



EDUCATION IN THE 21ST CENTURY

QUEBEC FEDERATION OF
HOME AND SCHOOL ASSOCIATIONS
**ANNUAL GENERAL MEETING
BOOK OF REPORTS**

APRIL 28, 2018

NOVOTEL HOTEL
2599 BLVD ALFRED NOBEL
ST LAURENT, QC
H4S 2G1



*Éducation
et Enseignement
supérieur*

Québec

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YEAR AT A GLANCE 2017-2018

MAY 2017

ComECH Press conference
QAHN AGM
QESBA/AAESQ Spring Conference
QPARSE AGM
Literacy Committee meeting
QFHSA presentation of Parent Action
on Bill 101 for QUESCREN

JUNE 2017

QFHSA Board of Directors meeting
History Archives meeting
QCGN AGM
Literacy Committee meeting
ComECH meeting
WIBCA meeting
QAHN DREAM workshops

AUGUST 2017

Western Quebec Regional Council
Revitalisation Ville St-Pierre meeting

SEPTEMBER 2017

QPARSE luncheon
CPF Advisory Board meeting
ComECH meeting
QFHSA Board of Directors orientation
QPAT meeting
Finance Committee meeting
Executive Workshops

OCTOBER 2017

Fall Conference planning meeting
CPF workshop at Beaconsfield High
Victor & Sheila Goldbloom Awards
Fall Conference at PETES
QFHSA Board of Directors meeting

NOVEMBER 2017

Canadian Home & School AGM
Presentation to ABEE
QPAT Conference
QFHSA Board of Directors meeting

DECEMBER 2017

NEXTschool Design meeting

JANUARY 2018

NEXTschool Advisory Group meeting
NEXTschool Innopods Session I
QAHN Montreal Committee meeting
Literacy Committee meeting
Lindsay Place Regional Council

FEBRUARY 2018

NEXTschool Design Group meeting
NEXTschool Innopods Session II
QFHSA Board of Directors meeting
Rights & Resolutions Committee meeting
Education Committee meeting

MARCH 2018

NEXTschool Design Group meeting
NEXTschool Innopods Session III
QFHSA Board of Directors meeting
Executive Appreciation Supper Montreal

APRIL 2018

Executive Appreciation supper
Western Quebec
NEXTschool Advisory Group meeting
QFHSA Board of Directors meeting
NEXTschool Innopods Session IV
QFHSA Annual General Meeting

GLOSSARY OF ORGANIZATIONS 2018

- AAESQ** **Association of Administrators of English Schools of Québec** www.aesq.ca
Provincial organization representing administrators working for English-speaking school boards across Quebec.
President: Steven Colpitts
Executive Director: Jan Langelier
- ABEE/
CELA** **Advisory Board on English Education/ Commission de l'éducation en langue anglaise** www.education.gouv.qc.ca/en/organismes-relevant-du-ministre/abec
The mandate of the Advisory Board on English Education (ABEE) is to advise the Minister of Education, Higher Education and Research on all matters affecting the educational services offered in English elementary and secondary schools and adult and vocational education centres.
Chair: Dr. Cathrine Le Maistre
Contact: Lynn Travers (Secretary)
- CHSF** **Canadian Home & School Federation** www.canadianhomeandschoolfederation.ca
The National Federation composed of provincial Home and School Federations
President: Diane Power
QFHSA rep: Rosemary Murphy
- CLC** **Community Learning Centres** www.learnquebec.ca/clc01
In the province of Quebec, English-speaking communities do not always have equitable access to education or health and social services. Community Learning Centres (CLC Schools) have a dual role in Quebec: supporting student success and contributing to the vitality of English-speaking communities.
- ComECH** **Committee for the Enhancement of the Curriculum of History in Quebec**
- EPCA** **English Parents' Committee Association** www.epcquebec.org
EPCA, the English Parent's Committee Association, is a provincial organization representing the Parents' Committees and Central Parents' Committees of Quebec's English school boards.
President: Rhonda Boucher
- FCPQ** **Fédération des comités de parents du Québec** www.fcpq.qc.ca
(Federation of Parent Committees for the province of Quebec).
FCPQ gathers members from parents' committees from 62 Quebec's school boards (One parent from each parent committee)
President: Corinne Payne

GLOSSARY OF ORGANIZATIONS 2018

- LEARN** **Leading English Education and Resource Network** www.learnquebec.ca
LEARN is a non-profit educational organization that offers, at no charge, a wealth of information and resources for the English-speaking community in Quebec.
President: Sylvain Racette
- MEES/
MERS** **Ministère de l'Éducation et de l'Enseignement supérieur**
Minister of Education, Recreation and Sports www.education.gouv.qc.ca
The Ministry of Education of Quebec is the centralized body in Quebec which is responsible for developing and proposing educational policies throughout the province.
Minister: Sebastien Proulx
Assistant Deputy Minister, Services to the English-speaking community: Chantal Beaulieu
- PACTE** **Provincial Advisory Council of Teachers of English**
QFHSA rep: Marlyn Brownrigg
- PCII** **Patrimoine Canadian Heritage** www.canada.pch.gc.ca
Government body responsible for national policies and programs that promote Canadian content, foster cultural participation, active citizenship and participation in Canada's civic life, and strengthen connections among Canadians.
Minister: Melanie Joly
- QAHN** **Quebec Anglophone Heritage Network** www.qahn.org
The Quebec Anglophone Heritage Network (QAHN) is a non-profit, non-partisan province-wide organization engaged with its members in the preservation of the built, cultural and natural heritage of Quebec.
President: Simon Jacobs
Executive Director: Matthew Farfan
- QCGN** **Quebec Community Groups Network** www.qcgn.ca
A provincial coalition of English-speaking organizations who contribute to the development and enhancement of the vitality of the English-language minority communities of Quebec.
President: James Shea
Director General: Sylvia Martin-Laforge

GLOSSARY OF ORGANIZATIONS 2018

- QFHSA** **Quebec Federation of Home & School Associations** www.qfhisa.org
An independent nonprofit organization made up of local associations of parents and volunteers active in the schools (one of the provincial organizations comprising the CHSF).
President: Brian Rock
Executive Director: Carol Meindl
- QPARSE** **Quebec Provincial Association of Retired Teachers** www.qparse-apperq.org
Retired teachers, administrators, professionals and support personnel who have been employees of an English school board or private school in Quebec.
President: Jan Langelier
- QPAT** **Québec Provincial Association of Teachers** www.qpat-apcq.qc.ca
Association provinciale des enseignantes et enseignants du Québec (APEQ)
The provincial union for English-speaking teachers in Quebec.
President: Sebastien Joly
- QUESCREN** **Quebec English-Speaking Communities Research Network** www.quescren.ca
QUESCREN is a collaborative network of researchers, stakeholders, educational and other institutions that improves understanding of Quebec's English-speaking communities and promotes their vitality.
Co-Directors: Professor Brian Lewis and Professor Chedly Belkhodka
- QESBA** **Quebec English School Boards Association** www.qesba.qc.ca
Composed of members from nine English school boards in Quebec.
President: Jennifer Maccarone
- CQSB** **Central Quebec School Board** www.cqsb.qc.ca
Chairman: Stephen Burke
Director General: Stephen Pigeon
- EMSB** **English Montreal School Board** www.emsb.qc.ca
Chairman: Angela Mancini
Director General: Ann Maric Matheson
- ESSB** **Eastern Shores School Board** www.essb.qc.ca
Chairman: Wade Gifford
Director General: Howard Miller

GLOSSARY OF ORGANIZATIONS 2018

ETSB	Eastern Townships School Board Chairman: Michael Murray Director General: Kandy Mackey	www.ctsb.qc.ca
LBPSB	Lester B. Pearson School Board Chairman: Noel Burke Director General: Michael Chechile	www.lbpsb.qc.ca
LITTORAL	Littoral School Board Director General : Nadia Landry Secretary General: Marc-André Masse	www.csdulittoral.qc.ca
NFSB	New Frontiers School Board Chairman: David D'Aoust Director General: Robert Buttars	www.nfsb.qc.ca
RSB	Riverside School Board Chairman: Dan Lamoureux Director General: Sylvain Racette	www.rsb.qc.ca
SWLSB	Sir Wilfrid Laurier School Board Chairman: Jennifer Maccarone Director General: Paul Lamoureux	www.swlauriersb.qc.ca
WQSB	Western Quebec School Board Chairman: James Shea Director General : Mike Dubeau	www.westernquebec.ca

QFHSA 2018 ANNUAL GENERAL MEETING – April 28, 2018
BUSINESS MEETING PROCEDURE

1. The **Annual General Meeting [AGM]** is **conducted in accordance** with our Constitution, By-Laws and Standing Rules. In the case of any procedural dispute reference shall be made to Robert's Rules of Order Revised.
2. Each **official voting delegate** of each Member Association shall have **one vote** on any question which comes before the meeting, **except** for associations more than 250 kilometers from Montreal. Such Associations will still be entitled to three votes, expressed either as an identical or divided vote. Application for such privilege is to be presented in writing to the Executive Secretary prior to the start of the business portion of the Annual General Meeting.
3. The **quorum for transaction of business** at the Annual General Meeting shall be twenty-five percent [**25%**] of **Member Associations in good standing**, represented by their official representatives or accredited alternates.
4. **Voting** shall be by ballot or show of hands. All questions shall be **decided by a majority of those present** and entitled to vote, **except** those which require a two-thirds [**2/3**] majority. On ballot votes, the votes of each association shall be handed in by the voting delegates of each association individually but at the same time. Counting of the votes shall be done by non-voting participants.
5. A **delegate** may not **speak** for more than two [**2**] **minutes** on any question under discussion, nor more than twice on any particular motion or resolution. Any person wishing to speak needs to stand and come to the microphone (if one is available).
6. **Amendments** to the **Constitution and By-Laws** require a two-thirds [**2/3**] **vote** of the delegates present and entitled to vote. Notice of the proposed amendments must have been mailed to all Member Associations at least ten [**10**] weeks prior to the meeting. Modifications to these proposed amendments received two [**2**] weeks before the AGM will be considered, but **no modification may be made from the floor.** ✓
7. **Resolutions** to the Annual General Meeting must have been circulated to the Member Associations eight [**8**] weeks prior to the Annual General Meeting. Resolutions received after the date specified will be presented as **Emergency Resolutions** only after consideration by the Chairman of the meeting and the Resolutions Committee. Delegates presenting resolutions are reminded that they must be present at the time designated on the agenda for the presentation of their resolution. The **presenting party** may **speak** to the resolution, or amendments thereto, for not more than **FIVE [5] minutes**. In addition to amendments received two weeks before the AGM there may be amendments emanating from the caucus session held earlier, **but no further amendments may be made from the floor.** ✓

PARLIAMENTARY PROCEDURE

PRINCIPLES

- # *Justice and Courtesy for all*
- # *One thing at a time*
- # *Recognition of the will of the majority*
- # *Protection of the rights of the minority*

PURPOSE

*To conduct business in an orderly and democratic manner by one or more of the following ways: communications
committee reports
motions or resolutions*

*To participate effectively in the proceedings of meetings,
each person needs to know the fundamentals of parliamentary procedure.*

THE MAIN MOTION

WHAT IS A MOTION?

A main motion introduces a new item of business; it is a proposal that the group take a certain action. It is the basis of all discussion and states the bounds of discussion. All remarks pertain directly to the contents of the motion on the floor. The making of the motion comes first, discussion follows. A subsidiary motion qualifies the main motion or proposes an alternate timetable for consideration.

WHEN IS A MOTION NEEDED?

It forms a basis for discussion on all major decisions of the group.

When in doubt, ask for a motion to be proposed.

Motions must be made on all matters involving finances not already included in the budget as approved.

On minor matters, a question may be resolved by the chairman 'taking the sense of the meeting'.

The decision must be clearly stated for the secretary to report in the minutes as well as for the benefit of the members.

THE STEPS TO PRESENTING A MOTION ARE:

1. *member stands or raises a hand and says:
"Madame Chairman/Mr. Chairman."
The chairman recognizes the speaker by name.*
2. *The member says, "I move that . . .", stating or reading a motion.*
3. *Another raises a hand to be identified by the chairman, then says:
"I second the motion." The seconder believes the motion should be discussed, but may not
necessarily be in favour of it.*
4. *Chairman says, "It has been moved by (name of mover) and seconded by (name of seconder) that . .
. Is there any discussion?"*
5. *The mover usually speaks first, giving the reasons for the motion. The opportunity to speak to the
motion must be given to anyone who wishes to speak to or oppose the motion. Discussion should be
addressed to the chairman.*
6. *At the end of the discussion, the chairman says:
"If there is no further discussion " or "Are you ready for the question?" Then:
"The motion is that "*

"All in favour?" (pause while the count is taken by the secretary)
"Opposed?" (pause while the count is taken by the secretary)
"Abstentions?" (pause while the count is taken by the secretary)
"The motion is carried" (or is defeated).

7. If anyone calls **"Division"** (questions the voice vote), the chair calls for a show of hands or a standing vote: **"All in favour raise your hand. All opposed ..."** If a majority request it, the vote may be taken by ballot. A **"ballot vote"** is the recommended procedure for election of officers and for resolving a contentious issue.

SUBSIDIARY MOTIONS

AMENDMENTS CHANGE MOTIONS: To qualify the idea of a motion, but not to change the subject or the intent of the main motion.

1. **"I move to amend the motion by"** :

Inserting or adding a word, phrase or sentence.

Striking out a word, phrase or sentence.

Striking out and inserting a word or phrase or substituting a sentence or paragraph.

