



39th
ANNUAL GENERAL MEETING

June 18, 2020
5:00 p.m.

Zoom meeting
Quebec City, Quebec



39th Annual General Meeting

Thursday, June 18, 2020

Zoom meeting

5:00 p.m.

Agenda

1. Welcome / Call to Order
2. Introduction of Board of Directors and Staff
3. Appointment of Recording Secretary and appointment of Meeting Chair
4. Approval of Agenda
5. Approval of Minutes – May 30, 2019
6. Reports
 - a) President
 - b) Executive Director
 - c) Treasurer
7. Election of Board Members
 - a) Nominations Committee Report
 - b) Presentation and Approval of the slate of candidates
 - c) Presentation of full new Board for 2020-2021
8. Appointment of Auditors
9. Questions and Answers
10. Varia
11. Adjournment



**VOICE OF ENGLISH-SPEAKING QUÉBEC
38th ANNUAL GENERAL MEETING**

**Jeffery Hale Hospital – Coin Soleil Room – Québec City
Thursday, May 30, 2019 – 5:00 P.M.**

PRESENT: Members of *Voice of English-speaking Québec*
Board of Directors-/Guests

1. WELCOME – CALL TO ORDER

- Mr. Bill Donnelly, on behalf of the Board of Voice of English-speaking Québec, welcomed all members and guests to the 38th Annual General Meeting. Mr. Donnelly also mentioned that in accordance with the by-laws, sufficient notice of this meeting had been given. Official notice of the Voice of English-speaking Québec's 2019 Annual General Meeting was:
 - Included in the March 5th, 2019 Newsletter (both e-mail and paper copies)
 - Advertised in the Quebec Chronicle-Telegraph on April 24th and May 22nd, 2019
 - E-mailed to the membership on May 6th, 15th, 22nd, 27th and 30th, 2019;
 - Announced on CBC Radio One starting May 15th, 2019;
 - Advertised on VEQ's events page starting March 5th, 2019;
 - Advertised on VEQ's Facebook page starting May 7th, 2019

2. INTRODUCTION OF BOARD OF DIRECTORS AND STAFF

The members of the 2018-2019 Board of Directors were introduced to the assembly:
Staff will be introduced by Brigitte Wellens, Executive Director, during her report
(Item 6 on the agenda)

Executive Committee Members: Warren Thomson, President – Brian A. Garneau, Vice-President – Phil Almaguer, Treasurer – Hoffman Wolff, Corporate Secretary – Kristy Findlay, Member-at-Large.

Board Members: Christian Brosseau, Ann Martell, Carrie Anna McGinn, Michelle Osbourne, Joseph Ramunni, Isabel Sullivan, Ed Sweeney

**3. APPOINTMENT OF A RECORDING SECRETARY AND MEETING CHAIR
RESOLUTION 2019-05-30-01**

Be it resolved that Ms. Francisca Rojek be appointed Recording Secretary for the 38th Annual General Meeting.

Be it resolved that Mr. Bill Donnelly be appointed Meeting Chair for the 38th Annual General Meeting.

MOTION

Moved by Gail Quinn

Seconded by Brenda Edwards

Carried

May 30, 2019

4. APPROVAL OF AGENDA

RESOLUTION 2019-05-30-02

Be it resolved that the Agenda for the 38th Annual General Meeting be approved as submitted.

MOTION

Moved by: Michele Thibeau

Seconded by: Ed Sweeney

Carried

5. APPROVAL OF MINUTES OF Thursday, May 31, 2018

RESOLUTION 2019-05-30-03

Some time was given for members to review the minutes. A comment was made to include the \$ sign when reporting on financials in the minutes.

Be it resolved that the minutes of the 37th Annual General Meeting held on Thursday, May 31, 2018, be adopted.

MOTION

Moved by : Hoffman Wolff

Seconded by : Frances Farquhar

Carried

6. REPORTS

President

Mr. Warren Thomson welcomed the group and thanked everyone for being there. He commended the Executive Director for her excellent work.

Mr. Thomson noted that VEQ was very active in the local community as well as representing Quebec City's English Speakers on the provincial landscape. The organization continued to advocate for our community and our partners, offer services for employment and integration and hold several community events and projects.

