779
Prepaid expenses	<u>15,057</u>	<u>15,341</u>
	<u>\$ 131,137</u>	<u>\$ 155,516</u>

**LIABILITIES**

<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 4,250	\$ 3,064
Deferred program grants (Note 4)	28,350	37,053
Deferred history and archive grant (Note 5)	11,933	12,933
Deferred membership fees (Note 6)	<u>31,670</u>	<u>48,161</u>
	<u>76,203</u>	<u>101,211</u>

**NET ASSETS**

Net assets restricted for awards purposes ( Note 3)	9,500	5,000
Unrestricted net assets	<u>45,434</u>	<u>49,305</u>
	<u>54,934</u>	<u>54,305</u>
	<u>\$ 131,137</u>	<u>\$ 155,516</u>

**ON BEHALF OF THE BOARD:**

\_\_\_\_\_  
 Director

\_\_\_\_\_  
 Director

See accompanying notes

**QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**  
**STATEMENT OF CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED DECEMBER 31, 2006**

	<u>Restricted for awards purposes</u>	<u>Unrestricted</u>	<u>2006</u>	<u>2005</u>
<b>BALANCE - BEGINNING OF YEAR</b>	<b>\$ 5,000</b>	<b>\$ 49,305</b>	<b>\$ 54,305</b>	<b>\$ 56,648</b>
Excess of expenses over revenues	-	(3,871)	(3,871)	(2,343)
Contribution during the year	<u>4,500</u>	<u>-</u>	<u>4,500</u>	<u>-</u>
<b>BALANCE - END OF YEAR</b>	<b><u>\$ 9,500</u></b>	<b><u>\$ 45,434</u></b>	<b><u>\$ 54,934</u></b>	<b><u>\$ 54,305</u></b>

See accompanying notes

**QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**STATEMENT OF REVENUES AND EXPENSES**

**FOR THE YEAR ENDED DECEMBER 31, 2006**

	2006	2005
<b>REVENUES (Exhibit D)</b>	\$ <u>205,119</u>	\$ <u>220,217</u>
<b>EXPENSES</b>		
CHSF Affiliation fees and others	5,000	4,462
Meetings	11,127	9,973
Conferences and outreach	28,418	23,102
Promotional material	6,433	6,567
Home and School News	33,100	30,273
Insurance	16,379	16,763
Provincial office		
Equipment purchases	-	126
Postage and courier	5,674	5,654
Office supplies	7,276	8,336
Telephone	4,010	3,965
Administration	4,284	5,082
Rent, electricity and occupancy charges	17,745	17,987
Salaries and employee benefits	60,834	73,228
Fees and honorariums	3,960	-
History and archive grant	1,000	-
Literacy partners of Quebec grant	3,420	-
Federal Canadian heritage literacy book	-	12,015
Federal Canadian heritage special project	330	5,027
	<u>208,990</u>	<u>222,560</u>
<b>EXCESS OF EXPENSES OVER REVENUES</b>	\$ <u>(3,871)</u>	\$ <u>(2,343)</u>

See accompanying notes

**QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**SCHEDULE OF REVENUES**

**FOR THE YEAR ENDED DECEMBER 31, 2006**

	2006	2005
<b>REVENUES (Note 2(a))</b>		
Membership fees - family	\$ 81,339	\$ 74,295
Membership fees - other	715	493
Federal Canadian heritage program grant	68,683	77,331
Quebec government grant	20,000	20,000
History and archive grant	1,000	-
Federal Canadian heritage literacy book	-	12,637
Federal Canadian heritage special project grant	2,615	6,905
Non - Government grants	-	1,152
Literacy Partners of Quebec grant	4,500	-
Donations - other	2,053	1,240
News - advertising and subscriptions	953	1,789
Conferences	13,959	12,947
Membership materials	691	843
Miscellaneous	4,330	5,436
Interest	797	893
Administration fees	<u>3,450</u>	<u>4,266</u>
	<b>205,085</b>	<b>220,227</b>
Donations received for locals	78,740	53,358
Donations remitted to locals	<u>(78,706)</u>	<u>(53,368)</u>
	<b><u>\$ 205,119</u></b>	<b><u>\$ 220,217</u></b>

See accompanying notes



**QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**STATEMENT OF CASH FLOW**

**FOR THE YEAR ENDED DECEMBER 31, 2006**

	2006	2005
<b>OPERATING ACTIVITIES</b>		
Excess of expenses over revenues	\$ (3,871)	\$ (2,343)
Increase in funds held in trust	(4,400)	(100)
Decrease in sales taxes receivable	888	958
Decrease (increase) in grants receivable	14,218	(56,529)
Decrease in prepaid expenses	284	457
Increase in accounts payable and accrued liabilities	1,186	314
Decrease in deferred program grants	(8,703)	(2,059)
Decrease in deferred history and archive grant	(1,000)	-
Increase(decrease) in deferred membership fees	(16,491)	5,973
Increase (decrease) in deferred non-government revenue	-	(652)
Contribution of restricted amount for awards purposes	<u>4,500</u>	<u>-</u>
<b>CASH USED IN OPERATING ACTIVITIES</b>	<b>(13,389)</b>	<b>(53,981)</b>
 <b>CASH AND CASH EQUIVALENTS -BEGINNING OF YEAR</b>	 <u><b>45,508</b></u>	 <u><b>99,489</b></u>
 <b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	 <u><b>\$ 32,119</b></u>	 <u><b>\$ 45,508</b></u>

See accompanying notes

# QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

## NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2006

### 1. NATURE AND PURPOSE OF THE ASSOCIATION

The Quebec Federation of Home and School Associations is an incorporated, independent, not-for-profit volunteer organization dedicated to enhancing the education and general well being of children and youth. It promotes the involvement of parents, students, educators and the community at large in the advancement of learning and acts as a voice for parents.

### 2. ACCOUNTING POLICIES

#### a) Revenue Recognition

- i) Membership fees are received mostly in the fall of each year and are taken into revenue over the period from the first of September to the following thirty first of August.
- ii) Program funding and grants are received from Federal and Provincial agencies for various donor fiscal years and are taken into revenue over each donor's fiscal year.
- iii) History and archive grant revenue is recognized to the extent of the costs which are expensed in any given year.

#### b) Expensing Capital Purchases

The Association expenses all purchases of a capital nature.

#### c) Contributed Services

Volunteers at the Federation level contribute approximately 18,700 hours per year to assist the Federation in carrying out its activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

### 3. FUNDS HELD IN TRUST

The Federation has funds in trust amounting to \$9,500 which represents the original contributions of \$ 5,000 made by four donors, plus a contribution of \$4,500 made in the current year by the family of one of the original donors. The donors have requested that the interest earned on the funds in trust be used to pay for awards given out at the annual general meeting. A committee is appointed to consider all submissions for the awards, and to choose the ones, they consider best, meet the guidelines.

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2006

4. DEFERRED PROGRAM GRANTS

The deferred program grants from Canadian Heritage and The Quebec Ministry of Education are for funding operating costs.

	2006	2005
Balance - Beginning of year	\$ 37,053	\$ 39,112
Less: Amount recognized as revenue in the year	(37,053)	(39,112)
Plus: Amount received for the following year	<u>28,350</u>	<u>37,053</u>
Balance - End of year	<u>\$ 28,350</u>	<u>\$ 37,053</u>

5. DEFERRED HISTORY AND ARCHIVE GRANT

The deferred history and archive grant is utilized to set up a history and archive project for the association.

Balance - Beginning of year	\$ 12,933	\$ 12,933
Less: Amount recognized as revenue in the year	<u>(1,000)</u>	<u>-</u>
Balance - End of year	<u>\$ 11,933</u>	<u>\$ 12,933</u>

6. DEFERRED MEMBERSHIP FEES

The deferred membership fees are from members of the Association and for funding operating costs.

Balance - Beginning of year	\$ 48,161	\$ 42,188
Less: Amount recognized as revenue in the year	(48,161)	(42,188)
Plus: Amount received for the following year	<u>31,670</u>	<u>48,161</u>
Balance - End of year	<u>\$ 31,670</u>	<u>\$ 48,161</u>

Cont'd

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2006

7. DEFERRED NON-GOVERNMENT REVENUE

The deferred non-government revenue are for literacy projects.

	2006	2005
Balance - Beginning of year	\$ -	\$ 652
Less: Amount recognized as revenue in the year	<u>-</u>	<u>(652)</u>
Balance - End of year	<u>\$ -</u>	<u>\$ -</u>

8. FINANCIAL INSTRUMENTS

The Federation has evaluated the fair value of its financial instruments based on the current interest rate environment, market value and actual prices of financial instruments with similar terms. The carrying value of the financial instruments is considered to approximate their fair value.

9. CONTINGENT LIABILITY

The Quebec Federation of Home and School Associations has been named as a defendant in warranty along with the Lester B. Pearson School Board in a lawsuit involving a claim of \$1,619,054. The outcome of the lawsuit is uncertain, however should any loss result on the resolution of this claim in excess of the amount covered by the Federation's insurance this amount would be charged to revenues and expenses in the year it is resolved..

## **CANADIAN HOME AND SCHOOL FEDERATION (CHSF) ANNUAL MEETING**

Report to the Annual General Meeting – April 28, 2007

Submitted by Elena Purser, delegate

The Canadian Home and School Federation held its Annual Meeting and Board of Directors meetings in Fredericton, New Brunswick, from June 1-3, 2006. All provinces were represented except for Newfoundland and Alberta. Elections for the positions of Central and Western Vice-presidents were held at this time and both Michelle Armstrong and Terri-Lynn Huddleston were re-elected to these positions.

A presentation was given by André Lafargue, an audiologist, on the Phonic Ear system. This is a voice amplification system used in the classroom to improve the ability of students to hear the teacher's voice over the ambient classroom noise. Research provided showed that the use of "sound field amplification systems" improved reading levels, test scores and classroom participation while curbing behavioral issues and referrals for special education services. This system also lowered the amount of time off teachers took due to stress and vocal fatigue. Several school boards have begun implementing these systems in their schools including the Commission Scolaire de Montreal.

