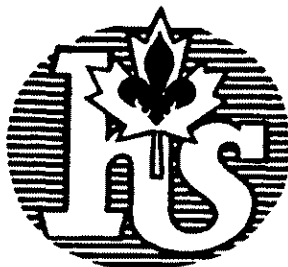


*QUEBEC FEDERATION OF  
HOME AND SCHOOL ASSOCIATIONS INC.*



**2000 ANNUAL GENERAL MEETING  
BOOK OF REPORTS**

*APRIL 29, 2000*

*Royal Montreal Golf Club  
25 South Ridge,  
Ile Bizard, Quebec*

*QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS  
3285 CAVENDISH BLVD., SUITE 562  
MONTREAL, QUEBEC H4B 2L9  
TEL: (514) 481-5619 FAX: (514) 481-5610*

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**QFHSA 56<sup>TH</sup> ANNUAL GENERAL MEETING, APRIL 29, 2000**  
**BUSINESS MEETING PROCEDURE**

1. The **Annual General Meeting** [AGM] is **conducted in accordance** with our Constitution, By-Laws and Standing Rules. In the case of any procedural dispute reference shall be made to Robert's Rules of Order Revised.
2. Each **official voting delegate** of each Member Association shall have **one vote** on any question which comes before the meeting, **except** for associations more than 250 kilometers from Montreal. Such Associations will still be entitled to three votes, expressed either as an identical or divided vote. Application for such privilege is to be presented in writing to the Executive Secretary prior to the start of the business portion of the Annual General Meeting.
3. The **quorum for transaction of business** at the Annual General Meeting shall be twenty-five percent [**25%**] of **Member Associations in good standing**, represented by their official representatives or accredited alternates.
4. **Voting** shall be by ballot or show of hands. All questions shall be **decided by a majority of those present** and entitled to vote, **except** those which require a two-thirds [**2/3**] majority. On ballot votes, the votes of each association shall be handed in by the voting delegates of each association individually but at the same time. Counting of the votes shall be done by non-voting participants.
5. A **delegate** may not **speak** for more than two [**2**] **minutes** on any question under discussion, nor more than twice on any particular motion or resolution.
6. **Amendments** to the Constitution and **By-Laws** require a two-thirds [**2/3**] **vote** of the delegates present and entitled to vote. Notice of the proposed amendments must have been mailed to all Member Associations at least ten [**10**] weeks prior to the meeting. Modifications to these proposed amendments received two [**2**] weeks before the AGM will be considered, but **no modification may be made from the floor.**
7. **Resolutions** to the Annual General Meeting must have been circulated to the Member Associations eight [**8**] weeks prior to the Annual General Meeting. Resolutions received after the date specified will be presented as **Emergency Resolutions** only after consideration by the Chairman of the meeting and the Resolutions Committee. Delegates presenting resolutions are reminded that they must be present at the time designated on the agenda for the presentation of their resolution. The **presenting party** may **speak** to the resolution, or amendments thereto, for not more than **FIVE [5] minutes**. In addition to amendments received two weeks before the AGM there may be amendments emanating from the caucus session held earlier, **but no further amendments may be made from the floor.**

# PARLIAMENTARY PROCEDURE

## PRINCIPLES

- Justice and Courtesy for all
- One thing at a time
- Recognition of the will of the majority
- Protection of the rights of the minority

## PURPOSE

- ✓ To conduct business in an orderly and democratic manner by one or more of the following ways:
  - ✓ communications
  - ✓ committee reports
  - ✓ motions or resolutions

To participate effectively in the proceedings of meetings, each person needs to know the fundamentals of parliamentary procedure.

## THE MAIN MOTION

### WHAT IS A MOTION?

A main motion introduces a new item of business; it is a proposal that the group take a certain action. It is the basis of all discussion and states the bounds of discussion. All remarks pertain directly to the contents of the motion on the floor. The making of the motion comes first, discussion follows. A subsidiary motion qualifies the main motion or proposes an alternate timetable for consideration.

### WHEN IS A MOTION NEEDED?

- It forms a basis for discussion on all major decisions of the group.
- When in doubt, ask for a motion to be proposed.
- Motions must be made on all matters involving finances not already included in the budget as approved.
- On minor matters, a question may be resolved by the chairman 'taking the sense of the meeting'.
- The decision must be clearly stated for the secretary to report in the minutes as well as for the benefit of the members.

### THE STEPS TO PRESENTING A MOTION ARE:

1. member stands or raises a hand and says:  
**"Madame Chairman/Mr. Chairman."**  
The chairman recognizes the speaker by name.
2. The member says, **"I move that . . ."**, stating or reading a motion.
3. Another raises a hand to be identified by the chairman, then says:  
**"I second the motion."** The seconder believes the motion should be discussed, but may not necessarily be in favour of it.
4. Chairman says, **"It has been moved by (name of mover) and seconded by (name of seconder) that . . .  
..... Is there any discussion?"**
5. The mover usually speaks first giving the reasons for the motion. The opportunity to speak to the motion must be given to anyone who wishes to speak to or oppose the motion. Discussion should be addressed to the chairman.
6. At the end of the discussion, the chairman says:  
**"If there is no further discussion . . . . ."** or **"Are you ready for the question?"** Then:  
**"The motion is that . . . ."**  
**"All in favour?"** (pause while the count is taken by the secretary)  
**"Opposed?"** (pause while the count is taken by the secretary)  
**"Abstentions?"** (pause while the count is taken by the secretary)  
**"The motion is carried"** (or is defeated).

7. If anyone calls "**Division**" (questions the voice vote), the chair calls for a show of hands or a standing vote: "**All in favour raise your hand. All opposed . . .**" If a majority request it, the vote may be taken by ballot. A "**ballot vote**" is the recommended procedure for election of officers and for resolving a contentious issue.

## SUBSIDIARY MOTIONS

**AMENDMENTS CHANGE MOTIONS:** To qualify the idea of a motion, but not to change the subject or the intent of the main motion.

1. "**I move to amend the motion by . . . .**":  
Inserting or adding a word, phrase or sentence.  
Striking out a word, phrase or sentence.  
Striking out and inserting a word or phrase or substituting a sentence or paragraph.
2. "**I second the motion to amend.**"
3. "**It has been proposed to amend the motion to read as follows . . . .**"  
The chairman states the main motion and the amendment so the group will understand how the amendment changes the motion. Amendment is handled in the same way as a motion with:  
Discussion: "**Is there any discussion?**"  
Question: "**If there is no further discussion, the amendment is . . . .**"  
Vote: "**All in favour of the amendment . . . .**"  
Chairman announces the outcome:  
"**The amendment is carried (or defeated).**"  
"**The motion now before the meeting is . . . .**"  
(states the motion plus the amendment(s) if it carried)  
In dealing with motions, the vote is taken first on the amendment. If passed, the amended motion is voted on. If the amendment is defeated, the main motion in its original form is voted on.

**TO REFER:** A question is referred to committee for further study and to submit a recommendation to the group at a later time.

**TO TABLE:** To set the matter aside until someone moves to reconsider it.

**TO POSTPONE DEFINITELY:** Postpone discussion until more facts are available.

**TO POSTPONE INDEFINITELY:** The motion may not be considered again that year.

- Recommended useful resource materials available for reference during a meeting:  
A copy of your organization's Constitution and By-Laws. Robert's Rules of Order or other guide to basic rules of parliamentary procedure.

**56TH QFHSA ANNUAL GENERAL MEETING - April 29, 2000  
BUSINESS MEETING AGENDA**

Book of Reports

1.	Welcome & Introductions	
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	***** S-t-r-e-t-c-h Break *****	
	13.3 Caucusing 2000 Resolutions	
	13.4 2000 Resolutions <i>Circulated February 26, 2000</i>	
14.	Acceptance of remaining Reports	
15.	New Business	
16.	Installation of Board of Directors	
17.	Adjournment	

\*\*\*\*\* Luncheon \*\*\*\*\*

**MINUTES OF THE 55<sup>th</sup> ANNUAL GENERAL MEETING**  
**QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS**  
**HELD APRIL 24, 1999 AT THE ROYAL MONTREAL GOLF CLUB**

Registered and present during the April 24<sup>th</sup>, 1999, Annual General Meeting were 123 people, including 16 guests.

There were 34 local Home & School Associations (out of a possible 72 in good standing) present and represented by 67 accredited delegates. They were:

Allancroft	Edgewater	Royal West Academy
Ayers Cliff	Edinburgh	Seigniory
Beacon Hill	Holy Cross	St Patrick
Beaconsfield High School	Honoré Mercier	Shawinigan High
Bishop Whelan	John Rennie High School	Shigawake Port Daniel
Coronation	Lachine High School	Thorndale
Courtland Park	Laurenhill Academy	Valois Park
Dunrae Gardens	Lindsay Place High School	William Latter
East Hill	Macdonald High School	Willingdon
Ecole Primaire Beaconsfield	Meadowbrook	Windermere
Ecole Primaire Harwood	Merton	
Ecole Primaire Pointe Claire	Our Lady of Peace	

Norma Stirling welcomed everyone to the AGM and all sang O Canada.

President, Miriam Lalande, officially opened the Annual General Meeting on Saturday morning, April 24, 1999, at 8:45 a.m. The President welcomed Tina Montague, our guest speaker. Ms. Montague spoke to the group and then had a question period.

**1. Welcome & Introductions**

The President welcomed the delegates present, a special note was made of the excellent representation from local associations and a special welcome to out-of-town delegates from the Gaspé and Eastern Townships.

Guests were introduced:

Pat Waters, representing the Canadian Home & School Federation.

Elizabeth Jennaway, representing the Protestant Committee of the Superior Council of Education.

Ann Cumyn, representing Quebec School Boards Association.

Howard Solomon, School Commission from the Lester B. Pearson School Board.

Sue Winn, Principal, Thorndale.

Marcus Tabachnick, Chairman, Lester B. Pearson School Board.

Regrets were received from:

Conseil Supérieur de l'éducation – Mme Celine Saint-Pierre – sent her compliments on our enthusiasm and innovative spirit.

Canadian Heritage – Suzanne Lafleur looking forward to meeting with us soon.

A huge thank you goes to the AGM Committee, especially Norma Stirling our General Arrangements Chairman who has worked so hard to get us to this day, and to Pat Waters our Hospitality Chairman.

The Board of Directors thanked Shirley Straughton and Pat Waters, both members of the Board, who have decided to step down from their duties on the Board. They were thanked for the time and energy each put into performing their tasks for the organization.

The head table was introduced :

Ann Cumyn, Chairman of the Constitution, By-Laws and Standing Rules  
 Sylvia Adams, Life Member of Canadian Home & School and Resource to QFHSA  
 Miriam Lalande, President of QFHSA  
 Pat Waters, Past President of QFHSA  
 Lynn Closs, Recording Secretary

A list of materials was given that each voting delegate should have.

**2. Appointments: Parliamentarian; Credentials Chairman; Scrutineers**

- MOTION:** S. Funnell (E.P. Pointe Claire)/D. Harries (E.P. Pointe Claire) to appoint Sylvia Adams as parliamentarian. **CARRIED**
- MOTION:** A. Young (Ayers Cliff)/J. Roy (Elizabeth Ballantyne) to appoint Norma Cheng as Credentials Chairman. **CARRIED**
- MOTION:** S. Funnell (E.P. Pointe Claire)/R. Margolese (Macdonald High) to appoint Howard Solomon and Louise Rousseau-Giguere as scrutineers. **CARRIED**

**3. Business & Parliamentary Procedures**

Norma Cheng verified that a quorum (25% of the Member Associations) was present. Procedures are outlined in the Books of Reports on page 1.

**4. Approval of Agenda**

The following changes were made to the agenda:

- Add 10.1 Comprehensive Insurance Program
- Add 10.2 Student Accident Insurance
- Add 15.1 AGM 2000
- Add 15.2 Voting Rights of Associate Members
- Delete 13.3.3 Afternoon caucusing session; the time for the morning caucusing is extended.
- Move 11.2 Appointment of Auditor 1999/00 Verelli Arrizza and
- 11.3 Proposed Budget for 2000; both moved to after Awards Luncheon.
- Move 12.1.4 Installation of the Board of Directors will take place between Item 15 (New Business) and 16 (Adjournment).

**MOTION:** G. Walsh (Elizabeth Ballantyne)/A. MacWhirter (Gaspé) to approve the agenda with noted changes. **CARRIED**

**5. Approval of the Minutes of 1998 Annual General Meeting (pp. 5-13, Book of Reports)**

Errors: Page 7, item 9: There is an an "e" missing on committee.



Page 10, item 14: Book of "Rats" should read "Rpts".

**MOTION:** G. Walsh (Lachine High)/J. Parker (Lindsay Place) to approve the minutes as corrected. **CARRIED**

**6. Business Arising from the 1998 Minutes**

Page 10, Item 13:

Question: Why is two-thirds (2/3) majority vote required to change policy statements, why not a simple majority?

Because in order to put a policy in place a 2/3's vote is necessary, the same importance and thought needs to be given to the removal of a policy. Policy sets the guidelines and gives QFHSA and its members direction for its future. Resolutions passed at the AGM become the VOICE of the Federation.