VEQ also continued to meet with various partners to discuss issues of concern for the English-speaking population. English education in Quebec City was a topic of discussion as was CEGEP Champlain Saint Lawrence' future plans for their organization. A community consultation was held to gain valuable insight on the needs of our local community. The Board of Directors then went through a strategic planning process. VEQ also had encouraging meetings with the CAQ and the Secretariat for relations with English-speaking Quebecers. Our goal is to ensure that we, as an organization and the people we represent, are heard.

VEQ was also very active with its Newcomers services. In 2018-2019, we provided support to 525 newcomers. Further to this, every year the VEQ staff is successful in securing funding for events and projects such as Expanding horizons, various activities for seniors, Fall Fest, Holiday Happy Hour and Spring fest, to name a few. Social events are great opportunities for people to get together and celebrate and he encouraged everyone to attend VEQ events.

RESOLUTION 2019-05-30-04

Be it resolved that the report of the President be accepted as submitted.

MOTION

Moved by Warren Thomson

Seconded by Katherine Burgess

Carried



Executive Director

Ms. Brigitte Wellens introduced and thanked the VEQ staff, some of whom have moved on from VEQ in the past year: Alexandra Hartley, Project Coordinator; Dominique Paddock, Project Coordinator; Ellie Fleming, Operations Manager; Francisca Rojek, Administrative Assistant, Jessica Price, Newcomers Coordinator; Emma Ahern, Summer Student. Members of the community and our community partners were also thanked for their continued support.

Ms. Wellens then introduced Mr. Eric Jabbari, Political Advisor to Premier Legault. Mr. Jabbari spoke to the members on behalf of Christopher Skeete, Parliamentary Secretary to Premier Legault, responsible for the Secretariat for relations with English-speaking Quebecers.

Mr. Jabbari expressed the importance for Mr. Skeete to be here to affirm the English-Speaking community is very important and is not limited to Montreal. The community has deep roots in the Capitale-Nationale region. He noted that VEQ has launched programs, initiated projects and provides services that are essential to the English community in the Greater Quebec City region. Mr. Jabbari also noted that for the government, VEQ is an important partner and it is imperative that we maintain synergy in order to promote and develop the vitality of English-speakers in Quebec. The promotion of the English speaking community is not only an interest to English speakers but to all Quebecers, because after all - we are all Quebecers. He ended by commending VEQ for the fine work in accomplishes and to affirm the fact that VEQ is an essential partner to promote the English community in Quebec.

Ms. Wellens thanked Mr. Jabbari for his speech and confirmed VEQ'S engagement toward working in partnership with the government for the benefit of our community.

Ms. Wellens continued by thanking VEQ'S funders, without whom it would be impossible to keep improving services for the English speaking community.

Throughout the fiscal year, VEQ continued to develop and strengthen partnerships with key organizations from both linguistic communities. This included continuing to be an active member of the *Table régionale de concertation en immigration de la Capitale-Nationale* and playing a key role on the *cellule de gestion des défis de main d'oeuvre* of the CIUSSS. This year the committee carried out a very successful job fair at the Jeffery Hale Hospital.

Ms. Wellens also highlighted some projects: *Hello/Bonjour* focussed on the promotion of linguistic duality by bringing members of both linguistic communities together, to practise their second language.

Expanding Horizons provided on-the-job training and adapted employment opportunities to special needs and at-risk youth, aged 16-29. The project was successful in creating 19 opportunities for 10 individuals. Funding for this project has ended, however, many employment opportunities will continue and VEQ will collaborate with its partners to ensure that we are continuing to meet their needs.

Enhancing Regional Community Capacity – through funding from the Secretariat for relations with English speaking Quebecers, VEQ undertook a two and a half year project and will be working to expand the territory it serves.

With the financial support from the Jeffery Hale Foundation, VEQ continued to offer free transportation for English-speaking seniors to a variety of outings and community activities, via the *Out and About* program. Intergenerational technology workshops were also carried out in partnership with Quebec High School. This initiative that is greatly appreciated by both the seniors and the students will be renewed next year.



Projects coming up in 2019-2020 include *Local Vocals*, a singing ensemble for seniors. The *Enhancing Regional Community Capacity* project will allow VEQ to branch out and extend services and activities to areas of the city that are farther away. VEQ will also continue to provide essential services and activities for Newcomers, and the *Out & About* program will also continue providing free transportation to seniors for a variety of outings and events.

Ms. Wellens thanked the board members who will be leaving this year. Phil Almaguer and Michelle Osbourne. She also thanked the community members, partners, volunteers and funders for their continued support throughout the year.