CHSF has entered into a partnership with the Media Awareness Network (MNet) to create and distribute a new parent-based educational program entitled "Parenting the Net Generation". The goals are to educate parents about the Internet and what their children may be doing online, to encourage active participation of parents in their children's Internet activities and to give parents tools to help their children make wise, safe and responsible online decisions. MNet delivered a training session to the CHSF Board and is providing a free one-year license for this workshop to CHSF and all provincial associations. A press release announcing this partnership will appear in September 2006.

A possible partnership between CHSF and CEA is being explored. This partnership would see CHSF organize and present a National Parenting Conference that would be funded by CEA and held in conjunction with their own AGM. Discussions are ongoing to finalize the details of undertaking such a large and expensive event.

During provincial sharing Wendy MacDonald, the delegate from P.E.I., discussed a new workshop that had been created by their provincial association. This workshop deals with the subject of Cyberbullying. P.E.I. kindly agreed to provide copies of the program to all the provincial delegates as it fit well with the MNet project.

At the awards dinner on June 3, the National Volunteer Award was presented by President Georgina Allen to the CHSF Secretary/Treasurer Bev Mullen.

The 2006 Mid-term meeting will be held in Ottawa on Nov. 25-28. The next AGM will be hosted by Saskatchewan in Saskatoon on June 6-9, 2007.

**CANADIAN HOME AND SCHOOL FEDERATION MID-TERM MEETING – Dec 1/06**  
Report to the Annual General Meeting – April 28, 2007  
Submitted by Debi Brown, QFHSA delegate

Since I sit on the CHSF Trust Fund Committee my participation at the Board table was brought into question and a motion was made to suspend a CHSF Standing Rule and allow me to be the voting delegate for Quebec at the table.

We started off the meeting with Provincial Sharing. Many provinces are now going through what QFHSA went through when mandatory Parent Committees were put in place by the Education Ministry. They are finding it difficult and worry about their membership. Prince Edward Island does not have this issue; the government has requested that they take the lead in finding ways of getting more parents involved in the school. They have also been given the money to accomplish it and have been encouraged to bring in community partners.

The QFHSA recommendations to CHSF were discussed the first day of meeting.

- The first motion, to amend Section 1B of the CHSF Standing Rules, was defeated.
- The second motion was presented and received as a friendly reminder. There was a reminder that the table at the time, including the Quebec Delegate, agreed to accept the “variance” at the time.
- The third motion, to change the name was withdrawn until an opinion as to the legal name of the fund was determined.

It was moved and carried that the Membership fee for 2007 – 2008 and 2008- 2009 remain at \$2,150. The board thanked those provinces that contributed amounts above that. CHSF is seeking additional funding sources. The board is seeking project ideas that could be turned into projects for grants.

The lack of a formal report from the Trust Fund was discussed. The Executive and/or the Treasurer were instructed to call a meeting in the absence of the Chair within a reasonable time.

We discussed the “Breakfast for Learning” Program. The Executive was charged to explore a partnership/endorsement and report the details to the Board.

We had a presentation by CAHPERD, seeking a partnership or links to parents.

The CHSF Annual Meeting 2007 is being hosted by Saskatchewan and will be held in Saskatoon. There were no resolutions brought forth or any nominations for Life Members. It was decided that the individual room bookings for the AGM were not going through the CHSF office, but would be made by the delegate or their provinces. The registration fee remains at \$150.00.

The Drug Wise Parent Resource Kit and the MNET Internet Safety workshops were discussed. Both are CHSF initiatives could be doing better. Several Provinces have not yet launched the MNET workshops and are not meeting the quotas of the Drug Wise Parent resource kit. QFHSA has trained several parent leaders to go into their communities to facilitate a workshop and distribute the Drug Wise Parent Resource Kit into the schools, but not enough to really make the impact we had hoped for. We are still in need of several more parent leaders to step forward and help get this well-researched kit into the schools for parents. Substance use among adolescent and youth is still a reality; this kit has the information on prevention, recovery and community initiatives and will assist parents on all levels.

The MNET Internet Safety workshop covers a large area of internet safety. It will explain what the average child is doing on the internet and what they are being exposed to. The QFHSA initial launch was scheduled for the Fall Conference, but had to be cancelled when the facilitator was unable to attend.

The license for the rights to hold these MNET workshops are sponsored by Bell Canada for the period of one year. This sponsorship was obtained by discussions between CHSF Central Vice-President Michelle Armstrong and Cathy Wing from MNET. Presently discussions with Bell Canada are being held to extend the sponsorship for another year with the updated presentation.

Marilyn Ashby has contacted CHSF pertaining to the two Health Awards she sponsors every year. She feels that the naming the two awards under the Health label are not working as well as it could. Marilyn does not feel that we recognize their full potential. Many areas are being left out, health has a very wide spectrum and most of it goes unnoticed. She requested we take a look at it and discuss what we feel it should be called.

The idea of "rebranding" home and school to avoid the confusion with "home schoolers" was discussed and it was decided that we need to think about rebranding the name to better identify who we are.



### **Central Vice President's Report**

Report to the Annual General Meeting – April 28, 2007

Submitted by Michelle Armstrong, Central Vice-President for Quebec & Ontario

Many opportunities for provincial involvement have been arising at the national home and school level. With the Drug Wise Parents project getting ready to wind down in the fall of 2007 and the possibility of the Parenting the Net Generation project being extended another year, volunteers across Canada have been hosting some very informative workshops for parents.

The CHSF spring board meeting and Annual Meeting will be held in Saskatoon, Saskatchewan, in early June 2007. At which point, there will be openings on the Executive Team that will be open for nomination: President, Central and Eastern Vice Presidents and Secretary/Treasurer. With the possibility of an almost full slate of new Executive members, CHSF will continue to pursue new projects to bring to its member provinces. To prepare for the annual meeting, you are encouraged to discuss motions on which your provincial representative will be voting for your provincial organization.

In light of the new regulations from the Canadian Registered Charities Act, CHSF is in the process of reviewing the “Carolyn Drysdale Trust Fund” and will be assessing the impact these new regulations will have on CHSF and its future.

As I have relocated to New Brunswick, I will no longer sit as the Central Vice President and look forward to introducing a new Director to this position in the spring. I would like to thank both OFHSA and QFHSA for their support over the past 3 years; it has been an honor to have worked with you all. I extend great wishes for your success in the present and future. Should there be anything I can assist you with, please do not hesitate to contact me.

Thank you too all the dedicated parents and volunteers that make the local and provincial organizations the success that they are. During the rough patches that we all go through, we must all remember the underlying reason why we give so freely of ourselves. Remember the smiles on the faces of those who will be the leaders of the future and they will all remember the helping hands that guided them.

Michelle Armstrong  
Acting Central Vice President



## COMMUNICATIONS

### Home & School NEWS

Report to the Annual General Meeting, April 28, 2007

Submitted by the office

Mandate: The Editorial Board oversees content of our newspaper and the website.

Four regular issues of the Home and School NEWS were published last year, of 16 pages each. Circulation has remained steady and the average paid distribution is 5,900; average total distribution of a single issue is 7,600. Local associations are welcome to have additional copies of our newspaper at no extra cost.

The locals are asked to send in their own school news for inclusion in their section of the paper, *Focus on the Locals*. Even if you don't have a writer on your team, a copy of your own newsletter will enable us to let other parents know what exciting things are happening at your school and to "steal" any ideas that appeal to them. Diane Radu is Editor of *Focus on the Locals* and also judges the schools' newsletters for Newsletter Winners, given out at the AGM.

Deadline dates for the NEWS are:

October 15	April 15
January 15	June 15

The NEWS is grateful to our regular contributors: AMCAL Family Services, Shirley Straughton (Health Issues), Don Smith (Safety Issues), Marlyn Brownrigg and Barbara Schnider (Membership), Canadian Home & School Federation's President, Georgina Allen, and Donna Norris, QFHSA President. And, this past year, we've had contributions from Martha Farley, DM Family and School Services, Christine Clarke, Mary Polychronas and Bill Doussett.

### Telephone Committee Report

Report to the Annual General Meeting, April 28, 2007

Submitted by Anne MacWhirter, Director

Committee members: Anne MacWhirter, Co-ordinator; Marlyn Brownrigg; Oliver Cole, Ane Iacono; Barbara Schnider, Sheila Splane. Leah Trineer.

The committee made calls during the year to encourage locals to send in important information early in the school year. Some attempts were successful, while others produced no visible results.

Keeping files up to date was an important concern as well as reminding the locals of the available resources at the head office.

Calls reminded locals of upcoming events and the importance of sending delegates to the Fall Conference and the AGM.

The committee members also let the locals know that they could ask for information from the callers-if they didn't have the answers, they could be put in touch with the office staff who could certainly be of service to them.

Thank you to all those who made many calls, and sent e-mails and then followed up with the local associations who needed more assistance.

## CONSTITUTION AND BY-LAWS

Report to the Annual General Meeting, April 28, 2007

Submitted by Sylvia Adams, Chair [acting]

Mandate To ensure that the Federation Constitution, By-Laws and Standing Rules allow a functioning organization.  
To vet the constitutions of local associations when submitted and to make suggestions for improvements or additions.

[Note: a generic constitution is available from the Federation for new locals requesting membership in the Federation, as is assistance in adapting the by-laws and standing rules to local conditions.]

Members Sylvia Adams, Marion Daigle, Barbara Milne-Smith

### Annual General Meeting 2006

The Constitution Committee recommended the re-integration into the By-Laws, Article II, Membership and Fees, #7 and #8. These two sections were not included in the 1999 revision of the Constitution and By-Laws. The voting delegates approved this recommendation with motions proposed from the floor and passed to amend wording as indicated *in bold italics*.