**7. President's Report (p. 14, Book of Reports)**

The President began by introducing the members of the Board of Directors and other resource people and liaison members. It was reported that Rod Wiener, Rights Committee Chairman died in March of this year.

Of note this year:

Membership in the Federation has increased 62%, however there has not been an increase in Family memberships. Thanks were given to Norma Cheng for her work with the Membership portfolio.

The Standing Rules were completed this year. This was a huge piece of work and thanks were given to Ann Cumyn and the Committee for their commitment to this task.

The work of the Education Committee was devoted to the updating of resolutions and policies to be in tune with the new linguistic school system.

**MOTION:** D. Blais (Shawinigan)/R. Begin (Seigniory) to accept the president's report.

**CARRIED**

**8. Constitution, By-Laws, Standing Rules Committee Report (p. 17, Book of Reports)**

A. Young (Ayers Cliff)/J. Pavanel (Meadowbrook) made the following motions:

**MOTION:** to accept the amendments to QFHSA By-Laws, Article II 5 to read "**Both the annual membership and the Administration fee** become due on September 30<sup>th</sup> each year. **CARRIED**

**MOTION:** to accept the amendments to QFHSA By Laws, Article III 1 a) The Board of Directors shall consist of fourteen (14) persons, elected at the Annual General Meeting from among the individual/family members of the Federation **in good standing**, and the immediate Past President. **CARRIED**

**MOTION:** to accept the amendments to the QFHSA By Laws, Article V 4 to read To be in good standing at the AGM, a member (**voting or individual/family non-voting**) is required to have submitted its membership fee to the Federation office no later than February 1<sup>st</sup> preceding the AGM. **CARRIED**

**MOTION:** to accept the amendments to the QFHSA By-Laws, Article V 5(c) to read: The voting delegates shall be selected from the membership of the regular voting members and shall be persons **who are individual/family members in good standing.** **CARRIED**

**MOTION:** to accept the amendments to the QFHSA By-Laws, Article V 6(b) to read:

- (i) In those cases where a member has at least one voting delegate residing more than two hundred and fifty (250) kilometers from the locale of the Annual General Meeting, authorization shall be given for a voting delegate of the member to exercise more than one vote on its behalf, providing a written request for this privilege has been received at the Federation Office no less than **four (4) weeks** prior the AGM.
- (ii) In other cases where it is a financial burden to send sufficient delegates, the Executive Committee may, following receipt of a written request no less than **four (4) weeks** prior to the Annual General Meeting, authorize a voting delegate of a regular voting member to exercise more than one vote on its behalf.

**CARRIED**

**MOTION:** to accept the amendment to the QFHSA By Laws, Article XI ( a) to read:  
The Constitution and By-Laws may be amended at the Annual General Meeting by a majority of (2/3) of the votes, provided that due notice of the proposed amendments have been mailed to all regular voting members at least **nine (9) weeks** prior to the meeting..... **CARRIED**

**MOTION:** to accept the addition to the QFHSA By-Laws, **Article xxx – Regional Councils**

1. **A Regional Council may be established in a particular region with the approval of the Board of Directors.**
2. **The Board of Directors shall establish the geographic area for such a Regional Council.**
3. **The members of the Regional Council shall be the presidents (or their delegates) of the member local Home and School or equivalent associations operating in that region.**
4. **The members of the Regional Council shall establish their own rules of procedure.**
5. **More than one Regional Council may be established. However, a member local Home and School or equivalent association may only belong to one such Council.**

**This article to become Article V and the subsequent articles to be renumbered accordingly.** **CARRIED**

**MOTION:** to accept the amendments to the QFHSA By-Laws, Article III 2(a) be amended to read as follows:

The Officers of the Federation shall be appointed by the Board of Directors at the first meeting following the Annual General Meeting from among the Directors of the Federation. They shall be:

- |                           |                               |
|---------------------------|-------------------------------|
| (i) President             | (ii) Executive Vice President |
| (iii) Two Vice-Presidents | (iv) Secretary                |
| (v) Treasurer             |                               |

The Treasurer should have a basic understanding of bookkeeping and general financial management.

Discussion. The following motion was then proposed and voted on.

**MOTION:** A. MacLeod (Director)/M. Baker (Dunrae Gardens) to refer to the next Annual General Meeting 2000. [For: 38; Opposed: 15; Abstentions: 2] **CARRIED**

Original motion was withdrawn.

**9. Membership Report (p.18, Book of Reports)**

**MOTION:** N. Cheng(Director)/A. MacWhirter (Gaspé) to accept the Membership Report.

**CARRIED**

**10. Finance Report (p. 19, Book of Reports)**

**MOTION:** M. Lalande (Director)/S. Funnell (E.P. Pointe Claire) to accept the Finance Report.

**CARRIED**

**10.1 Comprehensive Insurance Program**

The President went into the background of finding insurance coverage for Directors & Officers and also locals. The proposed insurance company is B. F. Lorenzetti & Associates who handles most of the business for the not-for-profit industry across Canada. The cost is \$2.00 (net) per individual/family membership which is paid at the same time as the QFHSA membership of \$13.00 for a total of \$15.00. The QFHSA will subsidize each individual/family membership for the amount of the taxes payable on the \$2.00 charge. That is an outlay of 18¢ per membership received. The policy will run from October 1 to September 30, overlapping our membership year to allow QFHSA membership fees & insurance premium to be collected and remitted to the QFHSA office and still be insured from the year before. The agent from Lorenzetti is prepared to give a workshop at the Fall Conference to flesh out this presentation and answer all the questions you may think of between now and then. This will be mandatory addition to all individual/family memberships.

**MOTION:** M. Lalande(Director)/N. Cheng (Director) move that we accept the proposal for the Comprehensive Insurance plan for the membership year beginning September 1, 1999. The cost of \$2.00 to be paid by each individual/family member along with the \$13.00 QFHSA membership fee. It is understood that QFHSA will subsidize the cost of the premium by paying the taxes. (4 opposed) **CARRIED**

**10.2 Student Accident Program**

This insurance plan has been sponsored by QFHSA for many years. This year there is a new offer from Reliable Insurance that involves the following:

- QFHSA will assist Reliable in distributing the brochure to all its Member Associations.
- Reliable will assist QFHSA by contributing to the cost of distribution.
- The parents will pay the premiums directly to Reliable.

Our insurance agent was present at the negotiations with Reliable and he clearly stated that this was the best policy available for the dollar. The dental plan alone makes it worthwhile. One delegate stated that they had problems having calls returned in the past. The President said that there is a new agent this year.

**MOTION:** M. Lalande (Director)/R. Begin (Seigniory) to endorse the Reliable Insurance Company Student Accident Insurance Plan for the school year 1999/2000.

[Opposed: 3; Abstentions: 1] **CARRIED**

**11. Treasurer Report (p.22-32, Book of Reports)**

**11.1 Auditors Report**

Mr. Anthony Verelli of the accounting firm Verelli Arrizza spoke to the audited statements for the fiscal year 1998. Mr. Verelli was thanked for his input and for coming to the AGM.

**MOTION:** A. MacWhirter (Shigawake/Port Daniel)/L. Craig (Laurenhill) to put a note in the audit to explain income more clearly. **CARRIED**

**MOTION:** C. Albano (East Hill)/C. Rogers (Thorndale) to adopt the audited statement for 1998 fiscal year. **CARRIED**

**11.2 Appointment of Auditor for the year 2000**

It is the recommendation from the Board of Directors that we appoint the auditing firm of Verelli Arrizza.

**MOTION:** A. MacLeod (Director)/A. Plamondon (Windermere) to appoint the firm of Verelli Arrizza as auditors for the year 2000. **CARRIED**

**11.3 Proposed Budget for 2000 (p. 20 & 21, Book of Reports)**

Please note the following:

- Page 21: add explanation for line 30: attendant costs for travel, meals for Board & Executive Meetings and Board Development.
- Page 21: add explanation for line 37: maintenance and provider services
- Page 20: add line 3a: Insurance per family at 5000 x \$2.00 = \$10,000.00
- add line 45a: Membership Insurance \$10,450.00
- change line 21 to read: \$128,765.00
- change line 54 to read: \$128,765.00
- on line 25: CHSF Affiliation Fees: QFHSA pays \$1.00 per individual/family membership fee as affiliation fee to CHSF. In January 1999, QFHSA made the decision to help CHSF out financially for the fiscal year 1999. QFHSA has committed to pay Affiliation Fees of

\$6,000.00 for the QFHSA fiscal year of 1999. This was done for one year only. In 2000, we will pay \$1.00 per family membership.

Line 25: subtract \$1,000.00

Line 45: subtract \$450.00 as this amount is what half the taxes are forecasted to cost us at 18¢ per membership insurance premium. The difference is what it will cost QFHSA for its own insurance premiums will allow us to cover this cost. (see line 45a which reflects the \$450.00 charge)

Line 45(a): \$5,500

Line 50: add \$1,000.00

**MOTION:** M. Lalande (Director)/G. Walsh (Lachine High) to accept the budget for 2000 as amended. **CARRIED**

## 12. Reports

### 12.1 Nominations Report (p.16 Book of Reports)

Pat Waters summarized the Nomination Report.

**MOTION:** P. Waters (Director)/N. Cheng (Director) to accept the nominations report as presented. **CARRIED**

#### 12.1.1 Nominations for Directors/Officers

As the slate for Directors is complete, there will be no call for further nominations.

#### 12.1.2 Election of Board of Directors

**MOTION:** P. Waters (Director)/A. Plamondon (Windermere) to move the acceptance of the slate of Directors as presented. **CARRIED**

**MOTION:** P. Waters (Director)/R. Begin (Seigniory) to move the acceptance of the Officers as presented. **CARRIED**

### 12.2 Education Report (p. 33 Book of Reports)

Alice MacLeod summarized the Education Report. There will be a meeting to discuss the Proulx Report on May 19<sup>th</sup>, 1999, 7:00-9:30 pm at the QFHSA offices. Call to reserve your seat. The latest edition of the *Home & School NEWS* gives the summary and recommendations of the report. Thanks were given to Cathy McKeogh, Dianne Skoda and Mary Baker, our liaisons.

**MOTION:** A. MacLeod (J. Rennie High)/N. Cheng (Beaconsfield High) to accept the Education Report, with additions. **CARRIED**

### 12.3 Resolutions and Policy (p.34 Book of Reports)

#### 12.3.1 Disposition of 1998 Resolutions

The 1998 resolutions were reported on in our newspaper (Sept edition).

#### 12.3.2 Statements of Policy (circulated prior to AGM)

**MOTION:** H. Koepppe (Director)/J. Parker (Lindsay Place High) to accept the emergency resolution for caucus. **CARRIED**

**MOTION:** H. Koepppe (Director)/G. Barassi (East Hill) to add under Education

- System: #18 - Access for English-speaking residents within a reasonable distance in rural areas. (98/4) **CARRIED**
- MOTION:** H. Koeppé (Director)/G. Barassi (East Hill) to add under Education: #33 - Support the formation and maintenance of English core programs. (98/5) **CARRIED**
- MOTION:** H. Koeppé (Director)/K. Jones (Allancroft) to add under Education: #34 - Support for compulsory physical education programs. (98/6) **CARRIED**
- MOTION:** H. Koeppé (Director)/M. Barbaro (East Hill) to add under Education: #35 - Fair, nominal fees for supplemental ministry exams. (98/7) **CARRIED**
- MOTION:** H. Koeppé (Director)/S. Straughton (Macdonald High) to add under Safety: #15 - Banning trampolines from schools and municipal playgrounds. (98/8) 1 Abstention. **CARRIED**

### 12.3.3 Caucusing 1999 Resolutions

Helen Koeppé, Chairman, stated that the resolutions have been circulated and that there will be one additional emergency resolution. Please note item #7 – resolutions received after the date specified will be presented as Emergency Resolutions only after consideration by the Chairman of the Business Meeting and the Resolutions Committee.

Introduction of Emergency Resolution 99/17E – EDUCATION: SCHOOL BOARDS AND LOCAL AUTONOMY.

### 12.3.4 1999 Resolutions (circulated March 5, 1999)

Resolution 99/1 OFHSA Inc. MISSION STATEMENT (update of 95/4)  
Withdrawn; French version to be corrected.

Resolution 99/2 PARTNERSHIP AND CO-OPERATION IN THE NEW LINGUISTIC SYSTEM (update 98/1)

**MOTION:** H. Koeppé (Director)/K. Jones (Allancroft) to adopt the resolution. **CARRIED**  
It was suggested that it should be sent to all school boards.

Resolution 99/3 LIABILITY INSURANCE FOR PARTICIPANTS OF EXTRA-CURRICULAR ACTIVITIES (update of 96/3)

Miriam Lalande withdrew the resolution on behalf of the Board of Directors.

Resolution 99/4 INTERNET ACCESS FOR STUDENTS IN QUEBEC ELEMENTARY AND SECONDARY SCHOOLS

Alice MacLeod spoke to the resolution. Caucus recommended to withdraw the resolution. Education Committee agrees. If parents are concerned re access at individual schools, they should speak to their Governing Boards.

