



CRISIS MANAGEMENT PLANNING - REFERENCE DOCUMENT

The following table compiles several resources pertaining to crisis management. They have been organized by theme to facilitate searching and include a link to the document or website. The last column also indicates in which context the resource could potentially be useful.

RESOURCE/TITLE :	SOURCE :	FORMAT :	LINK :	USEFUL FOR :
Resources related specifically to pandemic preparedness and response:				
<i>Being Prepared for the Unexpected - A Pandemic Planning Manual for Small Nonprofits, April 2021</i>	Literacy Link South Central	PDF Document	Literacy Link - Pandemic Manual FINAL .pdf	Pandemic and literacy organization specific.
<i>We're All in this Together: Best Practices in Adult Literacy Program Delivery During the COVID-19 Pandemic 2021</i>	QUILL Learning Network	PDF Document	Best-Practices-Report-March-25-2021.pdf	Pandemic and literacy organization specific.
<i>We're All in this Together</i>	Literacy Link South Central	YouTube Video/ Webinar	LBS: We're All In This Together	Overview in webinar format (75 minutes) of above document.
<i>Coronavirus Resource Centre</i>	Hub International	Website	Coronavirus Resource Centre HUB International	Insurance resources related to the pandemic.

RESOURCE/TITLE :	SOURCE :	FORMAT :	LINK :	USEFUL FOR :
<i>COVID-19 Resources for Nonprofits</i>	Ontario Nonprofit Network	Website	COVID-19 Resources for Nonprofits - ONN (theonn.ca)	Pandemic tools, resources and webinars.
<i>COVID-19: How Nonprofits Can Establish Effective Telecommuting Practices</i>	Techsoup Canada	PDF Document	COVID-19: How Nonprofits Can Establish Effective Telecommuting Practices TechSoup Canada	Working from home basics, tools and resources.
<i>Nonprofit Resources for Remote Work During the COVID-19 Outbreak</i>	TechSoup Canada	PDF Document	Nonprofit Resources for Remote Work During the COVID-19 Outbreak (techsoup.org)	Tech tools available.
<i>COVID-19: How Nonprofits Can Foster Digital Resilience</i>	Techsoup Canada	PDF Document	COVID 19: How Nonprofits Can Foster Digital Resilience TechSoup Canada	Digital skills, security and privacy.
<i>Pandemic Planning: Reopening for Business</i>	Canadian Centre for Occupational Health and Safety	Webinar/ Free e-course	CCOHS: Pandemic Planning: Reopening for Business	30-minute course covering employer responsibilities.
Models, templates and examples of crisis management plans:				
<i>Succession Planning for Literacy and Basic Skills Agencies and Networks</i>	Literacy Link South Central	PDF Document	2012 Succession Planning Final Document April.pdf	Useful tools and templates covering many aspects of crisis management.

RESOURCE/TITLE :	SOURCE :	FORMAT :	LINK :	USEFUL FOR :
<i>Making Sense of Uncertainty: Nonprofit Scenario Planning During a Crisis</i>	The Bridgespan Group	PDF Document	Making Sense of Uncertainty: Nonprofit Scenario Planning During a Crisis Bridgespan	Steps for contingency and scenario planning.
<i>Nonprofit Risk Management Plan</i>	National Council for Nonprofits	PDF Document	http://www.niqca.org/documents/Sample-Risk-Management-Plan.pdf	Template with considerations specific to nonprofits.
<i>Risk Management Planning Toolkit</i>	Ontario Organizational Development Program	PDF Document	http://oodp.ca/media/Risk-Management-Planning-Toolkit-3.pdf	Step-by-step guide for creating a plan with templates.
<i>Crisis Management Plan Template</i>	Castellan	Word Document in Google Drive	Google Drive	Template of Crisis Management Plan.
<i>Emergency Response Plan</i>	Scouts Canada	PDF Document	emergency-response-plan-sr-sections.pdf	Example of a plan.
<i>Emergency Response Plan</i>	Ready Business	PDF Document	EmergencyResponsePlan_Oct2012.pdf	Template of a plan.
Articles and webinars:				
<i>Building a Resilient Nonprofit Organization through Proactive Risk Management</i>	Charity Village/Hub International	YouTube Video/ Webinar	Building a Resilient Nonprofit Organization Through Proactive Risk Management CharityVillage	Overview in 60-minute webinar.