2. **"I second the motion to amend."**

3. **"It has been proposed to amend the motion to read as follows"**

The chairman states the main motion and the amendment so the group will understand how the amendment changes the motion. Amendment is handled in the same way as a motion with:

Discussion: **"Is there any discussion?"**

Question: **"If there is no further discussion, the amendment is"**

Vote: **"All in favour of the amendment"**

Chairman announces the outcome:

"The amendment is carried (or defeated)."

"The motion now before the meeting is"

(states the motion plus the amendment(s) if it carried)

In dealing with motions, the vote is taken first on the amendment. If passed, the amended motion is voted on. If the amendment is defeated, the main motion in its original form is voted on.

TO REFER: A question is referred to committee for further study and to submit a recommendation to the group at a later time.

TO TABLE: To set the matter aside until someone moves to reconsider it.

TO POSTPONE DEFINITELY: Postpone discussion until more facts are available.

TO POSTPONE INDEFINITELY: The motion may not be considered again that year.

- Recommended useful resource materials available for reference during a meeting:

A copy of your organization's Constitution and By-Laws. Robert's Rules of Order or other guide to basic rules of parliamentary procedure.



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MINUTES OF THE 2017 ANNUAL GENERAL MEETING
QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS INC.

Held April 29th, 2017 at the Novotel Hotel in St Laurent, QC

Registered and present during the 2017 Annual General Meeting were 66 people including special guests.

The theme of the 2017 AGM was *Education in the 21st Century: The First 20 Years*.

There were 25 local Home & School Associations present. The voting associations were:

Beacon Hill Elementary	Birchwood Elementary	Chelsea Elementary
Christmas Park Elementary	Dorset Elementary	Evergreen Elementary
Gardenview Elementary	Genesis Elementary	Hillcrest Academy
Honoré Mercier Elementary	John Rennie High School	Kingsdale Academy
LaurenHill Academy	Lindsay Place High School	Merton Elementary
Pierre Elliott Trudeau Elementary	Soulanges Elementary	South Hull Elementary
Souvenir Elementary	St. Charles Elementary	St. Edmund Elementary
St. Patrick Elementary	St. Thomas High School	St John Fisher Elementary
Westwood High School	Wilder Penfield Elementary	Grenville Elem

AGM BUSINESS SESSION

The 2017 Annual General Meeting was then officially called to order.

Marlyn Brownrigg, Registration Credentials, reported that there were presently ²⁷~~25~~ Home & School Associations in attendance which fulfilled the requirements for a quorum.

REVIEW OF AGM KIT

Carol Meindl, Executive Director, gave a quick review of the documents included in the kit. An evaluation form would be sent out electronically following the AGM and all delegates were urged to provide their feedback. A draw for a door prize of a utility cart would be held at the end of the Business Session.

1. Appointments & Procedures

Parliamentarian	Debi Brown
Recording Secretary	Sheila Desormeaux
Speakers List	Marlyn Brownrigg
Time Keeper	Rosemary Murphy
Executive Director	Carol Meindl
Credentials	Marlyn Brownrigg



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Scrutineers Rosemary Murphy
 Debi Brown
Steering Committee Leah Trineer
 Tanima Ghosh

MOTION: **(Barbara Schnider, Lindsay Place/ Nick Giannakoulis, South Hull)**
moved to accept these appointments.

All in favour

MOTION CARRIED

Debi Brown briefly reviewed the Business Meeting Procedures described in the Book of Reports, page 10, and the principles of Parliamentary Procedure, pages 11-13.

2. **Adoption of Agenda** -There were no additions to the agenda.

MOTION: **(Susan Alfonso, St Charles /Lisa Fougere, Westwood)** to adopt the agenda as presented in the book of reports..

All in favour

MOTION CARRIED

3. **Approval Of The Minutes Of 2016 AGM** (Book of Reports, pages 14-22)

Request to add the word elementary to two (2) school names on list of attendees.

MOTION: **(Barbara Schnider, Lindsay Place/ Jennifer Buraglia, Evergreen)** to approve the 2016 AGM Minutes as amended.

All in favour

MOTION CARRIED

4. **President's Report** (Book of Reports, page 23)

Brian Rock, President, spoke to his report. He thanked the Executive Director and the QFHSA office staff for all their hard work. The President's Report was received.

5. **Executive Director's Report** (Book of Reports, page 24)

Carol Meindl, Executive Director, spoke to her report, highlighting some of the more important activities in 2016 such as History Curriculum with the ComECH Committee and the Charitable Audit. She extended thanks to Staff and Directors. The Executive Director's Report was received.

6. **Financial Report** (Book of Reports, pages 47-48)

6.1 Wanda Leah Trineer, Treasurer, spoke to the Financial Report. She reported that 2016 was a stable year for QFHSA in terms of revenue sources with a reduction of only \$2000 from what was budgeted. However, an increase in expenses in the office as well as liability insurance and the publishing of the QFHSA NEWS contributed to a deficit of \$21,199. Efforts will be made





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to reduce the cost of the NEWS by adjusting the distribution process.

MOTION: Gregory Piggins, Kingsdale/ Pam Sidhul Mahal, Birchwood to accept the Treasurer's financial report and the Auditor's Financial Review.

All in Favour

MOTION CARRIED

6.2 Proposed Budget for 2018- The Treasurer presented the proposed budget for 2018. **MOTION: (Samantha Patel, Merton/ Effie Kontakos, Souvenir)** to accept the proposed budget.

All in Favour

MOTION CARRIED

The Financial report was received.

6.3 *Re-Appointment of Auditor for 2017 – Verelli Arrizza*

MOTION: (Anita Fudalewski, Birchwood/ Leah Trineer, Roslyn) to re-appoint Verelli Arrizza as auditor for the QFHSA for the year 2017.

All in Favour

MOTION CARRIED

7. **Rights, Education And Resolution Committee Report** (Book of Reports, page 27-28)
Linton Garner spoke to the Rights, Education and Resolution report. He reported on the activities of the Rights Committee with COFFEE Quebec and Bill 86 in February 2016 and Bill 105 in June 2016, the work of ComECH Quebec regarding the omissions in the new History Curriculum and thanked Marion Daigle for the research work she had done for the Committee.

8. **Nominations Report** (Book of Reports page 56)

Rosemary Murphy, Chair of Nominations Committee, presented the Nominations Report. She explained the duties and obligations of a director and of an officer. She then introduced the nominees for Directors for the 2017-18 term, and the nominees for officers.

Election of Directors/Officers

Five (5) Directors had completed the second year of the 2015-2017 term:

Rickhey Margolsec Lawrence DePoc* Linton Garner
Ginette Sauv -Frankel Debi Brown

Five (5) individuals were commencing the 2nd year of their 2015-2017 terms:

Rhonda Boucher Wanda Leah Trineer Brian Rock



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Rosemary Murphy Tanima Ghosh

Nominations for a two-year term 2017 - 2019

Maxime Côté

*Lawrence DePoe requested and was granted a medical leave of absence of 6 months from his duties as Immediate Past President.

There were no other nominations from the floor. The Nominations for Directors were declared closed.

Let the record show that the new slate of Directors as presented was elected by acclamation,

Maxime Côté	Linton Garner
Ginette Sauvé-Frankel	Rhonda Boucher
Wanda Leah Trineer	Brian Rock
Rosemary Murphy	Tanima Ghosh
Debi Brown	

Let the record show that the new slate of Officers, as presented by the Nomination Committee, was elected by acclamation.

MOTION: (Elisabeth Tosi, John Rennie / Bobbi Brown, St Thomas)

All in favour

MOTION CARRIED

President	Brian Rock
Immediate Past President	Lawrence DePoe*
Executive Vice-President	Linton Garner
Vice President	Ginette Sauvé-Frankel
Vice President	Rosemary Murphy
Treasurer	Wanda Leah Trineer
Secretary	Debi Brown

10. Resolutions Report (Book of Reports, page 29)

10.1 Disposition of 2016 Resolutions

Carol Meindl spoke to the history of resolutions and their importance. Resolutions





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and Policy are the lifeblood of QFHSA. When Quebec Federation was founded almost 75 years ago, the Constitution made clear that resolutions and/or recommendations passed at the Annual General Meeting would complement the Federation's purpose and objectives. The Mission Statement of the Federation also refers to a central purpose; namely, acting as a voice for parents. Parent's involvement in bringing resolutions to the AGM is vital for us to remain a strong voice for parents.

The **Resolution 2016/01 SCHOOL BOARD GOVERNANCE: BILL 86** was sent out to all the destinations agreed upon by the caucusing session. Received was one acknowledgment from Bruno Pelletier, Political Attaché for Premier Couillard, acknowledging receipt of our letter dated May 20, 2016 with resolution 2016/01 attached.

The Resolutions Report was received.

10.2 2017 Resolutions from the floor

There were no resolutions from the floor.

10.3 2017-01 Libraries and Librarians

2017-02 Diversity and Inclusion

2017-03 History of Residential Schools

2017-04 Quebec Secondary III and IV History Curriculum in need of Change*

2017-05 Software Coding*

to be caucused*

12. Caucus Session on Resolutions-

The delegates requested to discuss the resolution and propose improvement to the wording without changing the original intent. The caucus sessions were moderated by Carol Meindl and Rosemary Murphy.

13. Vote on Resolutions:

2017/01 Funding for Libraries and Librarians (2011/01)

MOTION: As proposed by Marion Daigle, Resolution was tabled and sent back to Literacy Committee for more discussion.

The following Resolutions were reaffirmed:

2017/02 Diversity and Inclusion (2015/01)

MOTION: (Tricia Steeves, Chelsea Elementary / Pam Sidul Mahal,



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Birchwood) to accept the reaffirmation of resolution 2017/02.

All in Favour

MOTION CARRIED

2017/03 History of Residential schools (2015/02)

MOTION: (Lisa Fougere, Westwood / Sharad Bhargava, St Thomas)

to accept the reaffirmation of resolution 2017/03.

All in Favour

MOTION CARRIED

Introduction of the following two (2) new Resolutions for caucusing.

2017/04 Quebec Secondary III and IV History Curriculum in need of Change.

MOTION: (Effie Kontakos, Souvenir / Jennifer Buraglia, Evergreen) to

accept resolution 2017/04.

All in Favour

MOTION CARRIED

2017/05 Software Coding

MOTION: (Kendra Hutcheon, St Charles / Sharad Bhargava, St Thomas)

to accept resolution 2017/05.

All in Favour

MOTION CARRIED

14. **Regional Councils-** Introduced at the AGM two years ago, the regional council portion of the AGM has become a much-anticipated part of the day Delegates were divided into three groups - two (2) elementary-level and one (1) high school group. Topics in elementary session were: Relationship between Home and School and the Governing Board, principal and teacher representation at Home and School meetings, capital projects, focusing on your community, fundraising (successful/not successful), online payments and ordering, sourcing supplies/gifts in bulk.

For High Schools session topics discussed were: How to boost active membership and get elementary schools to promote joining Home and School in high school, Powerpoint overview of volunteering, revamping volunteer application.

15. **Installation of Board of Directors for 2017-18**

Carol Meindl, Past-President of QFHSA (2009-2011), installed the Board of Directors for 2017-18.





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16. **Adjournment**

MOTION: (Lisa Fougere, Westwood / Pam Sidul Mahal) to adjourn the meeting at 5:00 p.m.

All in favour

MOTION CARRIED

Membership / Newsletter Prizes

Membership awards were presented by Marlyn Brownrigg, Membership Services Coordinator and Carol Meindl, Executive Director to five (5) local associations: Beacon Hill Elementary, Edgewater Elementary, St. Edmund Elementary, St. Anthony Elementary, Mountainview Elementary. A farewell was offered to Sherwood Forest, St Paul's, Thorndale, Greendale, St. Lawrence Jr./Sr. and Orchard and a welcome to our new merged Home and School Associations: Kingsdale Academy, Sherbrooke Academy, LaSalle Jr. / Sr. Also joining the QFHSA are Grosse Isle Elementary, Butler Elementary and Children's World Academy.

Newsletter Awards, which were judged and chosen by Martha Farley, Carol Meindl and Carol Ohlin were presented to one (1) Elementary School: Pierre Elliott Trudeau Elementary and one (1) High School; Beaconsfield High School.

The draw was held for the door prize: Utility cart. The winner was Roslyn Elementary.

Brian Rock, President

Debi Brown, Secretary

Date

Date



A Member of the Canadian Home and School Federation

PRESIDENT'S REPORT

Report to the Annual General Meeting on April 28, 2018

Submitted by Brian Rock, President

The twelve months since the 2017 AGM have been eventful ones. Here is a snapshot of the highlights.

May - The Rights Committee members were active in the Press Conference of the Committee for the Enrichment of the Curriculum of the History of Quebec (ComECH). May also saw QUESCREN – CIRLM (Quebec English-Speaking Communities Research Network – Canadian Institute for Research on Linguistic Minorities) host a conference entitled: **Bill 101 at 40: The Charter of the French Language and Quebec's English – speaking Communities 1977 – 2017**. The QFHSA President, representing QFHSA, made the following presentation: *The Quebec Federation of Home and School Associations: The Strong Voice of Parents Regarding Language Legislation from Bill 101 to Bill 105 (1977 - 2017)*. This powerpoint presentation was an analysis of the roles played by parent volunteers through the QFHSA, its committees and its local associations over the past 40 years. The activities of the Rights Committee were highlighted.

The Quebec Community Groups Network held its Annual General Meeting in June, and QFHSA delegates presented a notice of motion regarding the establishment of an ad hoc Committee on Elections.

September saw successful Executive Workshops being well attended with dynamic interchanges and networking opportunities.

The Fall Conference in October was hosted by the Pierre Elliott Trudeau Elementary Home and School Association of the Lester B. Pearson School Board. Congratulations on a job so very well done!