Resolution 99/5 WIDER ACCESS TO ENGLISH EDUCATION (update of 96/2)

**MOTION:** H. Koeppé (Director)/G. Barassi (East Hill) to adopt the resolution.  
Marion Daigle spoke to the resolution. Background information on Rights was in delegate's kits.

Under destinations: remove PACT.  
Vote on resolution.

Abstentions: 2; **CARRIED**

Resolution 99/6      EQUALITY OF EDUCATIONAL RIGHTS AND THE CONSTITUTION  
(update of 97/3)

**MOTION:** H. Koepp (Director)/R. Trapid-Lewenszpil (Laurenhill) to adopt the resolution.  
Marion Daigle spoke to the resolution.

Amendment to add below Section 23(1)(a) and (b): have the right to have their children receive primary and secondary school instruction in that language in that province.

Add under For information: Alliance Quebec

Vote on amended resolution.

Abstentions: 2; **CARRIED**

Resolution 99/7      GUARANTEED ACCESS TO ENGLISH EDUCATION BY  
CANADIAN CHILDREN COMING FROM ANOTHER PROVINCE TO  
QUEBEC (CANADA CLAUSE)

**MOTION:** H. Koepp (Director)/G. Barassi (East Hill) to adopt the resolution.

Vote on resolution.

Abstentions: 2; **CARRIED**

Resolution 99/8      POVERTY, NUTRITION AND LEARNING (update 90/6, 91/1 and 94/1)

**MOTION:** H. Koepp (Director)/R. Trapid-Lewenszpil (Laurenhill) to adopt the resolution.  
Discussion.

**MOTION:** H. Koepp (Director)/L. Leblanc (E.P. Harwood) to split the resolution into the two *Be It Resolveds*. The first part to be numbered 99/8 [Poverty, Nutrition and Learning] and to consist of the first, second and third *Whereases* of the original motion, plus the *Therefore Be It Resolved*. Under destination move School Council of the Island of Montreal to "for information". The second part to be numbered 99/18 [renamed Equity in Distribution of Resources] and to consist of the first and fourth *Whereas* of the original motion, plus the *Therefore Be It Further Resolved*. Under destination list School Council of the Island of Montreal, with Quebec School Boards Association and Federation of Parents Committees of the Province of Quebec under "for information".

Correct fourth Whereas to read: the \$13 million allocated by the School Council..... (NOT \$25 million).

Further discussion. Suggestion that we ask for a poverty map per school board.

Vote on 99/8.

Opposed: 4; **CARRIED**

Vote on 99/18.

**OPPOSED**

Referred back to Education Committee and QFHSA September Board of Directors meeting to rework and disseminate for decision at Fall Conference.

Resolution 99.9      GOODS AND SERVICES TAX ON BOOKS (update of 90/1)

**MOTION:** H. Koepp (Director)/V. Kottis (Dunrae Gardens) to adopt the resolution.

**CARRIED**

Resolution 99/10      NEW CURRICULUM – FINANCIAL RESOURCES (update of 87/4)

**MOTION:** H. Koepp (Director)/C. Rogers (Thorndale) to adopt the resolution. **CARRIED**  
Under destinations: remove PAPT and PACT; add QPAT Curriculum Council.

Resolution 99/11 GOVERNMENT FUNDING FOR EDUCATION (update on 98/2)

**MOTION:** H. Koepp (Director)/C. Albano (East Hill) to adopt the resolution. **CARRIED**

Resolution 99/12 RETENTION OF ENGLISH SCHOOLS (update of 98/4)

**MOTION:** H. Koepp (Director)/D. Blais (Shawinigan) to adopt the resolution as amended by caucus.

*Therefore Be It Resolved*, amended to read: ....by ensuring that English speaking residents have access to the current network of English schools; and

*Be It Further Resolved*, amended to read: .... allow access to the current network of English schools within a reasonable distance.

Vote on amended resolution.

**CARRIED**

Resolution 99/13 MAINTAINING CORE ENGLISH PROGRAMS (update of 98/5)

**MOTION:** H. Koepp (Director)/R. Trapid-Lewenszpil (Laurenhill) to adopt the resolution as amended by caucus.

*Therefore Be It Resolved*, amended to read: .... supports the formation and maintenance of English core programs.

Vote on amended resolution.

**CARRIED**

Resolution 99/14 FLEXIBILITY IN MORAL OR RELIGIOUS EDUCATION

**MOTION** H. Koepp (Director)/A. Tweedie-Smith (St Patrick) to adopt the resolution.  
After discussion, a second motion was made.

**MOTION:** R. Begin (Seigniory)/C. Albano (East Hill) to refer to QFHSA Education Committee and Proulx Report meeting of May 19/99. Abstentions: 4; **CARRIED**  
Original motion was withdrawn.

Resolution 99/15 SPECIAL EDUCATION SERVICES IN MAINSTREAM SCHOOLS

**MOTION:** H. Koepp (Director)/A. Plamondon (Windermere) to adopt the resolution.  
After discussion, a second motion was made

**MOTION:** H. Koepp (Director)/A. MacLeod (John Rennie High) to refer to Education Committee to work on the WHEREASES. **CARRIED**

Original motion was withdrawn.

Under destinations: remove PACT.

Resolution 99/16 ALTERNATIVE PROGRAMS FOR SPECIAL NEEDS STUDENTS

**MOTION:** H. Koepp (Director)/D. White (St Patrick) to adopt the resolution.

After discussion, a second motion was made.

**MOTION:** C. Rogers (Thorndale)/A. MacLeod (John Rennie High) to refer to Education Committee to look at the third WHEREAS. **CARRIED**



Original motion was withdrawn.  
Under destinations: remove PACT.

Resolution 99/17E RESPONSIBILITY FOR EDUCATION: SCHOOL BOARDS AND LOCAL AUTONOMY

**MOTION:** H. Koepppe (Director)/D. White (St Patrick) to adopt the resolution. **CARRIED**

Caucus editorial change: *Therefore Be It Resolved*, move: ...who are **solely** responsible for education, to read: ...who are responsible **solely** for education.

Add under destinations: Leader of the Opposition  
Education Critic, Opposition Party  
Fédération des commissions scolaires du Québec (FCSQ)

**13. Acceptance of Remaining Reports**

**MOTION:** R. Margolese (Macdonald High)/A. Tweedie-Smith (St Patrick) to accept the balance of the reports en bloc. **CARRIED**

**14. New Business**

**14.1 2000 QFHSA Annual General Meeting**

We are required by law to hold an Annual General Meeting to conduct the business of the Federation.

**MOTION:** G. Walsh (Lachine High)/D. Harries (E.P. Pointe Claire) that the 2000 QFHSA Annual General Meeting will take place on the 29<sup>th</sup> of April 2000 depending on the availability of a facility. **CARRIED**

**14.2 Voting Rights of Associate Members**

R. Margolese (Macdonald High School) was concerned about the rights of Associate Members. In a particular situation at her school, a full member at one school was an associate member at another, but was not allowed to vote for the school where she is an associate. The new By-Laws, voted on today, Article V, 5c) will allow her to be a voting member for the school where she is an associate if she so chooses.

**12.1.4 Installation of Board of Directors**

Miriam Lalande called upon Patricia Waters to perform the installation. The Directors gathered in front of the delegates and were duly installed. Miriam Lalande then handed the gavel over to Norma Stirling who called the post AGM Board of Directors meeting in the Leather Lounge.

**15. Adjournment**

**MOTION:** G. Walsh (Lachine High)/L. Girvan (Director) to adjourn the Annual General Meeting at 5:30 pm and that the Board of Directors be empowered to handle any unfinished business. **CARRIED**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

## **PRESIDENT'S REPORT**

Report to Annual General Meeting - April 29, 2000

Submitted by Norma Stirling, President

### **Members of the Board of Directors:**

#### **Executive:**

Norma Stirling	President	Don Smith	Vice President
Norma Cheng	Executive Vice President	Miriam Lalande	Past President
Helen Koepe	Vice President		

#### **Directors:**

Margaret Funnell	David Harries	
Louise Rousseau-Giguere	Alice MacLeod	Eli Stern
Ludmila Girvan	Denise Smyth	Nick Zaferis.

The **Theme** for 1999-2000 was **T.E.A.M. Works: Together Everyone Achieves More.**

### **Highlights of 1999/2000:**

- \* **Fall Conference** A BIG THANK YOU to all those volunteers who made it happen, starting with Pat Waters who organized the whole event. Our panel on **Violence in Schools** was very informative and helpful. We had some tremendous **Leadership Workshops** and the **Parenting Workshops** as usual were invaluable.
- \* **Think Tank** Margaret Mitchell entertained us and in the process educated us on the value of EQ - Emotional Quotient. We had over 40 persons attend this outstanding workshop dinner.
- \* **Regional Council** These were launched at the Fall Conference and we now have four councils that are up and running. While many thought that this would be just another meeting, most are now realizing the value of being able to draw on the experiences of others and to share information and resources.
- \* **Advocacy Program** This proposal is based on a project currently running in British Columbia. The project there was started in 1992 and has been very successful. It is our intention to use the BC Project as a model, and to use the BC facilitators as the initial trainers for our Co-ordinator. This pilot project is designed to empower parents to act as natural advocates for their children and to help students to resolve school issues in a positive way. It will assist member Home and School Associations, Regional Councils, their parent leaders, and parents themselves fulfil their role as advocates for children and will assist students in becoming self-advocates.
- \* **Community Kitchens Project:** At the AGM last year, a resolution was passed that addressed the concern for the numbers of children that go to school hungry and for their diminished capability for learning as a result. Out of that resolution, came the idea for this project. Application has been made to Health Canada and we are presently waiting on the results. Under the capable management of Shirley Straughton and the TEAM Work of Macdonald High Home and School, Staff, Administration and QFHSA, this idea has blossomed into a fantastic community project that we believe will be used as a model in many communities around the province in the future. Parents learning to prepare nutritious and economic meals for their families in exchange for snacks prepared for school children. Good Luck Mac High!
- \* **Response to Proulx Report** Through meetings with members from our locals and brainstorming within the Board the Education Committee came up with our response to the Proulx Report. As a result of the protest from many organizations including QFHSA, the Minister of Education has put that issue on the back burner for now, promising to do more extensive consultation before proceeding at all.

*It has been an exciting year and we are looking forward to doing even more for our members next year.*

**Imagine It & Together We Can Make It Happen !**

**NOMINATION COMMITTEE**

Report to the Annual General Meeting- April 29, 2000

Submitted by Pat Waters, Chairman

Mandate: to recruit qualified people for the Board of Directors.

The nomination committee was appointed by the Board of Directors in January due to the resignation of the Chair, Miriam Lalande, Past-President.

It consisted of 2 Board members: Pat Waters, Chairman, and Alice MacLeod and 2 local members, Rickhey Margolese and Ida Duc.

There were nine vacancies for Directors this year, eight for a two-year term and one for a one year term.

The first call to the locals was sent out December 13, 1999 with a deadline set for February 12, 2000. A second call for nominations went out on February 26, 2000.

The committee had a conference call March 15, reviewed the vacancies remaining, and considered further names to contact to recruit for 2000/2001 Board of Directors.

The committee is pleased to report that it received nominations for six of the nine positions available: For a two year term 2000/2002

Norma Cheng  
Louise Roussea Giguere

Alice MacLeod  
Norma Stirling

Helen Koepp  
Brenda McGill

Present Directors serving a two-year term are:

David Harries  
Marg Funnell

Don Smith  
Denise Smyth

Nick Zaferis

There are still 2 openings for the one year term and 1 opening for the two-year term.

The following nominations have been received for Officers of the Federation:

President - Norma Stirling  
Executive Vice-President - vacant  
Vice-president - Don Smith  
Vice-President - Norma Cheng  
Secretary - vacant  
Treasurer - vacant

## **CONSTITUTION AND BY-LAW COMMITTEE**

Report to the Annual General Meeting - April 29, 2000

Submitted by Ann Cumyn, Interim Chairman

The work of this committee was undertaken in two phases. During the first part of the year, a draft document of a detailed generic constitution and by-laws was compiled under the chairmanship of Miriam Lalande with the able assistance of Louise Giguère. This generic constitution will be of tremendous value as a background for aiding local Home and School Associations in the development of their own constitution and by-laws. In December Miriam and Louise indicated that they would be unable to continue to serve as members of the Committee.

The second phase of the work began in the new year with a study of by-law changes that it was important to present to the 2000 AGM. These changes include addressing the manner of election of the officers, a matter that had been deferred from the 1999 AGM. The items recommended for change include the addition of giving the Board of Directors the power to suspend either a Director or an Officer and the addition of a President's Advisory Committee. The recommended changes have been circulated according to the time-line prescribed in the By-Laws.

The standing rules were also examined and changes recommended to respond to changes in the by-law and to aid the proceedings of the Board of Directors. These changes have been presented to the Board and will be considered for adoption by the Board of Directors in May.

The persons who have worked on the committee are Miriam Lalande (Chair till December), Ann Cumyn (Interim Chair from January), Louise Giguère, Helen Koeppe, Susan Twedell, Diane Whitney and Norma Stirling.

## MEMBERSHIP COMMITTEE

Report to the Annual General Meeting - April 29, 2000

Submitted by Norma Cheng, Chairman

Mandate: To promote, encourage and assist Home & School organization and activity throughout the province of Quebec. Responsible for working with local membership chairpersons; preparing membership kits and other information to help promote membership locally and provincially.