### ARTICLE II

7. Voluntary dissolution of a local Home & School Association requires the following:
  - a) A decision by an Association to disband can only be taken by a two-thirds vote of members present at a General Meeting, provided that there is a quorum at such a meeting in accordance with the Association's By-Laws, and that a formal notice of such an intent has been forwarded to all members, and that a motion to disband has been included in the announcement of the General Meeting.
  - b) The reasons for a proposal of dissolution shall be forwarded in writing to Federation at least sixty (60) days before any action is taken.
  - c) In the case of a decision to dissolve, all assets shall be sent to Federation to be held in trust until the association is re-constituted.
8. If a school is being closed, the following procedure shall be applicable:
  - a) Where there is a Maintaining Association connected with said school, this association shall be merged with the Maintaining Associations(s) of the school(s) to which the pupils are being transferred.
  - b) If there is no association at the new school(s) the association of the old school shall do its utmost to establish a Home & School Association at the new school(s).
  - c) School closings do not affect the membership status of individual parents.
  - d) The disposal of all *monetary* assets belonging to the local association connected with the school being closed shall be the responsibility of said association. If said association wishes it may place its *monetary* assets in trust with Quebec Federation pending final decision as to its disposal.

### Annual General Meeting 2007

No proposed changes to the Constitution and By-Laws have been submitted.

## EDUCATION COMMITTEE

Report to Annual General Meeting - April 28, 2007

Submitted by Oliver Cole and Margaret Mitchell, Co-Chairmen

<u>Mandate</u>	To be responsible for maintaining and developing education policy for the QFHSA and its members as defined by the mission statement
<u>Members</u>	Oliver Cole, Co-Chair; Margaret Mitchell, Co-Chair, David Harries, Rickhey Margolese, Brian Rock, Marion Daigle, Donna Norris (ex officio) Staff: Donna Sauriol, Carol Ohlin

### Highlights for 2006-2007

1. **October 21, 2006 – Fall Conference Workshop:**

**GOAL = Guidance – Oriented Approach to Learning**

Sponsored by the Education Committee, this workshop featured resources and activities to implement the GOAL program in the school and in outreach to the community. 44 participants attended.

Workshop Leaders: Sandra Salesas, Provincial Co-ordinator, GOAL, MELS and Cheryl Pratt, Provincial Co-ordinator POP, MELS

2. **November 8, 2006 – Education Committee Meeting**

**2.1 Curriculum Reform:**

- Priority was given to review QFHSA resolutions and policy since the implementation of the new curriculum in 1998.

- **The New Curriculum – High School Textbooks in English** – Rickhey Margolese assisted Macdonald High School Home & School Association, Governing Board and Parent Participation Organization in preparing a resolution for 2007 AGM. The Education Committee will support this resolution.

**2.2 Increase Committee Membership:**

-Recommendation to Board of Directors – that each local association be asked to refer a member (not an Executive member) as a liaison between the local association and the QFHSA. This could also benefit other QFHSA committees. This recommendation was referred to a Board membership workshop for discussion.

3. **February 1, 2007 – Review of New Curriculum Resolutions since 1998.**

Sub-committee members – Margaret Mitchell, Rickhey Margolese, Marion Daigle. A decision was made to update Resolution 2001/03 – New Curriculum – Financial Resources.

**RECOMMENDATION** – The Education Committee

**That Resolution 2007/03 – New Curriculum – Financial Resources be supported and voted on at the 2007 AGM.**

## **FINANCE COMMITTEE**

Report to the Annual General Meeting – April 28, 2007

Submitted by Debi Brown, Chair

Due to the home location of the Chair, the Finance Committee held one meeting during 2006. The Chair assumes all responsibility for this inactivity of the Committee, but wishes to relay that work was being done.

Thanks to Marg Funnel for completing the Canadian Heritage Minority Languages grant application and reports during the year. This is an extremely onerous task. We also thank Donna and Carol for all the assistance they offer to Marg. As Marg has indicated her desire to withdraw from this task, we are seeking someone to step up to the plate and take it over. Marg, I am sure, is ever willing to be a mentor to the volunteer.

We received a supplemental project grant from Canadian Heritage to do three community workshops and they were well received. I would like to thank Donna Norris and Donna Sauriol for their efforts and time to put together, execute and tie up loose ends of this project.

Generally speaking, the financial picture of QFHSA is not good. Our attempts to increase the program funding from Canadian Heritage failed, as did our attempts to secure private/corporate sponsorship. Our revenue sources are limited. Any ideas and offers of assistance are greatly appreciated.

Declining enrollment and closed schools have impacted our membership and thus the fees received. Expenses continue to rise faster than our revenues. The current composition of the Board of Directors, with seven Directors travelling from off-island, has increased costs.

As we move forward we must do some hard thinking about our finances. We have requested funding from Canadian Heritage to do a Human Resource Needs Assessment which will look at both the current volunteer and paid human resources of QFHSA and hopefully provide some recommendations as to how we can maintain this organization and make it viable.

In closing, I wish to put forth a request for an individual who would be willing to serve as the Chair of the Finance Committee with intent to becoming the Treasurer when I complete my term in 2008.

	A	B	C	D	G	H
81	<b>QFHSA</b>		<b>2007</b>		<b>2,008</b>	
82	<b>EXPENSE</b>		<b>Approved Budget</b>		<b>Proposed Budget</b>	
83	BOARD OF DIRECTORS					
84	Fees/Honorariums/supplies		1,400		100	
85	Travel/Accommodation/Meals (Outreach)		5,500		7,500	
86	CHSF Meetings expenses		3,000		2,000	
87	Board Development - Travel/Accom/Meals		1,700			
88	Board Development - Consulting fee		1,000			
89	<i>SUBTOTAL Board of Directors</i>			12,600		9,600
90	COMMITTEE EXPENSES					
91	Education Committee		500		200	
92	Finance		500		200	
93	Membership		500		200	
94	Literacy		500		200	
95	Rights Committee		500		200	
96	Miscellaneous		500		200	
97	<i>SUBTOTAL committee</i>			3,000		1,200
98	QCGN Activity (recoverable)					
99	Regional Council (Outreach)			3,100		2,000
100	<b>SUBTOTAL GENERAL OPERATIONS EXP.</b>			<b>282,000</b>		<b>223,675</b>
101						
102	<b>SPECIAL PROJECTS</b>					
103	<b>Advocacy Project</b>					
104	Salary		23,000		42,000	
105	Travel		6,800		10,225	
106	Training/visits		500		15,050	
107	Publicity		500		500	
108	<i>SUBTOTAL Advocacy Project</i>			30,800		67,775
109	<b>SUBTOTAL BUDGETED EXPENSES</b>			<b>312,800</b>		<b>291,450</b>
110						
111	<b>SURPLUS / DEFICIT</b>			0		0
112						
113	<b>Deferred Revenues</b>					
114	Literacy Resource book		375			
115	Sale of Resource Book					
116	Adult & Family Literacy					
117	History/Archives		11,828			
118	Kelley Literacy Grant					

	A	B	C	D	G	H
39	<b>QFHSA</b>		<b>2007</b>		<b>2,008</b>	
40	<b>EXPENSE</b>		<b>Approved Budget</b>		<b>Proposed Budget</b>	
41	<b>GENERAL OPERATIONS</b>					
42	Accounting/Audit		1,800		1,850	
43	Legal Fees		2,500		2,000	
44	<i>SUBTOTAL Professional Fees</i>			4,300		3,850
45	NEWS printing/postage			25,000		26,000
46	CHSF Affiliation Fees			5,000		4,500
47	Donations to Other Organizations			100		200
48	Salaries & related expenses			133,000		92,175
49	<b>OFFICE OPERATIONS</b>					
50	Rent		21,000		22,000	
51	Cleaning, Repairs & Maintenance		400		400	
52	Electricity & Heating		1,000		1,000	
53	Property Insurance/Business Tax		400		1,500	
54	Office Supplies & equipment maint.		8,000		7,000	
55	Postage & Courier		7,500		6,500	
56	Telephone/Fax/Internet/Website		6,000		5,000	
57	Furniture/Equipment & Installation		1,000		500	
58	Bank Charges & Interest Expense		100		100	
59	<i>SUBTOTAL Office Operations</i>			45,400		44,000
60	Members Insurance			18,000		15,000
61	<b>MEMBERSHIP DEVELOPMENT</b>					
62	Publicity materials		2,500		2,000	
63	Promotional Activities		2,500		1,000	
64	Travel & Accommodation - Outreach		3,000		1,000	
65	<i>SUBTOTAL Membership Development</i>			8,000		4,000
66	<b>FALL CONFERENCE</b>					
67	Fees/Honorariums/supplies		2,000		1,000	
68	Meals		2,000		1,800	
69	Travel & Accommodation (Outreach)		3,500		3,000	
70	<i>SUBTOTAL Fall conference</i>			7,500		5,800
71	<b>AGM</b>					
72	Fees/Honorariums/supplies		3,500		3,000	
73	Meals		6,500		7,150	
74	Travel & Accommodation (Outreach)		6,000		4,000	
75	<i>SUBTOTAL AGM</i>			16,000		14,150
76	<b>EXECUTIVE APPRECIATION DINNER</b>					
77	Fees/Honorariums/supplies					
78	Meals		1,000		1,200	
79	Travel & Accommodation (Outreach)					
80	<i>SUBTOTAL Presidents' dinner</i>			1,000		1,200

	A	B	C	D	G	H
1	<b>QFHSA</b>					
2						
3			<b>2007</b>		<b>2,008</b>	
4			<b>Approved Budget</b>		<b>Proposed Budget</b>	
5	<b>REVENUE</b>					
6						
7	<b>MEMBERSHIPS &amp; GRANT INCOME</b>					
8	Family Membership Revenue		85,000		80,000	
9	Administration Fee Revenue		4,500		4,500	
10	Affiliate Fee				2,500	
11	Individual Membership Revenue		500		200	
12	<b>MEMBERSHIP INCOME Subtotal</b>			90,000		87,200
13	Federal Grants Income		175,000		161,550	
14	Provincial Grants Income		25,000		20,000	
15	Supplemental Funding Grant					
16	Non-government Grant					
17	<b>GRANTS INCOME Subtotal</b>			200,000		181,550
18	Corporate Sponsorship					
19	<b>TOTAL MEMBERSHIPS &amp; GRANTS</b>			290,000		268,750
20						
21	<b>MISC. INCOME &amp; DONATIONS</b>					
22	Sales of Materials		1,500		1,500	
23	Conferences' Revenues		15,000		15,000	
24	Advertising & Subscription Revenue		3,000		1,500	
25	Miscellaneous other Revenues		1,500		1,000	
26	QCGN Activity (recoverable)				1,000	
27	Interest Revenue		1,000		500	
28	<b>MISC. INCOME Subtotal</b>			22,000		20,500
29	Donations received for locals et al					
30	Donations remitted to locals et al					
31	Donations-Processing Fee Revenue		700		1,200	
32	Donations to QFHSA - Other		100		1,000	
33	Donations to Specific Projects (Literacy)					
34	<b>DONATIONS Subtotal</b>			800		2,200
35	<b>TOTAL MISC. &amp; DONATIONS</b>			22,800		22,700
36	Recovery from Reserves					
37						
38	<b>TOTAL REVENUE</b>			<b>312,800</b>		<b>291,450</b>

## **HEALTH ISSUES REPORT**

Report to the Annual General Meeting - April 28, 2007

Submitted by Shirley Straughton, Chairman

Mandate: to identify health risks affecting children and adolescents, to promote preventative health measures and to submit reports to the QFHSA Board of Directors.