November produced a meeting with the Advisory Board of English Education as well as an opportunity for QFHSA to host an information booth at the Quebec Provincial Association of Teachers' Convention.

In December, the President requested a medical leave of absence to undergo surgery. Complications led to extended hospitalization and additional leaves of absence during January and February 2018. A sincere thank you is extended to Executive Vice-President Linton Garner who stepped in and agreed to serve as Acting President during these leaves of absence.

I would like to congratulate the QFHSA Executive Committee and Board of Directors, local association Presidents & Executive Members, and all the H & S volunteers, who are so dedicated to making our schools better places in which to learn for our children. A final thank you for the excellent work accomplished by our Executive Director Carol Meindl, Membership Coordinator Marlyn Brownrigg, Administrative Assistant Sheila Desormeaux, and to Marion Daigle and Carol Ohlin of the History/Archives Project.

Executive Director

Report to the Annual General Meeting, April 28, 2018

Submitted by Carol Meindl, Executive Director

The duties of the QFHSA Executive Director are “many and varied” and include such responsibilities as advising the Board of Directors, managing the office, fostering community relations, exploring community partnerships, securing operational funding, approving expenditures and managing human resources and special projects. It is this variety that keeps the job interesting. Below are some of the highlights of 2017-18.

ComECH Press Conference May 2, 2017: The QFHSA continued its active participation with ComECH (Committee for the Enhancement of the Curriculum of History of Quebec) and was there at the Press conference on May 2, 2017, where we supported Robert Green and offered our own concern over the glaring omissions in the new History Curriculum. We continue to press the Minister of Education to acknowledge that there are problems with this curriculum that must be addressed.

QFHSA Presentation at QUESCREN: QUESCREN hosted a symposium as part of ACFAS (L'Association francophone pour le savoir) in May 2017: *Bill 101 at 40: The Charter of the French Language and Quebec's English-speaking communities, 1977-2017*. Brian Rock was invited to make a presentation on behalf of QFHSA to highlight the contributions of our parents through their Home and School activity during the introduction and subsequent challenge of Bill 101. His presentation “The Quebec Federation of Home and School Associations (QFHSA): the strong voice of parents regarding language legislation from Bill 101 to Bill 105 (1977-2017) was well received and he was invited to provide a chapter in an upcoming publication of the 2017 Conference presentations.

Western Quebec & Lester B. Pearson Regional Councils: Membership organized two very successful Regional Council meetings, one in Western Quebec and the other in the Lester B. Pearson School Board. These were excellent opportunities for Home and School Associations in a shared region to come together to learn more about their role in the larger Federation and with their regional sister associations.

Canada Revenue Agency Charitable Audit: Believe it or not, the audit was a rewarding experience for all of us, as it made it necessary to take a good long look at who we are and what we are trying to accomplish as an organization. It helped us fine tune our policies and procedures and improve on them.

Advisory Board on English Education: We were invited to present our findings from our survey, “Why do we need English Schools?” to ABEE and discussed the perspective of parents regarding why English education remains important in Quebec.

Fall Conference 2017: Keynote speakers at Fall Conference 2017 were Michael Canuel and Noel Burke, who addressed our theme of “Education in the 21st Century: the next 20 years” by introducing our members to their *NEXTschool* initiative, and their vision of the future for High school education in Quebec's English public schools. Their presentation was so well received that it included a standing ovation, which is still being talked about. Today's parents clearly agreed that the structure of education in Quebec needs to change.

NEXTschool Design Strategy Group & Design Innopod Sessions: In response to the overwhelming support that the *NEXTschool* presentation received at Fall Conference, three (3) Home and School parents were chosen to join the Design Innopod Sessions, along with members of other stakeholders in education. These grass roots level design sessions will create prototypes to be integrated into lead high schools. Home and School is playing a role in the ground work for this important initiative.

Youth Exploring Science: This year's Youth Exploring Science program was facilitated by Le Nichoir, a bird sanctuary located in Hudson, QC. Jo-Annie Gagnon, Education Coordinator, taught the students many interesting facts about birds, as well as how to recognize different injuries that birds can suffer and how to treat them.

All in all, a very productive year and I am looking forward to continuing to work with everyone in 2018.

FINANCE COMMITTEE

Report to the Annual General Meeting, April 28, 2018

Submitted by Leah Trincer, Treasurer

Members: Leah Trincer (Treasurer), Carol Meindl (Executive Director), Suanne Stein Day, Sheila Desormeaux (Administrative Assistant)

Mandate: Prepare annual budgets for the Quebec Federation of Home and School Associations Inc. (QFHSA) Board of Directors and its Committees. Review accounting procedures, the auditor's report and the expense sheets for directors. Prepare recommendations for the membership and administration fees. Review the Charitable Information Return. Oversee the finances, comparing actual results to budgets and prepare financial reports and recommendations for the Board to review at its periodic meetings. Reviews the financial reports submitted by the local home and schools.

Activities:

- Prepared the Proposed 2019 Budget for 2018 AGM.
- Reviewed and revised policies and procedures on expense reporting.
- Shared financial report information at Board of Director and Executive Meetings.
- Cooperated with Canadian Revenue Agency in a Charitable Audit.
- Review audit report for fiscal year ended December 31st.

Financial changes: The board acknowledged that we follow generally accepted accounting principles for non-profit organizations.

Funding: Provincial and Federal funding remained stable as confidence with the work we do continues. Canadian Heritage gave QFHSA a two year funding grant for 2018-2020 of \$95,000 per year. The Ministry of Education has again divided the 2017-18 grant into two payments: \$15,000 in April 2018 and \$10,000 in September 2018.

Donations: CanadaHelps- QFHSA continues to accept donations from CanadaHelps to defray cost of QFHSA projects and programs.

Budget: Please see the approved budget for 2018 and the proposed budget for 2019 fiscal year and the financial statement for January 1 to December 31, 2017.

RECOMMENDATION: The Finance Committee recommends that the proposed budget for 2019 be approved by the membership at the Annual General Meeting, April 28, 2018.

Finance Committee also submits a notice of motion to be brought to the 2018 AGM to increase membership fee to \$20.00 for 2019-20 school year. Note: Last increase of membership fee was to \$18 in 2010. Accepts Auditors Report for 2018.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2017
(Unaudited)

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS
FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2017
(Unaudited)

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REVIEW ENGAGEMENT REPORT

To the directors of Québec Federation of Home and School Associations

We have reviewed the accompanying financial statements of Québec Federation of Home and School Associations (Federation) that comprise the statement of financial position as at December 31, 2017, and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organization and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the Federation, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of the Federation as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for profit organizations.

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Pointe Claire, Québec
April 12, 2018

By 1 Anthony Verelli, CPA-Auditor, CA

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS
(Incorporated under the laws of Québec)

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2017
(Unaudited)

	2017	2016
ASSETS		
CURRENT		
Cash and cash equivalents	\$ 137,399	\$ 143,841
Marketable securities	-	7,653
Funds held in trust (Note 3)	9,500	9,500
Membership fees receivable	4,564	7,367
Sales taxes receivable	6,843	6,005
Grant receivable	25,000	25,000
Prepaid expenses	6,234	3,597
	\$ 189,540	\$ 202,963
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities (Note 4)	\$ 16,221	\$ 20,473
Donations payable	-	2,597
Deferred program grants (Note 5)	40,417	40,417
Deferred membership fees (Note 6)	56,823	68,313
	113,461	131,800
NET ASSETS		
NET ASSETS RESTRICTED FOR AWARDS PURPOSES (NOTE 3)	9,500	9,500
UNRESTRICTED NET ASSETS	66,579	61,663
	76,079	71,163
	\$ 189,540	\$ 202,963

ON BEHALF OF THE BOARD:

Director

Director

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2017

(Unaudited)

	Restricted for awards purposes	Unrestricted	2017	2016
BALANCE - BEGINNING OF YEAR	\$ 9,500	\$ 61,663	\$ 71,163	\$ 92,362
Excess (deficiency of) revenues over expenses	-	4,916	4,916	(21,199)
BALANCE - END OF YEAR	\$ 9,500	\$ 66,579	\$ 76,079	\$ 71,163

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

(Unaudited)

	2017	2016
REVENUES	\$ 237,436	\$ 211,001
EXPENSES		
CHSF Affiliation fees and others	2,150	2,150
Travel and conferences	29,064	28,114
Home and school news	18,279	19,776
Committee costs	3,201	8,004
Insurance	17,134	16,724
Provincial office		
Postage and courier	1,851	1,760
Office supplies	8,834	11,782
Telecommunications and Internet	4,922	6,471
Professional fees	8,292	5,271
Rent, electricity and occupancy charges	26,006	25,344
Salaries and employee benefits	91,271	84,819
Fees and honorariums	12,170	12,224
Yes Project	6,629	6,146
Literacy projects	1,917	3,193
History and archive project	503	-
Other projects	351	1,364
Increase in fair value of marketable securities	(54)	(942)
	232,520	232,200
EXCESS (DEFICIENCY OF) REVENUES OVER EXPENSES	\$ 4,916	\$ (21,199)

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED DECEMBER 31, 2017

(Unaudited)

	2017	2016
OPERATING ACTIVITIES		
Excess (deficiency of) revenues over expenses	\$ 4,916	\$ (21,199)
Item not affecting cash:		
Increase in fair value of marketable securities	(54)	(942)
	4,862	(22,141)
Decrease (increase) in membership fees receivable	2,803	(7,367)
Decrease (increase) in sales taxes receivable	(838)	3,035
Increase in grants receivable	-	(18,500)
Decrease (increase) in prepaid expenses	(2,637)	11,652
Increase (decrease) in accounts payable and accrued liabilities	(4,252)	2,298
Increase (decrease) in donations payable	(2,597)	2,597
Increase in deferred program grants	-	1,250
Increase (decrease) in deferred membership fees	(11,490)	28,442
CASH FLOWS FROM OPERATING ACTIVITIES	(14,149)	1,266
INVESTING ACTIVITY		
Proceeds on sale of marketable securities	7,707	-
CASH FLOWS FROM INVESTING ACTIVITY	7,707	-
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(6,442)	1,266
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	143,841	142,575
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 137,399	\$ 143,841
CASH AND CASH EQUIVALENTS CONSIST OF THE FOLLOWING:		
Cash	\$ 116,990	\$ 123,505
T-Bill Fund	20,409	20,336
	\$ 137,399	\$ 143,841

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

SCHEDULE OF REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited)

	2017	2016
REVENUES		
Membership fees - family	\$ 96,725	\$ 74,028
Membership fees - individuals	92	72
Federal Canadian heritage program grant	95,000	93,750
Quebec government grant	25,000	25,000
Other provincial grant	-	900
Other project revenues	1,717	1,197
Other revenues - donations	4,544	2,085
News - advertising and subscriptions	300	701
Conferences	8,710	8,736
Interest earned	548	232
Administration fees received	4,800	4,300
	237,436	211,001
Donations received for locals	20,551	42,724
Donations remitted to locals	(20,551)	(42,724)
	\$ 237,436	\$ 211,001

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2017
(Unaudited)

1. NATURE AND PURPOSE OF THE FEDERATION

The Québec Federation of Home and School Associations (Federation) is an incorporated, independent, not-for-profit volunteer organization dedicated to enhancing the education and general well-being of children and youth. It promotes the involvement of parents, students, educators and the community at large in the advancement of learning and acts as a voice for parents. The Federation is a registered not-for-profit organization.

2. SIGNIFICANT ACCOUNTING POLICIES

a) The Federation applies the Canadian accounting standards for not-for-profit organizations as set out in Part III of the CICA handbook, hereafter referred to as "ASNPO".

b) Revenue Recognition

The Federation uses the deferral method of accounting and recognizes revenue in the period in which the related expenses are incurred. Under the deferral method, endowment contributions are reported as direct increases in net assets.

i) Membership fees are received mostly in the Fall of each year and are taken into revenue over the period from the first of September to the following thirty-first of August.

ii) Program funding and grants are received from Federal and Provincial agencies. The revenue from Federal agencies is recognized over the donor fiscal year which is from the first day of April to the following thirty-first day of March. The revenue from the Provincial agency is from the Ministry of Education and is recognized over the period from the first day of September to the following thirty-first day of August.

iii) All other revenues are recognized when received.

c) Expensing Capital Assets

The Federation expenses all capital assets in the year they are acquired.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2017
(Unaudited)

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

d) Contributed Services

All volunteers at all levels of the Federation contribute approximately 28,300 hours per year (2016: 28,900) to assist the Federation in carrying out its activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

e) Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses for the periods covered.

The main estimates relate to the impairment of financial assets.

f) Cash and Cash Equivalents

The Federation's policy is to disclose bank balances under cash and cash equivalents including bank overdrafts with balances that fluctuate from being positive to overdrawn and temporary investments with a maturity period of three months or less from the date of acquisition.

g) Financial Instruments

Initial and Subsequent Measurement

The Federation initially measures its financial assets and financial liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or the exchange amount, as appropriate.

The Federation subsequently measures all of its financial assets and financial liabilities at cost or amortized cost except for marketable securities that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in the statement of operations during the year.

Financial assets measured at amortized cost on a straight-line basis include cash and cash equivalents, membership fees receivable and grant receivable.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2017

(Unaudited)

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

h) Financial Instruments (Cont'd)

Financial liabilities measured at amortized cost on a straight-line basis include the accounts payable and accrued liabilities, donations payable, deferred program grants and deferred membership fees.

Financial assets measured at fair value include marketable securities.

Transaction Costs

Transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in the statement of operations in the year incurred. Transaction costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and recognized in the statement of operations over the life of the instrument using the straight-line method.