Members of the Committee: Margaret Funnell, Helen Koeppel, Jennifer Kirsch, Jenny McDonagh, Susan Tweddell, and Norma Stirling - ex-officio.

Membership Campaign:

February 1999:	3998 Families	77 Member Associations
February 2000:	4058 Families	80 Member Associations

Summary of Activities: to Date: March 28, 2000

Visits to New Schools: 20 Schools have been visited to inform them about the benefits of having a Home and School association in their schools.

Open House Evenings: These started as New Members Nights, but it was discovered that existing associations could benefit as much from them, as newer Associations. The evenings are held on the 1st Wednesday of every month. The groups have been small but the idea sharing is great. It has also been good for the Membership Committee in that we hear more about YOUR needs.

Fall Conference: Jennifer Kirsch gave a workshop on attracting and keeping Volunteers. It was well attended and very informative. Thank you Jennifer.

Local Concerns:

1. Committees: There have been many Questions about the relationship between Home and School Associations, PPO's and Governing Boards. All of these committees have a valid purpose. If you have a Home and School it does not mean you cannot have a PPO. However, in many schools the Home and School is serving as the second committee. In that case the Governing Board comes to the Home and School for parental input.

The benefit of a Home and School over a PPO are:

- \* That you are INDEPENDENT
- \* All your members have input in decision making.
- \* You are entitled to have your own bank account.
- \* You have access to the QFHSA Charitable Tax Service.
- \* You have extensive Liability Insurance as well as Directors and Officers Insurance.
- \* You have access to all the resources of QFHSA
- \* You have a Provincial organization who speaks out on your behalf.

My main message is that whatever groups your school has there should be open communication of concerns and needs. REMEMBER - you are all there for one purpose: TO ENHANCE AND ENRICH THE EDUCATION OF THE CHILDREN IN YOUR SCHOOL!

2. Membership Coordinators Duties: It is the duty of the Membership Coordinator to be the organizer of the Associations Membership Campaigns, though every member is a salesperson. The Membership Coordinator uses the tools QFHSA provides along with new ideas to attract families to join your Home and School. You also compile the list of members as they join.

Helpful Hints for a Smooth Running Membership Campaign:

- \* Send in the first Membership List and Fees by September 30.
- \* Include with this your Administration Fee.
- \* Send in subsequent lists and fees on a monthly basis.
- \* Never hold Membership money too long in your account. Your members have given it to you in trust. If it doesn't come into the office they are not members and are not receiving the benefits that brings them
- \* For help in having a smooth running year attend our work shops.

Upcoming Activities:

Wednesday June 14th executive Workshop: Presidents, Treasurers, and Membership Coordinators.

Fees For the year 2000-2001:

We are happy to announce that the fee for Membership will remain at \$13.00 per Family + \$2.00 Liability Insurance = \$15.00 Per Family.

The Administration Fee will remain at \$50.00 per Association

Thank You:

I would like to express my great appreciation to my committee for all their help and support. To Pat Waters, for always mentioning us at PALS workshops and to David Harries and Helen Koeppe for assisting in School visits, to Alice MacLeod for attending Open House nights, and to Donna Sauriol for hard work and timely reminders.

## FINANCE COMMITTEE

Report to Annual General Meeting - April 29, 2000

Submitted by Norma Stirling - President

Members of the Committee: Norma Cheng, Margaret Funnell, David Harries, Helen Koeppel, Denise Smyth.

### Mandate:

- \* To call for budgets to be submitted to Quebec Federation of Home and School Associations Inc. [QFHSA] by the Board and its Committees.
- \* to review accounting procedures, the auditor's report and the expense sheet for Directors;
- \* to prepare recommendations for the membership and administration fees;
- \* to apply for government grants [other than those associated with the Department of Canadian Heritage];
- \* to search for future sources of funding;
- \* to review the Charitable Tax Number Information sheet;
- \* to review the Quebec Home and School NEWS funding.

### Highlights:

- \* The Committee recommended to the Board that there be no increase in membership, administration or affiliate fees for the upcoming year.
- \* It was recommended to the Board that a local Association going out of business may leave its funds in trust with the QFHSA only until the end of the fiscal year following the year in which they go out of business.
- \* It was recommended to the Board that the cutoff for a refund claim on overpayment of any money to the QFHSA be the end of the fiscal year following the year in which the money was paid.(e.g. Membership fees)
- \* It was recommended to the Board that the membership of new local Associations that are accepted after Feb. 1st be automatically extended to include the following year.
- \* The Charitable Tax information sheet was updated in an effort to make the whole procedure very clear and to reflect a new processing charge.
- \* The Ministry of Education grant letter was prepared
- \* Funding for each QFHSA committee was reviewed.
- \* The Expense Policy for the Board of Directors was reviewed and recommendations made.
- \* The feasibility of moving to a larger office and upgrading the phone system and the fax machine was investigated and recommendation made to do all of these.
- \* The 2001 budget for QFHSA was prepared and recommended to the Board for transmission to the AGM.

QFHSA - Revenues and Expenses

	1999			2000 Budget		2001
	Actual	Budget	Fav (Unfav)	Original	Revised	Budget
<b>REVENUE</b>						
<b>MEMBERSHIP REVENUE</b>						
Family Membership Revenue	75,088.00	65,000.00	10,088.00	75,000.00	66,000.00	67,500.00
Group Membership Revenue	420.00	4,200.00	(3,780.00)	900.00	500.00	500.00
Administration Fee Revenue	6,426.00	1,700.00	4,726.00	3,750.00	3,750.00	3,750.00
Individual Membership Revenue	475.00		475.00		500.00	500.00
<b>TOTAL MEMBERSHIP REVENUE</b>	<b>\$82,409.00</b>	<b>\$70,900.00</b>	<b>\$11,509.00</b>	<b>\$79,650.00</b>	<b>\$70,750.00</b>	<b>\$72,250.00</b>
<b>REVENUE - OTHER</b>						
Sale of Materials	542.30	1,800.00	(1,257.70)	1,800.00	600.00	600.00
Sale of T.A.W. Materials	771.98		771.98		600.00	600.00
P.A.L.S. & W/S Revenue	0.00		0.00	330.00		
Miscellaneous Revenue	190.39	2,703.00	(2,512.61)	575.00	200.00	200.00
Grant: MEQ	20,000.00	20,000.00	0.00	20,000.00	20,000.00	20,000.00
Grant: CanHer - Program	11,333.00	17,000.00	(5,667.00)	17,000.00	50,000.00	50,000.00
Grant: CanHer - Advocacy Project					24,220.00	8,073.00
Grant: CanHer - Technical Upgrade Project					6,000.00	
Grant: CanHer - Young Cda Works Project					3,064.00	
Interest Revenue	1,855.86	800.00	1,055.86	800.00	2,000.00	2,000.00
NEWS Advertising Revenue	840.18		840.18	1,000.00	1,000.00	1,000.00
Quebec Literacy Project Revenue	0.00	100.00	(100.00)	100.00		
AGM Revenue	3,497.00	2,150.00	1,347.00	2,800.00	2,800.00	3,000.00
Fall Conference Revenue	2,975.00	3,700.00	(725.00)	3,000.00	3,000.00	3,000.00
Think Tank Revenue	270.00		270.00	410.00	410.00	300.00
Donations Rec'd For Locals		17,257.00				
Donations Remitted To Locals		(27,398.00)				
Donation-Processing Fee Revenue	(10,141.00)	50.00	(10,191.00)	300.00	300.00	600.00
Donations - Advocacy Project					2,250.00	750.00
Donations - Other	650.00	1,000.00	(350.00)	1,000.00	1,000.00	1,000.00
<b>TOTAL REVENUE - OTHER</b>	<b>\$32,784.71</b>	<b>\$49,303.00</b>	<b>(\$16,518.29)</b>	<b>\$49,115.00</b>	<b>\$117,444.00</b>	<b>\$91,123.00</b>
<b>TOTAL REVENUE</b>	<b>\$115,193.71</b>	<b>\$120,203.00</b>	<b>(\$5,009.29)</b>	<b>\$128,765.00</b>	<b>\$188,194.00</b>	<b>\$163,373.00</b>

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QFHSA - Revenues and Expenses		1999			2000 Budget		2001
Account	Actual	Budget	Fav (Unfav)	Original	Revised	Budget	
EXPENSE							
ADMINISTRATION EXPENSES							
5010	Directors' Expenses - N.O.S.	451.91	(451.91)		600.00	600.00	
5040	AGM Expenses	5,571.83	(1,421.83)	5,400.00	5,400.00	5,400.00	
5060	Fall Conference Expenses	1,954.79	245.21	3,000.00	3,000.00	3,000.00	
5080	Think Tank Expenses	659.65	(499.65)	650.00	660.00	700.00	
5100	Meeting Expense: Board Of Directors	1,998.89	(1,158.89)	900.00	1,200.00	1,200.00	
5120	Meeting Exp: Other Organizations	1,594.91	(594.91)	1,600.00	1,600.00	1,600.00	
5130	CHSF Meeting Expense	1,757.57	592.43	2,350.00	2,000.00	3,000.00	
5135	School-Visit Expense	124.01	2,775.99	2,800.00	500.00	600.00	
5140	Quebec Literacy Project Exp.	201.41	98.59	374.00	500.00	200.00	
5160	CHSF Affiliation Fees Expense	8,250.00	(3,250.00)	6,000.00	5,250.00	5,000.00	
5170	Membership Exp. Other Organizations	35.00	78.00	50.00	50.00	50.00	
5180	Donations to Other Organizations	64.00	(64.00)		100.00	100.00	
5300	P.A.L.S. & W/S Expenses	505.31	(505.31)	450.00	500.00	0.00	
5310	Membership Materials Expense	2,339.88	2,060.12	3,900.00	3,000.00	2,400.00	
5320	T.A.W. Materials Expense	516.84	(516.84)		1,000.00	1,000.00	
5330	Constitution Committee Expenses				300.00	300.00	
5331	Education Committee Expenses				300.00	300.00	
5332	Executive Committee Expenses				300.00	300.00	
5333	Finance Committee Expenses				300.00	300.00	
5334	Health Issues Committee Expenses				300.00	300.00	
5335	Membership Committee Expenses				2,000.00	2,000.00	
5336	Office Services Committee Expenses				300.00	300.00	
5337	Personnel Committee Expenses				300.00	300.00	
5338	Resolutions Committee Expenses				300.00	300.00	
5339	Rights Committee Expenses				500.00	500.00	
	Committee Expenses: Total	114.48	135.52	455.00			
5345	Board Development Expenses	412.11	(412.11)		500.00	500.00	
5350	NEWS Expenses - incl Postage	19,228.55	4,671.45	17,480.00	20,000.00	20,000.00	
5380	Equipment Purchases	999.78	500.22	2,245.00	5,000.00	2,000.00	
5385	Equipment Maintenance & Repair	225.18	(225.18)		500.00	500.00	
	<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>\$47,006.10</b>	<b>\$49,063.00</b>	<b>\$2,056.90</b>	<b>\$47,654.00</b>	<b>\$56,260.00</b>	<b>\$52,750.00</b>

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QFHSA - Revenues and Expenses		1999			2000 Budget		2001
Account		Actual	Budget	Fav (Unfav)	Original	Revised	Budget
<b>OPERATING EXPENSES</b>							
5500	Administrative Expenses - N.O.S.	1,152.64	6,403.00	5,250.36	6,775.00	2,000.00	2,000.00
5520	Accounting/Auditing Expense	1,755.20		(1,755.20)		1,600.00	1,600.00
5525	Legal Expense	1,660.69		(1,660.69)		1,600.00	1,600.00
5540	Advertising Expense	0.00		0.00			
5560	Office Postage & Courier Exp.	3,122.63	3,900.00	777.37	2,800.00	3,900.00	3,900.00
5570	Bank Charges & Interest Expense	67.11		(67.11)		100.00	100.00
5600	Insurance: Members	4,103.18		(4,103.18)	10,450.00	9,500.00	9,700.00
5601	Insurance: Other					300.00	300.00
5640	Office Supplies	8,334.66	6,000.00	(2,334.66)	8,300.00	8,300.00	8,300.00
5650	Office Rent	12,203.69	12,027.00	(176.69)	12,486.00	13,500.00	14,200.00
5655	Office Cleaning and Maintenance	61.27		(61.27)		300.00	300.00
5660	Telephone	1,362.45	2,910.00	1,547.55	2,700.00	2,000.00	2,000.00
5665	Electricity					1,500.00	2,000.00
5690	www - Internet & Website Expenses	111.54	2,100.00	1,988.46	600.00	2,000.00	2,000.00
5700	Wages	31,839.30					
5710	EI Expense	1,230.19					
5730	CSST Expense	778.92					
5740	QPP Expense	1,647.15					
5750	QHIP Expense	1,358.86					
	Payroll Expense: Total	36,854.42	37,800.00	945.58	37,000.00	45,034.00	52,551.00
5781	D-A-S Penalties & Interest	284.00		(284.00)			
	<b>TOTAL OPERATING EXPENSES</b>	<b>\$71,073.48</b>	<b>\$71,140.00</b>	<b>\$66.52</b>	<b>\$81,111.00</b>	<b>\$91,634.00</b>	<b>\$100,551.00</b>
<b>PROJECT EXPENSES</b>							
	Advocacy Project					30,214.00	10,072.00
	Technical Upgrade Project					6,000.00	
	Young Canada Works Project					4,086.00	
	<b>TOTAL PROJECT EXPENSES *</b>					<b>\$40,300.00</b>	<b>\$10,072.00</b>
	<b>TOTAL EXPENSE</b>	<b>\$118,079.58</b>	<b>\$120,203.00</b>	<b>\$2,123.42</b>	<b>\$128,765.00</b>	<b>\$188,194.00</b>	<b>\$163,373.00</b>
	<b>NET INCOME</b>	<b>(\$2,885.87)</b>	<b>\$0.00</b>	<b>(\$2,885.87)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

\* Project Expenses appear separately here only to highlight them and these amounts will be re-allocated to the appropriate natural accounts for reporting purposes.