### Summary of Activities:

NEWS – Articles were published on the following subjects:

- “Designated” taxi a great idea.
- ThinkFirst about diving!
- Responding to the stress of a disaster
- Have a CPR party!
- Heelys [sneakers for children with a wheel in each shoe!]
- Heart Info for Women

### FALL CONFERENCE 2006

Was pleased to encounter a *LifeLink – First Aid and CPR* – representative among our displays this past year. And it made me conscious, again, of the importance of telling people how important it is to upgrade their CPR skills. And I think the idea of incorporating a fun evening with friends and a session spent upgrading CPR skills is a great idea. And a trained CPR person will come to your house, what a bonus.

### DESIGNATED TAXI for Young People

Young people don't always think ahead and the idea of there being a designated driver assigned at a party is not likely high on their list of must haves. ThinkFirst suggests you set up a taxi account, or buy cab vouchers, for your teenagers. Then, if they are placed in a difficult situation, they have an easy way out.

### HEART DISEASE

This is now the leading cause of death for Canadian women. More women die of heart disease, or a stroke, than all forms of cancer. Specific factors impinging on women are given. Estrogen helps protect you between 12-50. 45% of women between 18-74 have increased LDL cholesterol; 80% of women 65-74 have high LDL cholesterol.

### DISASTER

I wrote about responding to the stress of disaster in the September issue and Don Smith, who writes on Safety Issues, followed up with a December and March article on making your *school* disaster ready – prevention and preparedness.



## LITERACY

Report to the Annual General Meeting - April 28, 2007

Submitted by Marion Daigle, Literacy Director

Mandate To promote awareness of the requirements for literacy in a knowledge-based society.  
To mobilize school and community volunteer resources to advocate and deliver literacy programs for prevention and remediation.

A Children's Literacy Resource Guide is available to help deliver programs.

### Committee Members

Marion Daigle, Dorothy Nixon, Myrna Guy, Anne MacWhirter, Harold Spanier, Leah Trineer.

### Activities – 2006-07

1. March 22, 2006 – A Live Reading Rockets Teleconference: From Babbling to Books: Building Pre-Reading Skills- held at Télé-Quebec (English services) – represented by Leah Trineer and Marion Daigle, along with approximately 20 teachers and consultants  
Note: This department of Télé-Quebec closed, June, 2006. Kevin O'Donnell of that department sent QFHSA a generous supply of children's books, since distributed where needed.
2. April, 2006 – QFHSA Mini Conferences – New Carlisle (Gaspé), Aver's Cliff (Eastern Townships), Ormstown (Chateauguay Valley) – offered through a grant from the Department of Canadian Heritage.  
Anne MacWhirter, Leah Trineer, Dorothy Nixon and Marion Daigle made presentations on literacy topics.
3. April 7-9, 2006 – Saskatchewan Association of School Councils (SASC) 68<sup>th</sup> Annual Parent Conference held in Saskatoon.  
Keynote Speaker –Marion Daigle – a focus on the QFHSA *Children's Literacy Resource Guide*. Followed up with workshop *Ready, Set Go*.  
Parents: Gatekeepers of their Children's Education – given by Pat Waters, QFHSA Parenting Program chairman.
4. May 25-27, 2006 – QFHSA/CABA Conference, Montreal  
Leah Trineer represented QFHSA
5. June 13, 2006 – CanWest Global Raise-a-Reader Campaign Grant  
A generous donation of \$4500 has provided boxes of books thus far for the following groups and/or schools: Family Ties Council (New Carlisle), Hopetown Library (Gaspé), Métis Beach school (Gaspé), Baie Comeau High School – K-11, P.A.C.E. – Témiscaming, P.A.C.E. St Augustin (Lower North Shore), Literacy in Action (Lennoxville), Cookshire Elementary, Entry Island school (Magdalene Islands), Shigawake/Port Daniel and New Carlisle High (pre-K to Sec. 11).

6. June 27 – Mohawk Reserve School – Kahnawake  
Presentations about QFHSA and literacy given by Marion Daigle and Harold Spanier.
7. September – Giant Book Sale for Literacy  
Centre for Literacy of Quebec presented QFHSA with a gift certificate of \$400 for purchase of books. A second certificate for \$100 received in January, 2007.
8. October 21 – Fall Conference – Workshop – Making the Difference – The Children’s Literacy Resource Guide – given by Leah Trineer, Harold Spanier and Marion Daigle.
9. November 10 – Get Involved in Literacy – a Panel Presentation organized by students in the Information and Library Technologies Dept of John Abbott College. Marion Daigle served on panel. Honorarium of \$100 to QFHSA went to Beverley Graham, an EMSB school librarian.
10. December, 2006 – Donation of \$500 for mailing costs received from the office of Geoffrey Kelly, MNA Jacques-Cartier riding. He continues to give strong support to the Literacy project, especially in mailing boxes to off island locations.
11. January, 2007 – Family Literacy month.  
  - √ Born to Read Projects sponsored by Roslyn and Edgewater Home and School Associations are now an annual event! Bags for 16 infants (Roslyn) and 24 (Edgewater) were welcomed by parents  
    - Leah Trineer coordinates for Roslyn and Marion Daigle and Myrna Guy at Edgewater.
  - √ Family Ties Council – New Carlisle – a Family Literacy Day with a pirate theme. Anne MacWhirter is always a popular reader for children.
12. Other
  - The following additions to be Children’s Literacy Resource Guide were added in 2006
    - √ The New Literacies / Teens and Text Messaging
    - √ Choosing Aboriginal Literature/What I Have Learned About Aboriginal People
    - √ Teens and Sexuality/Sex Education Resources
    - √ The Importance of Social Skills/Partnering With Your Child Care Provider
  - Children’s Literacy Resource Guide  
A CD, which includes the above sheets, was completed in November, 2006. The cost for either a print copy or a CD is \$20, which includes shipping and handling.

Upcoming:

√ March 28 – Westmount Rotary Club – Marion Daigle will be keynote speaker at their regular luncheon meeting.

June 27-29 – Summer Institute at the Centre for Literacy of Quebec – Libraries and Literacy – Making it Work

**MAJOR SCHOOL CHANGE** (*ad hoc* committee)  
Report to the Annual General Meeting – April 28, 2007  
Submitted by Marion Daigle, Resource

Mandate Lester B. Pearson School Board Major School Change:  
To help facilitate the means for each QFHSA local association to provide for a smooth transition of its membership, and its physical and financial assets before the start of the school year 2006-2007.

Members Marlyn Brownrigg, Marion Daigle, Barbara Schnider

Highlights

1. AGM 2006 – Business Arising  
At this meeting a motion was passed to research the subject of dispersal of equipment belonging to a Home and School connected to a school closing.  
Follow-up:
  - On May 11, 2006, a letter was addressed to M. Gilles Pomerleau, Direction Générale de financement et de l'équipement, MELS, requesting information on this subject.
  - On June 16, M. Pomerleau responded. He indicated that the contents of a school are the responsibility of the school board which manages them.
  - Please see sections 266-273 of the Education Act (EA) regarding the ownership of schools and their contents. In the event of a major fire, robbery, vandalism, for example, the *regime d'indemnisation* compensates school boards for the loss of property. This plan came into effect in 1980 and is administered by the government.
  - See details in section 474 of the Education Act and Measure 50550 of the school board budgetary rules, published yearly.  
Also see [http://www.mels.gouv.qc.ca/legislat/Lois\\_a.htm](http://www.mels.gouv.qc.ca/legislat/Lois_a.htm)

2. School Closures and Mergers  
The demographic decline of the English speaking population continues to affect the school populations in school boards across Quebec. English school boards across Quebec experienced a decline of 2000 students in 2006-07.

English Montreal School Board

- 2006 - St-Ignatius of Loyola and St Patrick's Elementary School; Wagar High School
- 2007 - Federick Banting and McLearn Elementary schools
- Carlyle and St. Gabriel's Elementary schools were spared.
- St. Gabriel's (120 students) formed a Home and School Association in 2006.

New Frontiers School Board

- 2007 - St Joseph's Elementary will transfer to Huntingdon Academy  
The building will become the Greater Huntingdon Community Learning Centre

- Franklin and Howick Elementary Schools have been given a 3-year reprieve but have to increase their enrollments by July 2009.

Lester B. Pearson School Board

- 2006 - 23 elementary schools affected by closures / mergers / rezoning.  
Some buildings were closed and others opened as a merged school under a new name. Jubilee, Springdale, Clearpoint, Sherwood Forest, Dorval, Orchard and St. Lawrence where all have established new Home and School Associations.  
Cedar Park, Northview, Seigniory, Valois Park, Allancroft, Windermere, Cecil Newman, Sunnydale and Laurier Macdonald were, in many cases, historic Home and School Associations.
- 2007 - Allion will close – Has an active Home and School Association.  
- Seigniory – the building will be converted to an International School building.