Impairment

For financial assets measured at cost or amortized cost, the Federation determines whether there are indications of possible impairment. When there is an indication of impairment, and the Federation determines that a significant adverse change has occurred during the year in the expected timing or amount of future cash flows, a write-down is recognized in the statement of operations. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

3. FUNDS HELD IN TRUST

The Federation has funds in trust amounting to \$9,500 (2016: \$9,500). The donors have requested that the interest earned on the funds in trust be used to pay for awards given out at the annual general meeting. A committee was formed to consider all submissions for the awards, and to choose the ones they consider best meet the guidelines.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2017
(Unaudited)

4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Accounts payable and accrued liabilities consist of the following:

	2017	2016
Trade account payables and accrued liabilities	\$ 8,570	\$ 19,100
Amount payable in respect of government remittances	4,864	588
Amounts due to employees	2,787	785
	\$ 16,221	\$ 20,473

5. DEFERRED PROGRAM GRANTS

The deferred program grants from Canadian Heritage and the Québec Ministry of Education are utilized for operating activities and are calculated as follows:

	2017	2016
Balance - Beginning of year	\$ 40,417	\$ 39,167
Plus: Amount received for subsequent year	40,417	40,417
	80,834	79,584
Less: Amount received in the prior year recognized as revenue in the current year	(40,417)	(39,167)
Balance - End of year	\$ 40,417	\$ 40,417

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2017

(Unaudited)

6. DEFERRED MEMBERSHIP FEES

The deferred membership fees are from members of the Federation and are utilized for operating activities.

	2017	2016
Balance - Beginning of Year	\$ 68,313	\$ 39,871
Plus: Amount received during the year	56,823	68,313
	125,136	108,184
Less: Amount received in the prior year recognized as revenue during the current year	(68,313)	(39,871)
Balance - End of Year	\$ 56,823	\$ 68,313

8. FINANCIAL INSTRUMENTS

Financial Risks:

The Federation is exposed to various risks through its financial instruments without being exposed to concentrations of risk. The main risks are broken down below:

a) Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the Federation by failing to discharge an obligation. The Federation's main credit risks relate to membership fees receivable and grant receivable.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2017
(Unaudited)

8. FINANCIAL INSTRUMENTS (CONT'D)

b) Liquidity Risk

Liquidity risk is the risk that the Federation will encounter difficulty in meeting obligations associated with financial liabilities. The Federation is exposed to this risk mainly in respect of its trade accounts payables and accrued liabilities and donations payable.

c) Interest Rate Risk

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Federation is exposed to interest rate risk on its fixed and floating interest rate financial instruments. Fixed interest rate instruments subject the Federation to a fair value risk, since fair value fluctuates inversely to changes in market interest rates. Floating interest rate instruments subject the Federation to related cash flow risk.

d) Other Price Risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Federation is exposed to other price risk through its investments in listed securities for which the value fluctuates with the quoted market price.

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS FINANCIAL REPORT

REVENUE	2017 ACTUALS	2017 BUDGET
Membership & Services Income		
FAMILY MEMBERSHIP REVENUE	96,725.00 \$	80,000.00
ADMINISTRATION FEE REVENUE	4,800.00 \$	5,500.00
NEWS REVENUE (SUBSCRIPTIONS & ADVERTISING)	300.00 \$	2,500.00
INDIVIDUAL/GROUP AFFILIATE	92.00	
CANADIAN HERITAGE ANNUAL PROJECT	95,000.00 \$	95,000.00
MELS GRANTS INCOME	25,000.00 \$	25,000.00
OTHER GRANTS	\$	1,100.00
AGM CONFERENCE REVENUE	6,530.00 \$	5,000.00
FALL CONFERENCE REVENUE	2,180.00 \$	4,000.00
INTEREST REVENUE	548.00 \$	200.00
PROJECT REVENUE	1,717.00 \$	5,000.00
DONATIONS	4,544.00	
MISCELLANEOUS	\$	450.00
TOTAL REVENUE	237,436.00	223,750.00

EXPENSES

LEGAL & AUDIT	3,292.22 \$	7,100.00
INSURANCE	21,822.99 \$	15,000.00
SALARIES	82,413.02 \$	83,000.00
WAGE LEVIES	8,857.94 \$	8,000.00
RENT & BUSINESS TAXES	26,820.73 \$	24,350.00
OFFICE EXPENSES	9,167.20 \$	7,500.00
TELECOMMUNICATIONS	4,096.78 \$	5,000.00
POSTAGE/COURIER	1,851.48 \$	4,500.00
NEWS PRINTING AND POSTAGE	10,694.80 \$	10,000.00
PROMOTIONAL ACTIVITIES & MATERIALS	2,998.44 \$	900.00
FALL CONFERENCE	6,464.48 \$	6,500.00
AGM CONFERENCE	17,887.65 \$	17,450.00
LOCAL DEVELOPMENT	2,738.38 \$	4,000.00
BOARD OF DIRECTORS TRAVEL	6,589.07 \$	3,500.00
STAFF DEVELOPMENT	20.98 \$	250.00
COMMITTEE EXPENSES	1,986.17 \$	2,250.00
CHSF EXPENSES	2,150.00 \$	4,500.00
SPECIAL PROJECT	9,125.56 \$	11,500.00
CONTRACTS.EDITOR.ARCHIVIST, TRANS	13,542.11 \$	12,600.00
TOTAL EXPENSES	232,520.00	227,900.00
NET INCOME (deficit)	4,916.00 -\$	(4,150.00)

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

REVENUE	2018 BUDGET	2019 BUDGET
Membership & Services Income		
FAMILY MEMBERSHIP REVENUE	\$ 80,000.00	\$ 84,000.00
ADMINISTRATION FEE REVENUE	\$ 5,000.00	\$ 4,500.00
NEWS REVENUE (SUBSCRIPTIONS & ADVERTISING)	\$ 2,500.00	\$ 2,500.00
INDIVIDUAL/GROUP AFFILIATE	\$ 100.00	\$ 350.00
CANADIAN HERITAGE ANNUAL PROJECT	\$ 95,000.00	\$ 100,000.00
MELS GRANTS INCOME	\$ 25,000.00	\$ 25,000.00
OTHER GRANTS	\$ 5,000.00	762.50
AGM CONFERENCE REVENUE	\$ 9,000.00	\$ 6,500.00
FALL CONFERENCE REVENUE	\$ 1,500.00	\$ 3,000.00
INTEREST REVENUE	\$ 200.00	\$ -
PROJECT REVENUE	\$ 1,200.00	\$ 700.00
DONATIONS	\$ 300.00	
MISCELLANEOUS		\$ 700.00
TOTAL REVENUE	\$ 224,800.00	\$ 228,012.50
EXPENSES		
LEGAL & AUDIT	\$ 7,250.00	\$ 7,250.00
INSURANCE	\$ 19,000.00	\$ 17,000.00
SALARIES	\$ 80,000.00	\$ 82,900.00
WAGE LEVIES	\$ 11,250.00	\$ 12,000.00
RENT & BUSINESS TAXES	\$ 25,000.00	\$ 26,000.00
OFFICE EXPENSES	\$ 12,000.00	\$ 10,630.00
TELECOMMUNICATIONS	\$ 5,000.00	\$ 4,500.00
POSTAGE/COURIER	\$ 2,700.00	\$ 4,500.00
NEWS PRINTING AND POSTAGE	\$ 11,500.00	\$ 9,000.00
PROMOTIONAL ACTIVITIES & MATERIALS		\$ 900.00
FALL CONFERENCE	\$ 5,000.00	\$ 5,500.00
AGM CONFERENCE	\$ 14,000.00	\$ 17,500.00
LOCAL DEVELOPMENT	\$ 2,500.00	\$ 3,200.00
BOARD OF DIRECTORS TRAVEL	\$ 3,500.00	\$ 2,500.00
STAFF DEVELOPMENT	\$ 250.00	
COMMITTEE EXPENSES	\$ 1,650.00	\$ 1,500.00
CHSF EXPENSES	\$ 4,650.00	\$ 4,150.00
SPECIAL PROJECT	\$ 8,750.00	\$ 10,100.00
CONTRACTS:EDITOR,ARCHIVIST, TRANS	\$ 8,000.00	\$ 9,200.00
TOTAL EXPENSES	\$ 222,000.00	\$ 228,330.00
NET INCOME (deficit)	2,800 ⁰⁰	\$ (317.50)

NOMINATIONS Committee

Report to the Annual General Meeting, April 28, 2018

Submitted by Rosemary Murphy, Nominations Chair

Mandate: To receive nominations for, and to recruit qualified people to the Board of Directors. The term of office for a Director is two years and each year, ideally, half of the Board of Director positions come up for election. The Board consists of up to 20 elected Directors, plus the Past President.

The first call for nominations was emailed to the local associations on Dec 8, 2017 with a deadline set for February 10, 2018. Nominees must be paid members in good standing. [QFHSA By-laws Article VI.4] Nominations should be signed by at least two, and preferably three, persons from the local Association and/or the QFHSA Board of Directors.

Deadline: The deadline for receiving nominations to be voted on at the AGM was April 3, 2018. Nominations received after that date would be considered by the Board of Directors for appointment. [QFHSA Standing Rules Article VII.3]

Current Directors serving the two-year term 2017-2019:

Lawrence DePoe** Linton Garner Maxime Coté
Ginette Sauv -Frankel Debi Brown

**Lawrence DePoe serves as Immediate Past President and is non-voting

Current Directors completing the two-year term 2016-18:

Rhonda Boucher Wanda Leah Trineer Brian Rock
Rosemary Murphy Tanima Ghosh

Nominees: As of April 3, 2018, the committee has received the following nominations and proposes the following slate of nominees for election to the Board of Directors 2018-2020

Wanda Leah Trineer
Brian Rock
Rosemary Murphy
Michael Nalez

Officers of the Federation: According to the By-laws [Article ii.2 (a)] *“The officers of the Federation shall be elected annually at the Annual General Meeting from among the Directors of the Federation.”* These positions can be nominated from the list of present Directors as well as from the list of newly-elected Directors.

Current President (2017-2019): Brian Rock informed the Board at its April 10th, 2018 meeting of his resignation as president and intention to serve as Immediate Past President. The Executive ~~Past~~ ^{Vice} President will be nominated to complete year two of the President’s mandate.

Nominees for the Officers of the Federation 2018-2019

President- Linton Garner
Executive Vice President - Rosemary Murphy
Vice President - Ginette Sauvé- Frankel
Vice president - Maxime Côté
Treasurer - Leah Trineer
Secretary - Debi brown

Resolution: Be it moved that the slate of nominees for the Board of Directors 2018-2020 be accepted.

Resolution: Be it moved that the slate of nominee for the Officers of the Federation 2018-2019 be accepted.

Committees

Committee chairs can be held by a Director or an individual appointed by the Board. Volunteers are always welcome to participate on any Committee that interests them. Our most active Committees, at the present time, are: Rights & Resolutions, Education & Literacy, and Membership.

Education Committee Report

Report to the Annual General Meeting April 28, 2018

Submitted by: Debi Brown, Chair and Carol Meindl, Executive Director

Committee members – Debi Brown (Chair), Carol Meindl (Executive Director), Sheila Desormeaux (Office Administrator), Jacqueline Barbieri (Volunteer)

In 2017, the Board of Directors re-organized the committees and as a result the Literacy committee became a sub-committee of the Education committee as it affects the activity within the classroom.

QFHSA continued to be concerned about the omissions in the new Quebec High School history curriculum. Through our involvement with ComECH (Committee for the Enhancement of the Curriculum of History of Quebec), we joined other similarly concerned groups such as the English Parents' Committee Association (EPCA), Quebec Anglophone Heritage Network (QAHN) and Quebec Association of Geography Teachers and Global Educators (QAGT) in bringing awareness to this issue. We contacted and received a variety of letters of support for our position from cultural and religious groups in Quebec and held a joint press conference (ComECH and Kativik School Board) on May 2, 2017 at the Gavin Business Center in St Laurent, which garnered significant media coverage, albeit primarily from the English media.

Representatives of ComECH have twice met with Education Ministry officials in Montreal to discuss the omissions but were unsuccessful in receiving any acknowledgement that there is, indeed, a problem. The chair, Robert Green, has written a letter to Minister Proulx, on behalf of ComECH, protesting this lack of concern and requesting a face-to-face meeting. QFHSA remains committed to keeping this topic on the front burner and pushing for meaningful change.

The Literacy sub-committee was very active. Over the summer months, staff and volunteers weeded and processed the donated books stored in the QFHSA office. The Literacy Committee was pleased to allocate funding to three (3) high schools for their literacy programs. Please see the separate literacy report.

Following up on the presentation at the Fall Conference representatives from the QFHSA have joined a working group to explore *NEXTschool*, the future of high school education in Quebec. The process for designing the prototypes has begun. Students are tackling the project through the McGill University's Change Management class in the School of Administration and Graduate Studies as a credited course. In parallel to that work, the community is also involved in the design process through the Design Innopod Sessions. This heterogeneous group of individuals from diverse backgrounds (parents, teachers, administrators, and other education stakeholders) will be meeting for five (5) full-day design sessions to discuss the prototype design possibilities and to trouble shoot where some of the stumbling blocks for progress may lie and consider ways to overcome them. This design process is divided into five (5) areas of research: **Spatial** (the *where* learning takes place), **Temporal** (the *when* learning takes

place), **Andragogical** (the *what* and *how* of a learner-centered experience), **Relational** (the *who* takes part in the learning experience) and **Communal** (the *integration of learning* within society) This group will be approaching the challenges from an architectural perspective.

