

# EDUCATION IN THE 21ST CENTURY: THE FIRST 20 YEARS

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

ANNUAL GENERAL MEETING

## BOOK OF REPORTS

APRIL 29, 2017

NOVOTEL HOTEL  
 2599 BLVD ALFRED NOBEL  
 ST LAURENT, QC  
 H4S 2G1



Canadian  
Heritage

Patrimoine  
canadien



Éducation  
et Enseignement  
supérieur

Québec 

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## YEAR AT A GLANCE 2016-2017

### April 2016

April 30

72<sup>nd</sup> Annual General Meeting held at Novotel Hotel, St. Laurent

### May 2016

May 9

Meeting with Assistant Director General of the Lester B. Pearson School Board.Re: Governance.

May 11-14

CHSF Spring Meeting

**May 12**

**Editorial committee meeting**

May 19

Conference of English speaking Quebec Community Leaders & the Uses of History Symposium.

May 26

Victor Goldbloom tribute.

### June 2016

June 3

AGM of the QCGN.

June 3-4

QAHN AGM and Conference, resolution on History Curriculum.

**June 7**

**Literacy committee meeting**

June 8-9

In Good Company Forum in Toronto

June 10

Meeting with President of Quebec Community Groups Network

June 13

8th COFFEE Quebec meeting held at QFHSA office. Eight (8) organizations were represented: QPARSE, EPCA, OCOL, QESBA, QAHN, LCEEQ, AAESQ, CHSF and QFHSA.

**June 14**

**Rights, Education & Resolutions committee meeting.**

June 15

CLC Advisory Committee Meeting.

**June 17**

**Board of Directors' Meeting**

June 22

ComECH committee meeting at EPCA's office

**June 23**

**Fall Conference committee meeting**

June 29

QCGN Town Hall History Curriculum teleconference.

### July 2016

July 7

Charlene McFarlane, QFHSA Administrative Assistant leaves position.

July 9

Trees Project Wood Carving Exhibition at Eardley Elementary.

### August 2016

August 2

Canadian Heritage.evaluation interview

August 4

Webinar: Power of the Crowd! Making the Most of This Place Matters.

August 18

Funeral of Mr. Allan Locke.QFHSA Past President.

**August 26**

**Fall Conference committee meeting.**

**August 27**

**Board of Directors' Meeting.**

**August 29**

**Sheila Desormeaux starts new position as Administrative Assistant.**

August 31

Meeting with Marcus Tabachnick.

## September 2016

- Sept. 14** ComECH Committee meeting.  
Sept. 21 Bill 105 Hearings at the National Assembly in Quebec City.  
**Sept. 23** QFHSA Executive Workshops  
**Sept. 24** QAHN Board meeting at QFHSA office.  
**Sept. 28** ComECH Committee meeting.  
**Sept. 28** Fall Conference committee meeting.  
Sept. 28 Virtual Choir with CPF meeting.  
**Sept. 29** Planning meeting for QFHSA 100th Anniversary.  
**Sept. 29** QFHSA Fall Newsletter was distributed to members.  
Sept. 29 Meeting with Nakuset, the key-note speaker for the QFHSA Annual Fall Conference.  
**Sept. 30** Board of Directors' Meeting.

## October 2016

- Oct. 7** Fall Conference committee meeting.  
**Oct. 11** Membership committee meeting.  
**Oct. 13** Mr. David Birnbaum, MNA D'Arcy McGee visits QFHSA office.  
Oct. 14 Fall Conference Plenary Panel dinner meeting.  
Oct. 15 QESBA Professional Development Conference.  
**Oct. 19** Fall Conference committee meeting.  
**Oct. 19** Membership committee meeting.  
**Oct. 19** ComECH Committee meeting.  
Oct. 20 Regional Council at St. Patrick's Elementary  
Oct. 21 Tulip planting ceremony at Beacon Hill Elementary.  
**Oct. 27** Fall Conference committee meeting.  
**Oct. 28** Board of Directors' Meeting.

## November 2016

- Nov. 5** QFHSA Fall Conference held at Beaconsfield High School  
**Nov. 7** ComECH Committee meeting.  
Nov. 8 QCGN Information Sharing Evening with MNA's at the National Assembly.  
Nov. 10-12 CHSF AGM.  
Nov. 12 EPCA's AGM.  
Nov. 18 Public Consultation on Educational Success.  
Nov. 24-25 QPAT Convention - Table manned by staff and Directors.  
Nov. 25 QPAT Home & School workshop: What Home & School can do for you.  
**Nov. 28** ComECH committee meeting.

**December 2016**

**Dec. 1** Literacy committee meeting.  
**Dec. 3** Board of Directors' Meeting.  
**Dec. 20** QFHSA Winter Newsletter was distributed to members.

**January 2017**

Jan. 14 QAHN's Board meeting.  
**Jan. 19** Finance committee meeting.  
**Jan. 20** Board of Directors' Meeting.  
**Jan. 30** Literacy committee meeting.  
Jan. 31 ComECH meeting at EPCA's office.

**February 2017**

Feb. 1 Arts, Culture and Heritage Working Group meeting.  
Feb. 10 PACTE meeting  
**Feb. 21** Literacy committee meeting.  
**Feb. 23** Special meeting with Me. Brian Sher, legal counsel for QFHSA.  
**Feb. 23** Board of Directors' Meeting.  
**Feb. 27** ComECH committee meeting.

**March 2017**

**Mar. 10** ComECH committee meeting with special guest Mr. Gregory Kelley, Liaison officer for the English speaking community.  
**Mar. 16** Finance committee meeting  
Mar. 23 Executive Appreciation supper held at Mr. Spicy Restaurant in Pointe-Claire.  
Mar. 21 Victor Goldbloom Breakfast Tribute at the Temple Emanu-el Beth Sholom in Westmount, QC.  
**Mar. 22** ComECH committee meeting.  
**Mar. 27** QFHSA Spring Newsletter was distributed to members.  
**Mar. 28** ComECH teleconference.  
**Mar. 30** Changing Lives Together Networking Event  
**Mar. 31** School based Mental Health Conference  
**Mar. 31** Literacy committee meeting.  
**Mar. 31** Board of Directors' Meeting.

**April 2017**

**Apr. 4** ComECH committee meeting.  
**Apr. 22** QAHN Board meeting at QFHSA office.  
Apr. 26 PACTE meeting  
**Apr. 29** 73rd Annual General Meeting held at Novotel Hotel, St. Laurent

## GLOSSARY OF ORGANIZATIONS 2017

- AAESQ**      **Association of Administrators of English Schools of Québec**      [www.aaesq.ca](http://www.aaesq.ca)  
*Provincial organization representing administrators working for English-speaking school boards across Quebec.*  
President: Steven Colpitts  
Executive Director: Ron Silverstone
- ABEE/  
CELA**      **Advisory Board on English Education/ Commission de l'éducation en langue anglaise**  
  
[www.education.gouv.qc.ca/en/organismes-relevant-du-ministre/abee](http://www.education.gouv.qc.ca/en/organismes-relevant-du-ministre/abee)  
Chair: Dr. Cathrine Le Maistre  
Contact: Lynn Travers (Secretary)
- ADGESBQ**      **Association of Directors General of the English School Boards of Quebec**  
President: Rob Buttars
- AITC**      **Agriculture in the Classroom**      [www.aite-canada.ca](http://www.aite-canada.ca)  
*An organization whose mission it is to work together to enhance the knowledge, understanding, and appreciation of agriculture in everyday life.*  
Executive Director: Johanne Ross
- ATEQ**      **Association of Teachers of English Quebec**  
[www.ateq.org](http://www.ateq.org)  
President: Anne Beamish
- CEQ**      **Centrale des syndicats du Québec**  
[www.lacsq.org](http://www.lacsq.org)  
*Provincial union of the majority of French-speaking teachers of Quebec*  
President: Louise Chabot
- CHSF**      **Canadian Home & School Federation**      [www.canadianhomeandschoolfederation.org](http://www.canadianhomeandschoolfederation.org)  
*The national federation composed of provincial Home and School Federations*  
President: Cynthia Richards  
QFHSA rep: Rosemary Murphy
- CLC**      **Community Learning Centres (CLC)**      [www.learnquebec.ca/clchome](http://www.learnquebec.ca/clchome)  
*Located in many English-speaking schools, these centres provide a range of services and activities, often beyond the school day, to help meet the needs of*

*learners, their families, and the wider community. Their aim is to support the holistic development of citizens and communities.*

## **GLOSSARY OF ORGANIZATIONS 2017**

- COFFEE**      **Coalition for the future of English Education in Quebec**  
*A committee that will serve as a “roundtable”, a venue for exchanging information, ideas, concerns, and together, determine possible options to propose to the Ministry of Education, Higher Education and Research.*
- COmECH**      **Committee for the Enhancement of the Curriculum of History in Quebec**
- CPC**            **Central Parents Committee (at each school board)**  
*The functions of the central parents committee, as outlined in Section 192 of the Education Act, are: ▶ to promote parents participation in the activities of the school board and to designate parents who will take part in the various committees established by the school board; ▶ to give advice on any subject conducive to the most efficient operation possible of the school board; ▶ to inform the school board of the needs of parents as identified by the school representatives and by the representative of ACSES; ▶ to give its opinion to the school board on any matter the latter is required to submit to it.*
- CSDM**            **Commission Scolaire de Montréal** [www.csdm.ca](http://www.csdm.ca)  
*Largest French school board in Quebec*  
President: Catherine Harel-Bourdon
- CSEQ**            **Conseil supérieur de l'éducation** (Superior Council of Education)  
[www.cse.gouv.qc.ca](http://www.cse.gouv.qc.ca)  
*Advisory body to the Ministry of Education. Membership includes five commissions [primary, secondary, CEGEP, university and adult education]*  
President (Interim): Lucie Bouchard
- EPCA**            **English Parents' Committee Association** [www.epcaquebec.org](http://www.epcaquebec.org)  
*EPCA, the English Parent's Committee Association, is a provincial organization representing the Parents' Committees and Central Parents' Committees of Quebec's English school boards*  
President: Rhonda Boucher
- FCPQ**            **Fédération des comités de parents du Québec**  
[www.fcpq.qc.ca](http://www.fcpq.qc.ca)

*(Federation of Parent Committees for the province of Quebec).  
FCPQ gathers members from parents' committees from 61 Quebec's school  
boards (2 parents from each parent committee)  
President: Corinne Payne*

## **GLOSSARY OF ORGANIZATIONS 2017**

- FCSQ**      **Fédération des commissions scolaires du Québec**  
[www.fcsq.qc.ca](http://www.fcsq.qc.ca)  
*Federation of French School Boards of Quebec  
Présidente: Josée Bouchard (Alma, Quebec)*
- LCEEQ**      **Leadership Committee for English Education in Quebec.**  
[www.lceeq.ca](http://www.lceeq.ca)  
*A collaborative professional learning community established for the purpose of  
promoting educational leadership in response to the needs of the English  
educational community of Québec.*
- LEARN**      **Leading English Education and Resource Network**  
[www.learnquebec.ca](http://www.learnquebec.ca)  
*Provider of educational services and support through e-learning initiatives to  
English-speaking communities of learners within Quebec.  
President: Sylvain Racette*
- MEES/  
MERS**      **Ministère de l'Éducation et de l'Enseignement supérieur  
Minister of Education, Recreation and Sports**  
[www.education.gouv.qc.ca](http://www.education.gouv.qc.ca)  
*The Ministry of Education of Quebec is the centralized body in Quebec which is  
responsible for developing and proposing educational policies throughout the  
province.  
Minister: Sebastien Proulx  
Assistant Deputy Minister, Services to the English-speaking community: Chantal  
Beaulieu*
- PACTE**      **Provincial Advisory Council of Teachers of English**  
QFHSA rep: Marlyn Brownrigg
- PCH**      **Patrimoine Canadian Heritage**  
[www.canada.pch.gc.ca](http://www.canada.pch.gc.ca)  
*Government body responsible for national policies and programs that promote  
Canadian content, foster cultural participation, active citizenship and*



*participation in Canada's civic life, and strengthen connections among Canadians.*

Minister: Melanie Joly

**PPO Parent Participation Organization**

*The purpose of a parent participation organization is to encourage the collaboration of parents in developing, implementing and periodically evaluating the school's educational project and their participation in fostering their child's success.*

## **GLOSSARY OF ORGANIZATIONS 2017**

**QAHN Quebec Anglophone Heritage Network** [www.qahn.org](http://www.qahn.org)

*Non-profit organization whose mission is to help advance knowledge of history and culture of English-speaking community in Quebec*

President: Simon Jacobs

Executive Director: Matthew Farfan

**QCGN Quebec Community Groups Network** [www.qcgn.ca](http://www.qcgn.ca)

*A provincial coalition of English-speaking organizations to contribute to the development and enhancement of the vitality of the English-language minority communities of Quebec.*

President: James Shea

Director General: Sylvia Martin-Laforge

**QFA Quebec Farmers' Association** [www.quebecfarmers.org](http://www.quebecfarmers.org)

*Not-for-profit organization that defends the rights and advocates on behalf of the English-speaking agricultural community in Quebec*

President: John McCart

**QFHSA Quebec Federation of Home & School Associations** [www.qfhsa.org](http://www.qfhsa.org)

*An independent non-profit organization made up of local associations of parents and volunteers active in the schools (one of the provincial organizations comprising the CHSF).*

President: Brian Rock

Executive Director: Carol Meindl

**QFHSA Regional Councils**

*The councils are composed of the president (or delegate) from each local Home & School Association within a specified region. They meet two or three times a year to share ideas and discuss local concerns.*

**QPARSE**      **Quebec Provincial Association of Retired Teachers**      [www.qparse-apperq.org](http://www.qparse-apperq.org)  
*Retired teachers, administrators, professionals and support personnel who have been employees of an English school board or private school in Quebec.*  
President: Renate Sutherland