Having approved a parallel resolution at its April 6, 2000 meeting, the Board of Directors voted to submit this resolution for approval at the AGM 2000.

Resolution

WHEREAS Article X of the QFHSA By-Laws requires the QFHSA Treasurer "to ensure that the annual budget is prepared for presentation to the Board of Directors and the Annual General Meeting;" and

WHEREAS the QFHSA normally relies on government grants for a significant proportion of its program funding and an even greater proportion of its project funding; and

WHEREAS government grants are often finalized only after the beginning of the QFHSA fiscal year those grants are intended to fund; and

WHEREAS it is in the best interests of all QFHSA members that the Federation remain flexible and sensitive to the rapidly changing needs of our communities; and

WHEREAS the QFHSA Board of Directors meets frequently each year:

WHEREFORE BE IT RESOLVED:

THAT the QFHSA Annual General Meeting receive and adopt the attached Year 2001 Budget as the Federation's current best-estimate of the Revenues it will receive and the Expenses it will incur that year; and

BE IT FURTHER RESOLVED:

THAT the QFHSA Annual General Meeting receive and adopt the attached Year 2000 Revised Budget as the Federation's current best-estimate of the Revenues it will receive and the Expenses it will incur this year.

# Verelli-Arrizza

Comptables Agréés - Chartered Accountants

Anthony Verelli, C.A.  
Adriano Arrizza, C.A.

## AUDITOR'S REPORT

To the Directors of  
Quebec Federation of Home and School Associations

We have audited the balance sheet of Quebec Federation of Home and School Associations as at December 31, 1999 and the statements of revenues and expenses and cash flow for the year then ended. These financial statements are the responsibility of the association's directors. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the directors, as well as, evaluating the overall financial statement presentation.

In common with many charitable organizations, the association derives revenues and contributions the completeness of which is not susceptible to complete audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the association and we were not able to determine whether any adjustments might be necessary to revenues and equity.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenues and contributions referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the association as at December 31, 1999 and the results of its operations for the year then ended in accordance with generally accepted accounting principles.

*Verelli Arrizza*  
Chartered Accountants

Montreal, Quebec  
March 7, 2000

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS  
(Incorporated under the laws of Quebec)

## BALANCE SHEET

AS AT DECEMBER 31, 1999

ASSETS	1999	1998
Cash and term deposits	\$104,658	\$107,824
Funds held in trust	5,400	5,230
Accounts receivable	442	-
Sales tax receivable	5,975	5,055
Prepaid expenses	<u>4,717</u>	<u>2,500</u>
	<u>\$121,192</u>	<u>\$120,609</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ 4,886	\$ 2,123
Funds held in trust	5,400	5,230
Grants received in advance	26,100	24,683
Membership fees received in advance	<u>38,200</u>	<u>39,082</u>
	<u>74,586</u>	<u>71,118</u>
EQUITY		
Balance - beginning of year	49,491	26,430
Excess of revenues (expenses)	<u>(2,885)</u>	<u>23,061</u>
Balance - end of year	<u>46,606</u>	<u>49,491</u>
	<u>\$121,192</u>	<u>\$120,609</u>

ON BEHALF OF THE BOARD:

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 Director

See accompanying notes

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 Director

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS  
STATEMENT OF REVENUES AND EXPENSES  
FOR THE YEAR ENDED DECEMBER 31, 1999

	1999	1998
REVENUES (Exhibit C)	<u>\$115,194</u>	<u>\$122,985</u>
EXPENSES		
CHSF affiliation fees	8,250	4,707
Conferences and meetings		
AGM	5,572	4,535
Fall	1,955	2,894
Think-tank	660	684
Board and executive	1,999	691
CHSF meetings	1,758	1,238
Other organization meetings	1,595	1,267
Membership materials	2,857	3,052
Home and School News	19,229	11,143
Website	-	2,850
Workshops		
QFHSA meetings workshop	-	351
On island locals workshop	-	23
Provincial office		
Postage and courier	3,123	3,110
Office supplies	8,335	6,691
Telephone	1,362	2,148
Administration	8,716	5,039
Rent and occupancy charges	12,204	11,976
Salaries and employee benefits	37,138	35,545
Projects		
Literacy	201	137
Other	-	308
Miscellaneous	3,061	1,435
Donations	64	100
	<u>118,079</u>	<u>99,924</u>
EXCESS OF REVENUES (EXPENSES)	<u>\$ (2,885)</u>	<u>\$ 23,061</u>

See accompanying notes

## QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

## SCHEDULE OF REVENUES

FOR THE YEAR ENDED DECEMBER 31, 1999

	1999	1998
REVENUES		
Membership fees - family (Note 2)	\$ 75,088	\$ 46,709
Membership fees - other	895	2,260
Government grants	31,333	37,000
Donations received for locals	17,257	17,459
Donations remitted to locals	(27,398)	(5,744)
Donations - other	650	6,280
Leadership Handbook grant	-	200
Website grant	-	4,250
Advertising	840	1,416
Fall Conference	2,975	3,167
Think-tank	270	410
Annual General Meeting	3,497	2,665
Membership materials	1,315	1,102
Miscellaneous	190	673
Interest	1,856	3,193
Administration fees	<u>6,426</u>	<u>1,945</u>
	<u>\$115,194</u>	<u>\$122,985</u>

See accompanying notes

## QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

## STATEMENT OF CASH FLOW

FOR THE YEAR ENDED DECEMBER 31, 1999

	1999	1998
OPERATING ACTIVITIES		
Excess of revenues (expenses)	\$ (2,885)	\$ 23,061
Increase in accounts receivable	(442)	-
Increase in sales tax receivable	(920)	(1,994)
Increase in prepaid expenses	(2,217)	(410)
Increase (decrease) in accounts payable and accrued liabilities	2,763	(529)
Increase (decrease) in grants received in advance	1,417	(4,787)
Increase (decrease) in membership fees received in advance	(882)	9,654
CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	(3,166)	24,995
CASH - BEGINNING OF YEAR	<u>107,824</u>	<u>82,829</u>
CASH - END OF YEAR	<u>\$104,658</u>	<u>\$107,824</u>

See accompanying notes



QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 1999

1. NATURE OF FINANCIAL STATEMENTS

The financial statements include the accounts of the following funds managed by Quebec Federation of Home and School Associations:

- i) Operating Fund
- ii) Rights Fund
- iii) Membership Development Fund

2. REVENUE RECOGNITION

The Quebec Federation of Home and School Associations Membership year starts September 1 and ends the following August 31. The revenues of the years ended December 31, 1999 and December 31, 1998 as per exhibit C include the following amounts.

	1999	1998
1997-1998 Family Membership Fees at \$13	\$ -	\$43,560
1998-1999 Family Membership Fees at \$13	55,988	3,149
1999-2000 Family Membership Fees at \$15	<u>19,100</u>	<u>-</u>
	<u>\$75,088</u>	<u>\$46,709</u>

The most recent Canadian Heritage Grant is being applied to fiscal year 2000. Previously, Canadian Heritage Grants were applied to Membership years.

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

SUPPLEMENTARY INFORMATION  
BALANCE SHEET BY FUND

AS AT DECEMBER 31, 1999

	1999	1998
I) <u>OPERATING FUND</u>		
ASSETS		
Cash and term deposits	\$ 69,146	\$86,536
Funds held in trust	5,400	5,230
Accounts receivable	442	-
Sales tax receivable	5,975	5,055
Prepaid expenses	4,717	2,500
Due from Rights Fund	-	40
Due from Membership Development Fund	20,752	-
	<u>\$106,432</u>	<u>\$99,361</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ 4,886	\$ 2,096
Funds held in trust	5,400	5,230
Due to Membership Development Fund	-	1,582
Grants received in advance	13,350	13,350
Membership fees received in advance	38,200	39,082
	<u>61,836</u>	<u>61,340</u>
EQUITY	<u>44,596</u>	<u>38,021</u>
	<u>\$106,432</u>	<u>\$99,361</u>
II) <u>RIGHTS FUND</u>		
ASSETS		
Cash and term deposit	<u>\$ 4,970</u>	<u>\$ 5,096</u>
LIABILITY		
Due to Operating Fund	\$ -	\$ 40
EQUITY	<u>4,970</u>	<u>5,056</u>
	<u>\$ 4,970</u>	<u>\$ 5,096</u>

Cont'd.

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

SUPPLEMENTARY INFORMATION  
BALANCE SHEET BY FUND

AS AT DECEMBER 31, 1999

	1999	1998
III) <u>MEMBERSHIP DEVELOPMENT FUND</u>		
ASSETS		
Cash and term deposits	\$30,542	\$16,192
Due from Operating Fund	-	<u>1,582</u>
	<u>\$30,542</u>	<u>\$17,774</u>
LIABILITIES		
Accrued liability	\$ -	\$ 27
Due to Operating Fund	20,752	-
Grant received in advance	<u>12,750</u>	<u>11,333</u>
	33,502	11,360
EQUITY (DEFICIT)	(2,960)	<u>6,414</u>
	<u>\$30,542</u>	<u>\$17,774</u>

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

SUPPLEMENTARY INFORMATION  
STATEMENT OF REVENUES AND EXPENSES BY FUND

FOR THE YEAR ENDED DECEMBER 31, 1999

	1999	1998
I) <u>OPERATING FUND</u>		
REVENUES		
Membership fees - family	\$ 75,088	\$ 46,709
Membership fees - other	895	2,260
Government grant	20,000	20,000
Donations received for locals	17,257	17,459
Donations remitted to locals	(27,398)	(5,744)
Donations - other	650	1,280
Fall Conference	2,975	3,167
Annual General Meeting	3,497	2,665
Membership materials	1,315	1,102
Miscellaneous	190	673
Interest	1,712	3,193
Advertising	840	1,416
Think-tank	270	410
Administration fees	6,426	1,945
	<u>103,717</u>	<u>96,535</u>
EXPENSES		
CHSF affiliation fees	8,250	4,707
Conferences and meetings		
AGM	5,572	4,517
Fall	1,955	2,855
Board and executive	1,999	691
CHSF meetings	1,758	1,238
Other organization meetings	1,595	1,267
Membership materials	2,857	3,052
Home and School News	19,229	10,315

Cont'd.

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

SUPPLEMENTARY INFORMATION  
STATEMENT OF REVENUES AND EXPENSES BY FUND

FOR THE YEAR ENDED DECEMBER 31, 1999

	1999	1998
EXPENSES (Cont'd.)		
Provincial office		
Postage and courier	3,123	3,110
Office supplies	8,335	7,501
Telephone	1,362	2,032
Administration	8,716	5,039
Rent and occupancy charges	12,204	11,976
Salaries and employee benefits	37,138	35,545
Think-tank	660	642
Projects - Literacy	201	65
Miscellaneous	3,106	1,614
Donations	64	100
	<u>118,124</u>	<u>96,266</u>
Recovery of expenses	<u>(20,982)</u>	<u>(17,719)</u>
	<u>97,142</u>	<u>78,547</u>
EXCESS OF REVENUES	<u>\$ 6,575</u>	<u>\$ 17,988</u>

II) RIGHTS FUND

REVENUE		
Donation	\$ -	\$ 5,000
Interest	144	-
	<u>144</u>	<u>5,000</u>
EXPENSES		
Office	230	240
	<u>230</u>	<u>240</u>
EXCESS OF REVENUES (EXPENSES)	<u>\$ ( 86)</u>	<u>\$ 4,760</u>

Cont'd.

QUEBEC FEDERATION OF HOME AND SCHOOL ASSOCIATIONS

SUPPLEMENTARY INFORMATION  
STATEMENT OF REVENUES AND EXPENSES BY FUND

FOR THE YEAR ENDED DECEMBER 31, 1999

	1999	1998
III) <u>MEMBERSHIP DEVELOPMENT FUND</u>		
REVENUES		
Government grant	\$11,333	\$17,000
Leadership Handbook grant	-	200
Website grant	-	4,250
	<u>11,333</u>	<u>21,450</u>
EXPENSES		
Membership materials	2,984	2,781
Conferences		
Think-tank	600	679
Fall conference	1,193	1,842
AGM	860	3,095
CHSF	947	782
Other organizations	410	941
QFHSA meetings	1,721	351
QFHSA workshop	581	23
Home and School News	7,120	3,897
Telephone	522	749
Postage	2,259	1,513
Miscellaneous	935	1,189
Projects	463	445
Website	112	2,850
	<u>20,707</u>	<u>21,137</u>
EXCESS OF REVENUES (EXPENSES)	<u>\$ (9,374)</u>	<u>\$ 313</u>

## EDUCATION COMMITTEE

Report to Annual General Meeting - April 29, 2000

Submitted by Alice MacLeod, Chairman

Mandate: Responsible for maintaining and developing education policy for QFHSA and its membership as defined by the Mission Statement

Members of the Committee: David Harries, Diane Skoda, Mary Baker, Cathy McKeogh, Marion Daigle (Resource), Norma Stirling(ex officio).