There will also be a more homogeneous group of school administrators who will participate in the same sort of design activity, coming at the same questions from their own perspective. Theirs will be a more engineering approach. Once the various groups have had a chance to design some prototypes for the new structure, a group of high school students will also be given an opportunity to offer what they would feel is the best answer to the question: When high school is the best it can be at preparing its students to self-actualize...what will it look like?

When all these various elements come together, the preliminary draft proposed prototypes will be submitted to the Director Generals and the Directors of English Education Network table in April/May and after some editing, the final drafts will be prepared for the Director Generals' May meeting. The Design Phase Results will be presented at the QESBA/AAESQ Conference in Quebec City May 24-25, 2018.

There are plans for a three-day Summer Institute in July/August, hosted by one of the downtown Montreal universities, targeting schools that are interested in being involved. Invited guest speakers include Luke Sunich of Ormiston Jr. College, New Zealand; Justin Reich of MIT Learning Labs and on the third day, Alan November, author of "*Who Owns the Learning?*" will give a presentation and answer questions. Interested schools will be announced at the Summer Institute and will be followed by a "needs and readiness" assessment and then, once the schools have been chosen, they will start the PPI Design-process Training sessions. Once the preparation phase through adaptive design is complete, the lead schools will launch the new structure in 2019 with the cycle initial learning clusters (Sec I students). 2018-19 will be considered as a 'Preparation Year' for schools that might lead *NEXTschool*, and the first cohort will begin in September 2019.

So this design of a new structure and approach to education, learning and teaching in Quebec, is being approached from many angles, with a diverse group of stakeholders being consulted. This is a design strategy predicated on grassroots participation. It is exciting to be on the lead edge of this innovation, and an honour for Home and School to play a role.

In 2018, the Education committee looked at some of the concerns expressed by parents including coding, robots, new sex education curriculum, school fees, libraries of the future, and the Institute of Excellence. A resolution received from the Canadian Home and School Federation on anti-bullying policies will require further study as schools in Quebec are supposed to have policies in place. How well the protocol is being implemented will require research. In 2018, priority will be given to **school fees** and the **sex education curriculum**. If you are interested in these two topics please contact the office to join the Education Committee.

LITERACY COMMITTEE

Report to the Annual General Meeting- April 28, 2018

Submitted by Debi Brown - Chair

Mandate:

- To promote awareness of the requirements for literacy in a knowledge-based society.
- To mobilize school and community volunteer resources to advocate and deliver literacy programs for prevention and remediation.
- To promote the Children's Literacy Resource Guide (CLRG) as a resource to help deliver programs.

Committee members -- Debi Brown (Chair), Carol Meindl (Executive Director), Marlyn Brownrigg (Membership Services), Marion Daigle (Resource), Ute Wilkinson (Volunteer), Sheila Desormeaux (Office Administrator), Jacqueline Barbieri (Volunteer)

Activities May 2017 - April 2018

1.0 Reluctant Reader Project: This project supports reading at the high school level. Teachers and students look for reading materials that are not only interesting to teenagers but also cater to the reading level of each student. One of the main goals of this program is to encourage and foster a love of reading. Fifteen schools in the QFHSA high school network were contacted in December 2017 and three (3) high schools expressed interest in the program. Requests for theme and/or grade-specific books were also included on the funding application.

a) In January 2018, the Literacy Committee allocated \$300.00 (each) to the following high schools: Gaspé Polyvalent (ESSB), Westwood High School (LBPSB) and Beaconsfield High School (LPBSB). A box of books was also shipped to each school.

b) Reports submitted to the QFHSA included the following: information on the books purchased, the future plans for the program and the helpfulness of the resources from the QFHSA. Results have been very successful. From grant recipients: 1) *"I was able to use the financial donation towards acquiring a wider range of books directed at exposing the students to international topics and authors".* 2) *"Thank you for the donated reading resources! This is a welcome surprise and a valuable addition to the resources for our unit and classroom libraries."*

c) The staff members responsible for these programs were encouraged to send pictures or write an article for the QFHSA NEWS.

2.0 Born to Read and Other Projects:

Born to Read: This year, two (2) Home and School associations organized *Born to Read* events. They were: Roslyn Elementary (EMSB) and Edgewater Elementary (LBPSB). A *Born to Read* Powerpoint is being updated and information will be available

at the AGM. The goal is to have additional local associations introduce this program in their schools.

Revitalisation Ville St. Pierre - Young Mother's Literacy and Art Program: The QFHSA literacy committee has continued to support this program by collecting and donating books for children 0-5 years old. Ozlem Erten, the program coordinator, met with the literacy committee to update the QFHSA on the evolution of the program. Hopefully the program will continue next year.

3.0 Book Donations from the QFHSA (since April 2017):

- a) QFHSA Member Schools: Ayer's Cliff Elementary (ETSB), New Richmond Backpack program (ESSB), Belle Anse Elementary (ESSB), Gaspé Polyvalent (ESSB), Grosse Ile School (ESSB), Metis Beach School (ESSB)
- b) New Home and School Associations: Wakefield Elementary (WQSB)
- c) Other Organizations: *Dans La Rue*, Heritage Lower St. Lawrence Library and West Island Community Black Association.

4.0 Donors, Volunteers and Staff: It would not be possible for the QFHSA to support our literacy programs without the help of the following:

- a) NOVA/Santé West Island's Bookstore in Ste. Anne-de-Bellevue generously donates their surplus books to the QFHSA for distribution to schools and communities, particularly in outlying areas.
- b) Canadian Heritage (PCH) and le Ministère de l'Éducation et de l'Enseignement supérieur (MEES): Funds from these organizations help with the mailing costs and the purchase of new books, if necessary.
- c) MNAs: This year, a monetary donation was received from Geoff Kelley (MNA Jacques Cartier) and used to defray the shipping costs of books.
- d) Tembec: Once again, Tembec sent boxes of paper to off-island schools that are part of the QFHSA network.
- e) St. John Fisher Parents: Many of the books donated to the Revitalisation Ville St. Pierre project came from the parents of St. John Fisher Elementary School (LBPSB).
- f) As a result of contacting the QFHSA, Shoreline Press distributed books to: the Fraser Hickson Library (Rebecca Pothier), Anne Macwhirter (Gaspé region) and Heritage Lower St. Lawrence Library.
- g) Book donations from Gazette Article: The QFHSA received book donations after an article was published in the Montreal Gazette in 2017.

h) Literacy Committee and QFHSA staff: Literacy committee member Ute Wilkinson continuously sources books from various books sales and the QFHSA literacy committee and staff members prepare the books for shipping.

5.0 QFHSA 100th Anniversary 2019: The QFHSA Literacy is examining ways to involve local associations in commemorating this important anniversary.

6.0 Updating Resolution 2011-01 on Funding for Libraries and Librarians: This resolution, originally slated to be caucused at the 2017 Annual General Meeting, was tabled for further study. In February 2018, the resolutions committee decided that not enough groundwork was done to present the resolution at the 2018 AGM.

Rights and Resolutions Committee

Report to the Annual General Meeting- April 28, 2018

Submitted by Ginette Sauvé-Frankel and Tanima Ghosh, Co- Chairs

Members: Ginette Sauvé-Frankel and Tanima Ghosh, Co- Chairs; Linton Garner, Acting President; Carol Meindl, Executive Director, Sharad Bhargava, Lisa Fougere, Marlyn Brownrigg, Michael Nalecz.

Resolutions 2017

Four (4) resolutions were presented and subsequently adopted at the 2017 AGM:

RESOLUTION 2017/02 Diversity and Inclusion

RESOLUTION 2017/03 History of Residential Schools

RESOLUTION 2017/04 Quebec Secondary III & IV history Curriculum: In Need of Change

RESOLUTION 2017/05 Software Coding

Disposition of Resolutions The resolutions were sent to all the destinations indicated by the caucusing sessions and committee members. The following responses were received:

Software Coding

- Christine Paré, Attachée Politique, on behalf of Dominique Vien, ministre responsable du Travail et ministre responsable de la région de la Chaudière
- Claude Pinault, sous ministre associé responsable de l'application de la Politique Linguistique
- Honourable Navdeep Bains, Minister of Innovation, Science and Economic Development.
- Jean-Christoph Morin, conseiller politique, au nom du ministre de la Culture et des Communications,
- Patrick Gazaille, conseiller politique, on behalf of François Blais, Ministre de l'Emploi et de la Solidarité sociale

Diversity and Inclusion, Software Coding, History of Residential Schools and History of Quebec Curriculum (collectively)

- Audrey Gauthier, attachée politique, au nom de la ministère responsable des Aînés, Francine Charbonneau
- Thérèse Gaumont-Renaud, adjointe de la Ministre, responsable de l'agenda, au nom de la Ministre de l'Immigration, de la Diversité et de l'Inclusion, Madame Kathleen Weil.
- Nathalie Roberge, directrice de cabinet, on behalf of Stephanie Vallee, ministre de la Justice.
- Marie- Franc Daoust, Directrice de cabinet, au nom de la vice-première ministre et Ministre de la Condition féminine, Lise Thériault.
- Bruno Pelletier, attaché politique, on behalf of Premier Philippe Couillard.
- Anne Marie D. Turcotte, attachée politique, au nom de la ministre de l'Enseignement supérieur, Madame Hélène David,

Diversity and Inclusion

- S. Shepherd, Executive Correspondence Officer for the Right Honourable Justin Trudeau, Prime Minister of Canada.
- Ghislaine Saikaley, Interim Commissioner of Official Languages, and sharing the 2014 summary report on perspectives of Canadians of diverse backgrounds on linguistic duality

History of Residential Schools

- Chloé Van Bussel, attachée politique, au nom du ministre responsable des affaires autochtone, Geoff Kelly.

History of Residential schools and History of Quebec Curriculum

- Honourable Maryam Monsef, Minister of Status of Women
- Daniele Besner, Direction General, learning Policy, Partnerships and Services, Employment and Social Development Canada.

History of Quebec Curriculum

- Ghislaine Saikaley, , Interim Commissioner of Official Languages
- Marie-Josée Bond, Directrice de l'agenda de Philippe Couillard, Premier, to Robert Green, Chair ComECH
- Thérèse Gaumont-Renaud, adjointe de la Ministre, responsable de l'agenda, au nom de la Ministre de l'Immigration, de la Diversité et de l'Inclusion, Madame Kathleen Weil, Québec

Statement of Policy

The *Statement of Policy* is a compilation of statements based on resolutions passed over the years by the delegates at the Annual General Meeting. It complements the purposes and objectives of Quebec Federation of Home and School Associations Inc. Following the AGM, it is updated each year and copies distributed to the local associations. Copies have been posted to the QFHSA website as well as are made available in the 2018 AGM kits.

CONSTITUTION AND BY-LAWS

Report to the Annual General Meeting – April 28, 2018

Submitted by the QFHSA Board of Directors

Activities 2017-18:

During the course of 2017, the QFHSA had been chosen to undergo a charitable audit and worked closely with the Canada Revenue Agency (CRA) representatives to update policy and procedures to better comply with established norms for charitable organizations. As a result, there are changes to the QFHSA Constitution and By-Laws required

1. Proposed Amendment to the Constitution (Resolution 2018/03)

In considering our constitution, CRA deemed the QFHSA objectives were too general and vague. As the objectives were written and adopted in 1959, it was agreed that it was time to update them. The Executive Director and office staff worked closely with CRA to work out best practices and revised objectives.

CRA acknowledged that our organization's activities have been charitable but our purpose was not, as described in our current objectives. Although CRA was not insisting that we change our objectives, they were strongly recommending that we do so as to reflect activities that are exclusively charitable.

Therefore we drafted new objectives that more clearly define our activities with the intention, in accordance with our Bylaws, to bring them to our membership for adoption at AGM in 2018. See proposed amendments below in **bold type**:

ARTICLE II

CONSTITUTION

The constitution of the Federation shall be set forth in the Letters Patent granted under the Quebec Companies Act on August 27th, 1959, and Supplementary Letters Patent granted on May 08th, 1997, for the following purposes: **To promote, encourage, assist and support Home and School organization and activity in the schools to advance education, throughout schools in Quebec.**

For the carrying on of the above mentioned purposes, the corporation may:

- 1. Provide a forum to affiliated Home and School Associations for discussions of matters of general interest, to stimulate co-operative effort by sharing best governance practices, conducting workshops on various topics related to education and organizing Regional Council meetings and Annual General Meetings.**
- 2. Provide books, equipment and educational aids, and activities and other resources for**

the benefit of students attending schools with Home and School Associations and to community libraries.

3. Provide information to parents via publication of our quarterly magazine, the QFHSA NEWS and other social media tools, which reflect the unique culture primarily of the English-speaking school community of Quebec.
4. Partner with other educational community-based organizations to support projects for affiliated Home and School Associations by funding, building, up-keeping of playground structures, or any other projects that should enhance the learning experience of the children.
5. Assist or participate in the public education reform by providing well-reasoned representations to public officials on various issues or decisions affecting the education system, and by making these representations available to the public.
6. Promote community engagement by granting awards to students, volunteers, and members for their outstanding efforts to humanitarian causes, and their contributions to the life and cause of the Federation.
7. Develop between educators and the general public such united effort as shall secure for every child the highest advantage in physical, mental, moral and spiritual education.
8. Promote an education for all, by maintaining a non-partisan, non-commercial, non-racial and non-sectarian organization.
9. Provide various workshops to students and parents (anti-bullying, parenting, etc.)
10. Do all that is incidental and ancillary to the furtherance of the above-noted purposes.

Recommendation: That the proposed amendments to the Constitution of the Quebec Federation of Home and School Associations be adopted.