**QPAT**      **Québec Provincial Association of Teachers**      [www.qpat-apeq.qc.ca](http://www.qpat-apeq.qc.ca)  
**Association provinciale des enseignantes et enseignants du Québec (APEQ)**  
*The provincial union for English-speaking teachers in Quebec*  
President: Sebastien Joly

## **GLOSSARY OF ORGANIZATIONS 2017**

**QUESCREN** **Quebec English-Speaking Communities Research Network**  
[www.quescren.ca](http://www.quescren.ca)  
*QUESCREN is a dynamic alliance of researchers, community members and institutions dedicated to developing research capacity related to Quebec's English-speaking communities.*

**4-H Quebec** **4-H Provincial Association**  
[www.quebec4-h.com](http://www.quebec4-h.com)  
*Promote the personal development of youth in agricultural and rural communities.*  
Executive Director: Lorelei Muller

**QESBA**      **Quebec English School Boards Association**      [www.qesba.qc.ca](http://www.qesba.qc.ca)  
*Composed of members from 9 English boards in Quebec.*  
President: Jennifer Maccarone  
Executive Director: Marcus Tabachnik

**CQSB**      **Central Quebec School Board**      [www.cqsb.qc.ca](http://www.cqsb.qc.ca)  
Chairman: Stephen Burke  
Director General: Stephen Pigeon

**EMSB**      **English Montreal School Board**      [www.emsb.qc.ca](http://www.emsb.qc.ca)  
Chairman: Angela Mancini  
Director General: Ann Marie Matheson

**ESSB**      **Eastern Shores School Board**      [www.essb.qc.ca](http://www.essb.qc.ca)  
Chairman: Wade Gifford  
Director General: Howard Miller

**ETSB**      **Eastern Townships School Board**      [www.etsb.qc.ca](http://www.etsb.qc.ca)  
Chairman: Michael Murray  
Director General: Christian Provencher

**LBPSB**      **Lester B. Pearson School Board**      [www.lbpsb.qc.ca](http://www.lbpsb.qc.ca)  
Chairman: Suanne Stein Day  
Director General: Michael Chechile

**LITTORAL**      **Littoral School Board**  
[www.csdulittoral.qc.ca](http://www.csdulittoral.qc.ca)  
Director General : Lucy de Mendonça  
Secretary General: Marc-André Masse

## **GLOSSARY OF ORGANIZATIONS 2017**

**NFSB**      **New Frontiers School Board**  
[www.nfsb.qc.ca](http://www.nfsb.qc.ca)  
Chairman: David D'Aoust  
Director General: Robert Buttars

**RSB**      **Riverside School Board**      [www.rsb.qc.ca](http://www.rsb.qc.ca)  
Chairman: Dan Lamoureux  
Director General: Sylvain Racette

**SWLSB**      **Sir Wilfrid Laurier School Board**  
[www.swlauriersb.qc.ca](http://www.swlauriersb.qc.ca)  
Chairman: Jennifer Maccarone  
Director General: Paul Lamoureux

**WQSB**      **Western Quebec School Board**  
[www.cswq.wqsb.qc.ca](http://www.cswq.wqsb.qc.ca)  
Chairman: James Shea  
Director General (Interim): Ruth Ahern

**QFHSA 2017 ANNUAL GENERAL MEETING – April 29, 2017**  
**BUSINESS MEETING PROCEDURE**

1. The **Annual General Meeting** [AGM] is **conducted in accordance** with our Constitution, Bylaws and Standing Rules. In the case of any procedural dispute reference shall be made to Robert's Rules of Order Revised.
2. Each **official voting delegate** of each Member Association shall have **one vote** on any question which comes before the meeting, **except** for associations more than 250 kilometers from Montreal. Such Associations will still be entitled to three votes, expressed either as an identical or divided vote. Application for such privilege is to be presented in writing to the Executive Secretary prior to the start of the business portion of the Annual General Meeting.
3. The **quorum for transaction of business** at the Annual General Meeting shall be twenty-five percent [**25%**] of **Member Associations in good standing**, represented by their official representatives or accredited alternates.
4. **Voting** shall be by ballot or show of hands. All questions shall be **decided by a majority of those present** and entitled to vote, **except** those which require a two-thirds [2/3] majority. On ballot votes, the votes of each association shall be handed in by the voting delegates of each association individually but at the same time. Counting of the votes shall be done by non-voting participants.
5. A **delegate** may not **speak** for more than two [**2**] **minutes** on any question under discussion, nor more than twice on any particular motion or resolution. Any person wishing to speak needs to stand and come to the microphone (if one is available).

6. **Amendments** to the **Constitution and By-Laws** require a two-thirds [2/3] **vote** of the delegates present and entitled to vote. Notice of the proposed amendments must have been mailed to all Member Associations at least ten [10] weeks prior to the meeting. Modifications to these proposed amendments received two [2] weeks before the AGM will be considered, but **no modification may be made from the floor.**
  
7. **Resolutions** to the Annual General Meeting must have been circulated to the Member Associations eight [8] weeks prior to the Annual General Meeting. Resolutions received after the date specified will be presented as **Emergency Resolutions** only after consideration by the Chairman of the meeting and the Resolutions Committee. Delegates presenting resolutions are reminded that they must be present at the time designated on the agenda for the presentation of their resolution. The **presenting party** may **speak** to the resolution, or amendments thereto, for not more than FIVE [5] **minutes**. In addition to amendments received two weeks before the AGM there may be amendments emanating from the caucus session held earlier, **but no further amendments may be made from the floor.**

## PARLIAMENTARY PROCEDURE

### PRINCIPLES

- # Justice and Courtesy for all
- # One thing at a time
- # Recognition of the will of the majority
- # Protection of the rights of the minority

### PURPOSE

To conduct business in an orderly and democratic manner by one or more of the following ways: communications  
committee reports  
motions or resolutions

To participate effectively in the proceedings of meetings,  
each person needs to know the fundamentals of parliamentary procedure.

### THE MAIN MOTION

#### WHAT IS A MOTION?

A main motion introduces a new item of business; it is a proposal that the group take a certain action. It is the basis of all discussion and states the bounds of discussion. All remarks pertain directly to the contents of the motion on the floor. The making of the motion comes first, discussion follows. A subsidiary motion qualifies the main motion or proposes an alternate timetable for consideration.

#### WHEN IS A MOTION NEEDED?

It forms a basis for discussion on all major decisions of the group.

When in doubt, ask for a motion to be proposed.

Motions must be made on all matters involving finances not already included in the budget as approved.

On minor matters, a question may be resolved by the chairman 'taking the sense of the meeting'.

The decision must be clearly stated for the secretary to report in the minutes as well as for the benefit

of the members.

#### THE STEPS TO PRESENTING A MOTION ARE:

1. member stands or raises a hand and says:  
**"Madame Chairman/Mr. Chairman."**  
The chairman recognizes the speaker by name.
2. The member says, **"I move that . . ."**, stating or reading a motion.
3. Another raises a hand to be identified by the chairman, then says:  
**"I second the motion."** The seconder believes the motion should be discussed, but may not necessarily be in favour of it.
4. Chairman says, **"It has been moved by (name of mover) and seconded by (name of seconder) that . . . . . Is there any discussion?"**
5. The mover usually speaks first, giving the reasons for the motion. The opportunity to speak to the motion must be given to anyone who wishes to speak to or oppose the motion. Discussion should be addressed to the chairman.
6. At the end of the discussion, the chairman says:  
**"If there is no further discussion . . . . ."** or **"Are you ready for the question?"** Then:  
**"The motion is that . . . ."**  
**"All in favour?"** (pause while the count is taken by the secretary)  
**"Opposed?"** (pause while the count is taken by the secretary)  
**"Abstentions?"** (pause while the count is taken by the secretary)  
**"The motion is carried"** (or is defeated).
7. If anyone calls **"Division"** (questions the voice vote), the chair calls for a show of hands or a standing vote: **"All in favour raise your hand. All opposed ..."** If a majority request it, the vote may be taken by ballot. A **"ballot vote"** is the recommended procedure for election of officers and for resolving a contentious issue.

#### SUBSIDIARY MOTIONS

**AMENDMENTS CHANGE MOTIONS:** To qualify the idea of a motion, but not to change the subject or the intent of the main motion.

1. **"I move to amend the motion by . . . ."** :  
Inserting or adding a word, phrase or sentence.  
Striking out a word, phrase or sentence.  
Striking out and inserting a word or phrase or substituting a sentence or paragraph.
2. **"I second the motion to amend."**
3. **"It has been proposed to amend the motion to read as follows . . . ."**  
The chairman states the main motion and the amendment so the group will understand how the amendment changes the motion. Amendment is handled in the same way as a motion with:  
Discussion: **"Is there any discussion?"**  
Question: **"If there is no further discussion, the amendment is . . . ."**  
Vote: **"All in favour of the amendment . . . ."**  
Chairman announces the outcome:  
**"The amendment is carried (or defeated)."**  
**"The motion now before the meeting is . . . ."**  
(states the motion plus the amendment(s) if it carried)  
In dealing with motions, the vote is taken first on the amendment. If passed, the amended motion is

voted on. If the amendment is defeated, the main motion in its original form is voted on.

**TO REFER:** A question is referred to committee for further study and to submit a recommendation to the group at a later time.

**TO TABLE:** To set the matter aside until someone moves to reconsider it.

**TO POSTPONE DEFINITELY:** Postpone discussion until more facts are available.

**TO POSTPONE INDEFINITELY:** The motion may not be considered again that year.

- ▶ Recommended useful resource materials available for reference during a meeting:  
A copy of your organization's Constitution and By-Laws. Robert's Rules of Order or other guide to basic rules of parliamentary procedure.

## **MINUTES OF THE 2016 ANNUAL GENERAL MEETING QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS INC.**

Held April 30, 2016 at the Novotel Hotel in St Laurent, QC

Registered and present during the 2016 Annual General Meeting were 76 people including special guests:

Cathrine Le Maistre, Chair of Advisory Board on English Education; Lynn Travers , Secretary to the Advisory Board on English Education; Suanne Stein Day, Vice President of Quebec English School Boards Association; Renate Sutherland, President Quebec Provincial Association of Retired Educators; James Shea, Vice-President of Quebec Community Groups Network; Mike Nalecz, Vice President of the English Parents' Committee Association, Directors and past presidents.

The Saturday evening Awards Dinner was attended by 91 people (representing 20 member associations), including special guests:

David O. Johnston, Commissioner's Representative, Office of the Commissioner of Official Languages;

Raymond Ledoux, CPC Chair, New Frontiers School Board;

Mona Segal and Deb Kellman, DM Family Services;

Mike Nalecz, Vice President, English Parents' Committee Association

The theme of the 2016 AGM was *Hands Working together for Education*

There were 25 local Home & School Associations present. Local Associations with voting delegates were:

Beacon Hill Elementary	John Rennie High School	St Patrick Elementary
Beaconsfield High School	Lindsay Place High School	St Thomas High School
Birchwood Elementary	Merton Elementary	Westwood High school
Chelsea Elementary	Pierre Elliott Trudeau Elementary	Wilder Penfield Elementary
Evergreen Elementary	Sherwood Forest Elementary	William Latter Elementary
Genesis Elementary	Souvenir Elementary	
Greendale Elementary	St. Charles Elementary	
Grenville Elementary	St Gabriel Elementary	
Honore Mercier	St. John Fisher	

#### WELCOME AND INTRODUCTIONS

The meeting was chaired by the President, Brian Rock. He welcomed everyone and introduced those at the Head Table: Debi Brown, Secretary; Carol Meindl, QFHSA Executive Director; Rickhey Margolese, QFHSA Executive Vice-President and Linton Garner, Director.

The remaining Directors were also presented to the delegates:

Wanda Leah Trineer, QFHSA Treasurer; Rhonda Boucher, Director; Rosemary Murphy, Director; Ginette Sauvé-Frankel, Vice President. Outgoing Directors Rosalind Hoenig and Lawrence DePoe were thanked for their services.

The President welcomed the invited guests: David O. Johnston, Quebec Representative, Office of the Commissioner of Official Languages; Renate Sutherland, President of the Quebec Provincial Association of Retired School Educators; Susanne Stein Day, Vice President for Quebec English School Board Association; Cathrine Le Maistre, Chair of Advisory Board on English Education; James Shea, Vice- President of Quebec Community Groups Network; and our partners, Mona Segal and Deb Kellman, DM Family and School Services.

Regrets were received from:

Sebastien Proulx, Minister of Education and Higher Education; Anne Marie Lepage, Assistant Deputy Minister of Education and Higher Education; Dan Lamoureux, President of the Quebec Community Groups Network; and Jennifer Maccarone, President of the Quebec English School Boards Association.



## **GREETINGS**

**Renate Sutherland, President of the Quebec Provincial Association of Retired School Educators**, brought greetings on behalf of the 1250 retired teachers, principals, and support personnel. She readily acknowledged the contribution of parents in the past to the running of the school libraries, ordering books and repairing them, always contributing to the goal of teaching children to learn how to learn.

**Rickhey Margolese**, Quebec Representative for Canadian Home and School Federation, brought greetings from the national organization. CHSF will be looking to support and promote a Children's Commissioner and also reported ongoing concern about the recent Copyright legislation that will be brought in by the Federal government. Margolese thanked QFHSA for playing such a prominent role at the CHSF table.

**Cathrine Le Maistre**, Chair of the Advisory Board on English Education (ABEE), brought greetings and explained about ABEE and its role of advising the Minister of Education on matters concerning English education in Quebec. One of the problems that ABEE faces is that there is not always immediate feedback from their advice but it does eventually filter through. Le Maistre praised QFHSA for its contribution to the hearings on Bill 86 by the Committee on Culture and Education. She offered the opinion that it is the partnerships in the English Community in Quebec, that plays a significant role in the success rate in the education system.