### Summary of Activities:

#### A) Meetings Attended:

1. QPAT Curriculum Council - Cathy McKeogh served as our representative -report attached
2. Curriculum Coalition - Cathy McKeogh served as our representative - report attached
3. ELAAC - Mary Baker served as our representative - report attached
4. SLAAC - Diane Skoda served as our representative - report attached

#### B) Meetings called:

1. Proulx Report - meetings with interested Home and School members were held in May and June, 1999 and written comments were received in October, 1999 to formulate the QFHSA Brief on The Place of Religion in Schools.

#### C) Correspondence written:

1. QFHSA Submission to the Parliamentary Commission on The Place of Religion in Schools; October 1999
2. Participation in the Open Letter to the Government re the need for a quick and fair settlement to the teachers' contract negotiations; December 1999

#### D) Recommendations:

1. The New Curriculum will be in place for Cycle One of Elementary School in the school year 2000/2001. We need to receive reports on the effectiveness of the implementation, the teacher training, the availability of curriculum materials in both languages, and the evaluation process. We will need to inform the Ministry of Education of any concerns that may arise.
2. We need to make parents on Governing Boards aware of their responsibilities, especially with regard to the ability the schools will have to develop local programs for their students.

## **RESOLUTIONS COMMITTEE**

Report to the Annual General Meeting, April 29, 2000

Submitted by Helen Koeppe, Chairman

**Mandate:** To assist locals and Board members in bringing concerns to provincial and governmental authorities.

### **Disposition of 1999 Resolutions**

Resolutions 99/5, 99/6 and 99/7 have been reintroduced this year by way of an omnibus resolution (numbered 2000/3) to assist in keeping the issues of equality in educational rights and access in the foreground.

**Resolution 99/5** – Wider Access to English Education – elicited a standard reply from the Office of Minister of Culture and Communications, Quebec, and the FCPPQ.

**Resolution 99/6** – Equality of Educational Rights and the Constitution – prompted a standard acknowledgment of having been received from the Office of M. Facal, Minister for Intergovernmental Affairs, Quebec; Stephane Dion, Federal Minister of Intergovernmental Affairs; the Provincial Premiers of:

Manitoba, Gary Filmon

P.E.I., Pat Binns

Saskatchewan, Roy Romanow

Quebec, Premier Lucien Bouchard; and from office of Jean Charest, Official Opposition.

Also from: Walter Noel, Minister of Intergovernmental Affairs, Newfoundland; and the Office of the Premier of New Brunswick.

**Resolution 99/12-13** – Retention of English Schools *and* Maintaining Core English Programs – are being followed up by a QFHSA survey by the Education Chairman to determine which programs are being offered in English linguistic schools and if students choosing English Core Programs are being accommodated.

**Resolution 99/17** – Responsibility for Education: School Boards and Local Autonomy – dealing with the Bedard Report and its implications for education was expanded with the aid of the Education Committee to include the issue of transportation of students remaining within the mandate of elected school commissioners [see Resolution 2000/1].

The most interesting and positive response received came from the President of Alliance Quebec, William Johnson. He offered assistance to QFHSA in its endeavours and announced his group's adherence to an article of the *U.N. Declaration of Human Rights*, which states:

***Parents have a prior right to choose the kind of education that shall be given to their children.***

All of the 1999 resolutions were printed in the AGM follow-up issue of the QFHSA *NEWS* of September 1999. Calls for the current year 2000 went out early and the resulting resolutions have been duly circulated. The Rights workshop at the Fall Conference, October 1999, was a brief opportunity to use some of the background gleaned from QFHSA policy and from past resolutions.

Persons who assisted with Committee work were Mary Baker, Alice MacLeod, Esther Baumholtz, Rickhey Margolies, Winifred Potter, Marion Daigle, Ludmila Girvan and Donna Sauriol. Thank you to all of you on behalf of the Federation.



## THE HOME & SCHOOL NEWS

Report to the Annual General Meeting, April 29, 2000

Submitted by Helen Koeppe, Editor

Four issues of the NEWS have been prepared this year, April, September and December 1999, and the soon to be circulated Spring 2000 issue. This was an improvement from last year.

QFHSA has tried this year to publicize the big annual events – the Fall Conference and the Annual General Meeting – before the fact and in follow-up issues to highlight its accomplishments. The focus groups signalled a need for consistent communication.

Thank you to Ken Radu for his book reports in past issues. Sadly, Ken does not have the time to continue. Diane Radu thankfully still coordinates the “Focus on the Locals” enabling us to tune in with what is happening where it counts, at the individual school. Kevin O’Donnell keeps parents informed about all the goodies available via television – videos and special educational programming.

QFHSA has attempted to include more information gleaned from Canadian Home and School Federation and to make more use of the contacts made throughout the year with other organizations.

Thank you to all those who assisted and especially the ongoing assistance of Don Smith, Shirley Straughton, Ludmila Girvan, Susan Fisher, Elizabeth Manker, Joan Daigle, Ted Sancton, Donna Sauriol and Norma Stirling.

## WEB PAGE

Report to the Annual General Meeting \_ April 29, 2000

Submitted by Donald W. Smith, Chairperson

A grant from Heritage Canada was obtained a few years ago and in March 1998 a web page was developed. This site could be found at an address that encompassed the Quebec Farmers' Association and McGill University.

The web page was never fully completed and QFHSA followed the Quebec Farmers' Association in their withdrawal from the McGill web site. The original QFHSA web site was withdrawn. A new web site was prepared, although rudimentary (according to the web page constructor) it serves as an information vehicle for the QFHSA. The site may be visited at <http://www.qfa.qc.ca/qfhsa>.

The Quebec Federation of Home & School Associations has recently obtained a Youth Canada Works grant and has hired a student to build a complete and efficient web site, which will be updated and maintained by a member of the Board of Directors.

## **RIGHTS COMMITTEE**

Report to the Annual General Meeting – April 29, 2000

Submitted by Marion Daigle, Interim Chairman

Committee Members: Winnifred Potter, Helen Koeppé, Miriam Lalande, Betty Shannon, Louise Giguère, Nick Zaferis, Brian Rock, Barbara Milne-Smith (Resource)

**Mandate:** [as defined by Rod Wiener, May 1998]

QFHSA is concerned with the well-being of our children and the cultural health of our community as a proper environment in which to raise them. Rights are not simply an abstraction. They define our obligations to and opportunities for our children. We Home and Schollers have a history of pleading and defending the rights of ALL children and their parents. Parents should also have the choice of the Official Language used in the education of their children.

### **Tribute Dr Calvin Potter**

QFHSA lost one of its most respected and valued members on November 1, 1999. His death was especially mourned by Rights Committee members as he had been a teacher, mentor and above all an exceptional leader. His research into the history and development of the English system in Quebec and its constitutional protection formed the basis for QFHSA's continuing approach to working on behalf of parental rights in education. 'One must always seek to expand on rights, never to diminish them' was one of Cal's many enduring lessons.

### **Activities 1999 – 2000**

#### **AGM 1999**

Resolutions 5,6,7 passed by delegates

Leslie N. Buzzell Memorial Award – presented to Calvin Potter (Winnifred Potter) and Rod Wiener (posthumously) (Joan Wiener)

#### **Fall Conference 1999 – Rights and Wrongs Workshop**

led by Marion Daigle, Helen Koeppé and Miriam Lalande they reviewed History of Rights Committee, implications of Proulx and Bedard reports on school system.

#### **Committee Work**

Review of QFHSA Court Action 101.

Preparation for AGM: 2000/4 Omnibus Resolution re Resolutions 1999/05, 1999/06 and 1999/07.

QFHSA History Update 1970-2000 – a private funding proposal underway to cover costs.

Rights Fund and Finance Policy update.

Fall Conference 2000 – recommendation to Conference Committee to hold another Rights workshop. Need to keep membership fully aware of Rights issues currently affecting parental rights in education

#### **Upcoming**

March 14 – Speaker – Prof. Stephen Scott, Law Faculty, McGill University will address the committee on Update on QFHSA Court Action 101; Supreme Court Ruling on P.E.I. Francophone Schools (implications for minority language schooling in Quebec): Bedard report.

### **RECOMMENDATION:**

The committee urges AGM 2000 delegates to pass 2000/4 Omnibus Resolution re Resolutions 1999/05, 1999/06, 1999/07.

## **MEMBERSHIP DEVELOPMENT**

Report to the Annual General Meeting

Submitted by Margaret Funnell - Chairperson, Membership Development

**Members of the Committee:** Norma Cheng, Susan Fisher, Margaret Funnell [chairman], Helen Koeppe

**Mandate:** to prepare the application for the Department of Canadian Heritage [**CANHER**] Program grant; to participate at meetings of and communicate with the Quebec Community Groups Network [**QCGN**]; to prepare programs and outreach for off-island communities; to apply for other projects that may from time to time be funded by CANHER; to produce new or revised promotional materials linked to membership development, In addition a member sits on the Finance Committee.

**Highlights:** In 1999 [actually late 1999 & early 2000] the Quebec Federation of Home and School Associations [**QFHSA**] again received a CANHER Program Grant, but increased this year to \$50,000, for the purposes of membership development and minimum vitale. QFHSA is a member of the QCGN which now has a five year agreement with the Federal Government for the disbursement of the Official Languages Communities Support Program funds. QCGN's members sign a contract with the Department of Canadian Heritage. Quebec groups received more this year but globally still get amongst the lowest per capita funding of all the provinces, based on the minority population [English in Quebec, French elsewhere]. Funding from CANHER allows QFHSA to bring parent members from off-island Home and School Associations in more remote areas to its workshops, Think Tank, Fall Conference and Annual General Meeting [AGM]. Funding allows QFHSA to make trips to off-island Home and School Associations, including many new Associations. Amongst other items, funding allows QFHSA to produce or renew membership materials, to support the Fall conference and AGM, to produce four issues per year of the Quebec Home & School NEWS, to upgrade its office equipment and increase office help.

## **SAFETY/TRANSPORTATION COMMITTEE**

Report to the Annual General Meeting \_ April 29, 2000

Submitted by Donald W. Smith, Chairperson

- 1- Attendance at Executive and Board of Directors meetings.
- 2- Regular contribution to the Safety Scene in the Quebec Home & School News.
- 3- Report to Executive and Board of Directors meetings on current safety issues.
- 4- Preliminary study of possible emergency response project for schools.

## **STUDENT ACCIDENT INSURANCE**

Report to the Annual General Meeting, April 29, 2000

Submitted by Executive Committee

**Recommendation:** To recommend to the voting delegates at the Annual General Meeting that we endorse the Reliable Life Insurance Student Accident Plan for the year 2000-2001.

Reliable Life's coverage and premium(s) have not changed since last year and last year our insurance agent said it had the best dental policy of any he had seen.

## **LITERACY IN THE INFORMATION AGE PROJECTS**

Report to the Annual General Meeting – April 29, 2000

Submitted by Marion Daigle – Resource person

Committee Member: Anne MacWhirter (Gaspé)

### **Mandate:**

To promote awareness of the requirements for literacy in the information age, especially directed toward children and youth.

To mobilize school and community volunteer resources to advocate and deliver programs for prevention and remediation of illiteracy. A Resourcebook for Literacy is available.

To work in partnership with all sectors of the community to promote literacy through the formation of literacy exchanges.

**Background:** The project originated with the Canadian Home and School Federation in 1989-90 as part of the celebration of the International Year of Literacy. QFHSA's partnership with English language literacy organizations is an important link in our educational network.

### **QFHSA Activities 1999-2000**

#### **A New Literacy for the New Millenium – the Family Literacy Project**

Although this project was rejected by the federal Millenium Project committee, other sources for funding are being explored both through Literacy Partners of Quebec (LPQ) and QFHSA (joint partners)

#### **School Library Project**

**St Gabriel School, Montreal** – their school librarian was chosen to receive the \$100 donation from the Library Systems and Documentation Center of John Abbott College. Student, Marie-Lyne Rioux collected 193 books to be donated as well. A workshop on literacy was given at John Abbott by Marion Daigle.

#### **Family Literacy Day – January 27, 2000**

The ABC Canada Literacy Foundation launched the second annual Family Literacy Day to celebrate and promote awareness of family literacy's value.

Dollard des Ormeaux's Royal Bank employees, led by Carol Hart, Lindsay Place High Home and Schooler held a book drive at the branch. Over 200 children's books were donated to the QFHSA Literacy Project for distribution to school and community groups.