2. Amendment to the By-Laws (Resolution 2018/04)

It was determined that, just as member associations are encouraged to have a Dissolution Clause in their By-Laws, in the case of closed or merged schools, so as to provide for the disbursement of Home and School assets, the Quebec Federation of Home and School Associations should have a similar clause in its own By-Laws. Therefore, the QFHSA Board of Directors would like to recommend that Article XIII DISSOLUTION be added to the QFHSA By-Laws

ARTICLE XIII

DISSOLUTION

- I. Voluntary dissolution of the Quebec Federation of Home and School Associations requires the following:
 - a. An Executive decision to disband can only be taken by a two-thirds vote of members present at a General Meeting, provided that there is a quorum at such a meeting in accordance with Quebec Federation of Home and School Associations By-Laws, and that a formal notice of such an intent has been forwarded to all members, and that a motion to disband has been included in the announcement of the General Meeting;
 - b. The reasons for a proposal of dissolution shall be forwarded in writing to the Membership at least sixty (60) days before any action is taken;
 - c. In the case of a decision to dissolve, all its remaining assets after payment of its debts shall be sent to charities with educational or literacy mandates and the decision ratified by the membership.

Recommendation: That the proposed amendment to the By-Laws of the Quebec Federation of Home and School Associations, Article XIII DISSOLUTION, be adopted.

ADMINISTRATIVE/ OFFICE SERVICES-HIRING REPORT

Report to the Annual General Meeting – April 28, 2018

Submitted by Carol Meindl, Executive Director

Mandate:

- To oversee the office, technology, equipment/supplies, contracts, etc.
- To oversee Human Resources - hiring, contracts, evaluations, and staff meetings etc.
- To submit written reports of office activities to the Board of Directors, including recommendations when appropriate.
- To oversee the organization of the various committees of the Federation, including finding chairpersons.

Administrative changes: There were some changes in administration this year. The committee mandates were reviewed and were re-organized into the following committee structure:

Standing Committees

Executive Chair- Brian Rock

- History/ Archives project, Constitution/ By-Laws (QFHSA)
- Outreach/ Communications (external) Chair Linton Garner

Nominations Chairs- Rosemary Murphy/ Larry DePoe
Finance Chair- Leah Trineer

Ad Hoc Committees

Membership Chairs- Rhonda Boucher/ Maxime Côté / Rosemary Murphy
Membership Services
Communications (internal)
Constitution/ By-Laws (Associations)

Education Chair- Debi Brown
Literacy

Rights and Resolutions Chairs- Ginette Sauvé-Frankel/ Tanina Ghosh

Staffing Changes:

There were no staffing changes. A summer student, Amanda Paquin, was hired in July 2017 under the Canada Summer Jobs Program to work on categorizing the articles in the QFHSA NEWS from 1944 to 2017. Over 300 articles were categorized using Zotero Standalone.

QFHSA Office Staff 2017-18:

Sheila Desormeaux	Administrative Office Assistant
Marlyn Brownrigg	Membership Services Coordinator
Carol Meindl	Executive Director

Contract Positions

Johnnie Belinda Cluff	Editor, QFHSA NEWS
Marion Daigle	History/ Archives Project Coordinator

Board of Director Changes:

Michael Nalezcz was appointed to the Board of Directors in January 2018

Board of Directors 2017-18:

Brian Rock*	President
Lawrence DePoe	Immediate Past President (<i>non-voting</i>)
Linton Garner	Executive Vice President
Ginette Sauvé-Frankel	Vice-President
Rosemary Murphy**	Vice President
Wanda Leah Trineer	Treasurer
Debi Brown	Secretary
Rhonda Boucher	Director
Tanina Ghosh	Director
Maxime Côté	Director
Michael Nalezcz	Director
Carol Meindl	Executive Director (non-voting)

*Brian Rock had asked and had been granted a medical leave of absence to January 2, 2018. The leave of absence was extended to March 5, 2018.

**Rosemary Murphy had asked and was granted a leave of absence from March 12 to April 28, 2018, as she serves as LBPSB Returning Officer for the 2018 School Board elections in November.

QFHSA HISTORY AND ARCHIVES PROJECT

Report to the Annual General Meeting, April 28, 2018

Submitted by Carol Mcindl - Executive Director

Mandate: To bring both the QFHSA History and Archives up-to-date. These will be valuable tools in educating our membership and the wider public about the influential role that parental involvement has played in Quebec's schools and communities, beginning in the 1920s and which has continued into the 21st century.

Project Staff

Marion Daigle, Co-ordinator and Carol Ohlin, Assistant.

Background to Date

There are now over 300 archival boxes of preliminary historical files. They comprise a large number dealing with Local Association Activities, Resolutions and Policy, Briefs, QFHSA NEWS (dating from 1948 onwards), records of QFHSA committees, conferences, countless projects and the list goes on. In addition QFHSA has a large collection of Canadian Home & School Federation (CHSF) archival files. All of this material was invaluable in the preparation of an updated *QFHSA History of Achievement*, published in May, 2015. Archival research helps to define and expand the role of the Federation to its membership and to the wider community.

Donations

We were grateful to receive a donation of \$300 from the office of David Birnbaum, MNA for D'Arcy McGee through the Support Volunteer Work program to put toward digitizing equipment.

Archives activities

History/archives update – Board of Directors Orientation Meeting

At the request of President Brian Rock and Linton Garner, Executive Vice-President, a comprehensive History/Archives report was presented to the Directors as part of their Orientation meeting, September 9, 2017, with particular reference to the years 2010 – 2017. The kit of information documented the history of the project since its inception in 1999. Information included a description of the extensive historical documents already weeded, assessed, sorted and arranged into preliminary archival files along with the documentation remaining to be dealt with. Aligned with the archiving activities was the time spent by the co-ordinator as a resource on research, consultations, preparation of presentations, and activity reports to the Board of Directors and AGM.

QFHSA – A History of Achievement -This QFHSA history booklet, originally published in 2015, in English, and reprinted in 2017 was translated into French. Copies will be printed and made available in 2018.

QFHSA NEWS- Over 300 individual articles from the early years of the QFHSA news publications were catalogued by our summer student, Amanda Paquin. An article written of her QFHSA experience was included in the QFHSA NEWS Fall 2017 issue.

Photographs –Countless hours were spent identifying and storing large numbers of archival photographs requiring extensive cross referencing with the QFHSA NEWS, an invaluable part of the of the QFHSA archives.

Local Home and School Associations: The files of Member Home and School Associations relating to both closed and merged schools dating back to the earliest associations have been compiled and archived. Recent archives include Seignior/Cedar Park, Thorndale, Courtland Park, Bishop Whelan, Valois Park (partial) Elementary schools. Macdonald High School has donated early files although the school remains open. There are more association files from Northview and Valois Park recently received to be dealt with.

QFHSA Committees – As resources are uncovered, Committee minutes and reports have been weeded, sorted, assessed and integrated into existing archives. Examples include Rights, Education, Literacy, Resolutions and Policy.

Personnel and Business Files- Files no longer needed in the daily operations of the Federation were archived this year.

Research and Consultations requests

Rights Committee

May 11-12, 2017 QUESCREN – CIRLM (Quebec English-Speaking Communities Research Network – Canadian Institute for Research on Linguistic Minorities) hosted a conference entitled: *Bill 101 at 40: The Charter of the French Language and Quebec's English -speaking Communities 1977 – 2017*. Brian Rock, QFHSA President, represented the Federation and made the following presentation: *The Quebec Federation of Home and School Associations: The Strong Voice of Parents Regarding Language Legislation from Bill 101 to Bill 105 (1977 - 2017)*, an analysis of the roles played by parent volunteers through the QFHSA, its committees and its local associations over the past 40 years.

Literacy Committee

Born to Read Project - In an effort to update the QFHSA Power Point presentation on file for a future workshop, a request was received to prepare background and other pertinent information from the Archives.

Born to Read – Gaspé- In March, 2018 Anne MacWhirter requested research into the archives in order to update her information on the first Born to Read project in Quebec and Canada. This literacy initiative was created by Anne MacWhirter in 1990, sponsored by the New Carlisle Home and School Association and supported by QFHSA and CHSF.

Resolution 2017/01 Funding for Librarians and Libraries – This resolution was presented for reaffirmation at the 2017 AGM and deferred to the 2018 AGM. On June 19, 2017 a kit of background information on the topic dating back to the original resolution of 2004 was prepared.

QFHSA NEWS

A Tribute to Patrick Baker, Gordon Paterson Award recipient 1988, was researched and written for the QFHSA NEWS, winter edition 2017. Pat Baker was a much loved and respected teacher, principal, educator, mentor and leader in promoting parental involvement in education and the well-being of children, particularly in the Lester B. Pearson School Board (LBPSB) community and with QFHSA.

Community Requests

History of Soulanges School 1919 – 2019- At the request of Sylvie Mahannah, Soulanges School Reunion Committee, a copy of The History of Soulanges School dated 1982 was found in the QFHSA Archives, written for their 75th Anniversary (1907-1982). The 100th anniversary spans the years 1919 - 2019 although an earlier school opened in 1907.

Terry Loucks, Goodwill Ambassador to Arvida, requested information on Home and School Executive Committees for Saguenay-Arvida Home and School Associations 1957-1969 to help support his efforts to see Arvida recognized as a UNESCO World Heritage Site.

Next Phase- Digitization and promotion

Once the final archive is complete, plans will get underway to start digitizing parts of the archive for public access in the Fall of 2018. The archivist will play a key role in deciding which aspects of the archive will be of the most interest to researchers and historians. The archivist will also determine the best software and programs and platforms for storing the digital archives and best mode for controlled public access.

SPECIAL NOTE: A very special thank you must be given to Marion Daigle and Carol Ohlin. Their knowledge, experience and exceptional organizational skills for at least 30 years as QFHSA volunteers and employees have been invaluable. We have been fortunate to have had their support throughout the course of this project.

It is to do together that which we cannot do alone.

Communications, Media and Public Relations

Report to the Annual General Meeting, April 28, 2018

Submitted by Carol Meindl, Executive Director

MANDATE: To oversee the implementation of initiatives to promote the mission and highlight the activity of the QFHSA through various media including, QFHSA NEWS, QFHSA website, Facebook pages, Twitter, press releases, interviews and articles.

QFHSA NEWS: The Editorial Committee (Johnnie Belinda Cluff, Qu'Anglo Communications and Consulting, Editor; Carol Meindl, Marilyn Brownrigg, Sheila Desormeaux) four (4) issues per year of the NEWS were published: Summer (Volume 55 Issue 2) Fall (Volume 55 Issue 3) Winter (Volume 55 Issue 4) and Spring (Volume 56 Issue 1).

QFHSA WEBSITE- www.qfhsa.org. Regular updates of the website are made on average two (2) per month. Our webmaster Cathy Ashford McKcough is incredibly efficient and has been able to post our changes within hours of receiving our requests. The main objective of the website is to provide easy access to forms for Home and School Executives as well as information for our members. Traffic is heaviest during the months of May and October and we average about 3.5 visits a day.

QFHSA Twitter account- 237 followers with an average of one (1) tweet per day. QFHSA Twitter account is linked to QFHSA Facebook page.

FACEBOOK- QFHSA Facebook page (@QFHSA)- 515 likes, up from 467 in 2016 an increase of ~10% with an average of 1 post per day. 488 followers.

PRESS RELEASES- in the past few years, QFHSA has not sent out regular press releases. Instead we do target emailing of documents to various organizations directly. QFHSA had one press release that was sent on April 27, 2017 in conjunction with ComECH Quebec regarding a scheduled press conference on May 2, 2017.

E-BULLETINS- Four (4) E-bulletins were sent to the local association presidents in 2017-18 with important information and links. These E-bulletins replaced the former "QFHSA Mail Bags".

QFHSA IN THE NEWS -Web article: QCGN Network News; November 2017 QFHSA Fall Conference Looks At NEXTschool

PUBLICITY AND PROMOTION

- QPAT Convention November 23-24, 2017, (Hyatt Regency Montreal), information table
- QCGN Information Sharing Evening with MNA's at the National Assembly

QFHSA would appreciate advice and expertise on communication strategies and invites members to join the Communications Committee.

MEMBERSHIP SERVICES

REPORT to the Annual General Meeting – April 28, 2018

Submitted by: Marlyn Brownrigg, Membership Services Coordinator

Mandate:

To promote, encourage, and assist Home and School associations with membership activities. To evaluate and update membership kits and other membership materials designed to promote membership. To offer training for membership chairpersons via the executive workshops and the fall conference. To visit local Home and School associations and other schools interested in forming a Home and School. To encourage local associations to host regional council meetings for Home and Schools in their area.

Executive Workshops:

The Executive training workshops were held at the QFHSA office on September 28th, 2017. Thirty five representatives from nineteen local associations attended. A separate report is included in the book of reports.

Regional councils:

A) AGM - April 29th, 2017: These regional councils were held at the Annual General Meeting on April 29th.

- Delegates were divided into three groups – two (2) elementary-level and one (1) high school group.
- Discussion topics included: relationship between Home and School and the Governing Board, principal and teacher representation at Home and School meetings, capital projects; focusing on your community, fundraising, online payments, sourcing supplies/gifts, starting an online fundraising page (i.e. Google Classroom). Some of these items became workshop topics at the 2017 fall conference.

B) August 26, 2017 - Western Québec: Regional council (morning) and leadership workshop (afternoon).

- Representatives from seven (7) local associations attended the regional council in the morning.
- A condensed training workshop for all Executive positions was held in the afternoon.

C) October 28, 2017- QFHSA Fall Conference:

- There were three (3) regional council groups – two (2) elementary and one (1) high school.
- The QFHSA asked for information on the use of the school name on Home and School events/documents/websites, how events/fundraisers are approved, the new high school history curriculum and the new sex education curriculum (pilot project).