Western Quebec School Board

- 2006 - John Paul II High School closed. Elementary sector remains open.

Note: See attached sheet on Quebec English School Boards Association (QESBA)  
2006-2007 Student Enrollment Data

ASSOCIATION DES COMMISSIONS SCOLAIRES ANGLOPHONES DU QUEBEC  
 QUEBEC ENGLISH SCHOOL BOARDS ASSOCIATION

2006-2007 STUDENT ENROLLMENT

<u>School Board</u>	<u>Kindergarten</u>	<u>Elementary</u>	<u>Secondary</u>	<u>Adult Education</u>	<u>Other</u>	<u>Total Enrollment</u>
Central Quebec	434	2,622	1,905	94		5,055.00
Eastern Shores	97	618	653	100	53	1,521.00
Eastern Townships	421	2,978	2,704	487	41	6,631.00
English Montreal	1,711	11,935	10,978	5,318		29,942.00
Lester B. Pearson	1,737	12,897	11,842	2,278		28,754.00
Littoral	49	367	283	45		744.00
New Frontiers	259	1,940	2,091	653.9		4,943.90
Riverside	713	5,475	4,530	219		10,937.00
Sir Wilfrid Laurier	1,050	7,026	6,545	423.49		15,044.49
Western Quebec	464	3,421	3,673	301	77	7,936.00
<b>TOTAL:</b>	<b>6,935.00</b>	<b>49,279.00</b>	<b>45,204.00</b>	<b>9,919.39</b>	<b>77.00</b>	<b>111,508.39</b>



## **MEDIA RELATIONS & CANADIAN ASSOCIATION OF COMMUNICATORS IN EDUCATION (C.A.C.E.) REPORT**

Report to the Annual General Meeting – April 28, 2007

Submitted by Beverlee Bishundayal, QFHSA Secretary

Mandate As media relations, responsible for coordinating the promotion of QFHSA events to the general public through various media outlets and writing articles for the *Home and School NEWS*. As a member of C.A.C.E., responsible for attending meetings and conferences on behalf of QFHSA and networking with other media professionals.

### Summary of Activities

#### A. Launch of new Online Newsletter – October 2006

- The QFHSA Download is a new seasonal online newsletter containing parenting tips and information available at: [www.qfhsa.org](http://www.qfhsa.org). Local associations have been encouraged to give out the newsletter. Beverlee Bishundayal is the editor of this newsletter. Thank you to Anne MacWhirter, Elena Purser, Marion Daigle, and Dorothy Nixon for your contributions this year.

#### B. QFHSA Publicity

- “Getting to the Heart of It: Dealing With Bullying in the Classroom, Schools, and Cyberspace” (collaboration with McGill University’s Centre for Educational Leadership) – March 27, 2006  
Media releases were sent out to Montreal-area print, radio, and television outlets in March publicizing this conference. An article was featured in *The Gazette* profiling one of the panellists, David Knight who was bullied as a student.
- AGM 2006  
Media releases were sent out in mid-April regarding the winners of the Buzzell Award, Gordon Paterson Award, Lewis Peace Prize, and the Pat Lewis Humanitarian Award. The media releases were sent out to Montreal-area print, radio, and television outlets, as well as 28 community newspapers. An article was featured in *The Gazette* profiling Phil Daigle and Owen Funnell – winners of the Buzzell Award. The CBC also did a report about the students at Thorndale School who won the Pat Lewis Humanitarian Award for the Montreal evening news.
- Executive Workshop – August 25, 2006  
A workshop was given on media and publicity by Beverlee Bishundayal. Themes discussed in the workshop included: contributing to the *Home and School NEWS*, school newsletters, press releases, and dealing with the media. The newsletter/publicity kit was also updated and distributed to the schools represented that evening.

- Fall Conference  
Media releases were sent out in mid-October to Montreal-area print, radio, and television outlets, as well as 28 community newspapers across Quebec highlighting the Keynote Speaker, the launch of the Community Learning Centres project, and selection of workshops.
- National Addiction Awareness Week – November 19-25, 2006  
Media releases were sent out to Montreal-area print, radio, and television outlets, as well as 28 community newspapers across Quebec highlighting CHSF's Substance Abuse Program. [Now known as the Drug Wise Parent Project]

#### C. C.A.C.E. Meetings

- Meeting with CBC Radio and CBC Television – March 24, 2006  
The CACE group discussed CBC's objectives for focusing on educational issues. The panel from CBC included staff members from the radio and television departments who expressed that education is a priority for their broadcasts. The panel discussed some situations that arise when covering educational issues such as: getting permission to air footage of children on television, having access to the schools/students, and how to train people as designated spokespersons for your educational institution or group.

#### D. Other Activities

- Editorial Board on Education With CBC – April 4, 2006  
A round-table discussion took place between CBC staff members from the radio and television departments and other groups/institutions in the education sector that were invited by the CBC. Beverlee Bishundayal and Wanda Leah Trineer represented QFHSA. Other panellists included teachers from elementary schools, principals, school board representatives, and CEGEP administrators. The focus in 2006 for CBC's "Montreal Matters" project was "SCHOOL". To quote from the CBC's website (<http://www.cbc.ca/montrealmatters>), Montreal Matters is a "comprehensive, revealing and thought-provoking exploration of an issue that matters to Montrealers. [...] This is an annual event that allows us to put our finger on the pulse of the community". Some of the issues discussed were: the relevance of literacy and phonetics skills throughout life (QFHSA's *Children's Literacy Resource Guide* was discussed and a copy was given to the CBC), vocational training, the disappearance of the "neighbourhood school", technology in the classroom, and the roles of teachers/principals.



## **MEMBERSHIP REPORT**

Report to the Annual General Meeting - April 28, 2007

Submitted by Marlyn Brownrigg , and Barbara Schnider, Co Chairmen Membership Committee

Mandate To promote, encourage, and assist Home & School associations and activities throughout the province of Quebec. To work with local membership chairpersons in sharing ideas and concerns. To prepare membership kits and other materials to help promote membership locally and provincially.

### Executive Workshops

Executive workshops were held in August. Membership chairs were invited to meet each other and exchange ideas. Chair persons received their membership kits at the workshop or by mail.

### Projects:

As membership is a major priority of the QFHSA, the membership committee will:

- Contact membership chairs, beginning with the chairs of LBPSB merged schools.
- Evaluate membership kits.
- Prepare a group membership plan.

### Results of 2006/2007 membership campaign:

Family Memberships (through local associations)	4389 (as of March 1 <sup>st</sup> )
Individual Family memberships (directly with QFHSA)	36
Local Home & School Associations	70

### Merged schools

Due to Major School Change at the Lester B. Pearson School Board, the following Home and School Local Associations terminated:

Allancroft	LaSalle	Sunnydale
Cecil Newman	Laurier Macdonald	Valois Park
Cedar Park	Northview	Windermere
Courtland Park	Seigniory	

As a result of the mergers, the following new associations were formed:

Clearpoint	Orchard	St. Lawrence Academy
Dorval	Sherwood Forest	
Jubilee	Springdale	

These applications to become new H&S associations were accepted by the Board of Directors:

St. Gabriel Elementary and North Hatley Elementary also formed H&S associations since the last AGM, April 29, 2006.

### Recommendations to the Annual General Meeting

**Motion:** Membership Fee To remain at \$16.00 for 2007/2008.

**Motion:** To ratify a decision of the Board of Directors meeting of February 17 / 2007 to terminate the affiliation of the following H&S Associations for failure to submit memberships: Hadley Jr. High & Shawinigan.

Note: Warning letters were sent in February to those associations with low membership and those who had not submitted (membership lists and fees) to QFHSA office.

**MEMBERSHIP DEVELOPMENT** [Grants/outreach/promotional materials]  
Report to the Annual General Meeting - April 28, 2007  
Submitted by Margaret Funnell

Mandate: To prepare the application for the Department of Canadian Heritage [DCH] Program funding; to participate at meetings of-and-communicate-with the Quebec Community Groups Network [QCGN]; to prepare programs and outreach for off-island communities; to apply for other projects that may from time to time be funded by DCH; to produce new or revised promotional materials linked to membership development. In addition a member sits on the Finance Committee.

QFHSA is a member of the QCGN whose five-year agreement with the Federal Government for the disbursement of the Official Languages Communities Support Program funds was renewed two years ago in April. QCGN members sign a contract with the Department of Canadian Heritage for the Program grant and for any Project grants. The Quebec Federation of Home and School Associations [QFHSA] President plus one other delegate represent QFHSA at the QCGN meetings across the province.

In April 2006, QFHSA again received DCH Program funding. The results-based management requirement means detailed reports are linked to the instalment payments given out during the year. QFHSA has applied for Program funding for 2007/2008, hoping for the means to provide increased staffing support.

The DCH Program funding, plus membership revenue, and a Ministry of Education, Leisure and Sport [MELS] grant are QFHSA's main sources of revenue. The Program funding allows QFHSA, amongst other outreach activities, to:

- bring parent members from off-island Home and School Associations in more remote areas to its workshops, Fall Conference and Annual General Meeting [AGM], to important Regional Council meetings at the time of the Fall Conference and AGM and to subsidize Regional Council meetings off-island.
- subsidize cost of parenting workshops and visits by QFHSA representatives, when requested, to local and potential Associations to describe our services and to offer support.
- publish four issues per year of the *Quebec Home & School NEWS*, provide important materials both for the Fall Conference and AGM, and to print and distribute important membership and promotional material including, this year, pamphlets on a revised *It's About Us*, *Raise with Praise* and *Why a Home and School is Important*.
- network with educational and community partners where we interact with parent representatives and volunteers, educational, social and health professionals, and other community personnel. This year networking included, amongst many activities, the Canadian Home and School Federation [CHSF] Annual Meeting in Fredericton, New Brunswick, and a mid-term meeting in Ottawa; Born to Read project and many other literacy activities; and the Network Lunches on Montreal's West Island where the community partners meet for talks on topics of importance to the well-being of youth.