**Suanne Stein Day, Vice-President of the Quebec English School Boards Association**, brought greetings on behalf of the school boards and reiterated the appreciation expressed for the partnerships that exist between Home and Schools and school boards, especially in the Lester B. Pearson School Board.

**David O. Johnston** brought greetings from the Office of the Commissioner of Official Languages and gave praise for all our achievements and accomplishments.

## **KEY NOTE SPEAKER**

The Keynote Speaker for the morning was Cathrine Le Maistre, Chair of the Advisory Board on English Education. She explained about the makeup and goals of the Advisory Board and shared their interest in looking at 3 main issues: 1) Why are English School so successful, 2) what are the conditions in the schools that lead to this success and 3) what role do partnerships play in that success?

Le Maistre related that some of the conditions that contribute to the success is clarity of mission, the mentality of the school, that priority lay with the success of students and the school leadership. When the preoccupation of the school is the general well being of the students, the

promotion of inclusion, the rights and responsibilities of the students and the effective management of the classroom, it is a recipe for success.

Le Maistre broke the delegates into small groups to answer a few questions for the Advisory Committee:

*Why did you choose an English school for your child(ren)? What were your expectations for the school regarding bilingualism and biliteracy? Were these expectations met/are they being met?*

The discussions that came out of each of the tables was shared with the whole group. Le Maistre thanked the delegates for all of their thoughtful responses and insight.

## **AGM BUSINESS SESSION**

The 2016 Annual General Meeting was then officially called to order.

Rickhey Margolese, Registration Credentials, reported that there were presently 23 Home & School Associations in attendance which fulfilled the requirements for a quorum.

## **REVIEW OF AGM KIT**

Carol Meindl, Executive Director, gave a review of the documents included in the kit. An evaluation form would be sent out electronically following the AGM and all delegates were urged to provide their feedback. A draw for two (2) floor-model electric fans would be held at the end of the Business Session.

### **1. Appointments & Procedures**

Parliamentarian	Debi Brown
Recording Secretary	Carol Meindl
Speakers List	Brian Rock
Time Keeper	Linton Garner
Credentials	Rickhey Margolese
Scrutineers	Rhonda Boucher, Ginette Sauvé-Frankel
Steering Committee	Rosemary Murphy, Wanda Leah Trineer

**MOTION:** (Barbara Schnider, Lindsay Place/ Lisa Fougere, Westwood) moved to accept these appointments.

All in favour

**MOTION CARRIED**

Debi Brown briefly reviewed the Business Meeting Procedures described in the Book of Reports, p. 6, and the principles of Parliamentary Procedure, p. 7-8.

### **2. Adoption of Agenda -There were no additions to the agenda.**

**MOTION:** (Lisa Yee, Beacon Hill/Marilyne Boyer, St Thomas) to adopt the agenda as amended.

All in favour

**MOTION CARRIED**

3. **Approval Of The Minutes Of 2015 AGM** (Book of Reports, p. 13-19)

There were no corrections to the minutes.

**MOTION:** (Audrey Wilson, John Rennie/ Susan Alfonso, St Charles) to approve the 2015 AGM Minutes as presented in the Book of Reports.

All in favour

**MOTION CARRIED**

4. **President's Report** (Book of Reports, p. 9)

Brian Rock, President, spoke to his report, testing the delegates on their knowledge of recent history of Education ministers and gave a report on Bill 86 and COFFEE-Quebec. He thanked the Executive Director and the QFHSA office staff for all their hard work. The President's Report was received.

5. **Executive Director's Report** (Book of Reports, p. 11-12)

Carol Meindl, Executive Director, spoke to her report, highlighting some of the more important activities in 2015 such as building community through liaison activity, partnering with other organizations, responding to needs of the Home and School community as well as the wider community. The Executive Director's report was received.

6. **Financial Report** (Book of Reports, p. 27-37)

6.1 Wanda Leah Trineer, Treasurer, spoke to the Financial Report. She reported that 2015 was a stable year for QFHSA with a modest surplus of \$6717.00. There was a decrease in staffing as Mary Skagos had left the office and other staff filled in part time until a new Administrative Assistant could be found.

It was noted that a few pages seemed to be missing from the financial review as it appeared in the Book of Reports. The office promised to email a complete copy of the Financial Review to the presidents and treasurers of the local association as soon as possible.

**MOTION:** Samantha Patel, Merton, /Effie Kontakos, Souvenir to accept the Treasurer's financial report and the Auditor's Financial Review.

All in Favour

**MOTION CARRIED**

6.2 Proposed Budget for 2017- The Treasurer presented the proposed budget for 2017.

**MOTION: (Colomba Monteleone, St Charles/ Lisa Fougere, Westwood)** to accept the proposed budget.

All in favour

**MOTION CARRIED**

The Financial report was received.

*6.3 Re-Appointment of Auditor for 2016 – Verelli Arrizza*

**MOTION: (Anita Fudalewski, Birchwood/ Samantha Patel, Merton)** to re-appoint Verelli Arrizza as auditor for the QFHSA for the year 2016.

All in Favour

**MOTION CARRIED**

**7. Rights And Education And Resolution Committee Report (Book of Reports p. 43- 44)**

Ginette Sauv - Frankel spoke to the Rights and Education and Resolution report. She mentioned that 2015 has been dominated by the briefs written to the Election Systems Study panel on School Board Elections and to the National Assembly Committee on Culture and Education on Bill 86. Sauve-Frankel invited delegates to join the efforts of the Rights Committee to pursue future issues such as the Rights of the Child and specifically, through the establishment of a Children’s Commissioner of Canada.

**8. Nominations Report (Book of Reports p. 39)**

Wanda Leah Trineer, Chair of Nominations Committee, presented the Nominations Report. She explained the duties and obligations of a director and of an officer. Then she introduced the nominees for Directors for the years 2016-17. and the nominees for officers.

***Election of Directors/Officers***

**Three (3) Directors had completed the second year of the 2014-2016 term:**

Rhonda Boucher      Wanda Leah Trineer      Brian Rock

**Five (5) individuals were commencing the 2nd year of their 2015-2017 terms:**

Rickhey Margolese      Lawrence DePoe      Linton Garner  
Ginette Sauv -Frankel      Debi Brown

**Nominations for a two-year term 2016 - 2018**

Rosemary Murphy Tanima Ghosh-Harleton

Rosalind Hoenig resigned her position as Executive Vice President in October 2015, in the second year of her 2-year term.

\*Lawrence DePoe requested and was granted a medical leave of absence of 6 months from his duties as Immediate Past President.

There were no other nominations from the floor. The Nominations for Directors were declared closed.

Let the record show that the new slate of Directors as presented was elected by acclamation,

Brian Rock	Wanda Leah Trineer
Lawrence Depoe	Debi Brown
Linton Garner	Rhonda Boucher
Ginette Sauv�-Frankel	Rickhey Margolese
Rosemary Murphy	Tanima Ghosh Harleton

Let the record show that the new slate of Executive, as presented by the Nomination Committee, was elected by acclamation. **MOTION (Anne Macdonald, Beaconsfield / Effie Kontakos, Souvenir )**

All in favour

President	Brian Rock
Immediate Past President	Lawrence DePoe*
Executive Vice-President	Linton Garner
Vice President	Ginette Sauv�-Frankel
Vice President	Rosemary Murphy
Treasurer	Wanda Leah Trineer
Secretary	Debi Brown

**9. Literacy Report (Book of Reports p. 48-50)**

Linton Garner shared with the delegates the work he is doing with the Young Mother's Literacy and Art program in Ville St Pierre that helps young mothers get their children ready for kindergarten. He praised the 200 book contribution of the QFHSA literacy committee toward the project. He introduced the delegates to the ABC's of Black History

in Canada and encouraged them to consider buying a curriculum package for their school and/or for a teacher that would be keen to utilize it in the classroom.

**10. Spirit Parapan American Challenge and QFHSA's 100<sup>th</sup> Anniversary**

Carol Meindl, Executive Director, reported on the Spirit Parapan American Challenge project and described how the project came to be and who participated. QFHSA applied for and received a grant from Canadian Heritage to promote the Pan Am and Parapan Am Games with a project. The project would be brought to schools and day camps across Quebec in 2015. Ten (10) schools and thirty (30) day camps were registered and participated in the assemblies which were facilitated by Dynamix a partner of the QFHSA.

QFHSA President, Brian Rock, took the opportunity to address the delegates and announce that 2019 will be a big year for Home and School. It will be the centennial of Home and School in Quebec. QFHSA will be organizing a committee to plan for a celebration at Macdonald High school, location of the first Home and School meeting in 1919, and at John Abbott College. Chairing the Committee will be QFHSA Vice President Rosemary Murphy, and serving as members will be Suanne Stein Day, Chair of the Lester B Pearson School Board, Marion Daigle, as historical resource, Brian Rock, current QFHSA President, Rickhey Margolese, as Quebec Representative for the Canadian Home and School Federation, and Carol Meindl, QFHSA Executive Director. Also on the committee will be a representative from John Abbott as well as Macdonald High School. QFHSA will seek permission to move the 2019 AGM to June and have it held at John Abbott. Canadian Heritage will be asked to provide financial support for the celebration under the Community Celebrations Fund.

**11. Resolutions Report (Book of Reports, p. 44)**

**11.1 Disposition of 2015 Resolutions**

Rickhey Margolese reported that the three 2015 resolutions were translated and bilingual versions, with covering letters, were sent to their specified destinations. Several responses were received so that the 2016 activity will include follow up to those responses. She reminded the delegates of the importance of resolutions and reiterated the request for delegates to form a sub-committee to work on the QFHSA Statement of Policy.

**11.2 Resolutions from the floor**

There was one resolution from the floor.

**2016-01 School Board Governance-Bill 86** brought forward by the St Charles

Home and School Association. The Resolutions Report was received.

**12. Caucus Session on Resolutions-**

The delegates requested to discuss the resolution and propose improvement to the wording without changing the original intent. The caucus sessions were moderated by Rickhey Margolese and Rosemary Murphy.

**13. Vote on Resolutions:** A friendly amendment was proposed to one of the resolutions:

- **2016/01 School Board Governance-Bill 86**

**MOTION:** (Susan Alfonso, St Charles/Sharad Bhargava, St Thomas ) to accept the friendly amendment to resolution 2016/01.

All in Favour

**MOTION CARRIED**

**14. Regional Councils** As the caucusing of the resolution went overtime, the delegates were not

given a real an opportunity to network by the exchange of information and questions amongst

their peers. Marlyn Brownrigg went quickly through a few topics of interest such as online

payments through paypal, the rental of Inflatables and Comedy Nights. QFHSA suggested member associations host a regional council in their area.

**15. Installation of Board of Directors for 2016-17**

Marion Daigle, Past-President of QFHSA, installed the Board of Directors for 2016-17.

**16. Adjournment**

**MOTION:** (Lisa Fougere, Westwood) to adjourn the meeting at 5:00 p.m.

All in favour

**MOTION CARRIED**

**Membership / Newsletter Prizes and Certificates of Appreciation**

Two Certificates of Appreciation were presented. The first one was presented to **Ute Wilkinson** by Marion Daigle for her outstanding volunteer contribution and support to the QFHSA literacy project by serving as an almost inexhaustible source of books.

A second Certificate of Appreciation was presented by Carol Meindl to **Tembec Paper Group** for their many years of generous donations of art paper and the shipping costs related to getting the paper to the Home and Schools in the regions.

**Membership awards** were presented by Marlyn Brownrigg, Membership Services Coordinator and Carol Meindl, Executive Director to five (5) local associations: Beacon Hill Elementary, Edgewater Elementary, Buckingham Elementary, Clearpoint Elementary and LaurenHill Academy and they also welcomed two (2) new associations: St Vincent Elementary School and Mountainview Elementary (Sir Wilfrid Laurier School Board). Newsletter Awards, which were judged and chosen by Martha Farley and Charlene McFarlane were presented to two (2) Elementary Schools: Gardenview and Margaret Manson and one (1) High School: Lindsay Place.

It was noted that Greendale, Thorndale, Sherwood Forest, St. Paul, Orchard, St. Lawrence Junior and Senior were all part of major school change and were wished success in the merging of their Home and School Associations.

The draw was held for the door prize: Two floor standing electric fans. The winners were Clearpoint Elementary and Souvenir Elementary.

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Brian Rock, President

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Debi Brown, Secretary

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Date

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Date

## **PRESIDENT'S REPORT 2017**

Report to Annual General Meeting, April 29, 2017

Submitted by Brian Rock, President

The 2016-2017 school year allowed us to dialogue with a relatively new Minister of Education, Recreation, and Sports Sébastien Proulx, who had just been appointed on February 22, 2016. He had been the Minister of Families only since January 28, 2016, and he retained that portfolio as well.

This was welcome news after the tumult of the previous school year under



Minister of Education, Higher Education, and Research François Blais who had served from February 27, 2015 until January 28, 2016 introducing the controversial Education Bill 86 on December 4, 2015 which threatened the very existence of universally-elected school board commissioners among other measures.

On June 9, 2016, Minister Proulx introduced in the National Assembly of Québec Education Bill 105: *An Act to amend the Education Act*. The Bill received assent on November 23, 2016 and came into force on December 23, 2016. Law 105 relieved the threat to elected school boards, but the increased powers allowed the Minister worried many especially concerning pedagogical programs, school missions, success plans, the closing of schools, the transferring of property, and redefining the spending of money in schools, among other issues.

The issues concerning the History of Québec and Canada curriculum in Secondary III and IV have been discussed in depth by the members of the QFHSA Rights, Education, and Resolutions Committee and led to their active participation during the meetings of the Committee on the Enhancement of the Curriculum of History of Québec.