D) January 25, 2018: Four (4) high schools were represented at the regional council hosted by Lindsay Place High School Home and School Association. Three (3) high schools agreed to host elementary-level

Home and School regional councils at their schools. As the school year is ending, we look forward to scheduling new ones in the Fall of 2018.

Meetings with local associations:

In addition to telephone consultations, there were numerous “face-to-face” meetings with nine (9) local associations this past year. Some topics covered were: graduation committees, running meetings, relationship between Home and School and administration, elections and constitution and by-laws.

PACTE: One meeting of the PACTE committee took place on April 20th, 2018. It was a pedagogical session for the English Language Arts consultants from the various school boards.

Results of the 2017/2018 Membership Campaign (to April 17th):

	<u>2017-2018</u>	<u>2016-2017</u>
Family Memberships (thorough locals):	4239	4367
Associate Memberships (through locals)	55	97
Individual Memberships	3	6
Local Associations in Good Standing	84	85

New Home and School Associations: Welcome to Wakefield Elementary (WQSB), Forest Hill Junior and Forest Hill Senior now have one Home and School per campus (LBPSB).

2017-2018 Membership Awards: Evergreen Elementary (LBPSB), Genesis Elementary (SWLSB), Greater Gatineau Elementary (WQSB), Maple Grove Elementary (LBPSB) and Shawinigan High School (CQSB).

MEMBERSHIP COMMITTEE RECOMMENDATIONS:

A) Constitution and By-Laws: For those associations with Constitutions and By-Laws that are more than 10 years old the QFHSA will update these documents for each association using lists and reports submitted to the QFHSA office. The updates will be done using the current QFHSA templates provided to local associations.

B) Insurance: That an ad-hoc insurance committee be established to look at the current QFHSA insurance policy to ensure that it meets the needs of local associations. Efforts will be made to include committee members who work in the insurance industry.

AGM 2017

Report to the Annual General Meeting, April 28th, 2018

Submitted by Sheila Desormeaux, Administrative Assistant

Theme: *“Education in the 21st Century: The First 20 Years”*

Arrangements:	Coordinators:	Carol Meindl, Marlyn Brownrigg, Sheila Desormeaux
	Book of Reports:	Carol Meindl, Marlyn Brownrigg, Sheila Desormeaux
	Nominations:	Rosemary Murphy
	Registration:	Office
	Resolutions:	Rickhey Margolese
	Membership Awards:	Marlyn Brownrigg
	Newsletter Awards:	Martha Farley, Carol Ohlin, Carol Meindl
	Awards and Prizes:	Carol Meindl, Marlyn Brownrigg, Carol Ohlin, Martha Farley
	Parliamentarian:	Debi Brown
	Speaker's List:	Marlyn Brownrigg
	Recording Secretary:	Sheila Desormeaux
	Time Keeper:	Rosemary Murphy
	Credentials:	Marlyn Brownrigg
	Scrutinizers:	Rosemary Murphy, Debi Brown
	Steering Committee:	Tanima Ghosh, Wanda Leah Trineer

Highlights: Keynote speaker, Mr. Ron Turchyniak, tech consultant for the Sir Wilfrid Laurier School Board. He holds a master's degree in biomechanics and is a Pedagogical Consultant at the Sir Wilfrid Laurier School Board.

Annual General Meeting: - Saturday April 29, 2017

Registration: 66 people, representing the following 26 member Home and School Associations:

Beacon Hill Elementary	Birchwood Elementary	Chelsea Elementary
Christmas Park Elementary	Dorset Elementary	Evergreen Elementary
Gardenview Elementary	Genesis Elementary	Hillcrest Academy
Honoré Mercier Elementary	John Rennie High School	Kingsdale Academy
Lauren Hill Academy	Lindsay Place High School	Merton Elementary
Pierre Elliott Trudeau Elementary	Soulanges Elementary	South Hull Elementary
Souvenir Elementary	St. Charles Elementary	St. Patrick Elementary
St Thomas High School	St. Edmund Elementary	St. John Fisher Elementary
Westwood Jr. High School	Wilder Penfield Elementary	

Welcome and Introductions:

The meeting was chaired by the President, Brian Rock. He welcomed everyone and introduced those at the Head Table: Debi Brown, Secretary; Carol Meindl, QFHSA Executive Director; Rosemary Murphy, Vice-President and Sheila Desormeaux, Administrative Assistant.

The remaining Directors were also presented to the delegates:

Wanda Leah Trineer, QFHSA Treasurer; Rhonda Boucher, Director; Ginette Sauvé-Frankel, Vice President; Taniya Ghosh, Director; Linton Garner, Executive Vice-President.

The President welcomed the invited guests: Renate Sutherland, President, Quebec Provincial Association of Retired School Educators; Tarek Toni, Senior Program Advisor, Canadian Heritage, Cathrine Le Maistre, Chair of the Advisory Board on English Education, Marion Daigle QFHSA Past president (1983-85), Emma Gauthier & Lianne Heron LBPSB Student Commissioners, Cameron Gray, President, Quebec Association of Geography Teachers and Global Educators.

Regrets were received from:

Christian Rousseau, Interim Assistant Deputy Minister, Ministre de l'Éducation, du Loisir, du Sport; Sandra Binns, President Ontario Federation of Home and School Associations; Jennifer Maccaronc, Chair of Quebec English School Boards Association; David O. Johnston, Quebec Representative from Office of the Commissioner of Official Languages; Steven Colpitts, Director of International Programs, LBPSB; Corinne Payne, President, Fédération Comité de parents du Québec.

Greetings:

Renate Sutherland, President of the Quebec Provincial Association of Retired School Educators, brought greetings on behalf of the 1250 retired teachers, principals, and support personnel. She readily acknowledged the contribution of parents in the past to the running of the school libraries, ordering books and repairing them, always contributing to the goal of teaching children to learn how to learn.

Rosemary Murphy, Quebec Representative to the Canadian Home and School Federation, brought greetings from the national organization. CHSF will be looking to support and promote a Children's Commissioner and as well as their ongoing concern regarding the recent Copyright legislation that will be brought in by the Federal government. Rosemary Murphy thanked QFHSA for playing such a prominent role at the CHSF table.

Cathrine Le Maistre, Chair of the Advisory Board on English Education (ABEE), brought greetings and spoke about ABEE and its role in advising the Minister of Education on matters concerning English education in Quebec. One of the problems that ABEE faces is that there is not always immediate feedback from their

advice but it does eventually filter through. Le Maistre praised QFHSA for its contribution to the hearings on Bill 86 by the Committee on Culture and Education. She offered the opinion that it is the partnerships in the English Community in Quebec, that plays such a significant role in the success rate in the English education system.

Rhonda Boucher, President of the English Parents' Committee Association (EPCA), brought greetings on behalf of EPCA.

Keynote Speaker

The Keynote Speaker for the morning was Ron Turchyniak, tech consultant for the Sir Wilfrid Laurier School Board. Ron Turchyniak holds a masters degree in biomechanics and is a Pedagogical Consultant at the Sir Wilfrid Laurier School Board.

His focus is on educational and assistive technology and his mission is to support and inspire educators through the promotion of collaboration, innovation and engaging pedagogical practices.

Ron works closely with classroom teachers and strives to achieve best practices for technology integration in teaching and learning.

In the last five years, he has been at the forefront of deploying and managing Google Apps for Education (G Suite) at his school board. Ron brings the Universal Design for Learning (UDL) approach to visits with teachers and classrooms.

In his keynote, Ron introduced the delegates to the 21 century classroom and highlighted the successes and challenges of the continuous work with teachers, school boards, and the province.

Election of the Board of Directors was held and Carol Meindl, Executive Director and Past President, conducted the Installation Ceremony. A new Director was elected to the Board: Maxime Côté from Baie-Comeau.

Membership and Newsletter Awards were presented by Carol Meindl, Executive Director at the end of the business meeting. Five (5) membership awards and two (2) newsletter awards were presented. The recipients were: **Highest percentage of family memberships:** Edgewater Elementary & Beacon Hill Elementary. **Increase in family memberships:** St. Edmund Elementary, St. Anthony Elementary and Mountainview Elementary. **Newsletter awards:** Pierre Elliott Trudeau Elementary and Beaconsfield High School.

Awards Banquet:

The Master of Ceremonies was Tanina Ghosh.

Attended by 105 people including Directors, guests Charles Taker, Liaison Officer, Office of the Commissioner of Official Languages; James Shea, President of QCGN. There were 19 member Home and School associations represented.

Beacon Hill Elementary	Birchwood Elementary	Chelsea Elementary
Dorset Elementary	Evergreen Elementary	Gardenview Elementary
Genesis Elementary	John Rennie High School	Kingsdale Academy
LaurenHill Academy	Lindsay Place High School	Merton Elementary
Pierre Elliott Trudeau Elementary	South Hull Elementary	St. Charles Elementary
St. Patrick Elementary	St. Thomas High School	St. John Fisher Elementary
Wilder Penfield Elementary		

During the evening the QFHSA was please to present the following awards:

Gordon Paterson Award: Established in 1973, this award honours an outstanding educator who believes in parental involvement . The 2017 recipient was Galina Stepanova from Genesis Elementary.

Leslie N. Buzzell Award: Established in 1950, this award recognizes a QFHSA Board or Committee Member for their long standing leadership and dedication, to promoting and furthering the QFHSA mission at the provincial level. The recipient was Wanda Leah Trineer, QFHSA Director.

There were **28 Unsung Hero Awards** and **16 Golden Torch Awards** presented. We once again had a dance feature added to our program of activities with Chris Blais, Manta Studios, providing the music. Photos were taken by Howard Kay Photography.

EXECUTIVE WORKSHOP REPORT

Report to the Annual General Meeting, April 28th, 2018

Submitted by: Sheila Desormeaux Administrative Assistant

Mandate: To provide information to local association executive committee leaders on how to fulfill the responsibilities of their jobs; to distribute materials pertinent to their executive positions; to offer an opportunity to network and exchange ideas with representatives from other schools; to meet the Board of Directors and office staff; to visit the provincial office and to learn about the resources available to them and their schools.

Date: The Executive Training Workshops took place on September 28th, 2017 at the QFHSA office.

Attendance: In total 35 people attended representing 19 local associations:

Cedarcrest Elementary	Christmas Park Elementary	Clearpoint Elementary
Dorsset Elementary	East Hill Elementary	Edgewater Elementary
Edinburgh Elementary	Forest Hill Jr. Elementary	Forest Hill Sr. Elementary
Honoré Mercier Elementary	John Rennie High Elementary	Kingsdale Academy
Merton Elementary	Sherbrooke Academy	Souvenir Elementary
St. Patrick Elementary	St. Thomas High School	St. Vincent Elementary
Wilder Penfield Elementary		

Workshops: There were 3 (three) workshops:

President's Workshop

Tanima Ghosh, QFHSA Director and past Home and School President from Wilder Penfield (LBPSB), led the President's workshop. 20 people attended. Feedback received indicated that the workshop is really for NEW presidents and presidents with more experience may appreciate their own separate regional councils to discuss various topics such as activities, fundraising, insurance, fees and governing board approval.

Treasurer's Workshop

Carol Meindl, QFHSA Executive Director along with Leah Trineer QFHSA Treasurer worked together to facilitate this workshop. 10 people attended.

Membership/Communications

Marlyn Brownrigg facilitated this workshop. Six (6) people attended. Membership chairs and secretaries attended the workshop so the duties of a secretary were also discussed. An updated version of Lisa Fougere's communications document was used to discuss communications with parents and the community.

Fall Conference 2017

Report to the Annual General Meeting, April 28th, 2018

Submitted by: Sheila Desormeaux Administrative Assistant

Date: The Fall conference was held on October 28th, 2017 at Pierre Elliott Trudeau Elementary (PETES) in Vaudreuil with PETES Home and School hosting.

Attendance: 52 people representing 22 Home and Schools attended along with eight (8) invited guests, three (3) QFHSA staff members and seven (7) QFHSA board members for a total of 70 not including the volunteers from PETES or the Vendors.

Home and School Associations that attended:

Baic Comeau High School	Beacon Hill Elementary	Birchwood Elementary
Chelsea Elementary	Christmas Park Elementary	Dorset Elementary
Edinburgh Elementary	Evergreen Elementary	Gardenview Elementary
John Rennie High School	Lindsay Place High School	Macdonald High School
Merton Elementary	Mount Pleasant Elementary	Pierre Elliott Trudeau Elementary
Sherbrooke Academy	South Hull Elementary	Souvenir Elementary
St. John Fisher Elementary	St. Patrick Elementary	Westwood High School

Opening Remarks/Keynote Speakers: Introductions were made by Brian Rock, QFHSA President and Carol Meindl, QFHSA Executive Director. Bringing greetings were Dion Joseph, PETES Principal; David Birnbaum, Parliamentary Assistant to the Minister of Education, Leisure and Sport; and Cathrine Le Maistre, Chair of the Advisory Board on English Education. Noel Burke and Michael Canuel, CEO of LEARN presented the keynote speech on the *NEXTschool* project. Their presentation was well received by the audience.

Workshops: There were 6 workshops offered this year.

Teen Depression: Cher Bercovitch, Family Resource Center

Online Payments: Tanim Ghosh, Pamela Gareau (Evergreen,) Lisa Weinberger of Sagoto Solutions & Tricia Steeves (Chelsea Elementary) powerpoint presentation.

The Diamond: relations between PPO, Governing Board and Home and School: Rosemary Murphy and Debi Brown

Email Etiquette: Luigi Di Filippo, Director of Technical Services EMSB

Character Building: Corey Szwarcok , Everblast.