## **NOMINATIONS COMMITTEE**

Report to the Annual General Meeting - April 28, 2007

Submitted by Barbara Smith, Chair

Mandate To receive nominations for, and to recruit qualified people to, the Board of Directors. The term of office for a Director is two years and every year one-half of the Board of Directors positions come up for election. The Board consists of 20 elected Directors, plus the Past President.

The first call for nominations was mailed to the local associations on December 8, 2006 with a deadline set for Friday, February 9, 2007. A second call for nominations was sent February 23. Nominees must be paid-up members in good standing. [QFHSA By-Laws Article VI, 4]. Nominations should be signed by at least two, and preferably three, persons from the Local Association and/or the QFHSA Board of Directors.

### Deadline

The deadline for receiving nominations to be voted on at the AGM is March 26, 2007. Nominations received after that date would be considered by the Board of Directors for appointment. (QFHSA Standing Rules Article VII, 3.)

### Officers of the Federation

According to our By-Laws [Article II, 2 (a)] "*The officers of the Federation shall be elected annually at the Annual General Meeting from among the Directors of the Federation.*" These positions can be nominated from the list of present Directors as well as from the list of newly-nominated Directors.

Nominees As of March 1<sup>st</sup>, the committee has received the following nominations:

#### Nominees for a Two-year term 2007/2009

Beverlee Bishundayal	Anne MacWhirter	Mary Polychronas
Diana Donnelly	Carol Meindl	Brian Rock

#### Current Directors completing the term 2006-2008

Debi Brown	Ane Iacono	Sheila Splane
Marlyn Brownrigg	Barbara Schnider	Leah Trineer
Oliver Cole	Barbara Smith	

There are, therefore, four vacant positions as Director for a two-year term and two vacant positions as Director for a one-year term.

### Committees

Committee chairs can be held by a Director **or a Resource person**. Volunteers are always welcome to participate on any Committee that interests them. Our most active Committees, at the present time, are: Education, Literacy, Membership, Home and School NEWS and Rights. Seasonal Committees are Constitution and Resolutions (as these are issues that arise at the Annual General Meeting).

Other Committees are: Health, Regional Councils and Safety. Please contact the office for information if you are interested in working on any of these issues.

**PALS (PARENTS ASSIST LEARNING AND SCHOOLING)**

Report to the Annual General Meeting - April 28, 2007

Submitted by: Pat Waters, Coordinator/Resource

Mandate: PALS is a parenting workshop program that is offered to our member schools throughout the year. The first one is free, others cost a minimal amount. New workshops are also offered as they are developed and advertising is done through the QFHSA office.

Highlights:

Workshops and trainings that took place during the 2006-2007 school year are:

DATE	NAME OF SCHOOL/GROUP	LOCATION	WORKSHOP TOPIC
Oct. 21, 06	Quebec Federation of Home and School Associations, Inc. Fall Conference	Montreal	Conflict and Power Struggles at Home
Nov. 29, 06	Nesbitt Elementary	Montreal	Victims, Bullies and Violence: What can parents do about it?
Feb. 11, 07	The Aga Khan Education Board	Montreal	An Approach to Positive Discipline

## QUEBEC COMMUNITY GROUPS NETWORK (QCGN)

Report to the Annual General Meeting – April 28, 2007

Based on the Report to the Board of Directors, December 2006, by Norma Stirling, Delegate

**Mandate:** QFHSA is one of twenty-four English-language community organizations across Quebec belonging to QCGN. QFHSA is represented by its President and another delegate appointed by the Board of Directors. QCGN usually meets four times a year.

- Update on Strategic and Operational Plan - Currently, QCGN ([www.qcgn.ca](http://www.qcgn.ca)) is undergoing major changes. When QCGN was founded in 1995 its raison d'être was to manage the funding agreements between the minority language groups in Quebec and the Dept. of Canadian Heritage. This is no longer the case. To help us better understand where QCGN is headed and why, the following is an excerpt from the draft Membership and Governance Policy paper which was accepted at the QCGN Meeting of Nov. 10-11, 2006.

“The QCGN was originally created to simply negotiate funding agreements with the Department of Canadian Heritage. For many years the QCGN has worked assiduously to intervene more effectively at the national and provincial levels to ensure that the Government of Canada designs and implements policies and programs that are in keeping with the letter and the spirit of the Official Languages Act. In the recent Collaboration Accord, signed by the Department of Canadian Heritage and the QCGN, the QCGN is identified as the principal interlocutor between the department and the ESCQ.\*

Consequently, the government expects the QCGN to be a key player in representing the interests of the ESCQ in developing policies and programs that respond to their needs.”

\*[ESCQ – English Speaking Communities of Quebec]

As is outlined in its three-year strategic plan adopted in May 2005, it is moving from a board of 24 members to a different structure, yet to be determined, that will truly represent and support the whole of the English Speaking Community of Quebec.

The following items are some of the other major initiatives under consideration:

- Membership and Governance Committee - The structure that the QCGN will adopt is under study by a Membership and Governance Committee.
- HSSNPI – “The goal of the Health and Social Services Networking and Partnership Initiative (HSSNPI) is to build the networking and partnership capacities of English-speaking minority communities in Québec so as to improve access to health and social services in English.” ([www.qcgn.ca](http://www.qcgn.ca) - HSSNPI Program).  
The CHSSN (Community Health & Social Services Network) database is now available from their website. ([www.chssn.org](http://www.chssn.org))
- Greater Montreal Community Development Initiative  
This is an endeavor by QCGN to provide a voice to the English Community on the island of Montreal in the absence of Alliance Quebec.

- Grants & Contributions Task Force – In Feb.2006 the federal government introduced Bill C-2, The Federal Accountability Act, and in June 2006 the Treasury Board announced a Blue Ribbon Panel on Grants and Contributions This unit is working on ways to advise the government on improvements to the application and reporting requirements in order to help members achieve the best balance between accountability and efficiency. One of the ideas being explored is multi-year funding.
- Meeting with Officials of Canadian Heritage - Beverley Caplan assured the Board that there is a new government commitment to linguistic duality and consequently to the ESCQ.
  - a) Josee Vernier is the *Minister of International Cooperation and La Francophonie and Official Languages*. This is a new cabinet post.
  - b) The Canada-Quebec Agreement for Education has been signed with MELS. By this agreement, the government of Canada will match MEL's funds over the four years from 2005 to 2009. This gives Quebec a maximum of \$56,497,500 per year for 4 years up to a total of \$ 225,990,000 to be spent on teaching of English as a second language and on the minority English education.
- Community Learning Centers- A presentation was made on behalf of MELS by Peter Riordon formerly with the QESBA. The information was the same as that presented at our Fall Conference by Noel Burke.
- By bringing together the diverse members of Quebec's English-speaking community, **the Community Table** provides a strong mechanism for voicing our opinions, sharing our experiences and influencing policy. With a clearer understanding of our needs, the Government Table – represented by Human Resources Development Canada and other government partners – can better coordinate the policies and programs designed to support the English-speaking minority."
- School Closures; Resources for Quality Education; Immigration - The QFHSA Resolution 2006/1 on Wider Access to English Education was received and the QCGN is considering their approach to these issues, to be discussed at the next meeting. It was noted that in Quebec, 10.000 maternal English students were attending French Language schools. (According to MELS figures, this could be closer to 17-18 thousand.) Better programs are drawing English students into the French system. The English system does not have the funds to offer these programs. It should be noted that in other provinces the francophone leaders are able to mobilize all levels of those communities, but they have a finely tuned organization to do so. QCGN is working towards that goal.

## RESOLUTIONS\POLICY COMMITTEE

Report to the Annual General Meeting - April 28, 2007

Submitted by the office

### Annual General Meeting 2006

- **Statement of Policy**

To be added from the resolutions passed at the 2005 AGM.

EDUCATION #38

*That teachers are aware of special needs students and their weighting, to ensure classes are not oversized [2005/03] and that more funding be made available, in a separate envelope (mesure spéciale), for additional trained personnel. [2005/05]*

- EDUCATION #39

Parental choice for alternative programs for special needs students. [1999/16] [updated 2005/04]

- EDUCATION #40

Adequate and sufficient funding for transportation for special needs students. [1999/16] [updated 2005/04]

- EDUCATION #47

Increased funding by government and school boards to provide sufficient one-on-one remediation for learning disabled children and to make more funding available in a special envelope (mesure spéciale) for additional trained personnel. [2005/05]

- EDUCATION – SYSTEM #23

That there be a permanent linguistic voters list for School Board elections. [2005/05]

- TEACHERS #9

That student teachers receive appropriate training and classroom teachers be provided with quality professional development to recognize the signs of learning disabilities so they can recommend early intervention. Classroom teachers must be provided with professional development to teach and accommodate these students in *regular or alternative programs*. [2005/05]

- WELFARE #20

Urge the federal government to eliminate conditional sentences for those convicted of impaired driving, causing bodily harm, or death. [2005/01]

- **Resolutions 2006**

Three resolutions had been previously circulated to the Local Associations. These were accepted for a caucusing session of the group as a whole. With some minor changes to the wording, all resolutions were carried.

**Resolution 2006/1 Wider Access to English Education**

**Resolution 2006/2 Technical/Vocational Education for Youth**

**Resolution 2006/3 Children's Literacy Resource Guide**

- **Disposition of Resolutions 2006**

Following the adoption of the resolutions at the Annual General Meeting, French translations were done and bilingual versions, with covering letters, were mailed to the appropriate destinations in the Fall.

Wider Access to English Schools garnered the most replies.

Prime Minister's office; Department of Canadian Heritage; Quebec Minister of Education, Leisure and Sports (MELS); Quebec Minister of Culture, and the following premiers: Manitoba, Nova Scotia, Saskatchewan, Quebec, PEI, Newfoundland & Labrador (who had cc'd a couple of his Ministers). Martin Murphy, Chairman of Quebec Communities Group Network (QCGN), dispersed it to all their members. The Association of Administrators of English Schools of Quebec said they had discussed the issue and agreed that it was a vital issue for their Association as well.