We have continued to be involved as one of the leading volunteer organizations of the education sector providing an important voice for parents and families on issues of concern

My sincere appreciation goes out to our QFHSA Executive Committee, the QFHSA Board of Directors, the local association Presidents, Executive Members, and volunteer members who are so dedicated to making our schools better places in which to learn for our children. A final thank you for the excellent work accomplished by our Executive Director Carol Meindl, Membership Coordinator Marlyn Brownrigg, Administrative Assistant Sheila Desormeaux, and to Marion Daigle and Carol Ohlin of the Archives Project.

## **EXECUTIVE DIRECTOR'S REPORT**

Report to the Annual General Meeting, April 29, 2017

Submitted by Carol Meindl, Executive Director

The year 2016 seemed rather quiet compared to previous years. Perhaps it was because we were not involved in the furious activity of preparing a brief under a tight deadline with cherished rights at stake. It seemed we had a chance to live in quieter times. However, there is always something that captures our attention and leads us to get involved. Here are some highlights.

### **Highlights of 2016:**

**COmECH Quebec-**The release of the new History Curriculum for Secondary III and IV came in late spring of 2016. In July, along with members of the English Parents Committee Association, the Quebec Anglophone Heritage Network, and the Quebec Association of Geography Teachers, we invited Robert Green, a high school teacher from Westmount High and an outspoken critic of the history curriculum, to chair a joint ad hoc committee called COmECH (Committee for the Enhancement of the Curriculum of History of Quebec). Over the next few months a statement was drafted *Quebec Secondary III and IV History Curriculum: in need of change* and sent out to over 90 destinations with a stake in education, seeking endorsements. Endorsements were collected and a press conference for April 2017 was scheduled. New developments, however, have put those plans temporarily on hold.

**Fall Conference-** The 2016 Fall Conference, *Learning the Lessons of History: A new Narrative for Canada*, was one of the best we have organized in a long time. With keynote speaker, Nakuset, and an exceptional plenary panel, the discussion brought a variety of perspectives to shed light on why an inclusive history is so important for all Quebecers. Our workshop selection afterwards provided information on literature diversity for school libraries and parenting skills, among other topics.

**Staff change-** In July, 2016 Charlene McFarlane left the QFHSA to pursue other interests. At the end of August 2016, Sheila Desormeaux joined our office team as Administrative Assistant. Her experience, not only in accounting, but also as a Home and School president (PETES), has proven to be an invaluable asset and has allowed her to hit the ground running. She has been a highly appreciated addition to our staff ever since.

**Executive Appreciation Dinner-** The Executive Appreciation Dinner, March 23, 2017, held in Pointe-Claire's restaurant Mr. Spicy was also a memorable event. The venue, filled to capacity with Home and School executives, gave the QFHSA the opportunity to thank them for all their hard work over the past year.

**New members-** Welcoming new members is always a joy and we had the privilege of welcoming 6 new Home and School Associations to the Federation: Butler Elementary (ETSB), Grosse Ile Elementary (ESSB), Children's World Academy, Sherbrooke Academy, LaSalle Elementary Jr and Sr and Kingsdale Academy (LBPSB).

### **ADMINISTRATIVE / OFFICE SERVICES-HIRING COMMITTEE**

Report to the Annual General Meeting – April 29, 2017

Submitted by Rickhey Margolese, Chair

#### Mandate:

- To oversee the office, technology, equipment/supplies, contracts, etc.
- To oversee Human Resources - hiring, contracts, evaluations, and staff meetings etc.
- To submit written reports of the activities to the Board of Directors, including

recommendations when appropriate.

- To oversee the organization of the various committees of the Federation, including finding chairpersons.

Members:

Rickhey Margolese (Chair), Brian Rock, (President), Carol Meindl (Executive Director)

Administrative changes: There were some changes in administration this year. The committee mandates were reviewed and were reorganized into the current committee structure:

Executive	Chair	Brian Rock
Finance	Chair	Leah Trineer
Administration/Office	Chair	Rickhey Margolese
Services-Hiring		
Nominations	Chair	Rosemary Murphy
Literacy	Chair	Debi Brown
Communications	Chair	Carol Meindl
• Editorial	Chair	Johnnie Belinda Cluff
Membership Development	Chair	Rhonda Boucher
Rights, Education and Resolutions	Chair	Brian Rock
Rights Sub-committee	Chair	Ginette Sauv�-Frankel
Education Sub-committee	Chair	Linton Garner
Resolutions Sub-committee	Chair	Rickhey Margolese
Constitution-Bylaws / Standing rules	Chair	Rickhey Margolese

Staffing Changes:

**Charlene McFarlane** indicated her intention to pursue other projects and submitted her resignation from her staff position on July 7, 2016 and a search began for a new Administrative Office Assistant to work full time.

**Sheila Desormeaux** was hired in August of 2016 to serve as Administrative Office Assistant and take over all duties including bookkeeping. Her probation period ended in January of 2017 and she was offered a permanent position on the staff.

QFHSA Office Staff 2015-16:

Charlene McFarlane	Administrative Office Assistant	Nov. 2015-July 5, 2016
Sheila Desormeaux	Administrative Office Assistant	August 29, 2016-Present.
Marlyn Brownrigg	Membership Services Coordinator	
Carol Meindl	Executive Director	

Contract Positions

Editor - QFHSA NEWS- Johnnie Belinda Cluff, Qu'Anglo Communications  
and Consulting  
Archivist - Marion Daigle

Board of Director Changes:

Director Lawrence DePoe requested a leave of absence March 2016-September 2016. He requested an extension of that leave of absence for an additional 6 months. Coming onto the Board as Directors were Tanima Ghosh and Rosemary Murphy (Rosemary had been appointed to the Board of Directors in February 2016 and ratified by the membership at AGM 2016).

Board of Directors 2016-2017:

Brian Rock	President
Lawrence DePoe	Immediate Past President (on leave)
Linton Garner	Executive Vice President
Ginette Sauve Frankel	Vice-President
Rosemary Murphy	Vice President
Leah Trineer	Treasurer
Rickhey Margoese	Director
Rhonda Boucher	Director
Carol Meindl	Executive Director (non-voting)

**RIGHTS, EDUCATION, AND RESOLUTIONS COMMITTEE REPORT**

Report to the Annual General Meeting - April 29, 2017

Submitted by Brian Rock, President

Mandate

The QFHSA is concerned with the well-being of children and youth and their cultural health as a proper environment in which to raise them. The QFHSA is responsible for maintaining and developing education policy as defined by the QFHSA Mission Statement. Rights are

not simply an abstraction. Rights define our obligations to our children and youth. We, Home and Schoolers, have a long and proud history of pleading and defending the rights of children, youth, parents, and families. Parents should have the choice of the Official Language used in the education of our children and youth.

### Committee Members

Linton Garner, Chair of Rights Subcommittee; Ginette Sauvé-Frankel, Chair of Education Subcommittee; Rickhey Margolese, Chair of Resolutions Subcommittee; Sharad Bhargava, Tana Ghosh, Cameron Gray, Rose Mary Murphy, Mike Nalecz, Leah Trineer, Brian Rock (ex officio), Marion Daigle (resource), and Carol Meindl (secretary).

### Activities

In the aftermath of the possible consequences of Education Bill 86 introduced in the National Assembly of Québec on December 4, 2015, our committee members continued to provide important voices of parents and families on the concerns related to universally-elected school board commissioners.

The arrival of a new Minister of Education, Recreation, and Sports on February 22, 2016 who had been appointed Minister of Families on January 28, 2016 allowed us to dialogue with a minister responsible for four ministries, all of importance to the QFHSA.

On June 9, 2016, Education Bill 105: *An Act to amend the Education Act* was introduced in the National Assembly. Law 105 received assent on November 23, 2016 and came into force on December 23, 2016. Law 105 relieved the threat to elected school boards, but the increased powers allowed the Minister worried many especially concerning pedagogical programs, school missions, success plans, the closing of schools, the transferring of property, redefining the spending of money in schools, among other issues.

The issues concerning the history of Québec and Canada curriculum in Secondary III and IV was investigated by the members of the QFHSA Rights, Education, and Resolutions Committee and led to their active participation during the meetings of the Committee on the Enhancement of the Curriculum of History of Québec.

The QFHSA Rights, Education, and Resolutions Committee continues to be involved as one of the leading volunteer committees of the education sector providing an important voice of parents and families on educational issues and rights concerns.

The Committee wishes to sincerely acknowledge the excellent work accomplished by our Executive Director Carol Meindl and our Archival and History Resource Marion Daigle in

support of the proceedings of this Committee.

**RESOLUTIONS / POLICY SUB-COMMITTEE**

Report to the Annual General Meeting- April 29, 2017

Submitted by Rickhey Margolese, Chair

**Members:** Rickhey Margolese, Chair; Brian Rock, President; Carol Meindl, Executive Director

**Resolutions 2016**

One (1) resolution was presented and subsequently adopted at the 2016 AGM:

**RESOLUTION 2016/01** SCHOOL BOARD GOVERNANCE: BILL 86

**Disposition of Resolutions**

Copies of the Resolution were mailed out to all the destinations in May 2016.  
Acknowledgements of receipt were received from:

Bruno Pelletier, Political Attaché for Premier Couillard, acknowledging receipt of our letter dated May 20, 2016 with resolution 2016/01 attached.

**Annual General Meeting 2016- Proposed Resolutions**

QFHSA had been working on two resolutions with CHSF.

1. The establishment of the institution of a Canadian Commissioner for Children and Young People and
2. Opposition to any amendments to the Copyright Act by the Liberal government that would negatively impact school board and school budgets due to increased cost for use of copyrighted material.

For update see CHSF report

**Statement of Policy**

The *Statement of Policy* is a compilation of statements based on resolutions passed over the years by the delegates at the Annual General Meeting. It complements the purposes and objectives of Quebec Federation of Home and School Associations Inc. Following the AGM, it should be updated each year and copies distributed to the local associations. Due to difficulties beyond our control, the *Statement of Policy* had not been updated since 2007 and remained a project in progress. However, in March 2017, the work was completed and the Statement of Policy has been updated. Copies have been posted to the QFHSA website as well are available in the 2017 AGM kits.

**QFHSA HISTORY AND ARCHIVES PROJECT**

Report to the Annual General Meeting, April 29, 2017

Submitted by Marion Daigle, Co-ordinator

**Mandate-** To bring both the QFHSA History and Archives up-to-date. These will be valuable tools in educating our membership and the wider public about the influential role that parental involvement has played in Quebec's schools and communities, beginning in the 1920s and which

has continued into the 21<sup>st</sup> century.

### **Project Staff**

Marion Daigle, Co-ordinator and Carol Ohlin, Assistant.

Marion Daigle took a leave of absence from QFHSA from January 2017 to mid-February. She thanked the Board of Directors and QFHSA staff for their support.

### **Background to Date**

There are now over 200 archival boxes of preliminary historical files. They comprise a large number dealing with Local Association activities, Briefs, Resolutions and Policy, QFHSA NEWS (dating from 1948 onwards), records of QFHSA committees, conferences, countless projects and the list goes on. All of this material was invaluable in the preparation of an updated QFHSA History of Achievement, published in May, 2015. Archival research helps to define and expand the role of the Federation to its membership and to the wider community.

### **Highlights 2016-17**

#### **1. ARCHIVAL WORK**

Marion Daigle and Carol Ohlin have continued to assess, sort, organize and set up preliminary archives files

##### The Calvin and Winifred Potter Files

In May 2014 the Potter family donated thirty boxes and bags of archival material pertinent to their QFHSA volunteer work from 1969-2008. Sorting of the material from the 7 remaining boxes is on-going.

An amazing number of files (1970-1997) in boxes six and seven revealed background information, documents, briefs (including drafts), resolutions and policy drafts, reports and resources related to Bills 22, 27, 1, 101, 28, 40, 60, 62, 102, 107, 109; documents and reports on Bilingualism in Education, Official Languages Program, Accountability for Minority Language Education and Second Language Instruction, Task Force on Canadian Unity, Statement to the Ad hoc Committee of the Superior Council of Education.

A tremendous amount of correspondence, along with newspaper clippings accompanied all of the above.

#### **2. Miscellaneous**

As more and more QFHSA files continue to be sorted resources come to light to be integrated into existing archival files; for example, the Education Record of the Province of Quebec (highlighting QFHSA articles), Canadian Home and School Federation (CHSF) magazines (1944-62), Leadership Training Materials (1960 – 2003), CHSF PALS Project 1994, Education and Literacy Committees, Alliance Quebec



Liaison. Historical photographs continue to be sorted and identified.

#### Future Direction

Once all of the material has been archived in file boxes on a preliminary basis a significant timeline will be established for preparing permanent archives.

### 3. RESEARCH

#### FALL CONFERENCE 2016

The Plenary Session *Learning the Lessons of History: Creating a New Narrative for Canada*

Marion Daigle researched the QFHSA archives from the 1950s onward related to the work of both the QFHSA and CHSF on residential schools and Indian education. This also included research on the 1967 CHSF Centennial Projects on Reading and Indian education. Folders containing pertinent information were prepared for the Keynote Speaker, Panelists, and QFHSA Program Committee.

#### QFHSA NEWS

Archival research was carried out for NEWS articles by Carol Meindl, Executive Director, highlighting QFHSA history and its relevance to issues under discussion today.

Marion Daigle prepared Tributes for Past Presidents Allan Locke (1993-95) who passed away on August 11, 2016 and Barbara Milne-Smith who passed away on January 9, 2017. They were long time Home and Schoolers, locally, provincially and nationally, who continued to give valuable volunteer time after their terms in office were completed. Records of their service are a valuable addition to the QFHSA archives.

#### QUESCREN- CIRLM CONFERENCE – MCGILL UNIVERSITY MAY 8-12, 2017

QUESCREN-CIRLM (Quebec English-Speaking Communities Research Network – Canadian Institute for Research on Linguistic Minorities) will host a conference entitled: *Bill 101 at 40: The Charter of the French Language and Quebec's English-speaking Communities 1977-2017* on May 11, 2017; 2:45 pm – QFHSA has been invited to make a presentation. Brian Rock, President, will represent the Federation.