RESOLUTION 2019-05-30-05

Be it resolved that the report of the Executive Director be accepted as submitted.

MOTION

Moved by Brigitte Wellens

Seconded by Gail Quinn

Carried

Treasurer

Mr. Warren Thomson presented the Financial Statements to the membership. Mr. Thomson highlighted the fact that we are able to diversify our sources of funding and close to 10% of our revenues don't come from Government sources. VEQ has a surplus of revenues over expenses of \$8,131. The accumulated surplus is \$132,743. VEQ is in excellent financial health. Some projects have deferred revenue that will be spent on ongoing initiatives in the new fiscal year. Every other project finished with a balanced budget or with a very small deficit.

RESOLUTION 2019-05-30-06

Be it resolved that the financial report for year 2018-2019 be accepted by the membership of *Voice of English-speaking Québec* as submitted:

MOTION

Moved by Warren Thomson

Seconded by Richard Walling

Carried

7. Election of board members – Nominations Committee Report

Ann Martell presented the Nominations Committee report: The *Nominations Policy* adopted in May 2018 by the membership, establishes a process that gives the Nominations Committee the duty to carry out the necessary steps to produce a slate of candidates for approval at the Annual General meeting. The Nominations Committee consulted the VEQ Board of Directors for future needs of the organization that may require specific expertise or experience. The criteria set out in the policy are: Gender, Expertise/Skills, number of years in Quebec, Age and Residency. To achieve its goals, the Board determined that the organization would be well served with expertise or representation in the areas of accounting/finance and legal/governance. A call for nominations was sent out and seven members expressed their interest. the Nominations Committee interviewed all of the candidates who submitted an application.

Resolution 2019-05-30-07

Be it resolved that the Nominations Committee report be accepted by the membership of *Voice of English-speaking Quebec* as submitted:

MOTION

Moved by Ann Martell

Seconded by Isabel Sullivan

Carried

May 30, 2019



Presentation and approval of the slate of candidates:

The nominations committee selected the following candidates for a first term to be part of the slate to be elected to the Board of Directors: Joan Chandonnet, Kurt Doyle, Razvan Petre and Marguerite Spik

Resolution 2019-05-30-08

Be it resolved that the membership elect the following slate of candidate to the Voice of English-speaking Quebec Board for terms beginning in 2019 and ending in 2022: Joan Chandonnet, Kurt Doyle, Razvan Petre, Marguerite Spik, Ed Sweeney 2nd term)(, Isabel Sullivan (2nd term), Brian A. Garneau (2nd term)

MOTION

Moved by Anne Martell

Seconded by Ted Gunn

Carried

Ms. Martell noted that there was a late resignation and the Nominations Committee can choose to replace that person if needed.

Presentation of Board for 2019-2020

Congratulations were offered to all 14 members of the Board of Directors. The board is now comprised of the following persons:

Christian Brosseau, Joan Chandonnet, Kurt Doyle, Kristy Findlay, Brian Garneau, Ann Martell, Carrie Anna McGinn, Razvan Petre, Joseph Ramunni, Marguerite Spik, Isabel Sullivan, Ed Sweeney, Warren Thomson, Hoffman Wolff.

The officers for the new fiscal year will be chosen among the Board of Directors at a short meeting to take place immediately following the AGM.

8. APPOINTMENT OF AUDITORS – 2018-2019

Ms. Wellens reported that VEQ went to a call for tenders to ensure that the organization was paying the best price for the auditing services. Three firms were approached: One firm stated that they would not submit a service offer because our current auditor is a client of theirs. Following an evaluation of the mandate and amount of work to be completed, the other two firms chose not to submit an offer stating they would not be able to beat the current price that VEQ currently pays for the auditing services it receives.

Resolution 2019-05-30-09

Be it resolved that the firm of *Groupe RDL inc, Société de Comptables Professionnels Agréés*, be appointed auditors for Voice of English-speaking Quebec for the 2019-2020 financial year.

MOTION

Moved by Brigitte Wellens

Seconded by Isabel Sullivan

Carried ALL IN FAVOR

9. QUESTION PERIOD

A member thanked the Board and staff of VEQ for all the work they do.

May 30, 2019

10. VARIA

No items were discussed under Varia.