Art Matters: ArtWill Studios, Deirdre Potash

Vendors/Promotional Material for kits: This year nine (9) vendors reserved tables.

Regional Councils: There were three (3) regional councils – one (1) high school and two (2) elementary schools. Elementary schools from different school boards were mixed together to balance out the numbers and to give different perspectives on various issues. Discussion items were suggested by the QFHSA based on concerns recently handled by the office staff. The following items were discussed.

- 1.0 Is your Home and School allowed to use the school name on the Home and School website, Facebook page, etc? How easy is it to post H&S events on the website? Does the Principal monitor all communications that go out via kiddie mail and the website?
- 2.0 Does Staff Council have to approve Home and School fundraisers and events?
- 3.0 Has your Home and School been asked to hold funds for the school without access to the contract or control over the funds?
- 4.0 (High Schools) – Comments on the history curriculum and sexual education curriculum.
- 5.0 Other Items: grade six (6) grad committees, successful fundraisers in high schools?

Recommendations:

- Keep the same “lunchbox or family-style” format for lunch option.
- Have the door prize draw at lunch time as the regional councils often do not finish at the same time.

EXECUTIVE APPRECIATION DINNER

Report to the Annual General Meeting-- April 28, 2018

Submitted by Sheila Desormeaux, Administrative Assistant

Mandate

This annual event is hosted by the QFHSA Board of Directors to thank the dedicated Executives and special volunteers in the local Home and School Associations. The invitation was extended to all Montreal area associations. Each association was permitted to invite two (2) executive members whose meal expenses were subsidized by QFHSA. This social evening is an opportunity to network in an informal setting and to exchange ideas.

This year a second appreciation supper was held in the Western Quebec region hosted by Board of Director members who live in the area.

Date

The 14th annual Executive Appreciation event was held on March 15th, 2018 from 7:00 pm to 9:30 pm. The first WQSB Executive Appreciation event was held April 4th, 2018 at 7 pm.

Venue

The Montreal area event was a sit down dinner and was held at Restaurant Via Marcello, in St-Laurent, Quebec. The Western Quebec dinner was held at Casa Grecque in Gatineau.

Program

For both events we chose not to have a guest speaker, allowing the executives more time to network and brainstorm new ideas. Door prizes were given as a token of appreciation for all their hard work and dedication at the local level.

Attendance

Montreal: Twenty-seven (27) attended representing fifteen (15) Home and School Associations in addition to the Board of Directors and office staff. Schools represented were:

Cedarcrest Elementary	Clearpoint Elementary	Forest Hill Jr. Elementary
Forest Hill Sr. Elementary	Hillcrest Academy	John Rennie High School
Kingsdale Academy	Lindsay Place High School	Merton Elementary
Pierre Elliott Trudeau Elementary	Roslyn Elementary	Souvenir Elementary
St. John Fisher Elementary	St. Thomas High School	Wilder Penfield Elementary

Western Quebec: Fourteen (14) attended representing four (4) Home and School Associations in addition to the Board of Directors. Schools represented were:

Lord Aylmer Elementary	Onslow Elementary	South Hull Elementary
Wakefield Elementary		

Evaluation

While the format of a sit down supper without a speaker was appreciated by most, suggestions were received about possibly having more of a program. Also request to switch people around part way through the evening so executives can meet more people.

YES (Youth Exploring Science)

Report to Annual General Meeting- April 28, 2018

Submitted by Carol Meindl, Executive Director

Mandate The YES project was initiated by QFHSA to provide science workshops to member schools in more remote regions of Quebec via the video-conferencing network of the Quebec Community Learning Centers (CLC), to inspire tomorrow's scientists.

The format of this year's Youth Exploring Science program was changed as Evelyn Castillo, our usual activity animator, was unavailable. As an alternative from doing three different workshop activities, we partnered with Le Nichoir, a bird Sanctuary in Hudson, QC to educate the kids about our feathered friends and to help celebrate the Year of the Bird.

Workshops were still offered on Saturdays afternoons.

CLC participation: We enjoyed the participation of three (3) CLCs this session:

- Laurentian Regional CLC (*Sir Wilfrid Laurier School Board*) cord. Melanie Bujold
- Valleyfield CLC (*New Frontiers School Board*) cord. Brooke Wilson
- Huntingdon CLC (*New Frontiers School Board*) cord. Heidi Niven

Jo-Annie Gagnon, Education Coordinator for Le Nichoir, took her "bird show on the road" along with feathered friends - beaks, wings, webbed feet and all. Students learned about natural bird adaptations as well as the many and varied ways birds can get injured navigating through the hazardous world of our human creation. Students learned how to recognize the different injuries a bird can suffer and recommend a treatment. Each participating school received a squirrel busting bird feeder and each participating student received window decals to keep birds from flying into their windows at home.

School participation: There were ~65 students registered from 6 schools: St Adele*, Grenville Elementary, Morin Heights Elementary* and Laurentian Elementary Schools*, Gault Institute Elementary, and Heritage Elementary.

*Not Home and School Associations.

Summary: There is a continued interest in participating in the YES project. It is serving a need that is apparent in the regions. The students really enjoy the hands on aspect of these workshops as well as the 'take home' materials for further exploration. The schools benefit as well because the demonstration materials often stay in the school. The QFHSA intends to continue to offer Youth Exploring Science as part of our regular programming for our member associations in the regions and as an outreach initiative to inner city schools and prospective new members.

Next year: We look to partner with **Let's Talk Science** in 2018-19 to bring science activities to the regions.

Canadian Home & School Federation (CHSF)
Report to the Annual General Meeting April 28, 2018
Submitted by Rose Murphy, QFHSA Representative

The Canadian Home and School Federation was formed in 1895 and QFHSA has been a core member since 1944.

Activities 2017-18

The CHSF Board of Directors met twice in 2017.

May 4th – 6th in Fredericton, New Brunswick

Attending this meetings were delegates from New Brunswick, Nova Scotia, Ontario and Quebec.

The May meetings studied the Procedures and Policies Regarding School Closures in the four (4) provinces. The CHSF Strategic Plan was reviewed and adopted.

Jeff MacFarlane from the Ville Cooperation was invited to give an overview of this co-op. The Ville is a non-for-profit co-op which utilizes underused buildings to transform them into community centres. It works with schools and the community to establish and maintain a garden and to give workshops on gardening, woodworking and sewing, etc.

The Federation is still looking into the copyright and child health folders. A number of groups have met with Members of Parliament and Chris George, Chairman of the Copyright Consortium, to explain how the bill will affect libraries and educational institutions. It was decided to add our national voice to the discussion by sending letters to Mr. George and all our Members of Parliaments. Senator Dorothy Raine has introduced a bill to amend the food and drug act to prevent advertising to children. CHSF President Richards will contact her to discuss the Child Health Protection Act. It was also recommended that CHSF endorse the Child & Youth Advocacy Commission.

Resolutions on the Enforcement of School Anti-Bullying Policies and the Health of Children Regarding Sleep will be studied and was placed on the November agenda.

November 2nd - 3rd in Halifax, Nova Scotia.

Attending this meetings were delegates from New Brunswick, Nova Scotia, Ontario and Quebec.

At the November meetings the Board received the President's Report. Being Cynthia Richards' final one as President, she thanked her Executive and Board members for all their work and support. She reported on the two conferences that Canadian attends:

The CASSA-ACGCS (Canadian Association of School System Administrators /Association canadienne des gestionnaires de commissions scolaires) conference was held July 5 in Nova Scotia with the theme "Healthy Schools, Healthy Communities, Healthy Future".

The EdCan Network Conference was held October 4 - 6 in Toronto. The theme also explored the topic of health with a panel discussion 'Voices from Healthy High School Cultures'. Speakers and workshops dealt with such topics as: students receiving meaning learning for healthy minds and bodies; mental health can worsen one's physical health; well-being; social-emotional learning; tips for leading healthy school cultures; making the connection between youths' social media use and their well-being; and playing the long game to embed well-being in all our classrooms. This closing statement said it all,

"We need to do whatever we need to do to see all student succeed. Just because we do not know how to teach a specific student it does not mean we have the right to limit their learning".

In keeping with the focus of our strategic plan for the future, the Board developed a new web site, www.canadianhomeandschoolfederation.ca and twitter (@cdnhs. The artwork on the brochures and pop-up banner will be done by the graphic departments at the New Brunswick and Ontario Home and School Associations. They will then be produced and sent to the member provinces. There will also be a concerted effort to seek new funding to help with membership and new structuring of membership and meetings. It was suggested that there only be one face-to-face meeting (probably the AGM) and one technical (phone/video) meeting.

Awards

The criteria for the Life-Time Membership Award were reviewed and a recipient was chosen. The Board voted unanimously to award Quebec's Rickhey Margolese the Lifetime Membership Award.

Future Activity

The Standing Rules and Policy procedures will be reviewed and updated by the Board of Directors. The CHSF resolutions, **Enforcement of Anti-bullying Policy/ies** and **Healthy Sleep and Late Start Times**, were voted to proceed to the provinces.

The Spring Board Meeting will be held in Ottawa, May 6, 7 and 8. Letters will be sent to the Governor-General, the Prime Minister, various ministers and certain organizations with whom we wish to meet. The topics for discussion will be the Copyright Act, the Child Health and Protection Act (Bill S-228) and the promotion of CHSF.

Diane Powell from Nova Scotia was acclaimed President of CHSF and Arlene Morell was acclaimed Vice President. The next AGM will be held no later than November 16 -18, 2018.

QUEBEC COMMUNITY GROUPS NETWORK (QCGN)

Report to the Annual General Meeting, April 28, 2018

Submitted by Carol Meindl, Liaison

Mission: Founded in 1995, the Quebec Community Groups Network (QCGN) is a not-for-profit organization linking 53 English-language community organizations across Quebec. The Quebec Community Groups Network (QCGN) identifies, explores and addresses the strategic issues affecting the development and vitality of English-speaking Quebec. In partnership with member organizations, stakeholders, community leaders and institutions, it articulates the views of English-speaking Quebec on issues of strategic concern and takes action to address them. The QFHSA has been an active member of QCGN since its inception.

The new members that were welcomed to the Network at the 2017 QCGN AGM:

- Gaspsian British Heritage Village
- Family Resource Center

The current QCGN Board of Directors 2017-18:

James Shea (President), Geoffrey Chambers (Vice-President), Joe Rabinovitch (Treasurer), Walter Duszara (Secretary), Juan-Carlos Quintana, Eric Maldoff, Mary-Ellen Beaulieu, Eva Ludwig, Elise Moser, Clarence Bayne, Stella Kennedy, **Linton Garner***, Gerald Cutting and Christopher Neal.

*Linton Garner also serves at QFHSA's Executive Vice-President

Sheila and Victor Goldbloom Distinguished Community Service Award The 2017 Distinguished Community Awards ceremony was emceed by CTV Montreal lead anchor Mutsumi Takahashi. The ninth edition of this ceremony took place on October 26, 2017, at Montreal's Saint-James Club. This year's recipients were:

Clifford Lincoln, Jim Carter, Earl De La Perralle and Sid Stevens

Young Quebecers Leading the Way. Recipient of this year's award was presented to:

Claudia Di Iorio

Leah Trineer, Treasurer, attended the event on behalf of QFHSA.

The QFHSA values its ongoing membership in the Quebec Community Groups Network and appreciates the opportunities it offers to network and be part of the greater English Speaking community of Quebec, bringing the voice of parents to the table.

QUEBEC ANGLOPHONE HERITAGE NETWORK (QAHN)

Report to the Annual General Meeting, April 28, 2018

Submitted by Carol Meindl, Liaison

MISSION: Founded in 2000, the Quebec Anglophone Heritage Network (QAHN) is a non-profit, non-partisan umbrella organization engaged with its members in promoting the preservation of the built, cultural and natural heritage of Quebec. It connects small museums and historical societies from across the province. QAHN aims to promote a greater understanding of the history of Quebec's English-speaking communities by informing, inspiring and connecting people through its activities. Membership is open to any organization or individual, regardless of language or cultural affiliation, with an interest in the history, heritage and culture of Quebec's English-speaking communities.

QFHSA has been a core member of QAHN since 2013 by virtue of its own extensive archive of historical material that chronicles parental participation in education in Quebec for over 70 years. QAHN offers workshops on archive protection and management as well as volunteering and fundraising strategies from which QFHSA staff and members can benefit.

2017 BOARD OF DIRECTORS: Simon Jacobs (President), Grant Myers, Dick Evans, Carol Meindl,* Jo-Anne Oberg-Muller, Ann Montgomery, Derek Hopkins, Dorothy Williams, Sandra Stock, Terry Loucks, Fergus Keyes, Glenn Patterson, Jody Robertson.

*Carol Meindl, QFHSA Executive Director, is an executive member of the QAHN Board of Directors and serves as liaison with QFHSA.

JOINT ACTIVITY: QAHN and QFHSA both continue involvement with COMÉCH Quebec, each having an interest in preserving the history of English Speaking Quebec as taught to future generations of students.

NEW CORE MEMBERS

Dorval Historical Society (Dorval)

Army Navy Air Force Museum (The Hut, Lennoxville)

Future project: QAHN will be hosting a series of workshops on **Heritage, Culture and Communication: Balancing Traditional and Digital Media in a Changing World**. This series of presentations will help organizations to diversify their communication strategy to maximize reach to their audience and members. QAHN offers a discount on registration fees for Home and School members who wish to attend these workshops.

QFHSA will continue to have an interest in the heritage projects that QAHN initiates and to look for ways to collaborate on projects with the help of our member associations, in a joint effort to help promote and preserve English-speaking heritage in Quebec. Volunteering is part of the Quebec English Speaking Community's culture and heritage.