#### **Media Literacy – YNN (Youth News Network)**

This issue will be addressed by resolution at the 2000 AGM.

#### **Literacy Partners of Quebec (LPQ) AGM – November 9, 1999**

Marion Daigle represented QFHSA as a delegate.

**Storysacks Workshop – sponsored by Center for Literacy – a hands-on family literacy activity.** Marion Daigle attended.

## PALS (PARENTS ASSIST LEARNING AND SCHOOLING)

Report to the Annual General Meeting, April 29, 2000

Submitted by Pat Waters, Coordinator/Resource

The PALS workshops are still being given to all of our local associations as a part of the many resources QFHSA has to offer. A fee is being charged to any outside groups to cover the cost of the facilitator, travel and copying. For a school off-island, facilitator expenses for out of town travel, meals, etc., are covered by the QFHSA. Workshops that took place during the 1999-2000 school year are:

1. October 13, 1999 - BUILDING SELF-ESTEEM, at the Kahnawake Reserve
2. November 29, 1999 - WHO'S REALLY IN CHARGE: AN APPROACH TO POSITIVE DISCIPLINE, at the Beacon Hill Cooperative Nursery
3. January 29, 2000 - HOMEWORK AND RESPONSIBILITY, at Arundel Elementary
4. March 13, 2000 - THE IMPORTANT ROLE OF PARENTS, at Cecil Newman School
5. A new series of workshops is being developed by Pat Waters entitled SURVIVING THE UPS AND DOWNS OF ADOLESCENCE. The main focus of these workshops is to help parents cope with the trials and tribulations of adolescence and to understand the who, what and why of teenagers. They were all presented to a control group of parents at Beaconsfield H.S. The topics and dates were the following:
  6. January 18, 2000 - CELEBRATING WHO THEY ARE: UNDERSTANDING THE TRANSITION INTO ADULTHOOD  
Growing from childhood into adulthood brings with it physical and emotional changes accompanied by many developmental tasks - independence vs. dependence, peer identification, role models, self-image, social skills and bonding. The successful mastery of all of the adolescent tasks is necessary for a smooth entry into adulthood.
  7. February 22, 2000 - WHO'S REALLY IN CHARGE?: CONFLICT AND POWER STRUGGLES AT HOME  
Conflict in the home can have a negative impact on adolescents and affect their whole world. Being able to understand and deal with disagreements, develop good active listening and conflict resolution skills in the home are the key to a calm family environment.
  8. March 7, 2000 - VICTIMS, BULLIES AND VIOLENCE: WHAT CAN PARENTS DO ABOUT IT?  
Bullying is a form of violence and a serious problem in schools today and it takes a heavy toll on the victims. The result is fear of school, health problems, depression, low self-esteem and academic problems.
  9. March 28, 2000 - THE CRISIS CRUNCH: SURVIVING THE DOWNS OF ADOLESCENCE  
Coping with stress, identity crisis, a changing self-image, family crises and more, can result in adolescent depression, feelings of invulnerability and risky behaviours. Knowing the warning signs and where to go for help is important.

## **AWARDS COMMITTEE**

Report to the Annual General Meeting, April 29, 2000

Submitted by Gordon Robertson, Chairman

Committee Members: Chairperson, Gordon Robertson

Norma Cheng

Alice MacLeod

Maggie Tietjen

The Committee met and selected the following recipients for the 2000 Awards:

### **Leslie N Buzzell Memorial Award – Shirley Straughton**

A member of the Board of Directors from 1993 to 1999, Shirley has worked long and hard on health and safety for children. She writes a regular column in our newspaper, *The Quebec Home & School NEWS*, on health issues and has spear headed resolutions on Group B Streptococcus Testing, Hepatitis B Vaccine and banning Trampolines from Schools and Municipal Playgrounds. Shirley was also the moving force in introducing mandatory Grade 9 CPR programs for students.

### **Gordon Paterson Award – Jim MacKinnon**

Jim MacKinnon is the Principal at Lindsay Place High School in the Lester B Pearson School Board. He has led by example towards the establishment of an atmosphere of mutual faith and understanding so that the Lindsay Place family may realize its full potential. The Lindsay Place High Home & School stated that no matter what type of educational system we have, the school principal remains the single most responsible figure in our educational system that seeks to provide quality education for our children.

### **Lewis Peace Prize – Diana Jackson**

Diana set up the Peer Mediation Program at Edgewater before going to Dorset and beginning the Peace Pals Program there. She has also done a successful workshop on Peer Mediation for us at our Fall Conference. Students in Peace Pals learn skills such as mediation, confidentiality and listening. In 1999, Diana and her Peace Pals won a prize in the *Say No To Violence* contest. Her classroom is filled with posters promoting peace, self-esteem and respect for others. Everyone is unique and special.

## HEALTH ISSUES COMMITTEE

Report to the QFHSA Annual General Meeting - April 29, 2000

Submitted by Shirley Straughton, Chairman

Mandate: to identify health risks affecting children, promote preventative health measures, and submit reports to the QFHSA Board of Directors.

### Summary of Activities:

#### Home & School Community Kitchens

A proposal was sent to the "Population Health Fund" of Health Canada based on Resolution 99/8 "poverty, Nutrition, and Learning". This project will set up community kitchens in high schools using existing equipment and space. Funding was requested for the start-up costs plus salaries for a nutritionist and a daycare animator. The pilot school chosen is Macdonald High School in Ste. Anne de Bellevue. The goal is to start the program in September 2000 if funding is approved.

#### NEWS

Submissions to the "NEWS" continued throughout the year with articles concerning SIDS, High School CPR, playground safety, immunization reminders, the Think First Foundation, needlestick injuries, and the management of concussions.

#### Pride Canada

QFHSA was asked to review the Pride Canada proposal for the Millennium Partnership Program. The book entitled "Growing Up Drug Free: A Parent's Guide to Prevention" was found by this committee to be well written and an excellent source of information for parents. A letter was sent to Pride Canada in support of their endeavor.

#### High School CPR

Support was given to the Advanced Coronary Treatment Foundation of Canada for their submission to the Millennium Partnership Program. If their funding is approved, they have been guaranteed representation from this committee. This committee was also involved in fundraising efforts for the Quebec High School CPR Program.

\*Many thanks go out to the members of the "Home & School Community Kitchen" committee including Mylaine Cardin, Susan Sipos, Norma Stirling, Sue Tomaszewicz, and Sue Tuff. The invaluable assistance of Donna Sauriol is also deeply appreciated.

## CANADIAN HOME AND SCHOOL FEDERATION

Report to Annual General Meeting - April 29, 2000

Submitted by Norma Stirling, President

The AGM in July 1999, in Victoria B.C., was attended by Norma Stirling, President and Miriam Lalande, Past President. The Mid-Term in Nov. 1999, in Ottawa, was attended by Norma Stirling, President, and Louise Giguere, Director. The most valuable part of both sessions was the time of Provincial Sharing.

At the AGM we spent a large block of time evaluating our aspirations and setting our goals for Canadian Home and School in the future. Canadian is committed to being a resource for the provincial organizations as well as a national voice for Home and School and Parent Advisory Councils. We addressed issues such as YNN, the Young Offenders Act, and the effect of poor nutrition on learning

Two of the programs that have been offered or run in other provinces are mentioned here.

B.C. Parent Advocacy Project - This project has been running successfully now for 8 years. It is the basis for a project proposal that QFHSA has successfully submitted to the Department of Canadian Heritage for funding. Its objective is to provide parents and students with a person to guide them through the school system to successfully resolve issue that they are not able to handle on their own. It is our goal to set up a pilot project early in the next school year that will then be used as a basis for the whole province.

PEI Literacy for pregnant and Parenting youth A successful program for pregnant teens: an effort to encourage young people to continue with their education and to read and share ideas. They had also initiated a Verbal Abuse Week to increase the public's and mainly the youth's awareness of just how easy it is to be abusive.

At the Mid-Term, we had six organizations do presentations for us. Many of these are government funded and their mandate is to introduce their programs into all of the provinces. Most of these have to do with the use or abuse of the internet and the media. We feel that some of these are quite timely and are looking into introducing some in our province. One of these, Media Awareness will be doing a workshop at our AGM.

A history of Home and School in Canada has been written and published by a Quebecer, Joan Mansfield. This is available through the QFHSA Office.

The 2000 AGM will be held from May 24th to 28th in Ingersoll Ontario and will be attended by Norma Stirling, President and Norma Cheng, Executive Vice President.



**ELEMENTARY LANGUAGE ARTS CONSULTATIVE COUNCIL (ELACC)**

Report to the annual general meeting - April 29, 2000

Submitted by Mary Baker

March 10, 2000

Report on ELACC Meeting, March 7, 2000

I was unable to attend the afternoon session, so this report covers the morning only.

We received a version of the Cycle 1-2 ELA curriculum that is almost final. There will be a few additions from the MEQ people who work with special needs children, but no major changes. Note that the basic structure and themes of the curriculum remain the same throughout elementary and secondary school, but specific content and attainment of abilities change from cycle to cycle. Teachers are supposed to receive the program for all 3 elementary cycles by September, with implementation for Cycle 1 at that time. Note that the subject content is compulsory. Another major feature to keep in mind is that this program is supposed to be a literacy, not a reading and writing, program. See appended outline.

Abigail Anderson explained some of the misconceptions some people have about the cycle system. There are many different ways it could be implemented and it does not automatically entail split classes. For example, children in a school with 4 Cycle-1 classes could be grouped into 4 groups, each of which would spend 1/4 of Cycle 1 with a different teacher. Schools will have the latitude to make their own choices in this respect. What needs to be emphasized is the team aspect of this system and teacher skills will have to be developed in this area.

Abigail Anderson also gave a presentation on literacy, which is the program goal (not reading and writing). According to her, literacy means "reading the world and the word" (e.g. not "barking at text", but taking it in context, analyzing it, applying it, etc.) and "taking action to make culture" (e.g. people make their own culture to a degree and should take responsibility for doing so). In order to teach literacy, as opposed to reading and writing, teachers need to understand text and queuing systems, structures and features of texts, different kinds of texts (not necessarily written) and be sensitive to both popular and high culture. She suggested that some teachers might not have all this knowledge and that one way to encourage them to acquire it could be to promote literacy circles for teachers.

Respectfully submitted by Mary Baker

ELA Curriculum Outline as of March 7, 2000

- Introduction
- Essential learning related to the discipline
- Competency 1 (student reads literary, popular and information-based texts), expectations
- Competency 2 (student writes self-expressive, narrative and information-based texts), expectations
- Competency 3 (student views visual texts critically), expectations
- Competency 4 (student interacts in the roles of sender and receiver), expectations
- Interrelationships among the competencies
- Relative importance of the competencies

- Competency 1 - student reads literary, popular and information-based texts
- Outcomes - depicted using a table to illustrate the "teaching, learning and evaluation context", "capacities and abilities" and "end of cycle evaluation criteria".
- There are five "capacities and abilities" for each competency, each of which is broken down into a number of specific points. The five are: 1. Applies appropriate reading strategies for constructing meaning; 2. Uses a response process when reading literary, popular and information-based texts; 3. Constructs her/his own view of the world through reading literary, popular and information-based texts; 4. Expresses personal text preferences; 5. Judges her/his reading development.
- Subject content - text types, knowledge of cueing systems, reading strategies: ways readers construct meaning, structures and features, response process, text preferences, strategies for locating and organizing information.

- Competency 2 - student writes self-expressive, narrative and information-based texts
- Outcomes
- The five "capacities and abilities" are: 1. Understands that writing is a system for constructing meaning; 2. Uses a writing process; 3. Integrates knowledge of texts into own writing; 4. Applies her/his knowledge of linguistic features and structures; 5. Judges writing process for self.
- Subject content - text types, the writing process, revision strategies, editing strategies, strategies for spelling, writing conventions and linguistic structures, knowledge of texts.

- Competency 3 - student views visual texts critically
- Outcomes
- The five "capacities and abilities" are: 1. Applies appropriate language thinking strategies for constructing meaning; 2. Uses a communication process to respond to visual texts critically; 3. Constructs her/his own view of the world through texts; 4. Constructs visual texts in order to communicate for specific purposes to specific audiences; 5. Judges her/his critical viewing abilities.
- Subject content - text types, language-thinking strategies, visual texts, organizing and sharing information, stages of a communication process, purpose of texts - structures and features, view of the world and visual texts.

- Competency 4 - student interacts in the roles of sender and receiver
- Outcomes
- The five "capacities and abilities" are: 1. Uses language (talk) to communicate information, experiences and point of view; 2. Uses language (talk) for learning and thinking; 3. Applies her/his knowledge of linguistic features and structures; 4. Participates in group activities as a member of a team; 5. Judges the process of interaction.
- Subject content - collaborative and cooperative activities, effective strategies for problem solving, spoken texts, nonverbal cues, language registers, group activities for team work, strategies for team work, inquiry method.

- Suggestions regarding technology, enrichment, individual responsibilities of the student.

**SECONDARY ENGLISH LANGUAGE ARTS ADVISORY COUNCIL (SLAAC)**

Report to QFHSA Annual General Meeting - April 29, 2000

Submitted by Dianne Skoda - Education Committee Satellite

**Mandate:** Since 1970, the Secondary Language Arts Advisory Council (SLAAC) has been providing advice to the coordinators of the English Language Arts Curriculum, hence shaping the direction of High School English Language Arts education. QFHSA parents have always enjoyed a place at this prestigious table.