11. ADJOURNMENT

There being no further business to attend to, the meeting was then adjourned at 6:11pm which was duly moved by Michele Thibeau and seconded by the membership. VEQ invited all participants to partake in refreshments.



Brigitte Wellens
Executive Director



Warren Thomson
President

**VOICE OF ENGLISH-SPEAKING QUÉBEC
(V.E.Q.)**

**FINANCIAL STATEMENTS
MARCH 31, 2020**

T

E

A

R

D

INDEPENDENT AUDITOR'S REPORT

To the administrators of
VOICE OF ENGLISH-SPEAKING QUÉBEC (V.E.Q.)



Opinion

We have audited the financial statements of VOICE OF ENGLISH-SPEAKING QUÉBEC (V.E.Q.) (« the Organization »), which comprise the statement of financial position as at March 31, 2020, and the statements of income, of changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the « Basis for Qualified Opinion » paragraphs, the accompanying financial statements present fairly, in all material respects, the financial position of the the Organization as at March 31, 2020, and its financial performance and its cash flows for the year then ended in accordance with canadian accounting standards for non-profit organization.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis fo our opinion.

Informations Other than the Financial Statements and Auditor's Report Thereon

Management is responsible for the other information in Appendix 1.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with canadian accounting standards for non-profit organization, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with management are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis on the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control;
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management;
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we concluded that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Organization to cease to continue as a going concern;
- Evaluate to overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with management the expected extent and timing of our audit work and our significant observations, including all important deficiencies in the Organization's internal control that we could have noted during our audit.

Groupe RDL Québec inc. ¹
Chartered Professional Accountants Corporation

Québec,
June 18, 2020

¹ Julie Bilodeau, CPA auditrice, CA

Groupe RDL Québec inc. est une entité juridique distincte et indépendante qui n'est pas associée ni mandataire des autres entités membres du Groupe RDL.

VOICE OF ENGLISH-SPEAKING QUÉBEC (V.E.Q.) (PROJET DU MAY 20, 2020 À 2:42:09 PM)

Statement of Income

For the year ended March 31

2020

2019

REVENUES

Grant and contributions agreement

Government

Operating grant

\$ **191,200** \$ 181,250

Other grants and contributions

213,896 163,575

Charitable sector

25,185 17,958

Unrestricted incomes

Other revenues

13,793 7,769

444,074 **370,552**

EXPENSES

Salaries and benefits

257,822 234,643

Honorarium

52,740 46,941

Travel and meeting

24,519 18,349

Publicity

28,128 15,861

Operating costs

Annual meeting

1,515 615

Bank charges

902 403

Insurance

3,824 2,943

Office supplies

48,497 23,268

Rent

16,273 14,580

Telephone

6,280 4,644

Depreciation of capital assets

1,275 660

Depreciation of the financial support relating to capital assets

(893) (486)

440,882 **362,421**

SURPLUS OF REVENUES OVER EXPENSES

\$ **3,192** \$ **8,131**

VOICE OF ENGLISH-SPEAKING QUÉBEC (V.E.Q.) (PROJET DU MAY 20, 2020 À 2:42:09 PM)

Statement of changes in net assets

For the year ended March 31

2020

2019

	Invested in capital assets	Not assigned	Total	Total
BALANCE, BEGINNING OF YEAR	\$ 490	\$ 132,253	\$ 132,743	\$ 124,612
Surplus of revenues over expenses	(382)	3,574	3,192	8,131
BALANCE, END OF YEAR	\$ 108	\$ 135,827	\$ 135,935	\$ 132,743

D
R
A
E

VOICE OF ENGLISH-SPEAKING QUÉBEC (V.E.Q.) (PROJET DU MAY 20, 2020 À 2:42:09 PM)

Statement of financial position

As at March 31

2020

2019

ASSETS

CURRENT ASSETS

Cash	\$ 123,169	\$ 120,508
Accounts receivable (Note 3)	<u>85,119</u>	<u>100,050</u>
	208,288	220,558

CAPITAL ASSETS (Note 4)

<u>3,681</u>	<u>4,956</u>
\$ 211,969	\$ 225,514

LIABILITIES

CURRENT LIABILITIES

Accounts payable (Note 5)	\$ 39,040	\$ 23,413
Deferred revenue and contribution (Note 6)	<u>33,421</u>	<u>64,892</u>
	72,461	88,305