### **Annual General Meeting 2007 – Proposed Resolutions**

- Resolution 2007/01 QFHSA Mission Statement
- Resolution 2007/02 New Curriculum – High School Textbooks in English
- Resolution 2007/03 New Curriculum – Financial Resources  
[update of Resolution 2001/03]
- Resolution 2007/04 Retention of English Schools  
[update of Resolution 2003/04]
- Resolution 2007/05 Gun Control  
[update of Resolution 1995/02]
- Resolution 2007/06 Permanent Linguistic Voters List for School Board Elections  
[update of Resolution 2005/02]



## **RIGHTS COMMITTEE**

Report to the Annual General Meeting - April 28, 2007

Submitted by Brian Rock, Chair

Mandate QFHSA is concerned with the well-being of children and the cultural health of our community as a proper environment in which to raise them. Rights are not simply an abstraction. They define our obligations to and opportunities for our children. We, Home and Schoolers, have a history of pleading and defending the rights of all children and their parents. Parents should have the choice of the Official Language used in the education of their children.

### Members

Oliver Cole, Marion Daigle, Barbara Milne-Smith (secretary), Margaret Mitchell, Donna Norris (ex-officio) Dr. Winifred Potter, Brian Rock (chair), Betty Shannon, Nick Zaferis

### Activities

- Presentation A presentation on "Wider Access to English Education" was given by the chair to the Eastern Townships Parents' Conference at Ayer's Cliff School on April 8th, 2006. Interesting questions and discussion followed.
- AGM 2006 Resolution 2006/1 "Wider Access to English Education" was passed after meaningful debate by the majority at the AGM on April 29th, 2006.
- Fall Conference 2006 A Workshop on "Wider Access to English Education" was presented on October 21, 2006 by Marlyn Brownrigg, Marion Daigle and Brian Rock. The workshop was well-attended, with thought-provoking questions and discussion.
- Meetings Regular meetings were held on June 16th, 2006 and October 30th, 2006 Members of the Rights Committee participated at meetings of the Education Committee dealing with topics of common concern.
- Special Meeting A special meeting on "Wider Access to English Education" was held on February 17th, 2007 with members of the Board of Directors, the Education Committee, and Resource People.
- **AGM 2007 Resolution 2007/04 Retention of English Schools will be presented.**

### Other Topics under consideration:

- ① Major School Change ② Minority Language Education Grants  
③ Three Year Plans of Allocations and Immovables ④ Deeds of Establishment

Special Thanks Marion Daigle has once again provided service well beyond the call of duty. The Rights Committee could not function without the devotion of this "walking encyclopedia" of the history of QFHSA rights. Thank you so very much, Marion!

## **SAFETY/TRANSPORTATION**

Report to the Annual General Meeting - April 28, 2007

Submitted by Donald W. Smith, Chair

Mandate: Attendance at Executive and Board of Directors meetings; regular contribution of "Safety Scene" in the Quebec *Home and School NEWS*; report to Executive and Board of Directors meetings on current safety issues and preliminary study of possible emergency response project for schools.

### Activities:

- Continued monitoring of safety and transportation events as well as safety programmes was maintained.
- Regular contributions were made to the Safety Scene page of *Quebec Home and School NEWS* throughout the year.
- Attendance at two meetings plus a special meeting of the Board of Directors.
- Preparation of a renewed gun control resolution to be presented at the 2007 Annual General Meeting.
- Participation with Board of Directors and other committees with regard to QFHSA's future direction.

*2007/2008 should see, with the Board of Directors, a review of the mandate and the steps needed to be taken to ascertain that its mandate be fulfilled in the coming year. (With the proposed think tanks and look at the QFHSA's direction for the coming years, this statement should sound less like a New Year's resolution than it has in the past!)*

## AGM 2006

Report to the Annual General Meeting, 2007

Submitted by the office

Mandate: It is the mandate of the AGM General Arrangements Committee and the Events Committee to organize the Annual General Meeting and Conference in accordance with the timeline as defined in the QFHSA By-Laws and to organize the Awards Dinner.

Arrangements: Michelle Armstrong, Coordinator of the Events Committee, Donna Norris, Sylvia Adams, Beverlee Bishundayal, Margaret Funnell, Anne MacWhirter, Marion Daigle, Diane Radu. All members of the Board of Directors participate in planning and organizing the events.

Theme: The 62<sup>nd</sup> anniversary theme was *Spirit of the Volunteer*.

Highlights: For the 3<sup>rd</sup> consecutive year, it was held at the Montreal Airport Hilton, Dorval.

1. Awards Dinner – Friday evening, April 28, 2006
  - a) Attended by 156 people including Directors, guests, award winners, and schools.
  - b) The Master of Ceremonies was Patricia Waters, Past President of CHSF & QFHSA.
  - c) The winners of the four major awards were:
    - The Leslie N. Buzzell Award – Phil Daigle & Owen Funnell. The award was presented by their wives, Marion Daigle and Marg Funnell.
    - The Gordon Paterson Award – presented by Allancroft President Donna Callard to Stan Droulis, an outstanding Physical Education teacher who encourages parent participation.
    - Lewis Peace Prize – presented by Dorset President Fani Nikopoulos to the Dorset Peace Pals Program. It was accepted by teachers Diana Jackson, Arlene Scott and Francine Perkal-Scott and a group of students.
    - The new Pat Lewis Humanitarian Award was given to Thorndale Elementary School, presented by Thorndale President Ada Taddeo and accepted by Principal David Meloche.
2. Annual General Meeting & Conference – Saturday, April 29, 2006
  - a) Registration: 102 people, representing 76 from 33 Home & School Associations; others included Tarek Toni, Advisor, Official Languages Support Programs, Department of Canadian Heritage; Directors, Past Presidents, guests, and staff.
  - b) Four schools attended from outside the Montreal area.
  - c) Membership and Newsletter Awards were presented at the beginning of the meeting.
  - d) The business session passed three resolutions and adopted two amendments to Article II of the By-Laws.
  - e) Election for the Board of Directors was held and Sylvia Adams, Past President of CHSF and QFHSA, conducted the Installation Ceremony.
3. Keynote Speaker – Vikki Stark, MSW, author and family therapist, spoke on *Be a Witness to Your Child's Life*.

**EXECUTIVE WORKSHOPS – August 25, 2006**  
Report to the Annual General Meeting – April 28, 2007  
Submitted by the office

Mandate: To provide information to local association executive committee leaders on how to fulfill the responsibilities of their jobs; to distribute materials pertinent to their executive positions; to offer an opportunity to network and exchange ideas with representatives from other schools; to meet the Board of Directors and office staff; to visit the provincial office and to learn about the resources available to them and their schools.

The workshops for local association executive committee leaders were held Friday, August 25, from 6:30 to 9:30 p.m. at the QFHSA office. The attendance was ten Montreal-area schools, nine from the Board of Directors, and two office staff. The workshops were held in conjunction with a Board of Directors meeting the next day.

Following the welcoming introduction by President Donna Norris the group divided into sections to discuss their different areas of interest and responsibility. There was no request for a Treasurer's Workshop this year.

Presidents' Workshop	<u>Animators</u> Diana Donnelly, President - Lindsay Place High Fani Nikopoulos, Co-President - Dorset Elementary
Membership	Joanie Beaubien Rossy, Mship - Sherwood Forest Barbara Schnider, Membership, -Jubilee Leah Trineer, Membership - Roslyn
Media/Publicity/Newsletters	Beverlee Bishundayal, Director Elena Purser, Director - Lord-Aylmer

Executives' kits were given to those schools which had not previously received them and membership materials were prepared for schools who had ordered them in advance. Sample financial reports, year-end reports and a selection of school newsletters were distributed. Additional parenting/promotional materials were also available.

Evaluation comments were excellent and appreciative. Everyone was keen to begin the new school year. In terms of scheduling, August was the preferred month, although several people commented that a Friday night on a vacation weekend was not the best time. Most people felt that May and June were too busy with end-of-year activities.

Once again, some schools were not able to attend because it was the weekend for the Walk to End Breast Cancer fund-raising event.

Two workshops are also scheduled for the Fall Conference: *Membership Strategies* and *Team Players: Home & School Executives*.

## FALL CONFERENCE 2006

Report to the Annual General Meeting, April 28, 2007

Submitted by the office

The 2006 Fall Conference was held at Macdonald High School on Saturday, October 21. The theme was *Spirit of the Volunteer*. Linda Gibson, Mac High Past-President, and Amanda Tweedie-Smith, Mac President, did a wonderful job in organizing the host school and their volunteers throughout the day. Principal James Aitken welcomed everyone to the conference.

### Program

- Plenary session: Keynote speaker was Noel Burke, Assistant Deputy Minister, English Education (MELS): *Community Learning Centers: The Future for English Schooling in Quebec*.
- 1<sup>st</sup> Set of Workshops: 10:30 – 11:45
  1. *Wider Access to English Education* - with Brian Rock, Principal, Baie Comeau High School & Chairman of QFHSA Rights Committee; Marlyn Brownrigg, Director and QFHSA Major School Change Committee; Marion Daigle, QFHSA Past President.
  2. *Who's Really in Charge?* – Pat Waters, QFHSA Parenting Workshops Coordinator
  3. *Teen Troubles: When to Worry and What to do* – Terri Neate, Teacher & Applied Behaviour Analyst, and Dr Robert Leclerc, Psychologist & School Consultant.
  4. *Membership Strategies* – Joanie Beaubien Rossy, Membership, Sherwood Forest, and Barbara Schneider, Director, Membership Chair, Jubilee School.
- 2<sup>nd</sup> Set of Workshops 12:45 – 2:00
  5. *Parenting with Love and Limits* – Deb Kellman and Mona Segal, DM Family and School Services
  6. *Team Players: Home & School Executives* – Casey Stilwell & Cynthia Fitzmaurice, Co-Presidents, Edgewater; Debi Brown, QFHSA Treasurer
  7. *Brain Training* – Cynthia Corbett, Special Education teacher
  8. *Community Learning Centers (CLC)* – Linton Garner, Community Development Agent, LEARN
- 3<sup>rd</sup> Set of Workshops 2:15 – 3:30
  9. *Making a Difference – Children's Literacy Resource Guide* – Leah Trineer, Director & Born to Read Coordinator, Roslyn School; Harold Spanier, Director, QFHSA Science & Media resource; Marion Daigle, QFHSA Literacy Director.
  10. *Student Substance Use* – Elena Purser, QFHSA Director and Training Program Coordinator
  11. *GOAL = Guidance-Oriented Approach to Learning* – Sandra Salesas, Provincial Coordinator, GOAL, MELS; Cheryl Pratt, Provincial Coordinator, Personal Orientation Project (POP), MELS.