Title: *The Quebec Federation of Home and School Associations: The Strong Voice of Parents Regarding Language Legislation from Bill 101 to Bill 105 (1977-2017).*

Brian Rock will give an analysis of the roles played by parent volunteers through the QFHSA, its committees, and its local associations over the past 40 years. There is a vast archive of historical records describing the work of so many dedicated parents, in particular, by the Rights Committee.

#### 4. LOCAL ASSOCIATIONS ARCHIVES RECOMMENDATION

Already some local associations have donated their files to QFHSA, especially from those whose schools have been closed.

It is recommended that local Home and School Associations take steps to record their history and to catalogue their archives.

Information is included in the AGM Conference kit.

**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**FINANCIAL STATEMENTS**

**AS AT DECEMBER 31, 2016  
(Unaudited)**

**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**FINANCIAL STATEMENTS**

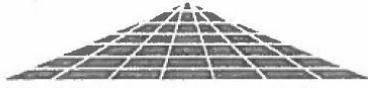
**AS AT DECEMBER 31, 2016  
(Unaudited)**

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**VERELLI & ARRIZZA** S.E.N.C.

Société de Comptables Professionnels Agréés  
Partnership of Chartered Professional Accountants

Adriano Arrizza, CPA, CA  
Anthony Verelli, CPA, CA

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## REVIEW ENGAGEMENT REPORT


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To the Directors of  
QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

We have reviewed the statement of financial position of Québec Federation of Home and School Associations (Federation) as at December 31, 2016 and the statements of changes in net assets, operations and cash flow for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly, consisted primarily of enquiry, analytical procedures and discussions related to information supplied to us by the Federation.

A review does not constitute an audit and consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

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Pointe Claire, Québec  
April 19, 2017

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By 1 Anthony Verelli, CPA-Auditor, CA

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**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**  
(Incorporated under the laws of Québec)

**STATEMENT OF FINANCIAL POSITION**

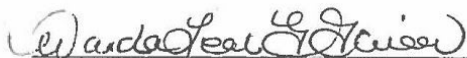
AS AT DECEMBER 31, 2016  
(Unaudited)

	2016	2015
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash and cash equivalents	\$ 143,841	\$ 142,575
Marketable securities	7,653	6,711
Funds held in trust (Note 3)	9,500	9,500
Membership fees receivable	7,367	-
Sales taxes receivable	6,005	9,040
Grant receivable	25,000	6,500
Prepaid expenses	3,597	15,249
	<b>\$ 202,963</b>	<b>\$ 189,575</b>
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities (Note 4)	\$ 20,473	\$ 18,175
Donations payable (Note 5)	2,597	-
Deferred program grants (Note 6)	40,417	39,167
Deferred membership fees (Note 7)	68,313	39,871
	<b>131,800</b>	<b>97,213</b>
<b>NET ASSETS</b>		
<b>NET ASSETS RESTRICTED FOR AWARDS PURPOSES (NOTE 3)</b>	<b>9,500</b>	<b>9,500</b>
<b>UNRESTRICTED NET ASSETS</b>	<b>61,663</b>	<b>82,862</b>
	<b>71,163</b>	<b>92,362</b>
	<b>\$ 202,963</b>	<b>\$ 189,575</b>

ON BEHALF OF THE BOARD:



Director



Director

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2016  
(Unaudited)

	Restricted for awards purposes	Unrestricted	2016	2015
BALANCE - BEGINNING OF YEAR	\$ 9,500	\$ 82,862	\$ 92,362	\$ 85,645
Excess (deficiency of) revenues over expenses	-	(21,199)	(21,199)	6,717
<b>BALANCE - END OF YEAR</b>	<b>\$ 9,500</b>	<b>\$ 61,663</b>	<b>\$ 71,163</b>	<b>\$ 92,362</b>

**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**STATEMENT OF OPERATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2016  
(Unaudited)**

	2016	2015
<b>REVENUES</b>	<b>\$ 211,001</b>	<b>\$ 263,592</b>
<b>EXPENSES</b>		
CHSF Affiliation fees and others	2,150	2,150
Travel and conferences	28,113	25,226
Home and school news	19,777	11,853
Committee costs	8,004	6,660
Insurance	16,724	16,297
Provincial office		
Postage and courier	1,760	3,450
Office supplies	11,782	8,033
Telecommunications	6,471	4,990
Professional fees	5,271	6,788
Rent, electricity and occupancy charges	25,344	20,927
Salaries and employee benefits	84,819	83,565
Fees and honorariums	12,224	13,006
Yes Project	6,146	6,050
Literacy projects	3,193	3,394
History and archive project	-	2,092
Other projects	1,364	42,445
Increase in value of marketable securities	(942)	(51)
	<b>232,200</b>	<b>256,875</b>
<b>EXCESS (DEFICIENCY OF) REVENUES OVER EXPENSES</b>	<b>\$ (21,199)</b>	<b>\$ 6,717</b>



**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**  
**STATEMENT OF CASH FLOW**  
**FOR THE YEAR ENDED DECEMBER 31, 2016**  
**(Unaudited)**

	2016	2015
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency of) revenues over expenses	\$ (21,199)	\$ 6,717
Item not affecting cash:		
Increase in value of marketable securities	(942)	(51)
	(22,141)	6,666
Decrease (increase) in donations receivable	(7,367)	1,150
Decrease in sales taxes receivable	3,035	307
Increase in grants receivable	(18,500)	(1,000)
Decrease (increase) in prepaid expenses	11,652	(339)
Increase in accounts payable and accrued liabilities	2,298	10,720
Increase in donations payable	2,597	-
Increase in deferred program grants	1,250	-
Increase (decrease) in deferred membership fees	28,442	(32,153)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>1,266</b>	<b>(14,649)</b>
<b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>	<b>142,575</b>	<b>157,224</b>
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	<b>\$ 143,841</b>	<b>\$ 142,575</b>
<b>CASH AND CASH EQUIVALENTS MADE UP AS FOLLOWS:</b>		
Cash	\$ 123,505	\$ 122,280
T-Bill Fund	20,336	20,295
	<b>\$ 143,841</b>	<b>\$ 142,575</b>

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

SCHEDULE OF REVENUES

FOR THE YEAR ENDED DECEMBER 31, 2016  
(Unaudited)

	2016	2015
<b>REVENUES</b>		
Membership fees - family	\$ 74,028	\$ 91,959
Membership fees - individuals	72	230
Federal Canadian heritage program grant	93,750	90,000
Quebec government grant	25,000	25,000
Other federal grant	-	40,000
Other provincial grant	900	-
Other project revenues	1,197	552
Other revenues	2,085	2,844
News - advertising and subscriptions	701	1,187
Conferences	8,736	9,075
Interest earned	232	264
Administration fees received	4,300	2,380
	<b>211,001</b>	<b>263,491</b>
Donations received for locals	75,470	32,746
Donations remitted to locals	(75,470)	(32,645)
	<b>\$ 211,001</b>	<b>\$ 263,592</b>

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2016  
(Unaudited)

**1. NATURE AND PURPOSE OF THE FEDERATION**

The Québec Federation of Home and School Associations (Federation) is an incorporated, independent, not-for-profit volunteer organization dedicated to enhancing the education and general well-being of children and youth. It promotes the involvement of parents, students, educators and the community at large in the advancement of learning and acts as a voice for parents. The Federation is a registered not-for-profit organization.

**2. SIGNIFICANT ACCOUNTING POLICIES**

a) The Federation applies the Canadian accounting standards for not-for-profit organizations as set out in Part III of the CICA handbook, hereafter referred to as "ASNPO".

**b) Revenue Recognition**

The Federation uses the deferred method of accounting and recognizes revenue in the period in which the related expenses are incurred. Under the deferred method, endowment contributions are reported as direct increases in net assets.

i) Membership fees are received mostly in the Fall of each year and are taken into revenue over the period from the first of September to the following thirty-first of August.

ii) Program funding and grants are received from Federal and Provincial agencies. The revenue from Federal agencies is recognized over the donor fiscal year which is from the first day of April to the following thirty-first day of March. The revenue from the Provincial agency is from the Ministry of Education and is recognized over the period from the first day of September to the following thirty-first day of August.

iii) All other revenues are recognized when received.

**c) Expensing Capital Assets**

The Federation expenses all capital assets in the year they are acquired.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2016  
(Unaudited)

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

d) **Contributed Services**

All volunteers at all levels of the Federation contribute approximately 28,944 hours per year (2015: 31,521) to assist the Federation in carrying out its activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

e) **Use of Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses for the periods covered.

The main estimates relate to the impairment of financial assets.

f) **Cash and Cash Equivalents**

The Federation's policy is to disclose bank balances under cash and cash equivalents including bank overdrafts with balances that fluctuate from being positive to overdrawn and temporary investments with a maturity period of three months or less from the date of acquisition.

g) **Financial Instruments**

**Initial and Subsequent Measurement**

The Federation initially measures its financial assets and financial liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or the exchange amount, as appropriate.

The Federation subsequently measures all of its financial assets and financial liabilities at cost or amortized cost except for marketable securities that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in the statement of operations during the year.

Financial assets measured at amortized cost on a straight-line basis include cash and cash equivalents, funds held in trust and donations receivable.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2016  
(Unaudited)

2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

h) Financial Instruments (Cont'd)

Financial liabilities measured at amortized cost on a straight-line basis include the accounts payable and accrued liabilities, donations payable, deferred program grants and deferred membership fees.

Financial assets measured at fair value include marketable securities.

**Transaction Costs**

Transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in the statement of operations in the year incurred. Transaction costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and recognized in the statement of operations over the life of the instrument using the straight-line method.

**Impairment**

For financial assets measured at cost or amortized cost, the Federation determines whether there are indications of possible impairment. When there is an indication of impairment, and the Federation determines that a significant adverse change has occurred during the year in the expected timing or amount of future cash flows, a write-down is recognized in the statement of operations. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

3. FUNDS HELD IN TRUST

The Federation has funds in trust amounting to \$9,500 (2015: \$9,500). The donors have requested that the interest earned on the funds in trust be used to pay for awards given out at the annual general meeting. A committee was formed to consider all submissions for the awards, and to choose the ones they consider best meet the guidelines.

**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**NOTES TO FINANCIAL STATEMENTS**

**AS AT DECEMBER 31, 2016**

(Unaudited)

**4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES**

Accounts payable and accrued liabilities consist of the following:

	2016	2015
Trade payables and accrued liabilities	\$ 10,904	\$ 11,721
Amount payable in respect of government remittance	8,196	5,356
Amounts due to employees	1,373	1,098
	\$ 20,473	\$ 18,175

**5. DONATIONS PAYABLE**

The Federation remits all donations collected for the program "Canada Helps" to local schools. The donations payable represents the balance of the donations collected which have not yet been paid out.

**6. DEFERRED PROGRAM GRANTS**

The deferred program grants from Canadian Heritage and the Québec Ministry of Education are utilized for operating activities and are calculated as follows:

	2016	2015
<b>Balance - Beginning of year</b>	\$ 39,167	\$ 39,167
Plus: Amount received for subsequent year	40,417	39,167
	79,584	78,334
Less: Amount received in the prior year recognized as revenue in the current year	(39,167)	(39,167)
<b>Balance - End of year</b>	\$ 40,417	\$ 39,167

**QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**

**NOTES TO FINANCIAL STATEMENTS**

**AS AT DECEMBER 31, 2016  
(Unaudited)**

**7. DEFERRED MEMBERSHIP FEES**

The deferred membership fees are from members of the Federation and are utilized for operating activities.

	2016	2015
<b>Balance - Beginning of Year</b>	\$ 39,871	\$ 72,023
Plus: Amount received during the year	68,313	39,871
	108,184	111,894
Less: Amount received in the prior year recognized as revenue during the current year	(39,871)	(72,023)
<b>Balance - End of Year</b>	\$ 68,313	\$ 39,871

**8. COMPARATIVE FIGURES**

The comparative figures of 2015 have been reclassified to conform with the basis of presentation used in the 2016 financial statements.

**9. FINANCIAL INSTRUMENTS**

**Financial Risks:**

The Federation is exposed to various risks through its financial instruments without being exposed to concentrations of risk. The main risks are broken down below:

**a) Credit Risk**

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the Federation by failing to discharge an obligation. The Federation's main credit risks relate to donations receivable and grants receivable.

QUÉBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2016  
(Unaudited)

9. FINANCIAL INSTRUMENTS (CONT'D)

**b) Liquidity Risk**

Liquidity risk is the risk that the Federation will encounter difficulty in meeting obligations associated with financial liabilities. The Federation is exposed to this risk mainly in respect of its trade payables and accrued liabilities and donations payable.

**c) Interest Rate Risk**

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Federation is exposed to interest rate risk on its fixed and floating interest rate financial instruments. Fixed-interest rate instruments subject the Federation to a fair value risk, since fair value fluctuates inversely to changes in market interest rates. Floating interest rate instruments subject the Federation to related cash flow risk.

**d) Other Price Risk**

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Federation is exposed to other price risk through its investments in listed securities for which the value fluctuates with the quoted market price.



## **FINANCE COMMITTEE**

Report to the Annual General Meeting, April 29, 2017

Submitted by Leah Trineer, Treasurer

Members: Leah Trineer (Treasurer), Carol Meindl (Executive Director), Brian Rock, (President), Mary Skagos, Sheila Desormeaux (Administrative Assistant)

Mandate: Prepare annual budgets for the Quebec Federation of Home and School Associations Inc. (QFHSA) Board of Directors and its Committees. Review accounting procedures, the auditor's report and the expense sheets for directors. Prepare recommendations for the membership and administration fees. Review the Charitable Information Return. Oversee the finances, comparing actual results to budgets and prepare financial reports and recommendations for the Board to review at its periodic meetings. Reviews the financial reports submitted by the local Home and Schools.