DEFERRED FINANCIAL SUPPORT RELATING TO CAPITAL ASSETS

<u>3,573</u>	<u>4,466</u>
76,034	92,771

NET ASSETS

NETS ASSETS INVESTED IN CAPITAL ASSETS

108	490
------------	------------

NETS ASSETS NOT ASSIGNED

<u>135,827</u>	<u>132,253</u>
135,935	132,743

\$ 211,969	\$ 225,514
-------------------	-------------------

On behalf of the Board:

_____, Director

_____, Director

VOICE OF ENGLISH-SPEAKING QUÉBEC (V.E.Q.) (PROJET DU MAY 20, 2020 À 2:42:09 PM)

Statement of Cash Flows

For the year ended March 31

2020

2019

OPERATING ACTIVITIES

Surplus of revenues over expenses	\$	3,192	\$	8,131
Adjustments for:				
Depreciation of capital assets		1,275		660
Deferred financial support transferred to revenues		(893)		(486)
		3,574		8,305

Net change in non-cash working capital items

Accounts receivable		14,931		(10,802)
Accounts payable		15,627		8,034
Deferred revenue and contribution		(31,471)		42,290
		(913)		39,522

INVESTING ACTIVITIES

Acquisition of capital assets		-		(2,523)
-------------------------------	--	---	--	---------

FINANCING ACTIVITIES

Financial support relating to capital assets		-		2,523
--	--	---	--	-------

NET INCREASE IN CASH

2,661 47,827

CASH, BEGINNING OF YEAR

120,508 72,681

CASH, END OF YEAR

\$ 123,169 \$ 120,508

1. ARTICLES OF INCORPORATION

The Organization obtained its certificate of continuance dated on June 27, 2014 and is governed under the Canada Not-For-Profit Corporations Act.

VOICE OF ENGLISH-SPEAKING QUÉBEC (V.E.Q.) is a not-for-profit organization bound by a common concern of strengthening and promoting the well-being, rights and responsibilities of the multiethnic and multi-religious English-speaking community. The working territory of the organization encompasses the 03 and 12 regions of the Province of Quebec.

2. SIGNIFICANT ACCOUNTING POLICIES

Financial statements

The Organization applies the Canadian accounting standards for not-for-profit Organization of the part III of the Canadian CPA handbook in accordance with Canadian generally accepted accounting principles.

Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for non-profit organization requires management to make estimates that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting periods presented. Actual results could differ from estimates made by management.

Revenues recognition

Contributions

The Organization uses the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Other revenues

The Organization recognizes its other revenues when all significant acts have been completed and collection is reasonably assured.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Financial instruments

Measurement of financial instruments

The Organization initially measures its financial assets and liabilities at fair value, except for certain operations that are not concluded as an arm's length transaction.

It subsequently measures all of its assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost are represented by cash and accounts receivable.

Financial liabilities measured at amortized cost are represented by accounts payable, salaries, vacations payable and government grants.

Impairment

Financial assets measured at cost are tested for impairment if there are indications of possible impairment. The amount of impairment loss is recognized in net income. The impairment loss previously recognized shall be reversed to the extent of the improvement, either directly or by adjusting the allowance account, and must be no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. This reversal is recognized in net income.

Capital assets

Fixed assets are accounted at cost and depreciated on a declining balance method over their estimated useful lives as follows:

	<u>Rates</u>
Computer equipment	30 %
Office equipment	20 %

3. ACCOUNTS RECEIVABLE

	<u>2020</u>	<u>2019</u>
VEQ Foundation	\$ 75,039	\$ 72,662
Goods and services tax	4,118	3,636
Others	<u>5,962</u>	<u>23,752</u>
	<u>\$ 85,119</u>	<u>\$ 100,050</u>

VOICE OF ENGLISH-SPEAKING QUÉBEC (V.E.Q.) (PROJET DU MAY 20, 2020 À 2:42:09 PM)
Notes to Financial Statements
For the year ended March 31, 2020

4. CAPITAL ASSETS

			2020	2019
	Cost	Amortization	Net book value	Net book value
Computer equipment	\$ 12,748	\$ 10,762	\$ 1,986	\$ 2,837
Office equipment	<u>6,795</u>	<u>5,100</u>	<u>1,695</u>	<u>2,119</u>
	<u>\$ 19,543</u>	<u>\$ 15,862</u>	<u>\$ 3,681</u>	<u>\$ 4,956</u>

