

ACCORD Sample Contract

Please note that this example is for reference only. Users are responsible for their own usage and application.

SAMPLE Contract between:

YOUR ORGANISATION
YOUR ADDRESS
(Hereinafter known as ABBREVIATED VERSION OF YOUR ORGANISATION'S NAME)

And
NAME OF THE ARTIST
ADDRESS OF THE ARTIST
(Hereinafter known as the Artist)

PERFORMANCE

The Artist agrees to perform as follows:

Name(s) of Performer(s):	XXX GST: (TAX NUMBER IF APPLICABLE) TVQ : (TAX NUMBER IF APPLICABLE)
Date of Performance:	DAY, DATE
Arrival time of Performers:	WHATEVER IS IMPORTANT TO YOU
Time of Performance:	PLANNED START TIME
Length of Performance:	WHATEVER YOU HAVE AGREED ON
Address of Venue:	EXACT ADDRESS OF THE PERFORMANCE LOCATION.

PAYMENT

- YOUR ORGANISATION agrees to pay the Artist the sum of \$XXX.00 (WRITE OUT THE NUMBERS SO THERE IS NO CONFUSION) plus GST and QST as applicable, immediately following the performance (OR AS YOU HAVE AGREED. SOMETIMES AN ARTIST ASKS FOR AN ADVANCE, WITH THE BALANCE PAYABLE AFTER THE PERFORMANCE).
- YOUR ORGANISATION also agrees to pay for (TRAVEL EXPENSES, FOOD, PER DIEM, ACCOMMODATION) no greater than \$XXX.XX (ALSO WRITE THE AMOUNT IN WORDS) within one week upon receipt of invoice. THESE KINDS OF COSTS ARE OPTIONAL, AND SHOULD BE NEGOTIATED WITH THE ARTIST.

OBLIGATION OF THE ARTIST

The Artist will render the Artist's services to the best of the Artist's ability.

PERFORMANCE VENUE

It is agreed that YOUR ORGANISATION shall:

- Contract and pay for the performance venue, including any fee for a technician or other custodian;
- Provide any other staff deemed necessary, including ushers, ticket-takers, etc.
- Ensure the safety and cleanliness of the venue;
- Provide adequate lighting and sound equipment (SEE TECHNICAL EQUIPMENT CLAUSE, BELOW)
- Ensure that the venue is insured for general liability in case of accident.

PROMOTION AND PUBLICITY

YOUR ORGANISATION shall provide all publicity materials and advertising of the event, including but not limited to posters, tickets, house programmes, etc.

TECHNICAL EQUIPMENT

(IF THE ARTIST HAS SPECIFIC TECHNICAL NEEDS, THEY MAY BE WRITTEN HERE, OR ATTACHED AS A TECHNICAL RIDER).

OTHER CLAUSES

INCLUDE HERE ANYTHING ELSE THAT YOU FEEL IS IMPORTANT.
REMEMBER, "A VERBAL AGREEMENT ISN'T WORTH THE PAPER IT'S WRITTEN ON" (Samuel Goldwyn).

FORCE MAJEURE:

If the performance or a part thereof is prevented or rendered impossible for any cause beyond the control of the parties, it is understood that there shall be no claim for damages by either party to this Contract, and both their obligations shall be deemed waived.

LANGUAGE OF CONTRACT

The parties acknowledge that this Agreement be drawn up in the English language. Les parties reconnaissent que le présent accord sera rédigé dans la langue anglaise.

Signed this _____ day of _____ (month), 2012

At _____

XXXX, for YOUR ORGANISATION

XXXX (NAME OF ARTIST)