Activities: Prepared the proposed 2018 budget for 2017 AGM.

- Reviewed and revised policies and procedures on expense reporting.
- Shared financial report information at Board of Director and Executive Meetings.

Financial changes: The board acknowledged that we follow generally accepted accounting principles for nonprofit organizations.

Funding: Provincial and Federal funding remained stable as confidence with the work we do continues. Canadian Heritage granted QFHSA a two-year period of funding 2016-2018 (\$95,000 each year). The Ministry of Education has opted to divide 2016-17 grant into two payments: \$15,000 in March 2017 and \$10,000 in October 2017. However, QFHSA experienced a drop in revenue in 2016, owing partly to the fact that several associations have merged in addition to the loss of one large association. There is indication that several more Home and Schools will be forming over the next year, but membership takes time to build up.

Membership fee was set at \$18 in 2010. No increase has been proposed in the past 7 years.

Donations: CanadaHelps update- QFHSA began offering its member associations the option of collecting donations for their associations through a QFHSA Canadahelps account. To date thirteen (13) Home and Schools have requested funds be set up in their names.

Please see the proposed budget for 2018 fiscal year and the financial statement for January 1 to December 31, 2016.

Charitable Tax Audit: In February 2017, the QFHSA was audited by the Canada Revenue Agency (CRA). The CRA's report is not available at this time and local associations will be advised of any procedural changes as soon as possible.

**RECOMMENDATION:** The Finance Committee recommends that the proposed budget for 2018 be approved by the membership at the Annual General Meeting, April 29, 2017. The Finance Committee also recommends a motion be brought to the 2018 AGM to consider

increasing membership fee to \$20.00 for 2018-19 school year.

**Quebec Federation of Home and School Associations**

Financial Statements	Actuals 2016	Budget 2017	Budget 2018
<b>INCOME</b>			
Membership Fees - Family	\$ 74,028.00	\$ 80,000.00	\$ 80,000.00
Membership Fees - Individual	\$ 72.00		\$ 100.00
Federal CanHer Grant	\$ 93,750.00	\$ 95,000.00	\$ 95,000.00
Quebec Government Grant	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Other Government Grant	\$ 900.00	\$ 5,000.00	\$ 5,000.00
Other Project Revenue	\$ 1,197.00	\$ 1,100.00	\$
1,200.00			
Other Revenues	\$ 2,085.00	\$ 450.00	\$ 300.00
News-Advertising and Subscriptions	\$ 701.00	\$ 2,500.00	\$ 2,500.00
Conferences	\$ 8,736.00	\$ 9,000.00	\$10,500.00
Interest Earned	\$ 232.00	\$ 200.00	\$ 200.00
Administration Fees	\$ 4,300.00	\$ 5,500.00	\$ 5,000.00
<b>Total Revenue</b>	<u>\$ 211,001.00</u>	<u>\$ 223,750.00</u>	<u>\$ 224,800.00</u>

**EXPENSES**

CHS Affiliation Fees	\$ 2,150.00	\$ 2,150.00	\$ 2,150.00
Travel and Conferences	\$ 28,113.00	\$ 31,200.00	\$
25,500.00			
Home and School News	\$ 19,777.00	\$ 15,500.00	\$ 18,000.00
Committee Costs	\$ 8,004.00	\$ 4,100.00	\$ 4,400.00
Insurance	\$ 16,724.00	\$ 15,000.00	\$ 19,000.00
Provincial Office			
Postage and Courier	\$ 1,760.00	\$ 4,500.00	\$ 2,700.00
Office Supplies	\$ 11,782.00	\$ 7,500.00	\$
10,000.00			
Telecommunications	\$ 6,471.00	\$ 5,600.00	\$ 6,000.00
Professional Fees	\$ 5,271.00	\$ 7,100.00	\$ 7,250.00
Rent, Electricity, and Occupancy Charges	\$ 25,344.00	\$ 24,350.00	\$ 26,000.00
Salaries and Employee Benefits	\$ 84,819.00	\$ 91,250.00	\$
91,250.00			
Fees and Honorariums	\$ 12,224.00	\$ 6,500.00	\$
1,000.00			
YES Project	\$ 6,146.00	\$ 7,000.00	\$ 4,000.00
Literacy Projects	\$ 3,193.00	\$ 4,000.00	\$ 3,000.00
History and Archives		\$ 500.00	\$ 250.00
Other Projects	\$ 1,364.00	\$ 1,650.00	\$ 1,500.00
(Increase) Decrease in Investable Assets	-\$ 942.00		

Total Expenses 222,000.00	\$ 232,200.00	\$ 227,900.00	\$
Surplus/ deficit	-\$ 21,199.00	-\$ 4,150.00	\$ 2,800.00

## COMMUNICATIONS, MEDIA AND PUBLIC RELATIONS

Report to the Annual General Meeting, April 29, 2017

Submitted by Carol Meindl, Executive Director

**MANDATE:** To oversee the implementation of initiatives to promote the mission and highlight the activity of the QFHSA through various media including: QFHSA NEWS, QFHSA website, Facebook pages, Twitter, press releases, interviews and articles.

**QFHSA NEWS:** The Editorial Committee (Johnnie Belinda Cluff, Qu'Anglo Communications and Consulting, Editor; Carol Meindl, Marlyn Brownrigg, Sheila Desormeaux) met three times in the 2016-17 year ( May, September 2016, January 2017) to plan the Summer, Fall (2016) and Winter (2017) issues.

Four (4) issues of the NEWS were published: Summer (Volume 54 Issue 2), Fall ( Volume 54 Issue 3 ), Winter (Volume 54 Issue 4) and Spring ( Volume 55 Issue 1).

**QFHSA WEBSITE-** [www.qfhsa.org](http://www.qfhsa.org) Regular updates of the website are made on average twice a month. Our webmaster, Cathy Ashford McKeough, is incredibly efficient and has been able to post our changes within hours of receiving our requests. The main objectives of the website are to provide easy access to forms for Home and School Executives as well as information for our members. Traffic is heaviest during the months of May and November and we average about two (2) visits a day. (25% returning visitors and 74.8% new visitors)

**QFHSA Twitter account-** 212 followers with an average of one tweet per day. QFHSA Twitter account is linked to the QFHSA Facebook page.

**FACEBOOK-** QFHSA Facebook page (@QFHSA)- 467 likes, up from 413 in 2015 an increase of ~10%.. with an average of one (1) post per day.

Fundraising Page-(Fundraising- Quebec Federation of Home and School Associations @qfhsa.org) Page was launched on Oct 28, 2016 in response to a request at the Executive Workshops in September - is an opportunity for Home and Schools to share fundraising tips and ideas with one another. Likes : 17

Treasurer's page- (@ HomeandschooltreasurerQFHSA) launched on Oct 28, 2016, also in response to a request emanating from Executive Workshops in September - is an opportunity for Home and School Treasurers to share tips and ideas with one another. Likes: 16

**PRESS RELEASES-** in the past few years, QFHSA has not sent out regular press releases.

Instead we do targeted emailing of documents to various organizations directly. QFHSA had one press release that was sent on June 27, 2016 to announce the formation of COMECH Quebec.

***E-BULLETINS-*** Five (5) E-bulletins were sent to the local association presidents in 2016-17 with important information and links. These E- bulletins replace the former “QFHSA Mail Bags”

***QFHSA IN THE NEWS-*** Article: Montreal Gazette, February 25, 2017 *Quebec’s book brigade: A network for literacy-* Patricia Crowe

Web article: QCGN Network News; June 2016 *Home and School celebrates outstanding contributions from English-speaking community*

***PUBLICITY AND PROMOTION***

- QPAT Convention November 24-25, Palais de Congres- information table as well as facilitated a workshop entitled “What Home and School can do for you”
- QCGN Information Sharing Evening with MNA’s at the National Assembly
- Changing Lives Together Networking Event at the Girls and Boys Club of LaSalle, March 30, 2017
- School Based Mental Health Conference, March 31, 2017

## **MEMBERSHIP SERVICES**

REPORT to the Annual General Meeting – April 29, 2017

Submitted by: Marlyn Brownrigg, Membership Services Coordinator, Rhonda Boucher, Membership Committee Chair and Rosemary Murphy, Committee Member

### **Mandate:**

To promote, encourage, and assist Home and School associations with membership activities. To evaluate and update membership kits and other membership materials designed to promote membership. To offer training for membership chairpersons via the executive workshops and the Fall conference. To visit local Home and School associations and other schools interested in forming a Home and School.

### **Executive Workshops:**

The Executive training workshops were held at the QFHSA office on September 21<sup>st</sup>, 2016. Thirty two (32) representatives from fourteen (14) local associations attended. A separate report is included in the book of reports.

### **Membership Fee:**

The annual Membership Fee will continue to be \$18.00 per family per household.

### **Regional councils:**

AGM - April 30<sup>th</sup>, 2016: This regional council was held at the Annual General Meeting on April 30<sup>th</sup>. Due to time constraints participants felt that they did not have enough time for networking.

St. Patrick's Elementary Home and School Association – October 20<sup>th</sup>, 2016: Twelve (12) people, representing four (4) local associations (elementary-level) attended. Unfortunately, the date conflicted with some high school open houses affecting participation.

November 5, 2016: At the fall conference, a regional council was organized during the lunch break. To accommodate the schedule and to save time, groups met in the cafeteria which was not a venue suited to small group discussion.

**Meetings with local associations:**

In addition to telephone consultations, there were numerous “face-to-face” meetings with fifteen (15) local associations this past year. Discussions topics included: merging of local associations, formation of new associations, constitution and by-laws, elections, Home and School meeting procedures and collaboration between the Home and School and the administration.

**Results of the 2016/2017 Membership Campaign (to April 10<sup>th</sup>):**

	<u>2016-2017</u>	<u>2015-2016</u>
Family Memberships (through locals):	4407	4193
Associate Memberships (through locals)	97	113
Individual Memberships	6	7
Group Affiliate Membership	1	1
Local Associations	85	87

**New Home and School Associations:** Welcome to Children’s World Academy (Lester B. Pearson), Butler Elementary (Eastern Townships) and Grosse Ile (Eastern Shores). Merged schools from the Lester B. Pearson School Board formed the following Home and School associations: Kingsdale Academy, Sherbrooke Academy and Lasalle Elementary (Jr. and Sr.). Thank you to the parents who supported their associations during the transition.

**2016-2017 Membership Awards:** Beacon Hill Elementary (LBPSB), Mountainview Elementary (SWLSB), Edgewater Elementary (LBPSB), St. Edmund Elementary (LBPSB) and St. Anthony Elementary (LBPSB). **Honorable Mentions:** Thank you to the Home and School Associations whose diverse programs continue to encourage participation and membership in their local associations.

## **LITERACY COMMITTEE**

Report to the Annual General Meeting- April 29, 2017

Submitted by Debi Brown - Chair, Carol Meindl - Executive Director, Marlyn Brownrigg - Membership Services and Marion Daigle - Resource

### **Mandate:**

- To promote awareness of the requirements for literacy in a knowledge-based society
- To mobilize school and community volunteer resources to advocate and deliver literacy programs for prevention and remediation.
- A Children's Literacy Resource Guide (CLRG) is available for resource material.

**Committee members** – Debi Brown (Chair), Carol Meindl (Executive Director), Marlyn Brownrigg (Membership Services), Marion Daigle (Resource), Ute Wilkinson (Volunteer)

### **Activities May 2016- April 2017**

**1.0 Reluctant Reader Project:** This project, which supports reading at the high school level, received fewer grant applications this year. One of the main goals of this program is to encourage and foster a love of reading by both purchasing books and donating books that are not only interesting to teenagers but also cater to the reading level of each student.

a) In January and February 2017, the Literacy Committee allocated \$300.00 (each) to four high school programs to purchase books of particular interest to students. Selected schools were: Westwood High School (ALT program- LBPSB), Gaspé Polyvalent (Secondary 2 class- ESSB), Lindsay Place (literacy program - LBPSB) and Metis Beach (ESSB).

b) Reports submitted to the QFHSA included the following: information on the books purchased, the future plans for the program and the helpfulness of the resources from the QFHSA. *“The donation has been very helpful in providing my students with a sense of control over what they are reading”.* – Paul Gallagher, teacher, Westwood High School

c) The staff members responsible for these programs were encouraged to send pictures or write an article for the QFHSA NEWS.

### **2.0 Born to Read Project:**

This year, two Home and School Associations organized *Born to Read* events. They were: Roslyn Elementary (EMSB) and Edgewater Elementary (LBPSB). An “advertisement” for a volunteer *Born to Read* coordinator appeared in the Spring 2017 QFHSA News. Literacy committee members feel that this important program needs additional promotion to local associations.

### **3.0 New Projects and Opportunities:**

a) Revitalisation Ville St. Pierre Project: In March 2017, the Literacy Committee met with the coordinator of the *Young Mother’s Literacy and Art* program. Although the QFHSA is unable to financially support this program, future partnerships were discussed. Books for the 0-5 age-group collected by St. John Fisher Home and School were donated to this program via the QFHSA office.

### **4.0 Liaisons with the Community/Book Donations:** The QFHSA has received many boxes of donated books which all have to be processed/cleaned before being shipped to schools and libraries throughout the province. Thank you to volunteers Sarah Hone, Grace Lee, Linda Roach, Nancy Tellier and the QFHSA staff who are helping with this task.

a) Place Cartier (LBPSB): Boxes of books for children and adults have been delivered to this center for continuing education.

b) Native Women’s Shelter of Montreal: Boxes of books were delivered to this women’s shelter.

c) Heritage Lower St. Lawrence Library: This library serves a large community. 6 (six) boxes of books were sent to supplement their adult and teen collections. Plans are underway to expand to Matane and Riviere du Loup. The QFHSA will provide books for these two satellite locations.

d) Books for New Richmond Backpack Program (ESSB): This school received English and French books for this program geared to students in grades 1 (one) and 2 (two).

e) Book Donations: The following schools also received or will receive boxes of books before May 31<sup>st</sup>: Grenville Elementary (SWLSB), Ecole François Perrot (Trois Lacs), Kateri Elementary (Kahnawake), Metis Beach (ESSB), Gaspé Polyvalent (ESSB), La Tuque High School (CQSB), Poltimore Elementary (WQSB), Ayer’s Cliff (ETSB), North Hatley Library and Dans La Rue.