5. ACCOUNTS PAYABLE

		2020	2019
Accounts payable	\$	4,238	\$ 7,220
Salaries and vacations payable		4,952	3,150
Government remittances		6,373	7,341
Government grants		<u>23,477</u>	<u>5,702</u>
	<u>\$</u>	<u>39,040</u>	<u>\$ 23,413</u>

VOICE OF ENGLISH-SPEAKING QUÉBEC (V.E.Q.) (PROJET DU MAY 20, 2020 À 2:42:09 PM)

Notes to Financial Statements

For the year ended March 31, 2020

6. DEFERRED REVENUE AND CONTRIBUTION

	2020	2019
Government - Québec en forme		
Balance, beginning of the year	\$ 11,710	\$ 11,902
Financial support received	-	500
Transfer to revenues of the year	(572)	(692)
Balance, end of the year	<u>11,138</u>	<u>11,710</u>
Government - CIF		
Balance, beginning of the year	\$ 13,007	\$ 9,910
Financial support received	6,290	77,230
Transfer to revenues of the year	(19,297)	(74,133)
Balance, end of the year	<u>-</u>	<u>13,007</u>
Government - ERCC-CHSSN		
Balance, beginning of the year	\$ 11,232	-
Financial support received	98,186	23,700
Transfer to revenues of the year	(109,418)	(12,468)
Balance, end of the year	<u>-</u>	<u>11,232</u>
Government - MADA		
Balance, beginning of the year	\$ 4,527	-
Financial support received	-	9,551
Transfer to revenues of the year	(4,527)	(5,024)
Balance, end of the year	<u>-</u>	<u>4,527</u>
Community Directory		
Balance, beginning of the year	\$ 24,416	-
Financial support received	3,303	25,095
Transfer to revenues of the year	(5,436)	(679)
Balance, end of the year	<u>22,283</u>	<u>24,416</u>
	<u>\$ 33,421</u>	<u>\$ 64,892</u>

7. FINANCIAL RISKS

Liquidity risk

The Organization is exposed to this risk mainly regarding its accounts payable. Management believes that the Organization has the liquidity to meet its commitments.

Credit risk

The main credit risks for the Organization are related to the others accounts receivables.

VOICE OF ENGLISH-SPEAKING QUÉBEC (V.E.Q.) (PROJET DU MAY 20, 2020 À 2:42:09 PM)

Notes to Financial Statements

For the year ended March 31, 2020

8. COMMITMENTS

The Organization rents office space under lease maturing in December 2020. The future minimum rents is \$ 4 200 for the next year.

9. RELATED PARTY TRANSACTIONS

Voice of English Speaking Québec controls the V.E.Q Foundation. This foundation was created under Part III of the Quebec Companies Act and is a registered non-profit organization within the meaning of the Income Tax Act. The Organization has objective the receiving and maintaining of funds which are to be used of charitable purposes.

The V.E.Q Foundation has not been consolidated in the financial statements of Voice of English Speaking Québec. The financial statements of the V.E.Q Foundation are available upon request. The main financial information as at December 31, 2019 and 2018 relating to the V.E.Q Foundation is as follows:

	<u>31 december 2019</u>	<u>31 december 2018</u>
Financial situation:		
Assets	\$ 95,160	\$ 95,160
Liabilities	<u>93,349</u>	<u>93,349</u>
Nets assets	\$ 1,811	\$ 1,811
Statement of income :		
Revenues	27,377	19,764
Expenses	<u>27,377</u>	<u>19,764</u>
Surplus of revenues over expenses	\$ -	\$ -
Statement of Cash Flows:		
Operating activities	\$ -	-

APPENDIX 1
VOICE OF ENGLISH-SPEAKING QUEBEC (V.E.Q)
UNAUDITED SCHEDULE OF REVENUES AND EXPENSES
For the year ended March 31, 2020