### Registration

Total attendance	148
Participating schools	36
Delegates from schools	95
Displayers	19

**EXECUTIVES APPRECIATION DINNER 2007**  
Report to the Annual General Meeting - April 28, 2007

Attendance The 6<sup>th</sup> annual dinner was held at Le Parchemin, a French restaurant in downtown Montreal, on Friday evening, February 16. It was attended by 33 people representing eleven local associations, QFHSA Directors and office staff.

It was suggested that in the future the event be re-named – perhaps something like Spring Fling – to reflect that all Home and School volunteers are welcome to attend, and not only those from the local association executive committees.

Most of the evaluation comments preferred a date later in the spring, perhaps after the March break, as this date coincided with Teacher Appreciation Week activities.

Program The guest speaker was Dr Laurie Betito, a family counsellor and sex therapist, and president at Springdale Home and School Association. She spoke about the challenges of combining a full-time career, family life, participation in other volunteer organizations, and President of an active local association which is also a merged school as a result of the LBPSB Major School Change in 2006.

**TEACHER/STAFF APPRECIATION WEEK (T/SAW), February 12-16, 2007**  
Report to the Annual General Meeting, April 29, 2006  
Submitted by the office

Theme  
Canadian Home & School Federation sponsors this national Teacher/Staff Appreciation Week. The theme for this 19<sup>th</sup> consecutive year was *Touching Minds, Shaping Futures*.

Date  
This year the date coincided with the Quebec week selected by the Minister of Education, Leisure and Sport. However, schools may celebrate the week at any time convenient for their schedule.

Materials  
The Saskatchewan Association of School Councils, which is the provincial Home & School office, prepares the CHSF Idea Files (which include the Participation Report Sheet, Poster and Publicity Ideas, etc.). This year, due to budgetary concerns, new materials were not ordered and the Idea Files were not sent to the provincial organizations. The Printable PDF Idea File and poster could be downloaded from the website: [www.teacherstaffappreciation.com](http://www.teacherstaffappreciation.com)

QFHSA NEWS  
Home and School local associations are encouraged to submit a Participation Report and photos of their T/SAW activities for publication in the NEWS.

**COMMUNITY LEARNING CENTRES – (an English minority language initiative)**  
Report to the Annual General Meeting, April 28, 2007  
Submitted by Marion Daigle, Past President

CLC Provincial Resource Committee (20 members)

QFHSA Representative:     Marion Daigle             June 2006 – February 2007  
                                  Harold Spanier             March 2007 onwards

Fifteen Community Learning Centres (CLC) were initiated by the Minister of Education, Leisure and Sport on December 6, 2006 and are under the supervision of LEARN (Leading English Education and Resource Network). The CLCs are located among the nine English school boards, Littoral School Board and Jewish Day Schools Association.

Project Goal

“To support and monitor the development of a diversified group of Community Learning Centres (CLC) which would become hubs for education and community development in the English-speaking community and serve as models for future practice.”

Budget

A total of \$5.3 million over 3 years:  
\$2.5 million has been allotted through the Quebec/Canada funding for minority language education initiative. These funds must be matched in cash or in kind for the total of \$5.3 million. These funds will cover the 15 projects, video conferencing systems, CLC staffing (LEARN), Professional Development and conferences.

QFHSA and the Community Learning Centres

- June 29 – attended official launch of the project at Aeroport Hilton, Montreal
- August 28 – Board of Directors Meeting agrees to involvement in the project and a letter to be sent to local associations encouraging participation. This was done.
- August 30 – QFHSA’s Potential for Involvement  
Donna Norris, Brian Rock, Leah Trineer, Carol Ohlin and Marion Daigle brainstormed on the parental involvement support we might offer.
- October 21, 2006 – Fall Conference  
Keynote Speaker - Noel Burke, Assistant Deputy Minister, MELS:  
*Community Learning Centres: The Future of English Schooling in Quebec*  
Workshop – follow up on morning session led by Linton Garner, Community Development Agent.
- December 6 – Launch by MELS at James Lyng High School, Montreal  
Fifteen schools chosen by a Select Committee from applicants among the nine English School Boards, Littoral School Board and Jewish Day Schools.
- February 14, 2007 – Provincial Resource Committee –  
Teleconference meeting of a group of English language community organizations to be involved with CLC network

## **QUEBEC PROVINCIAL TEACHERS ASSOCIATION (QPAT) CONVENTION**

Report to the Annual General Meeting, April 28, 2007

Submitted by Marion Daigle and Anne MacWhirter, Coordinators

### November 23 – 24

The Annual Teachers Convention was held at the Palais des Congrès in Montreal.

QFHSA hosted an information table with the following people participating over the two-day event: Anne MacWhirter, Marion Daigle, Margaret Mitchell, Harold Spanier, Alan MacMillan and Donna Sauriol.

A large basket of donated items for a draw prompted many to fill in coupons. Anne Settembre, a Concordia University student was the lucky winner. Alan MacMillan will provide a list of names from the coupons for possible follow up by the Membership Committee.

### QFHSA Sources of Information

As always teachers are attracted to our many services and information about QFHSA: brochures on self-esteem, parenting workshops, homework, bullying; It's about Us, QFHSA NEWS; The Children's Literacy Resource Guide (CLRG) and new CD \$20 SPECIAL OFFER for this Convention.

In order to attract memberships from teachers and others interested in our work the following offer was made.

With each purchase of the new QFHSA *Children's Literacy Resource Guide* in print form or CD the person receives a one-year QFHSA membership (value \$16.) which includes our newspaper, the QFHSA NEWS – mailed directly to your home.

As a result 8 people took up the offer. A good beginning. Many thanks to Anne MacWhirter and Alan MacMillan for their work on this.

Several teachers in schools where Home and School Associations already have the CLRG were unaware of its existence. They intended to ask for it. More work needs to be done in opening the lines of communication.

### Keynote Speaker: Stephen Lewis, UN Envoy to Africa for AIDS

Anne MacWhirter, Marg Mitchell and Marion Daigle were privileged to have front row seats to hear Mr Lewis' glowing address about the importance of teachers throughout the world. He especially emphasized the need for women and girls to have both an education and gender equality in order to benefit children and their future. Whenever children in impoverished countries worldwide are asked to name a single wish they invariably answer 'I want to go to school'.

**It is extremely important for QFHSA to be present at this annual event. With more and more young teachers entering the profession they need to know about the parental involvement offered by QFHSA.**



## REGIONAL COUNCILS

Report to the Annual General Meeting – April 28-2007

### Mandate

The purpose of Regional Councils as described in the 2003 edition of the *QFHSA Leadership Handbook*:

- The Regional Council is an opportunity to network with other Home and Schools in the same area.
- Regional Councils are a forum for Home & School leaders to share ideas, issues and concerns about their schools and school boards.
- It is a chance to exchange ideas on all kinds of topics that interest the group. Each Regional Council sets its own agenda.
- It opens the doors of communication between parents and their educational partners.

### **Lester B. Pearson School Board – Sector 3**

Meeting Tuesday, January 30, 2007

Cynthia Fitzmaurice and Casey Stilwell, Co-Presidents at Edgewater Home and School in Pincourt, challenged the H&S Executives in their sector to **share their “Best and Worst” Home and School experiences...** and Edgewater H&S promised to do the same.

As summarized by Cynthia and Casey:

“We knew we could learn a great deal from each other but it would take some effort as most things worthwhile do.

The effort on our part was to host. For the others, it was simply for one or two executives to join us for the meeting and then just relax, enjoy a school tour by our principal Mr. Hans Bulow, some refreshments and last but not least to share their H&S stories. The topics on the agenda included: Holiday Fairs: “Noteworthy do’s and don’ts”; Fundraising... “The Best and Worst”; Membership Strategies... “If you only do one thing, do this”; TSAW “How do you show your appreciation?”; Community Events... “Who, what, where, why and when?”; For the Kids... “Educational, Charitable, or Just for Fun?”; Services... “Any daily, weekly, bi-weekly, monthly stuff?”; Sub-Committees... “Do you use them for special projects/everyday events?”. Finally, just to make sure we received as much input as possible, we created a survey to be completed by each H&S in the sector.

We feel the meeting was a great success. It was a chance to meet face-to-face with other locals and share our many and varied experiences. We all benefited in some way from the meeting and we would recommend each region try this type of sharing meeting... it is worth the effort!”

Attendance: Dorset Elementary                      Natasha Gentile  
                  Christmas Park Elementary                  Pina Mannarino  
                  St. Patrick Elementary                         Gail Steszyn  
                  Sherwood Forest Elementary                 Liette Chamberland and Heidi Werbin  
                  Edgewater Elementary                         Cynthia Fitzmaurice, Casey Stilwell, Joanne Jackson

## **Gaspé Area Report**

Report to the Annual General Meeting – April 28, 2007

Submitted by Anne MacWhirter, Director and Area Rep.

The two locals in the Gaspésie continued to function for the good of their respective schools: New Carlisle and Shigawake, Port-Daniel.

Regular meetings were held in each school. The executive committee worked with parents to fundraise to support the purchase of new software, outdoor sports equipment, donations towards playground structures etc.

Both groups paid special attention to the staff during TSAW. In SPDS, one parent catered a Mexican meal for the staff.

The libraries and bookrooms have been enriched with the continued support of the local Home and School groups.

Thanks to Ethel Ward and Wendy Dawson and their committees who continue to support the Home and School Federation.