### **5.0 Books for New Home and School Associations:** Children’s World Academy (LBPSB) and Butler Elementary (ETSB) received books in the Fall and another box will be shipped to Grosse Ile (ESSB) in May.

### **6.0 Fall Conference 2016 Books:** In keeping with the Fall Conference theme, *Learning the Lessons of History*, publishers of Aboriginal-themed books were solicited for donations. The QFHSA received many remarkable books for elementary-level Home and School associations. Thank you to Marion Daigle for all her efforts in securing these donations. Conference participants from high schools received copies of *Dreaming in Indian* and *Secret Path*. The literacy committee decided to send all QFHSA-member high schools copies of these publications for their libraries.



**7.0 Donors and Volunteers:** It would not be possible for the QFHSA to support our literacy programs without the help of the following:

- a) Lester B. Pearson School Board, Library and Digital Resource Centre: With help from Meg Sinclair, School Board Librarian and other school board technicians, the QFHSA has received donations of surplus books.
- b) Hudson War Memorial Library: The QFHSA, via Literacy Committee volunteer Ute Wilkinson, benefits greatly from this library's monthly public book sales. The Hudson War Memorial Library, Ute and fellow Literacy Committee member Marion Daigle were featured in a Montreal Gazette article (February 25, 2017) entitled "Quebec's book brigade: A network for literacy".
- c) Department of Canadian Heritage (PCH) and le Ministre de l'Éducation, du Loisir et du Sport. Funds from these governmental departments help with the mailing costs, the purchase of new books (if necessary) and workshops for parents.
- d) MNAs: This year, monetary donations received from Geoff Kelley (MNA Jacques Cartier) and David Birnbaum (MNA D'Arcy McGee) were used to defray the mailing costs of books.
- e) Tembec: Once again, Tembec sent boxes of paper to off-island schools that are part of the QFHSA network.
- f) NOVA/Santé West Island's Bookstore in Ste. Anne-de-Bellevue generously donated their surplus books to the QFHSA for distribution to schools and communities, particularly in outlying areas.

**8.0 Future Endeavors for the QFHSA Literacy Committee:**

- a) QFHSA-organized *Born to Read* event
- b) Libraries- present and future: Libraries are undergoing vast changes to meet the needs of students/clients and to keep up with technological advances. Are the QFHSA's current resolutions reflecting the new reality?

## **NOMINATIONS**

Report to the Annual General Meeting, April 29, 2017

Submitted by Rosemary Murphy, Nominations Chair

**Mandate** To receive nominations for, and to recruit qualified people to the Board of Directors. The term of office for a Director is two years and each year, ideally, one –half of the Board of Director positions come up for election. The Board consists of up to 20 elected Directors, plus the Past President.

The first call for nominations was emailed to the local associations on Dec 3, 2016 with a deadline set for February 11, 2017. Nominees must be paid up members in good standing. [QFHSA By-laws Article VI.4] Nominations should be signed by at least two, and preferably three, persons from the local Association and/or the QFHSA Board of Directors.

### **Deadline**

The deadline for receiving nominations to be voted on at the AGM was April 8, 2016. Nominations received after that date would be considered by the Board of Directors for appointment. [QFHSA Standing Rules Article VII.3]

### **Officers of the Federation**

According to the By-laws [Article ii.2 (a)] *“The officers of the Federation shall be elected annually at the Annual General Meeting from among the Directors of the Federation.”* These positions can be nominated from the list of present Directors as well as from the list of newly-elected Directors

### **Current Directors completing the two-year term 2015-2017**

Rickhey Margolese\* Lawrence DePoe\*\* Linton Garner  
Ginette Sauvé-Frankel Debi Brown

**Current Directors completing first year of the two-year term 2016-18**

Rhonda Boucher Wanda Leah Trineer Brian Rock  
Rosemary Murphy Tanima Ghosh-Harlton

**Nominees for a two-year term 2017-19**

Maxime Côté

\* Rickhey Margolese has completed her 2015-17 term and declined to stand for re-election.

\*\*Lawrence DePoe has completed his 2015-17 term and declined to stand for re-election.

Nominees – As of March 28<sup>th</sup> 2017, the committee has received the following nominations and proposes the following slate of nominees for election to Board of Directors 2017-18

Rhonda Boucher  
Debi Brown  
Maxime Côté  
Linton Garner  
Tanima Ghosh-Harlton  
Rosemary Murphy  
Brian Rock  
Ginette Sauvé-Frankel  
Wanda Leah Trineer

**Committees**

Committee chairs can be held by a Director or an individual appointed by the Board. Volunteers are always welcome to participate on any Committee that interests them. Our most active Committees, at the present time, are: Rights, Education, Literacy, and Membership.

## **AGM 2016**

Report to the Annual General Meeting, April 29, 2017

Submitted by Carol Meindl

Theme: *“Hands working together for Education”*

<u>Arrangements:</u>	Coordinators:	Marlyn Brownrigg, Carol Meindl, Charlene McFarlane
	Book of Reports:	Charlene McFarlane, Carol Meindl, Marlyn Brownrigg
	Nominations:	Wanda Leah Trineer
	Registration:	Office
	Resolutions	Rickhey Margoese
	Membership Awards:	Marlyn Brownrigg
	Newsletter Awards:	Martha Farley, Charlene McFarlane
	Awards and Prizes:	Carol Meindl, Marlyn Brownrigg, Carol Ohlin, Ginette Sauvé-Frankel
	Parliamentarian:	Debi Brown
	Speaker’s List:	Brian Rock
	Recording Secretary:	Carol Meindl
	Time Keeper:	Linton Garner
	Credentials:	Rickhey Margoese
	Scrutineers:	Rhonda Boucher, Ginette Sauvé-Frankel
	Steering Committee:	Rosemary Murphy, Wanda Leah Trineer

Highlights: Keynote speaker, Dr. Cathrine Le Maistre, Chair of the Advisory board on English Education, (ABEE) explained the goals of ABEE. Then delegates were put into small groups to discuss questions put together by the Advisory Board.

1. Annual General Meeting & Conference - Saturday April 30, 2016
- a) Registration: 76 people, representing 25 member Home and School Associations including special guests dent English Parents Committees Association; David O. Johnston, Commissioner’s Representative, Office of the Commissioner of Official Languages; Raymond Ledoux, CPC Chair, New Frontiers School Board; Mona Segal and Deb Kellman, DM Family Services; Mike Nalecz, Vice-President, English Parents’ Committee Association
- b) Five (5) membership awards and two (2) newsletter awards were presented at the end of the meeting by Marlyn Brownrigg, Membership Service Coordinator, and Carol Meindl, Executive Director.
- c) Greetings were brought forth from Rickhey Margolese, Quebec Representative for Canadian Home and School Federation, Dr. Cathrine Le Maistre, Chair of the Advisory Board on English Education, and David Johnston, Quebec representative for the Office of the Commissioner of Official Languages.
- d) Keynote Speaker was Dr. Cathrine Le Maistre, Chair of the Advisory board on English Education
- e) The business meeting approved the minutes of the previous AGM on May 2, 2015 as well as the revised budget for 2016 and the Budget for 2017.
- f) Election of the Board of Directors was held and Debi Brown , Parliamentarian and Past President, conducted the installation Ceremony. One new Director was elected: Tanima Ghosh Harleton.

2. Awards Banquet:-
- a) Attended by 91 people including Directors, guests David O. Johnston, Commissioner’s Representative, Office of the Commissioner of Official Languages; Raymond Ledoux, CPC Chair, New Frontiers School Board; Mona Segal and Deb Kellman, DM Family Services; and Mike Nalecz, Vice president English Parents’ Committee Association. There were 20 member Home and School associations represented.
- b) The Master of Ceremonies was Laurie Betito.
- c) The recipients of our three (3) major awards were:  
**Gordon Paterson Award:** Daniel Olivenstein, Commissioner LBPSB  
**Lewis Peace Prize:** Flemming Elementary School Cycle 3-2 class  
**Pat Lewis Humanitarian Award:** Chelsea Elementary School- Enyandeni School Twinning Project. St. John Fisher Elementary School Annual Community Walk.
- d) There were **51 Unsung Hero Awards** and **40 Golden Torch Awards** presented.
- e) We once again had a dance feature added to our program of activities with Chris Blais, Manta Studios, providing the music.

## **EXECUTIVE WORKSHOP REPORT**

Report to the Annual General Meeting, April 29th, 2017

Submitted by: Sheila Desormeaux

Mandate: To provide information to local association executive committee leaders on how to fulfill the responsibilities of their jobs; to distribute materials pertinent to their executive positions; to offer an opportunity to network and exchange ideas with representatives from other schools; to meet the Board of Directors and office staff; to visit the provincial office and to learn about the resources available to them and their schools.

The Executive Training Workshops took place on September 21<sup>st</sup>, 2016 at the QFHSA office. There were 3 (three) workshops:

1. President/Vice-President
2. Treasurer
3. Membership/Communications

In total 32 people attended representing 14 local associations:

Beacon Hill	Christmas Park	Dorset	Edgewater
Honoré Mercier	Kingsdale	Macdonald High School	Merton
Pierre Elliott Trudeau	Souvenir	St. Patrick	Westwood
Wilder Penfield	Willingdon		

Some comments from members who could not attend mentioned that quite often the workshops fall on same night as meet the teacher at their school. Also this year EMSB held their open houses for high school on same night.

### **President's Workshop**

Lisa Yee - Home and School President from Beacon Hill Elementary (LBPSB), led the President's workshop. Fifteen people attended.

### **Treasurer's Workshop**

Carol Meindl, QFHSA Executive Director, Tanima Ghosh, QFHSA Director and President of Wilder Penfield along with Leah Trineer, QFHSA Treasurer worked together to facilitate this workshop. Eight people attended.

### **Membership/Communications**

Marlyn Brownrigg and Lisa Fougere facilitated this workshop. Nine people attended.

## **FALL CONFERENCE REPORT**

Report to Annual General Meeting, April 29, 2017

Submitted by Sheila Desormeaux, Administrative Assistant

### **Committee members:**

Marion Daigle, History & Archives; Marlyn Brownrigg, Membership Services; Carol Meindl, Executive Director; Tanima Ghosh, Director; Rosemary Murphy, Vice-President; Brian Rock, President

### **Plenary Session:**

The Fall Conference was held at Beaconsfield High School on Saturday, November 5, 2016. The QFHSA president, Brian Rock, welcomed all the members and special guests.

Greetings were then brought from the following special guests –Jennifer Maccarone, President of the Quebec English School Board Association; Cathrine Le Maistre, Chair of the Advisory Board on English Education (ABEE); Rhonda Boucher, President English Parent's Committee Association (EPCA); James Shea, President of the Quebec Community Groups Network (QCGN); David Birnbaum, MNA for D'Arcy McGee and the Parliamentary Secretary to the

Minister of Education; Geoff Kelley, MNA for Jacques Cartier and Minister responsible for Native Affairs; and Michelle Harper, principal of Beaconsfield High School.

Special thanks were offered to Anne Macdonald and Steve Pomerleau and the Beaconsfield High School Home and School Association for providing the refreshments and volunteers throughout the day.

**Also Attending Were:**

Marla Williams, Project Coordinator, Canadian Parents for French (CPF)  
Michael Nalez, Vice-President English Parents Committee Association (EPCA)  
Angelo Grasso, Director General of English Parents Committee Association (EPCA)  
Dayo Odubayo, Director English Parents Committee Association (EPCA)  
Simon Jacobs, President of Quebec Anglophone Heritage Network (QAHN)  
Matthew Farfan, Executive Director of Quebec Anglophone Heritage Network (QAHN)  
Sandra Stock, Director Quebec Anglophone Heritage Network (QAHN)  
Sylvia Martin-Laforge, Director General Quebec Community Groups Network (QCGN)  
Charles Taker, Office of the Commissioner of Official Languages

**Regrets Were Received From:**

M. Mark O'Neill, President & Director General Canadian Museum of History and Canadian War Museum  
Suanne Stein-Day, Chair of the Lester B. Pearson School Board

**Our Keynote Speaker:**

Nakuset is the Executive Director of the Montreal Native Women's Shelter and Co-President of the Montreal Urban Aboriginal Community Strategy Network.

The feedback from everyone in attendance, members, special guests and vendors was extremely positive. Everyone found her presentation to be eye-opening and inspirational.

**Plenary Panel Discussion: Learning the Lessons of History, Creating a New Narrative for Canada.**

Panel: Moderator: Simon Jacobs, President of Quebec Anglophone Heritage Network (QAHN)

Panelists: Robert Green, teacher and Senior Social Sciences Department Head at Westmount High School, Kevin Ka'nahsohon Deer, Faithkeeper and Dr. Dorothy Williams, author.

This exciting panel of educators gave us their perspective on why changing our narrative is necessary to understanding who we are as a nation.

**Workshops** Five (5) workshops were offered in 2016:

- *Uncovering the mysteries of anxiety - Debbie Oestreich*
- *Volunteering Matters - Heather Darch*



- *Cultivating and Enhancing your child's self-esteem - DM Family and School Services*
- *Quebec Reading Connection - Kathryn Byrne*
- *Reading: Do the books in our schools reflect our society's diversity and cultural identities. Panel of librarians Beverley Graham, Jennifer Woolley, Joanne McGregor, Ute Wilkinson*

**Attendance:**

Over 50 Home and School members registered and represented 25 Home & Schools (7 High Schools and 15 Elementary); eight (8) of which were from off the island . Eight (8) directors and three (3) staff members were also present as were 14 special guests from a variety of educational organizations.