	V.E.Q.		Job bank / Others		Young Canada Works		Fall Fest		Seniors Out and About	
	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
REVENUES	197,338	189,306	1,477	2,010	2,455	3,140	10,899	10,975	25,185	17,958
DEFERRED REVENUES RELATING TO CAPITAL ASSETS	-	(1,150)	-	-	-	-	-	-	-	-
	197,338	188,156	1,477	2,010	2,455	3,140	10,899	10,975	25,185	17,958
EXPENSES										
Salaries and benefits	130,129	125,480	-	-	2,455	3,140	-	-	13,000	7,277
Salaries / Activities	-	-	-	-	-	-	2,823	4,743	-	-
Honorarium	7,416	7,619	-	-	-	-	2,626	2,046	1,000	1,000
Honorarium / Activities	-	-	-	-	-	-	-	-	-	-
Travel / Mileage	2,500	688	-	-	-	-	45	41	-	-
Travel / Activity	2,634	2,066	-	-	-	-	289	509	8,685	7,334
Travel / Meetings expenses	4,199	2,512	-	-	-	-	-	-	-	-
Publicity	7,163	10,591	-	-	-	-	1,056	1,774	-	-
Operating costs	37,374	33,732	262	17	-	-	4,059	1,862	2,500	2,347
Other	-	-	-	-	-	-	-	-	-	-
	191,416	182,688	262	17	2,455	3,140	10,899	10,975	25,185	17,958
Acquisition of capital assets	-	(1,150)	-	-	-	-	-	-	-	-
	191,416	181,538	262	17	2,455	3,140	10,899	10,975	25,185	17,958
SURPLUS OF REVENUES OVER EXPENSES (EXPENSES OVER REVENUES)	5,922	6,618	1,215	1,993	-	-	-	-	-	-

APPENDIX 1
VOICE OF ENGLISH-SPEAKING QUEBEC (V.E.Q)
UNAUDITED SCHEDULE OF REVENUES AND EXPENSES
For the year ended March 31, 2020

Quebec en forme		City Project		ERCC / CHSSN		MADA		Community Directory	
<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
572	692	25,942	25,579	85,941	13,841	4,527	5,024	5,436	679
-	-	-	-	-	(1,373)	-	-	-	-
572	692	25,942	25,579	85,941	12,468	4,527	5,024	5,436	679
-	13	19,500	19,500	52,948	-	2,825	3,773	-	-
-	-	-	-	-	-	-	-	-	-
-	-	550	600	6,688	11,368	-	500	5,406	268
-	-	-	-	-	-	-	-	-	-
-	-	400	114	1,602	-	-	-	-	-
226	195	454	493	1,300	950	389	-	-	-
-	-	432	377	148	150	-	-	-	-
-	-	1,603	1,845	9,586	-	903	-	-	-
-	-	3,413	2,673	13,669	1,373	1,290	751	30	36
346	484	-	-	-	-	-	-	-	375
572	692	26,352	25,602	85,941	13,841	5,407	5,024	5,436	679
-	-	-	-	-	(1,373)	-	-	-	-
572	692	26,352	25,602	85,941	12,468	5,407	5,024	5,436	679
-	-	(410)	(23)	(0)	-	(880)	-	0	-

APPENDIX 1
VOICE OF ENGLISH-SPEAKING QUEBEC (V.E.Q)
UNAUDITED SCHEDULE OF REVENUES AND EXPENSES
For the year ended March 31, 2020

CIF		Connecting the Community through Creativity	Pathways	Local Vocals	Immigration table	Other projects	Total	
<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2020</u>	<u>2020</u>	<u>2020</u>	<u>2019</u>	<u>2020</u>	<u>2019</u>
\$	\$	\$	\$	\$	\$	\$	\$	\$
19,297	74,133	34,530	18,750	11,725	-	29,738	444,074	373,075
-	-	-	-	-	-	-	-	(2,523)
<u>19,297</u>	<u>74,133</u>	<u>34,530</u>	<u>18,750</u>	<u>11,725</u>	<u>-</u>	<u>29,738</u>	<u>444,074</u>	<u>370,552</u>
2,231	46,047	15,370	16,540	-	-	24,670	254,999	229,900
-	-	-	-	-	-	-	2,823	4,743
19,166	500	6,439	-	3,450	-	500	52,740	24,401
-	22,540	-	-	-	-	-	-	22,540
-	716	-	-	-	-	-	4,547	1,559
-	975	246	139	234	-	498	14,597	13,020
-	138	136	159	-	300	593	5,375	3,770
-	217	5,349	191	2,276	-	1,434	28,128	15,861
-	3,000	3,365	1,905	-	-	2,500	67,867	48,291
-	-	3,678	-	5,782	-	-	9,806	859
21,397	74,133	34,583	18,935	11,743	300	30,195	440,882	364,944
-	-	-	-	-	-	-	-	(2,523)
<u>21,397</u>	<u>74,133</u>	<u>34,583</u>	<u>18,935</u>	<u>11,743</u>	<u>300</u>	<u>30,195</u>	<u>440,882</u>	<u>362,421</u>
(2,100)	-	(53)	(185)	(18)	(300)	(457)	3,192	8,131