RESOURCE/TITLE :	SOURCE :	FORMAT :	LINK :	USEFUL FOR :
<i>Are You Ready for a Crisis?</i>	Charity Village	Article	Are you ready for a crisis? CharityVillage	Overview of elements of a crisis communication plan.
<i>Basics of Contingency Planning for Nonprofits</i>	The Centre for Community Organizations	PDF Document	Basics of Contingency Planning for NonProfits - COCo.pdf - Google Disque	Evaluation of internal risks.
<i>Developing a Crisis Management Plan for Your Nonprofit Organization</i>	Charity Village	PDF Document	Developing a crisis management plan for your nonprofit organization CharityVillage	Overview in four steps.
<i>6 Essential Steps for Getting Through Any Nonprofit Crisis</i>	The Balance Small Business	Article	6 Essential Nonprofit Crisis Management Tips (thebalancesmb.com)	Overview, from communications standpoint.
<i>Five Best Practices to Manage Nonprofit Risk and Insurance</i>	Hub International	PDF Document	Nonprofit Risk HUB International	Insurance considerations.
<i>What it is and how to develop a crisis management plan</i>	Excellence Blog	PDF Document	What it is and how to develop a crisis management plan (softexpert.com)	Overview.
<i>Virtual Board Meetings: 10 Best Practices</i>	Imagine Canada	PDF Document	Virtual Board Meetings: 10 Best Practices Imagine Canada	How to conduct virtual board meetings and considerations.

RESOURCE/TITLE :	SOURCE :	FORMAT :	LINK :	USEFUL FOR :
Crisis communication planning:				
<i>Crisis Communication Plan Nonprofit Toolkit</i>	Colorado Nonprofit Association	Template on link and PDF Document in Google Drive	Microsoft Word - Crisis communication plan v6.doc (wordpress.com)	Focuses specifically on the communications aspects of crisis management.
<i>Communicating During a Crisis</i>	Nonprofit Risk Management Center	PDF Document	https://nonprofitrisk.org/resources/articles/communicating-during-a-crisis/	What to include in a crisis communication plan and media strategy checklist.
<i>Crisis Communication plan</i>	Bloomerang	PDF Document	https://bloomerang.co/wp-content/uploads/2016/09/Crisis-Communication-Plan.pdf	Template for crisis communication plan.
General resources:				
<i>Hazards and Emergencies</i>	Government of Canada	Website	Hazards and Emergencies (getprepared.gc.ca)	Specific types of hazards and emergencies, what to do and province specific resources and information.

RESOURCE/TITLE :	SOURCE :	FORMAT :	LINK :	USEFUL FOR :
<i>Emergency Management Vocabulary/ Vocabulaire de la gestion des urgences</i>	Government of Canada - Translation Bureau	PDF Document	file:///C:/Users/Utilisateur/Downloads/S52-2-281-2012%20Emergency%20Planning%20Vocabulary.pdf	Standardization of key terms in emergency management in English and French.
In-depth resources:				
<i>Emergency Response Planning Guide</i>	Canadian Centre for Occupational Health and Safety	PDF Document	emergResponse.pdf	Covers crisis management in detail with explanations, fill-in templates and checklists.
<i>Emergency Management Strategy for Canada: Toward a Resilient 2030</i>	Government of Canada – Public Safety Canada	Website	Emergency Management Strategy for Canada: Toward a Resilient 2030 (publicsafety.gc.ca)	Comprehensive overview of disaster preparedness in Canada.
<i>ISO 22301:2019</i>	International Organization for Standardization	Website	ISO 22301:2019(en), Security and resilience – Business continuity management systems – Requirements	Requirements for implementing and maintaining a business continuity management system following a disruption.