**Members:** The Council has about 20 members including representation from the Ministry of Education of Quebec, several school boards, McGill University, Cegeps, teacher groups, various literacy groups, and QFHSA. This year, all five meetings have been held at the offices of the English Montreal School Board.

**Concerns:** SLAAC members have been preoccupied with the reformation of the English Language Arts curriculum which will touch all students at all grade levels, as well as the conditions for graduation from elementary and high school.

The focus has been on the development of the English Language Arts elementary school program for Cycles 1, 2 and 3 (Grades 1 to 6). We have seen the evolution of the expectations and abilities within the competencies from one level to the next. We shall soon have the chance to give feedback on the high school program.

Revisions forced by the Ministry of Education have induced delays, but the calendar of implementation has not been changed.

Originally, the Ministry had announced that the new curriculum programs would be brief and easily understood by classroom teachers, and even parents, however, the latest version we reviewed was quite lengthy and difficult to navigate.

## GASPÉ AREA REPORT

Report to the Annual General Meeting - April 29, 2000

Submitted by Anne MacWhirter, Area Liaison

Two Home and School organizations are active in the Gaspésie:

New Carlisle - Cathy Buttle, president

34 members have joined New Carlisle this year, activities were held for teacher appreciation week. A fund raiser is planned for the Day Memorial Bursary Fund.

Shigawake/Port Daniel - Linda MacWhirter, president

35 members have joined Shigawake/Port Daniel this year.

- The Home and School helped organize the Terry Fox walk, which was successfully held on September 28<sup>th</sup>,
- a dryer was purchased for use by the school.
- On October 27<sup>th</sup>, Geordie theater visited and entertained the kids with a production.
- A donation was made by the Home and School to the British Heritage Centre
- A fund raising table was set up at New Carlisle Christmas event.
- The annual book fair was held for students and the profits went to buy books to replenish the school library.
- Parents assisted in carnival activities
- A fund raising card party is planned for the spring and book prizes will be given to students whose parent have attended regular meetings.
- An Easter breakfast is planned for all students.

## CURRICULUM COALITION LIAISON

Report to the Annual General Meeting - April 29, 2000

Submitted by Cathy McKeogh, Liaison

Meetings attended: March 23, 2000

Elaine Freeland gave an overview of documents received (see end of report). She discussed the March 14-15 symposium on curriculum reform and the positive press coverage. There was an extremely good turnout of the English community. It has been recommended that a communications officer be appointed to handle reform for the English sector (3-year mandate). Promotion of the technical/vocational program is underway in the English sector.

It was also stated that there would be a recommendation to the Director Generals that a center be created, whose mandate would be to ensure teaching materials are available as required as the new curriculum is being implemented. This center would oversee:

- (a) materials from outside Quebec that could be used within the curriculum
- (b) approved materials in French that would require translation
- (c) development of new materials

This center would be funded through entente funding and school boards would be compensated. As needs are identified for development, needs in expertise will change.

English system needs to develop its potential - Recommendation to make scholarships available for administrators, in-school administrators and teacher teams to learn and then develop their own practices; in return, there would be a commitment to sharing of ideas.

June 27 and June 28 - MAPCO Summer Institute for Math (secondary)

June 27 and June 28 - SAPCO Summer Institute for Science (elementary and secondary)

June 27 and June 28 - History Task Force 2-Day Institute

There will also be a 2-week summer institute program (July 2-14 at McGill) for immersion teachers. Offer is limited to 12 places as this is available to immersion teachers across Canada.

Noel Burke, chairman of Implementation Design Committee spoke about where we are with respect to the reform. Implementation is individualized to each school and each school board.

There is NO model as to organization of teaching and structure - that is the responsibility of the school boards and governing boards to apply. Without a strong staff team, reform won't happen. Cycling is not the objective in itself - The team is the engine, cycling is the body. Under the new reform, teachers will be creative rather than being directed. They will obviously start with what they do now and map to the curriculum to "fill in the gaps".

In general discussion, it was stated that if the reform was ever to be successful at the secondary level, work must begin now with respect to how to implement. While the new curriculum is being done naturally in most elementary levels (cross-curricular, team teaching approach), it does not lend itself to the secondary level.

Debbie Gross, SCA-DPP, presented the Reform Internet site, which was launched at the symposium. This site will allow teachers to upload their projects as well as having a searchable database.

<http://www2.qesn.meq.gouv.qc.ca/reform>

Lisette Michaud-Hedge, SCA-DPLA, presented the group with an outline of the process for translations of documentation from French into English. Her department has 3 secretaries, 11 full time translators and 1 now hired on a contract basis.

At the end of the meeting, Elaine Freeland asked if we would like to have a specific topic of discussion at the next meeting. It was suggested that evaluation would be a good choice. As of this meeting, there is no framework from the ministry with respect to evaluation. Should this be available between now and the next meeting, we will have a speaker on this topic. It was also suggested that the final curriculum document be available at this meeting.

Next meeting of the Curriculum Coalition: June 15, 2000

**THINK TANK - OCTOBER 22, 1999**

Report to the Annual General Meeting - April 29, 2000

Submitted by Norma Cheng, Convenor

Mandate: An opportunity for local Home and School Association Executives and QFHSA Board of Directors to discuss common issues and concerns at the beginning of the new school year. The focus is planning and priorities.

Attendance: A total of 43 people attended which included 30 representatives of Home and School Associations and 13 Board and resource people.

A reception was held in the QFHSA offices to allow people an opportunity to chat and view our resources.

Following the reception a dinner was held in the restaurant downstairs.

This year's keynote speaker was Margaret Mitchell, an educational consultant with the Lester B. Pearson School Board. Margaret had recently attended a day long seminar at McGill University on Emotional Intelligence- EQ versus IQ - on our behalf. Her topic for the Think Tank was *E. Q. - Emotional Intelligence Quotient, NOT I.Q. is the basis for self-leadership and extraordinary teamwork.* Her talk encompassed a large number of topics and issues and involved much discussion and introspection by the groups which had a good time responding to the questions posed.

## **FALL LEADERSHIP CONFERENCE**

Report to the Board of Directors meeting, November 12, 1999

Submitted by Pat Waters, Chairman

### **PROGRAM**

The Fall Conference was on October 23, 1999 at Lindsay Place H.S., Pointe Claire. The theme was "T.E.A.M. WORKS". The plenary session focused on "Violence in the Schools" and featured a panel with George Springate, Police Technology teacher, John Abbott College, Deb Kellman, AMCAL Family Services, and Heidi Rathjen, Coalition for Gun Control. The subject dealt with:

*"Violence in all its forms erupts in schools across North America. Everything from bombs & guns - to pushing & shoving! Come and join this community TEAM of parents, teachers, students, youth workers, community leaders et al and become a part of the solution as we deal head on with this issue."*

#### **Session I - Leadership Workshops**

Members Matter!- Led by Jennifer Kirsh, President, Edinburgh Home & School.

Run Meeting Run- Led by Ann Cumyn, Vice-Chairman, Lester B. Pearson School Board.

Reach Out and Touch Someone!- Led by Cathy Albano, President, East Hill School.

Rights and Wrongs- Led by Marion Daigle, QFHSA Resource.

Protecting Our Members: Comprehensive Liability Insurance- Led by Roxanne Jobin, a BF Lorenzetti representative.

#### **Session II - Regional Council Mini-Workshops**

An overview of Regional Councils was given in the auditorium by Norma Stirling with a short presentation by past-presidents, Pat Waters and Betty Shotten. Regional Councils were described as a forum for Home & School presidents to meet and share ideas, issues and concerns. At lunch, participants sat and ate with other schools in their regions.

#### **Session III - Parenting Workshops**

Successful Steps for Single Parenting- Led by Rhonda Rabow, Psychotherapist

"How to Talk so Kids will Listen"- Led by Fani Lobel, Family Therapist

Helping Children Handle Stress- Led by Lucy MacDonald, Family Therapist

PALS "Children at Risk: Understanding Violent Behaviour"- Led by Pat Waters, PALS Facilitator and Ian Howarth, Teacher, Lindsay Place High School

### **REGISTRATION**

The total number of people registered was 111 with 125 staying for lunch. We had 8 members coming from the outreach areas of QFHSA, Baie Comeau, Trois Rivieres, Shawinigan and Aylmer. The workshops boasted anywhere from 4 to 32 people and over 100 people attended the plenary session.

### **HOSPITALITY**

Joan Parker and Taryn Burns of Lindsay Place High School organized the coffee, juice, and the snacks were donated by a local company. Once again the apples were donated by MacDonald College. The lunch was catered by Barbara Whelan and it consisted of assorted sandwiches, veggies/dip, and desserts. A group of Board members helped to set up the cafeteria for lunch and the tables were decorated with flowers.

### **DISPLAYERS**

There were nine commercial displayers this year and three non-profit groups. They were: Chocolate Lamontagne, Effem Inc., International Drug Awareness Research, Landsdowne Tutoring Center, Mad Science of Montreal, Milk & Cookies Publishing, Prestige Fundraising, Primes de Luxe (Regal), Sunsweet Fundraising Inc., The Centre for Literacy, Yellow Dyno, Tele Quebec

### **PHOTOGRAPER**

Our very capable photographer was Don Smith once again.



**TEACHER APPRECIATION WEEK (TAW), February 13-19, 2000**

Report to the annual general meeting

Submitted by the office.

CHSF Idea Files were sent out to Home and School members in mid-December and were sent to the group affiliates at the beginning of January.

Canadian Home and School sent us a press release, which we forwarded to local media a week before Teacher Appreciation Week.

There were orders from 27 different Home and Schools this year, slightly down from 32 last year. Other events may have influenced TAW this year: the Quebec Ministry of Education advertised their own Teacher Appreciation Week as taking place one week ahead of ours and this caused some confusion. Also, the teacher's strike may have affected TAW, as it may have had a dampening effect on the event. On the other hand though, some participants reported that due to the strike their efforts might have been particularly appreciated this year.

## **ANNUAL GENERAL MEETING (AGM) AND CONFERENCE – April 23-24, 1999.**

Report to the Annual General Meeting, April 29, 2000

Submitted by Norma Stirling, Chairman, General Arrangements

### **Registration**

Registered and present during the April 24, 1999, AGM, Awards Luncheon and Conference held at the Royal Montreal Golf Club were 123 people, including 16 guests. There were 34 member Home and School Associations, of a possible 72 in good standing, present and represented by 67 accredited voting delegates. The list of associations represented is listed in the AGM Minutes, April 24, 1999 (page 5). There was an increase of 6 associations represented from 1999.

### **Business Meeting**

The meeting was chaired by the President, Miriam Lalande, assisted by Margaret Funnell (Finance), Helen Koepe (Resolutions/Policy), Ann Cumyn (Constitution, By-Laws, Standing Rules). The Minutes were recorded by Lynn Closs, minute taker. The Auditor's statements were accepted, and delegates voted to maintain the Family Membership Fee at \$13.00 plus \$2.00 to cover liability insurance (mandatory) for a total of \$15.00/family membership. A complete account of the Business Meeting proceedings is available in the 1999 AGM Minutes at the front of the Book of Reports. The Board of Directors for 1999-00 was installed by Patricia Walters, Central Vice President for Canadian Home & School Federation.

### **Hospitality**

Hospitality arrangements were organized by Pat Waters and the staff of the Royal Montreal Golf Club.

**Awards Luncheon** – attended by 118 persons. Ludmila Girvan co-ordinated the program of Awards and Prizes during the luncheon.

The **Gordon Paterson Award** for outstanding service to the education of children and for encouraging Parent Participation in school life was presented to Jan Langelier, immediate Past President of the Provincial Association of Protestant Teachers and long time supporter of QFHSA.

The **Leslie N. Buzzell Memorial Award** for outstanding service to QFHSA was given to Cal Potter and Rod Wiener (posthumously) for their dedication and leadership of the QFHSA Rights Committee.

The **Lewis Peace Prize** recipient was Wilf Vaillancourt and the students, staff and parents of Lindsay Place High School for outstanding UNICEF contributions.

During the luncheon the **Golden Torch and Unsung Hero** certificates were presented to those selected for this honor by their Home and School Association and/or School Committee. Schools recognized for their outstanding achievements for **membership & newsletter** were given books donated by Reader's Digest and other contributors.

**Conference Program: Theme** – T.E.A.M. Works: Together Everyone Achieves More.

April 23

#### **Part 1 Early Bird Special 1:00 – 4:00 and 7:00 - 9:00 p.m., QFHSA Office**

11 people participated in the afternoon session and 20 in the evening. The delegates were from both on and off-island Home and School Associations and School Committees, as well as QFHSA Directors and Executive Secretary. The discussion covered possible Millennium Projects and a wide ranging discussion on the their schools have adapted the new School Boards. The evaluations were very positive, and expressed a need to continue the Early Bird Special format.

April 24

**Part 2 Tena Montague** was the key note speaker on the topic "Every Child Needs a Team." She led everyone through a lively participatory exercise.