**Regional Councils:**

Four (4) Regional Council meetings took place during lunch. The elementary schools were split up into three groups and the high school group made up the fourth group. As always, the discussions were interesting and many issues were touched upon.

**Displayers:**

There were 15 displayers at this year's conference. All the displayers were satisfied with the set-up and pleased to make new contacts. This year the QFHSA created a passport system encouraging guests to visit as many vendors as possible. Every time a guest visited a vendor table they received a sticker of confirmation. After visiting at least 12 of the 15 vendors, the guest was entered into a draw for prizes. Vendors appreciated the idea.

**Schools who attended the Fall Conference:**

- |                                    |                                   |
|------------------------------------|-----------------------------------|
| Baie Comeau High School            | Lord Aylmer Elementary            |
| Beacon Hill Elementary             | MacDonald High School             |
| Beaconsfield High                  | Maple Grove Elementary            |
| Birchwood Elementary               | Merton Elementary                 |
| Chelsea Elementary                 | Pierre Elliott Trudeau Elementary |
| Dorval Elementary                  | Roslyn Elementary                 |
| East Hill Elementary               | South Hull Elementary             |
| Gardenview Elementary              | Souvenir Elementary               |
| John Rennie High School            | St John Fisher Elementary         |
| Lakeside Academy                   | St. Thomas High                   |
| LaurenHill Academy                 | Westwood Elementary               |
| Lindsay Place High                 | Wilder Penfield Elementary        |
| Les Petits Bouts-de-Choux-de-L'Est |                                   |

### **Observations/recommendations:**

Overall feedback was positive. Schools and guests were thrilled with the donation of books received from QFHSA.

A few comments from attendees and the office staff:

- Regional council format was not conducive to proper conversation. Cafeteria setting was not ideal, too loud.
- Vary lunch menu from year to year.
- Follow the schedule by starting and ending on time.
- Parents would like workshops on issues they are dealing with at home - anxiety, discipline, etc.
- An IT technician is definitely needed and this cost needs to be built into the budget.

### **EXECUTIVE APPRECIATION DINNER**

Report to the Annual General Meeting– April 29, 2017

Submitted by Sheila Desormeaux, Administrative Assistant

#### **Mandate**

This annual event is hosted by the QFHSA Board of Directors to thank the dedicated Executives and special volunteers in the local Home and School Associations. The invitation was extended to all Montreal area associations. Each association was permitted to invite 4 executive members. The cost of the event is wholly subsidized by QFHSA. This social evening is an opportunity to network in an informal setting and to exchange ideas. A guest speaker may be invited on a topic of interest to parents.

#### **Date**

The 13<sup>th</sup> annual Executive Appreciation event was held on March 23rd, 2017 from 7:00 pm to 9:30 pm and, again, was free of charge for the local associations.

### Venue

This event took the form of a sit down dinner and was held at Mr. Spicy, 1701 Boulevard des Sources, Pointe-Claire

### Program

This year we chose not to have a guest speaker, allowing the executives more time to network and brainstorm new ideas. We gave every table a Canada 150<sup>th</sup> trivia quiz to be answered as a group. The winners received small bags of chocolate. There were also two door prizes, a bottle of wine and a \$15 gift card to Chapters that were given as a token of appreciation for all their hard work and dedication at the local level.

### Attendance

Seventy-six (76) attended representing twenty-three (23) Home and School Associations in addition to the Board of Directors and office staff. Schools represented were:

Allion	Beacon Hill	Beaconsfield High
Beurling Academy	Christmas Park	Edgewater
Edinburgh	Gardenview	Hillcrest Academy
Honoré Mercier	John Rennie High	Kingsdale Academy
LaurenHill Academy	Macdonald High	PETES
Sherbrooke Academy	Souvenir	St. John Fisher
Westwood High	Wilder Penfield	

### Evaluation

The format of a sit down supper without a speaker was appreciated by all who attended. This format allowed for great conversations between associations. Many left the evening with new ideas and suggestions to bring back to their local association.

### **YES (Youth Exploring Science) REPORT**

Report to Annual General Meeting- April 29, 2017

Submitted by Carol Meindl, Executive Director

Mandate The YES project was initiated by QFHSA to provide science workshops to member schools in more remote regions of Quebec via the video-conferencing network of the Quebec Community Learning Centers (CLC), to inspire tomorrow's scientists.

### The Project

Three science workshops were offered this year to students (7-11 years old) in the eastern and western regions of Quebec and were animated by Biologist Evelyn Castillo.

<b>March 18</b>	<b>Silly Putty (Chemical reactions)</b>
<b>April 1</b>	<b>Mad about Bats (Animal Physiology)</b>
<b>April 8</b>	<b>Dino Dig (Paleontology)</b>

Workshops were offered on Saturdays afternoons.

CLC participation: We enjoyed the participation of 5 (five) CLCs this session:

- Gaspé Tri-School CLC in Gaspé (*Eastern Shores School Board*) crd. Don Barclay
- Laurentian Regional High School CLC in Lachute (*Sir Wilfrid Laurier School Board*) crd. Melanie Bujold
- Grosse Ile CLC in Magdalene Islands (*Eastern Shores School Board*) crd Nancy Clark
- New Richmond (*Eastern Shores School Board*) crd Tammy Chatterton
- New Carlisle CLC (*Eastern Shores School Board*) crd Tammy Chatterton

Evelyn Castillo broadcast the facilitation of the workshops from her home through connections with the video conferencing technology of the Community Learning Centres Network. Many thanks to LEARN's Eric Stenzel for serving as the IT technician.

School participation: There were 150 students registered from 7 (seven) schools: Gaspé Elementary, Belle Anse Elementary, Grenville Elementary, Morin Heights Elementary\* Laurentian Elementary\*, New Richmond High School, New Carlisle High School, and Grosse Ile Elementary. (\* not a Home and School association)

Summary: There is a continued interest in participating in the YES project. It is serving a need that is apparent in the regions. The students really enjoy the hands-on aspect of these workshops as well as the 'take home' materials for further exploration. The schools also benefit as the demonstration materials stay in the school. The QFHSA will continue to offer Youth Exploring Science as part of our regular programming for our member associations in the regions and as an outreach initiative to inner city schools and prospective new members.

## **QUEBEC COMMUNITY GROUPS NETWORK (QCGN)**

Report to the Annual General Meeting, April 29, 2017

Submitted by Carol Meindl, Liaison

**Mission:** Founded in 1995, the Quebec Community Groups Network (QCGN) is a not-for-profit organization linking 41 English-language community organizations across Quebec. The Quebec Community Groups Network (QCGN) identifies, explores and addresses the strategic issues affecting the development and vitality of English-speaking Quebec. It encourages dialogue and collaboration among its member organizations, individuals, community groups, institutions and leaders. In partnership with member organizations, stakeholders, community leaders and institutions, it articulates the views of English-speaking Quebec on issues of strategic concern and takes action to address them. The QFHSA has been an active member of QCGN since its beginning. Our Directors have at times served on their Board.

**The new members that were welcomed at the 2016 QCGN AGM:**

- Quebec Association of Independent Schools (QAIS)
- Quebec Counseling Association QCA)
- Quebec English-Language Production Council (QEPC)
- Queen Elizabeth Health Complex (QEHC)
- Jeffrey Hale Community Partners (JHPC)
- Literary and Historical Society of Quebec / Morrin Cultural Centre
- The Donald Berman YALDEI Development Center (YALDEI)

LEARN and Parkinson Canada (Quebec) became members last September 16, 2016.

## **2016-17 Activities Highlights**

### **1. Community Innovation Fund**

QCGN began work on the implementation of the Community Innovation Fund that is part of the **Social Partnership Initiative in Official Language Minority Communities** of the Roadmap for Canada's Official Languages 2013–2018: Education, Immigration, Communities. The fund aims to provide up to \$3 million in leveraged funds over three years to improve the employability of youths, seniors/caregivers, as well as newcomers who are members of Quebec's English-speaking minority community. QCGN is playing an intermediary role to help community organizations to enter the social economy by establishing sustainable relationships with non-traditional partners such as the private sector to respond effectively to the challenges faced by the vulnerable youth, seniors/ caregivers as well as newcomers to improve their employability and basic income security.

2. Bill 86- along with members and stakeholders, the QCGN Network took a strong stand against Bill 86 which was threatening to do away with the English Community's constitutional right to control and manage their minority language schools.
3. Brief on the Full Implementation of the Official Languages Act in the Canadian Justice System that researched access to justice issues experienced by English-speaking Quebecers from their perspective; establish metrics for measuring access to justice that fit the needs of community members; and make recommendations to mitigate or overcome access to justice gaps and challenges for the English-speaking Community of Quebec.
4. Consultation on Electoral Reform QCGN was in Ottawa July 7<sup>th</sup> to attend the House of Common's Special Committee on Electoral Reform (ERRE), formed to identify and conduct a study of viable alternate voting systems to replace the first-past-the-post system, as well as to examine mandatory voting and online voting.

### **The current Board of Directors 2016-17:**

Juan-Carlos Quintana, Kevin Dobie, Cheryl Gosselin, Walter Duszara (Secretary), Irene Tschernomor, James Shea (President), Kate Shingler, Clarence Bayne, Stella Kennedy, James Hughes, Geoffrey Chambers (Vice-President), Joe Rabinovitch (Treasurer), Sovita Chander and Ted Goloff.

### **Sheila and Victor Goldbloom Distinguished Community Service Award**

The 2016 Community Awards ceremony was emceed by Global Montreal news anchor Elysia Bryan-Baynes. The eighth edition of this ceremony took place on October 27, 2016, at Montreal's Saint-James Club.

**Gerald Cutting:** President of the Townshippers Association: Gerald Cutting's commitment to serving the English-speaking community of Quebec's Eastern Townships springs from his deep roots in the land, but doesn't end there. Almost immediately after beginning his professional life, Cutting began volunteering and assuming leadership roles to educate the young, assist the needy, and ensure accessibility.

**Miriam Green:** Green played a leadership role in developing the non-profit Benny Farm Community Project, resisting pressure for expensive condos there. After years of meetings, lobbying and negotiation, the land and buildings in Montreal's Notre-Dame-de-Grace (NDG) community retained their non-profit mandate and became a multi-purpose community, including a residence for seniors and those with severe handicaps.

**Oliver Jones-** Canadian Jazz Pianist: his life "exemplified hard work, tenacity, inspiration and selflessness" Jones never forgot his roots – his father worked as a mechanic in the Canadian Pacific Railway's Angus shops – and as his fame spread, he rarely refused invitations to perform for causes, including raising funds to restore Union United Church, Canada's oldest black congregation and the church of his youth. For these reasons, and for his dedication in mentoring local black youth, the 82-year-old Jones received this year's Sheila and Victor Goldbloom Distinguished Community Service Award. Brian Rock, President, and Leah Trineer, Treasurer, attended the event on behalf of QFHSA.

The QFHSA values its ongoing membership in the Quebec Community Groups Network and appreciates the opportunities it offers to network and be part of the greater English-Speaking community of Quebec, bringing the voice of parents to the table.

### **QUEBEC ANGLOPHONE HERITAGE NETWORK (QAHN) REPORT**

Report to the Annual General Meeting, April 29, 2017

Submitted by Carol Meindl, Liaison

**MISSION:** Founded in 2000, the Quebec Anglophone Heritage Network (QAHN) is a non-profit, non-partisan umbrella organization engaged with its members in promoting the preservation of the built, cultural and natural heritage of Quebec. It connects small museums and historical societies from across the province.

QAHN aims to promote a greater understanding of the history of Quebec's English-speaking communities by informing, inspiring and connecting people through its activities. Membership is open to any organization or individual, regardless of language or cultural affiliation, with an interest in the history, heritage and culture of Quebec's English-speaking communities.

QFHSA has been a core member of QAHN since 2013 by virtue of its own extensive archive of historical material that chronicles parental participation in education in Quebec for over 70 years. QAHN offers workshops on archive protection and management as well as volunteering and fundraising strategies from which QFHSA staff and directors can benefit.

**LIAISON:** Carol Meindl, QFHSA Executive Director, is a member of the QAHN Board of Directors and serves as Secretary to their Board as well as liaison with QFHSA.

**JOINT ACTIVITY:** QAHN and QFHSA both had representation on the COMECH Quebec table, each having an interest in preserving the history of English Speaking Quebec as taught to future generations of students.

Special project: QAHN will be hosting a series of workshops on **Fundraising** as part of their **DREAM** project (Diversifying Resources to Ensure the Advancement of Mission). Apart from volunteers, organizations need money, and organizations need to diversify their sources of funding. This project, which will include conferences, outreach and resource tools, will help organizations to diversify their funding base. QAHN offers a discount on registration fees for Home and School members who wish to attend these workshops.

QFHSA will continue to have an interest in the heritage projects that QAHN initiates and will look for ways to collaborate on these projects with the help of our member associations, in a joint effort to help promote and preserve English-speaking heritage in Quebec. Volunteering is part of the Quebec English Speaking Community's culture and heritage.

## **PACTE**

Report to the Annual General Meeting, April 29, 2017

Submitted by: Marlyn Brownrigg, QFHSA representative to PACTE

The sole meeting this school year (February 10, 2017) focussed on pedagogical tools for the English Language Arts consultants.

In addition, there was a video presentation on using picture books in the classroom and a presentation of reading materials by Québec Reading Connection (QRC) team. The QRC site has valuable resources for both parents and educators (website - [www.quebecreadingconnection.ca](http://www.quebecreadingconnection.ca)). Members submit written reports to the PACTE group and elaborate on their reports at the meeting.