**List of candidates for election to the
Board of Directors
Voice of English-speaking Québec
2020-2021**

Ashley Byrne

Chantal Dubois

Amanda Heath

CANDIDATE'S BIOGRAPHY

Ashley Byrne

Occupation & Responsibilities:

- I currently work at the Ministry of Education here in Québec (MEES) as well as a research assistant part-time for the Faculty of Education at Laval

Education:

- I have just completed a Maîtrise en administration et politique de l'éducation at Laval University, and will be starting a doctorate in the fall in the same field.

Experience & Community Involvement:

- Beyond my background in educational policy and second-language learning that I have mentioned earlier, I also have a Bachelor of Business Administration. This gives me the background necessary to discuss matters of finance and organizational management at board meetings. To summarize, my main areas of expertise would be with regards to second language learning programs that the organization provides, activities for students, policy surrounding minority language rights as well as organizational administration and planning. I am very passionate about education policy; however, this interest extends beyond the domain of education as well. I am an advocate of language rights, and my area of research is oriented around linguistic groups of Canada and the success of second-language programs. Besides this, I have spent the past year as the president of an association at Laval. I also have the personal experience of moving to Quebec City in 2018 with no contacts or previous knowledge of the area and had to integrate in my second language, which was certainly uncomfortable at first. I believe these experiences and knowledge could be put to use in particular areas of the VEQ organization and add an interesting perspective to the Board of Directors. My most recent volunteer commitments include the roles of delegate (2018-2019) and President (2019-2020) of the Association pour la Simulation des Nations Unies de l'Université Laval (ASNUUL). As mentioned, I am now looking to expand my volunteering more into the local community outside the University since I have decided to become a permanent resident of Quebec.

Candidate's Aspirations within VEQ:

I first learned of the VEQ, as well as the services and activities that it offers, this past winter. I participated in a pottery class and really enjoyed it. As I found out more



and more about the integration services that the organization provides, I became even more interested. I believe that this is one area of the wider Quebec community that my own experience and enthusiasm could really be used to help others. In particular, as my masters ends and my terms as president of the association at the university has just ended as well, I look forward to moving on to a new volunteer experience which can give back to the community in a really meaningful way. Moreover, I saw in a posting that the VEQ Board is looking for younger members to add a more dynamic perspective. Being only 26, I like the idea of representing the interests of people in my own age group or younger. I have worked as a primary/elementary teacher from 2016-2018 so I believe I have a fairly good idea of young children's' interests as well.

CANDIDATE'S BIOGRAPHY

Chantal Dubois

Occupation & Responsibilities:

- Worked at Saint Brigid's Home for almost 10 years

Education:

- Secretarial studies diploma

Experience & Community Involvement:

- I enjoy rallying people behind an idea, a project and have some experience in donation in kind that I hope will be helpful to your organization. I have also been involved in the Community Christmas Hamper Campaign for the last 8 years.

Candidate's Aspirations within VEQ:

I believe VEQ is well positioned to advance the wellbeing and various services for the English Community and I hope to be part of the future advancement and project. My Community relations and experiences might be a tad rusted, but I hope to bring my rusted experience on board with your new ideas and ways.

CANDIDATE'S BIOGRAPHY

Amanda Heath

Occupation & Responsibilities:

- Early Childhood Educator – Petite École ABC Preschool

Education:

- Bachelor of Arts, Psychology Major – Saint Mary's University - Halifax Nova Scotia

Experience & Community Involvement:

- I have been volunteering with the Wellness Centre at the Jeffery Hale since 2017 (E.P.I.Q committee). Other than drawing from my own experiences within the province and services I have used, I feel I can bring a new young family view on ways to reach others. I am not shy to speak up and help or share ideas while thinking outside the box.

Candidate's Aspirations within VEQ:

In my daily life, I find myself doing a lot things that VEQ does but to a smaller group of people by promoting English services that are available in Quebec and I am always looking for ways to expand reach to others to help. I believe all the work that VEQ does is a necessity in Quebec.